SWAYAM Courses: At a Glance

Thousands of Massive Open Online Courses available by best teachers from top institutions.

Anyone, anytime, anywhere can learn through mobile or laptop absolutely free.

Ministry of Human Resource Development
Government of India

July 2018
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## MOOCs COURSES ON SWAYAM BY DIFFERENT NATIONAL COORDINATORS

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The Indian higher education system is one of the oldest and largest in the world with 903 universities including Institutions of National Importance, 41,012 colleges, 3.66 crore students and 12.84 lakh teachers. This massification of higher education brings along with it many issues which confront the higher education of our country today like, the issues of access, equity, relevance, quality, management and financing.

The ICT plays a major role in addressing these issues. In this context, Massive Open online courses are very successfully bridging the digital divide as through these courses quality education can be brought at the doorstep of every learner at virtually no cost. I congratulate the Ministry of Human Resource Development for this noble initiative which will bring a marked improvement in the quality of education being imparted in our country. The project would also help the students and teachers to update their knowledge and skills especially for those located in rural/backward/remote areas and would help the nation move towards an information-rich society.

I congratulate, Prof Rajnish Jain, Secretary, UGC, Dr(Mrs) Pankaj Mittal, Additional Secretary, UGC and her team in bringing out this document which will be very handy information booklet for our Vice Chancellors.

Wishing you all the best.

Prof. D P Singh
Chairman, UGC
The phenomenal growth of ICT in the education system has had a tremendous impact globally. India has been quick enough to leverage technology for teaching learning processes as ICT has facilitated the accessibility to education and promoting quality teaching and learning to learners of all age groups across the length and breadth of the country. Taking cognizance of such advancements, the Ministry of Human Resource Development, Government of India launched SWAYAM (Study Webs of Active Learning for Young Aspiring Minds), an indigenously developed platform aimed at providing learning opportunities to the learners through MOOCs (Massive Open Online Course) free of cost in a structured manner.

MHRD has identified nine National Coordinators for developing MOOCs from School to PG level on the platform, namely: NCERT for school education from 9th to 12th; NIOS for out of school children from 9th to 12th; Consortium for Educational Communication (CEC), an IUC of UGC, for Non-technology UG programmes; UGC for Non-technology PG programmes; IGNOU for Diploma and Certificate programmes; NPTEL for Technical/Engineering UG & PG degree programmes; IIM for management programmes; NITTR, Chennai for Teacher Training programmes and AICTE for self-paced programmes.

The MOOCs courses on Swayam being run by these National Coordinators (except for NPTEL) in the coming semester beginning from July, 2018 are compiled in this document for easy reference of the Vice Chancellors and academicians.

I compliment my colleagues, Dr (Mrs) Pankaj Mittal, Additional Secretary, UGC and Dr Diksha Rajput, Publication Officer and her team in editing and compiling this document which will work as a ready reckoner for our users.

My Good Wishes for all.

Prof Rajnish Jain
Secretary, UGC
The MOOCs on the SWAYAM are high quality, curriculum-based, interactive content in different subjects across disciplines of social sciences, arts, fine arts, humanities, natural & mathematical sciences, linguistics, languages, technology, management, teacher training and skill sector. These courses are developed by the best faculty of the country carefully chosen from various educational institutions across the country from Secondary till Post-Graduation level. The basic philosophy of MOOCS on SWAYAM is free learning for Any one, Any time, Any where (AAA) with the facility of credit transfer for upto 20% of the courses in a programme.

The MOOCS on SWAYAM follow a Four Quadrant Approach comprising of Quadrant-I - e-Tutorial, which contains Video and Audio Content in an organised form, Animation, Simulations, video demonstrations, Virtual Labs, etc., Quadrant-II - e-Content, which contains PDF, Text, e-Books, illustrations, video demonstrations, documents and Interactive simulations; Quadrant-III - Web Resources, Open source Content on Internet, Case Studies, books including e-books, research papers & journals, Articles, etc. and Quadrant-IV - Self-Assessment, which contains Problems and Solutions, which could be in the form of Multiple Choice Questions, Fill in the blanks, Matching Questions, Short Answer Questions, Long Answer Questions, Quizzes, Assignments and solutions, Discussion forum topics and setting up the FAQs, Clarifications on general misconceptions etc.

This document SWAYAM Courses : At a Glance " is a compilation of the Courses developed by the Course Coordinators/Instructors of eight National Coordinators and gives a bird's eye view of the Course objectives, learning outcomes, course duration, credits and profile of the course coordinator for the learner. It is hoped that this document will enable learners and institutions to make informed choices about the MOOCS courses to be pursued in the coming semester, commencing from July, 2018.

The compilation and production of this document would not have been possible without the active support of my colleagues in UGC, Dr Diksha Rajput, Mr Abhishek Anand and in INFLIBNET, Dr Jagdish Arora and Dr Abhishek Kumar. I am grateful to them for their support.

Wishing you a happy learning.

Dr(Mrs) Pankaj Mittal
Additional Secretary, UGC
Non-Technology Post Graduate Courses
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TYPE OF COURSE          : UG as well as PG
INTENDED AUDIENCE      : UG as well as PG
NO OF CREDITS          : 4
COURSE DURATION        : 15 weeks (15/08/2018 to 15/12/2018)
EXAM DATE              : 15/12/18 to 15/01/19
PRE-REQUISITES         : Preliminary Maths, Data Structures, introduction to any programming language

OBJECTIVE OF COURSE
Introduce the idea of how computers and other devices can be made to act like humans and solve problems with techniques different than conventional methods of solving problems.

LEARNING OUTCOME
• Describe what state space search is, convert a given problem in state space form, devise a solution
• Differentiate heuristic methods to solve AI based problems, judge the method needed to solve a typical problem.
• Narrate problems in using guided search and find solutions to those problems
• List and judge different search methods and their usage in different cases
• Use AI in Game Playing, Planning, solving constraint satisfaction problems, and other related problems
• List different knowledge representation techniques, judge most suitable technique
• Describe characteristics of and differentiate conventional system from an Expert system.
• Generate algorithms reasoning with uncertain and incomplete information

COURSE PLAN
W01:- Introduction to AI and State space search
W02:- Introduction to unguided and guided search
W03:- problems in search and solutions, Genetic algorithms
W04:- Neural Networks, BPNN, learning process in BPNN
W05:- Some other search methods and Admissibility
W06:- Planning
W08:- Game Playing
W09:- Minimax and other game playing algorithms
W10:- Using predicate logic for Knowledge Representation
W11:- reasoning using Resolution and non-monotonic reasoning
W12:- Fuzzy logic and CD to represent knowledge in a stronger way
W13:- Scripts and Introduction to Expert systems
W14:- Developing expert systems and Machine learning

ABOUT INSTRUCTOR
Prof. Trivedi has 4 patents, 96 papers and 3 books all published by Oxford University Press. He has 29 years of experience in teaching at post graduate level. Nine of his students received a Ph. D. degree and 5 more are perusing. He has written two EPG Pathshala courses out of which one is repurposed to MOOC. One more of his course proposal is accepted for the next cycle. He has conducted 25 workshops on effective teaching and a few other on research related topics across India.
The main objectives of this course are–
• to discuss the problems pertaining to aesthetics, which is also called philosophy of art.
• to understand the theoretical aspect of art. Every civilization whether it is western or Indian has given a thought to the problems of art and from that thought the aesthetic theories have emerged.
• to discuss the western theories as well as the Indian theories and comparative study of it.
• to understand the similarities between the two and also the differences and also trace their evolution independently and collectively.
• -to give a thought to the differences between the aesthetic thought and the critical theories.

LEARNING OUTCOME
This course will help to develop the understanding of philosophy of art and theoretical aspect of art. Every civilization whether it is western or Indian has given a thought to the problems of art and from that thought the aesthetic theories have emerged. The learner will understand the western theories as well as the Indian theories and comparative study of it.

COURSE PLAN

**Week 01:** 1. Aesthetics: A Comparative Study, 2. Evolution of Aesthetic Theorization in India, 3. Bharata and his Natyasastra


**Week 05:** 13. The Talamana: Iconometry, 14. The Medieval Shilpa texts in India, 15. Plato and the theory of Mimesis


**Week 07:** Assignment Week

**Week 08:** 19. Renaissance Aesthetics, 20. Absolute Idealism, 21. Emanuel Kant and the Notion of Beauty

**Week 09:** 1. Croce and Art as Intuition, 2. Sigmund Freud and Psychoanalysis I, 3. Sigmund Freud and Psychoanalysis II

**Week 10:** 4. Psychoanalysis: Later Developments, 5. Formalism – Roger Fry and Clive Bell

**Week 11:** 6. Susanne Langer, 7. Feminist Aesthetics

**Week 12:** 8. Sublime- Rediscovery, 9. Sublime- Post Modern view – Lyotard

**Week 13:** 10. Structuralism I, 11. Structuralism II, 12. Post-structuralism


**Week 15:** Final Exam
BIBLIOMETRICS AND SCIENTOMETRICS

PROF. I K RAVICHANDRA RAO
Retd Professor, Documentation Research and Training Centre,
Bangalore

TYPE OF COURSE : PG
INTENDED AUDIENCE : UG/PG Students of Library & Information Science
PRE-REQUISITES : The learner should have basic knowledge of computers, acquaintance with traditional libraries using manual processes as well as computerized library operations and services offered by both types of libraries.

COURSE DURATION : 10 weeks (13th Aug to 28th Oct, 2018)
EXAM DATE : Date to be announced in December 2018
NO OF CREDITS : 3

OBJECTIVE OF COURSE
The objective of the course is to impart in-depth knowledge on Bibliometrics and Scientometrics including its scope and definition, computational aspects, parameters and indicators. Another objective of the course is to instil skills in learners that would enable them to collect and analyse Bibliometrics and Scientometrics data. This course will help learners to read and understand the scientific literature in the field of Scientometrics.

LEARNING OUTCOME
After successful completion of the course, learners would gain in-depth knowledge about bibliometrics and scientometrics. Learners will develop skills to collect, analyse and evaluate bibliometric scientometric data. Learners will be able to read understand bibliometric scientometric literature; and to carry out research in Scientometrics.

COURSE PLAN
Week 1: Introduction to Scientometrics
Week 2: Classical Laws of Bibliometrics
Week 3: Use Studies
Week 4: Obsolescence of Literature
Week 5: Growth of Literature
Week 6: Scientometric Indicators
Week 7: Citation Analysis and Collaboration in Science
Week 8: National Mapping and Role of Scientometrics in Science Policy
Week 9: Research Methodology
Week 10: Testing of Hypotheses

ABOUT INSTRUCTOR
After completing BSc. in Mathematics and Statistics from the Mahatma Gandhi Memorial College, Udupi in 1968, Prof. Rao obtained his Master’s degree in Statistics (M.Stat) and Diploma in Computer Science from Indian Statistical Institute, Kolkata in 1970. He also completed the Associateship in Documentation (1975) course from DRTC of the Indian Statistical Institute. He received his Ph.D. degree from the University of Western Ontario, Canada, in 1981. He joined Documentation Research and Training Centre (DRTC) of the Indian Statistical Institute (ISI) in Oct. 1970. Since June 1987, he was working as Professor at DRTC. Prof. Rao is also the Chief Editor and the Editor of the COLLNET Journal of Scientometrics and Information Management and SRELJS Journal of Information Management respectively. He is a Fellow of the Society for Information Science, New Delhi.
The broad objective of this Massive Open Online Course is to acquaint the learners with the idea of online learning at anytime, anywhere and any place. The learners will be exposed to the various facets of communication technologies used in education and elsewhere.

OBJECTIVE OF COURSE

The broad objective of this Massive Open Online Course is to acquaint the learners with the idea of online learning at anytime, anywhere and any place. The learners will be exposed to the various facets of communication technologies used in education and elsewhere.

LEARNING OUTCOME

- After going through this course learners will be able to understand the Concept, Processes, Models and Media of Communication.
- Learners will also know about the Concept of Technology e-learning Legal concept of technology and ICT in Education
- The learners will be exposed to contemporary technologies such as Spoken Tutorials, OER, MOOCs etc.

COURSE PLAN

Week 1: Basics of Communication
Week 2: Process of communication
Week 3: Communication Skill
Week 4: Concept of Technology of Education
Week 5: Trends and Methods in Communication
Week 6: Technical Aspects of Networking
Week 7: Role & Legal Aspects of Technology
Week 8: ICT in Education
Week 9: Technology for Development
Week 10: E-Learning
Week 11: Learning Management Systems
Week 12: Contemporary Technologies
Week 13: Open Education
Week 14: Use of Tutorials
Week 15: Role of National Bodies

ABOUT INSTRUCTOR

Dhaneswar Harichandan (born on 11th October, 1960) is Professor cum Director Incharge, Institute of Distance and Open Learning, University of Mumbai. He holds a Ph.D. degree in Distance Education from YCMOU, Nashik. He has more than three decades of experience as a teacher educator in face-to-face classroom teaching as well as distance education mode and has guided 7 students at M.Phil. and 6 students at Ph.D. level. He has published 5 books, edited 14 Self Learning Materials, 4 chapters in edited books, 24 articles and research papers in National and International journals and has organised, participated and contributed papers in workshops, seminars & conferences. He is an Ambassador for advocacy of OER by ICDE Norway, Oslo.
The objective of the course is to impart in-depth knowledge on digital libraries, their characteristics, components, standards and protocols, IPR and legal issues, digital rights and access management, planning and evaluation. The ultimate aim of the course is to instil skills in learners that would enable them to evaluate commercially available digital libraries before subscribing them for their institutions as well as to set-up their own institutional digital library with all intermediate steps involved in it from planning to offering digital library services.

Dr. Jagdish Arora, is the Director of Information and Library Network (INFLIBNET) Centre from August, 2007 onwards. Prior to his present assignment, Dr. Arora has worked as the Librarian at the Indian Institute of Technology Delhi from Sept. 2003 to August 2007. Dr. Arora is recipient of Fulbright Professional Fellowship in Library and Information Science (1997-98), Dr. Arora was presented a Citation and Memento for his Commendable Contribution to Digital Initiatives for Higher Education, by the Honourable Shri Pranab Mukherjee, Govt. of India on 9th July 2017 at Vigyan Bhawan, New Delhi. He was also recipient of Librarian’s Choice Award for Life Time Achievement instituted by the Royal Society of Chemistry for the year 2017. He was awarded NDLTD Leadership Award for the year 2017 for Shodhganga Scheme of the INFLIBNET Centre during 20th International Symposium on Electronic Theses and Dissertations held in Washington, D.C., USA from August 7 to 9, 2017. Dr. Arora was the Principal Investigator for several projects sponsored by agencies like AICTE, Deptt. of Biotechnology (DBT), Ministry of Information Technology (MIT), Ministry of Human Resource Development (MHRD), etc. He was a member of the delegation that visited selected libraries and library science schools in Germany in 2002.
Discuss the meaning/concept and common features of Educational Administration, Management and Governance, and leadership.

Describe the academic support structures like NUEPA, NCERT, SCERT, SIEMAT, DIETs.

Describe the history of educational administration, educational management and leadership.

Enumerate the challenges in Educational Administration Management and Governance.

Academic support structures like NUEPA, NCERT, SCERT, SIEMAT, DIETs.

Discuss the issues and trends in Educational Administration Management and Governance.

Elaborate the functions and approaches of Educational Administration, educational management and leadership.

The meaning/concept and common features of Educational Administration, Management and Governance, and leadership.

This course is intended to apprise the students about

Role of research and evaluation in Educational Administration Management and Governance.

The institutions related to Educational Administration Management and Governance.

List the role of research and evaluation in Educational Administration Management and Governance.

TYPE OF COURSE : PG
INTENDED AUDIENCE: PG
PRE-REQUISITES : Basic understanding of the management process, administration structure, leadership patterns of school education.

OBJECTIVE OF COURSE
After completing this course the learners will be able to:

- Discuss the meaning/concept and common features of Educational Administration, Management and Governance, and leadership.
- Describe the history of educational administration, educational management and leadership.
- Elaborate the functions and approaches of Educational Administration, educational management and leadership.
- Describe the academic support structures like NUEPA, NCERT, SCERT, SIEMAT, DIETs.
- List the role of research and evaluation in Educational Administration Management and Governance.
- Discuss the issues and trends in Educational Administration Management and Governance.
- Enumerate the challenges in Educational Administration Management and Governance.

LEARNING OUTCOME
- This course is intended to apprise the students about
- The meaning/concept and common features of Educational Administration, Management and Governance, and leadership.
- The history of educational administration, educational management and leadership.
- The functions and approaches of Educational Administration, educational management and leadership.
- The institutions related to Educational Administration Management and Governance.
- Academic support structures like NUEPA, NCERT, SCERT, SIEMAT, DIETs.
- Role of research and evaluation in Educational Administration Management and Governance.
- Issues and trends in Educational Administration Management and Governance.
- Challenges in Educational Administration Management and Governance.

COURSE PLAN
Week 1: Concept and approaches to educational administration, management and governance
Week 2: Theories of educational administration
Week 3: Federalism and Decentralization in educational administration and management
Week 4: Multi-level system of educational administration, management and governance
Week 5: Comparative study of multi-level systems of educational administration among some developed and some developing countries
Week 6: Development of educational administration in India in Pre-British era- A historical perspective
Week 7: History and structure of educational administration during British period
Week 8: Assignment 1
Week 9: Landmarks in the development of educational administration in India after independence, Constitutional provisions governing educational administration in India- sharing of powers
Week 10: State acts and rules related to educational administration in India- A critical appraisal
Week 11: Educational administration: structure, function and processes at the central government level
Week 12: Educational administration: structure, function and processes at the state government level
Week 13: Educational administration: structure, function and processes at the district and sub-district levels
Week 14: Administration and management of centrally sponsored programmes and schemes for improvement of school education- A critical analysis
Week 15: Assignment 2
Week 16: Principles and practices of supervision and monitoring of education system in India, School Supervision: Concept and Theories
Week 17: School standards and their evaluation
Week 18: Regulations and accountability mechanisms, regulatory bodies guiding the education system
Week 19: Code of conduct of teachers and professional ethics
Week 20: Academic support structures like NUEPA, NCERT, SCERT, SIEMAT, DIET
Week 21: Resource centres at block and cluster levels- structure and appraisal
Week 22: Programme evaluation
Week 23: Decentralization, local management and governance in education
Week 24: Decentralized and participatory school governance- what and why?
Week 25: Assignment 3
Week 26: Constitutional provisions and policy framework for decentralized educational governance in India, Role of Panchayati Raj institutions in management of education
Week 27: Community based structures for school governance
Week 28: Role of Civil society organizations in governance of education
Week 29: NGO’s and community based organizations in school governance
Week 30: Emerging issues and problems of educational administration
Week 31: Human resource management in education, Teacher management and development issues
Week 32: Issues relating to management of continuing professional development of teachers
Week 33: Need and importance of research in Educational Administration
Week 34: Trend of research in Educational Administration: Gaps and priorities, Issues relating to management of public institutions
Week 35: Assignment 4

ABOUT INSTRUCTOR
Prof. A.P. Behera is the Joint Director of CIET-NCERT. A Ph.D. in Education, he is working in NCERT since 1996 on various assignments, like Curriculum Development, ET and ICTs in Education, Development of e-Contents, Training of Teachers and Educators on ICTs in Education. Also involved in various research studies on ICT in Karnataka, Chandigarh, KVS and RCI. He has worked on piloting of UNESCO’s General Education Quality Analysis Framework (SEQAF) in India. Dr. Aerum Khan has been working in CIET-NCERT, New Delhi for more than 5 years. She has Ph.D. degrees in Botany and Education and teaching experience of more than 12 years. Her profile includes development and management of the National Repository of Open Educational Resources, providing training to teachers across the levels for ICT interventions, and academic coordination of ePGPathshala for the subject of ‘Education’ at CIET-NCERT. She has also developed 2 MOOCs in Chemistry for Sr. Secondary level at CIET-NCERT; these courses are available on SWAYAM.
Prof. P.K. Sahoo is from the Dept. of Education, Allahabad University, Allahabad. He is the Principal Investigator of the ePGPathshala for the subject of ‘Education’. Dr. Surinder Pal Kaur Dhillon is the Principal of Khalsa College of Education, Ranjit Avenue, Amritsar.

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Week 5:
Assignment 4
Week 4:
Assignment 4
Week 3:
Assignment 4
Week 2:
Assignment 4
Week 1:
Assignment 4
Indian Philosophy: An Introduction

Dr. Jawahar Lal
Associate Professor, Department of Sarva Darshan, Shri Lal Bahadur Shastri Rashtriya Sanskrit Vidyapeetha, New Delhi

Type of course: PG/ACHARYA
Intended audience: UG/PG/Diploma

Pre-requisites:
1. 3rd year PG in Indian Philosophy
2. Previous knowledge of Indian philosophy
3. Basic knowledge of Sanskrit

Objective of course:
The course aims to provide a comprehensive understanding of Indian philosophy, covering its historical development, major schools, and philosophical concepts. It is designed to enhance critical thinking and analytical skills among students.

Learning outcomes:
1. Students will gain a deep understanding of the major schools of Indian philosophy and their contributions to Indian thought.
2. They will be able to critically analyze philosophical texts and debates within the Indian philosophical tradition.
3. Students will develop skills in logical reasoning and critical thinking.

Course plan:
- Week 1: Introduction to Indian Philosophy
- Week 2: Advaita Vedanta
- Week 3: Yogic Philosophy
- Week 4: Jaina Philosophy
- Week 5: Buddhist Philosophy
- Week 6: Nyaya School
- Week 7: Grammar and Logic
- Week 8: Destination of Life
- Week 9: Science of Mind
- Week 10: The Importance of Grammar

About instructor:
Dr. Jawahar Lal is working as assistant professor in the Department of Sarvadarshan at Shri Lal Bahadur Shastri Rashtriya Sanskrit Vidyapeetha, Qutub Institutional Area, New Delhi, since 2004. He has received his Bachelors degree and Post graduate degree from the Banaras Hindu University, Varanasi. He has completed his Ph.D in the subject 'दाशिनक वैद्यका वैद्यक भेदे निवधं', which focuses on the analysis of different philosophical schools in the Vaidya Darshan tradition. He has published extensively in various journals and has contributed to several books on Indian philosophy.
The objective of the course is to impart in-depth knowledge on information storage and retrieval, right from foundational definitions, components of multimedia resource retrieval systems, functions and design of ISAR systems, evaluation and advanced topics such as natural language processing and semantic web in information retrieval. Topics of information extraction and statistical methods in IR will be covered. The ultimate aim of the course is to instill skills in learners that make them aware of the importance of information storage and retrieval in the information profession and to learn methods of IR, systems, querying and query processing. Knowledge of ISAR will empower the students to handle and manage ISAR systems efficiently and effectively.

LEARNING OUTCOME

The course is designed for the students of library and information science as well as for professionals working in library and information centres. Other learners interested in digital libraries may also take up the course. The course imparts in-depth knowledge on Information Storage and Retrieval. It provides insights on query formulation and querying of information in the Information Storage and Retrieval.

COURSE PLAN

Week 01: Introduction and Basic Concepts and Components of IR Systems
Week 02: Database Management Systems, the Physical Organization of Data
Week 03: Querying of the Information Retrieval System
Week 04: ISAR Systems: Functions and Design, ISAR Models
Week 05: Evaluation and Measurement of Information Retrieval System
Week 06: Multimedia Information Retrieval
Week 07: Users of Information Retrieval
Week 08: Evolutions in Information Retrieval
Week 09: Advanced Course in ISAR
Week 10: Statistical Methods in IR
Week 11: Information Extraction

ABOUT INSTRUCTOR

Prof. Devika P Madalli is a Professor at the Documentation Research and Training Centre, Indian Statistical Institute, India and Adjunct faculty, DISI, University of Trento, Italy. Her interest is in the area of knowledge organization and application of facetization in information systems, information infrastructures, digital libraries, semantic web technologies, faceted ontologies, content management systems, multilingual information services and e-learning. She served as a member of Evaluation Committee of UNFAO statistical database and information services, FAOSTAT. She is a member of the Karnataka Evaluation Authority. She contributed to UNESCO’s Global Open Access Portal (GOAP). She is on the Advisory Board of Universal Decimal Classification. She is also a member of the G8+05 Data Infrastructures Working Group. She is co-chair of the Interest Group on Agricultural Data at the Research Data Alliance.
The objective of the course is to impart in-depth knowledge on use of information and communication technology in libraries and to prepare students either to work in a fully automated library that subscribes to resources in print as well as in electronic format or to set-up a modern library on their own. The aim of this course is to inculcate in-depth knowledge on use of information and communication technologies in libraries.

Learning Outcome

After completing the course, the learner would gain in-depth knowledge on basic concepts and scope of ICT, its associated technologies and their evolution. It deals with functional units of computers and computer software including operating system, system software and application software including word processing, spreadsheet and database management system. The course also elaborates on various contemporary programming languages and their levels. During the course a learner will gain knowledge about library automation, integrated library management software packages and its functional modules including acquisition, cataloguing, circulation, serials control and OPAC.

Course Plan

Week 1: Basics of ICTs and Functional Units of Computers
Week 2: Computer Software: Operating System, Application Software and Programming Languages
Week 3: Basics of Computer Network: Types, Topologies, Switching Techniques, Media and Devices, Network Protocols
Week 4: Data Network and Network Security
Week 5: Basics of Internet and Search Engines
Week 6: Web 2.0 and Semantic Web
Week 7: Library Automation: Concept, Acquisition, Cataloging, Retro-conversion of Bibliographic Records
Week 8: Library Automation: Circulation, Serial Control, OPAC and Library Security Technology
Week 9: Library Automation: Case Studies using SOUL, Koha and LibSys
Week 10: Open Source Library Software and Library Standards MARC and Dublin Core
Week 11: Library Networks in India: INFLIBNET & DELNET
Week 12: Case Studies: Library Network in UK and USA
Week 13: Academic Library Consortia
Week 15: Open Data, Crowd Sourcing, Cloud Computing and Ethics in Cyberspace - Plagiarism

About Instructor

Dr. Usha Munshi, a Fulbright scholar, is currently with Indian Institute of Public Administration (IIPA) as head of its library. She has over 155 research publications and a few books to her credit. Recipient of several national and international awards which include Raizada Memorial Award, for Young Information Scientist of the Society of Information Science (SIS); SIS Fellowship; Fulbright Fellowship; ASSIST International Best Paper Award by ASSIST, USA. Recently she has been elected as a member of Data Policy Committee of CODATA, International Council for Science (ICSU).
INFORMATION SOURCES, SYSTEM AND SERVICES

MRS. RENU ARORA
Former Head, Education and Training, NISCAIR, New Delhi

TYPE OF COURSE : PG
INTENDED AUDIENCE : LIS Students at PG/UG level
Lifelong learning

PRE-REQUISITES : The learner should have basic knowledge of Information, characteristics of information sources, library services, information institutions and role of library and information professionals in dissemination of information.

COURSE DURATION : 15 weeks (13th Aug to 26th Nov, 2018)
EXAM DATE : Date to be announced in December 2018
NO OF CREDITS : 5

OBJECTIVE OF COURSE
Objective of course is to impart in-depth knowledge to the learners on the concept and need for information and to identify information sources best suited for specific information needs; to acquaint the learners with various reference, information and computerised services as these keep the information seekers up-to-date in their field of interest or specialization by providing timely information; and to identify organisations at national and international level and systems including library/information organisations and to explain the programmes and activities being undertaken by such organizations in promotion, coordination and development of library and information activities.

LEARNING OUTCOME
After successful completion of the course, learners will gain in-depth knowledge about ‘Information Sources, Systems and Services’. He/she will develop skills to identify sources of information, viz. Documentary, non-documentary or current source of information; various kinds of information services – anticipatory or responsive; and national and international level organisations and systems including library/information organisations that are engaged in promotion, coordination and development of library and information activities. In addition, learners would have also gained skills to set-up information sources/resources in their own institution by planning information services required by the users of the institution.

COURSE PLAN
Week 1: Information Sources, Systems and Services: Concept and Need for Information
Week 2: Types of Information Sources: Documentary, Non-Documentary and Sources for Current Information
Week 3: Reference Sources: Use and Evaluation Criteria, e-Information Sources
Week 4: Reference Sources: Dictionaries, Encyclopaedias, Handbooks and Yearbooks: Use and Evaluation
Week 5: Reference Sources: Geographical, Biographical, Bibliographical and other sources: Use and Evaluation
Week 6: Indexing & Abstracting Sources: Use and Evaluation
Week 7: Information Products: Types of information Products
Week 8: Information Users and User Studies
Week 9: Reference and Information Services
Week 10: Reference Interview, Literature Search & Search Techniques
Week 11: Role of various professionals in providing information services
Week 12: Information services
Week 13: Organisation of National and International Information Systems and Programmes
Week 14: International Information Systems: Services & Products: INIS, AGRIS and MEDLARS / MEDLINE
Week 15: National Information Systems and Programmes in Social Sciences and Humanities

ABOUT INSTRUCTOR
Mrs. Renu Arora has been working for over 38 years in the field of Library and Information Science. Her last appointment was as Head, Education & Training Division, CSIR-NISCAIR, New Delhi. She was Editor, Annals of Library and Information Studies, a quarterly journal of NISCAIR, and Coordinator, IGNOU Study Centre, NISCAIR, New Delhi. She has over 35 years of teaching experience in Library & Information Science; over 21 years of working experience in the area of technical editing, proof reading and technical communication. She conducted several training programmes in the field of library science.
INTRODUCTION TO PUBLIC ADMINISTRATION

DR. AJMER SINGH MALIK
Professor, Dept. of Public Administration, Kurukshetra University
Kurukshetra, Haryana

TYPE OF COURSE : PG
INTENDED AUDIENCE : Enrolled in PG Courses / Civil Service Aspirants / In-Service Officers
PRE-REQUISITES : The learners are expected to have completed Graduation in any discipline.

OBJECTIVES OF COURSE
This course is prepared to acquaint the learners with the developments in the discipline which will help the learners to know its evolution and current status. After completing the course, the learner will be able to: understand the basic principles of an organization; familiarize with various approaches to the discipline of Public Administration; and also articulate the changes and impact of Globalization, ICT, etc. on the structure and functioning of administrative systems.

LEARNING OUTCOME
This Course will help to develop a basic understanding of the principles and issues of public administration which is essential to understand more complex issues concerning governance and administrative system and public well-being in general.

COURSE PLAN

WEEK-1:
Public Administration: Meaning, Nature and Scope
Evolution of Public Administration

WEEK-2:
New Public Administration
Globalization and Public Administration

WEEK-3:
Approaches to Public Administration- Classical, Scientific and Bureaucratic
Human Relations Approach
Behavioural Approach

WEEK-4:
Hierarchy
Unity of Command

WEEK-5:
Span of Control
Control and Supervision

WEEK-6:
Authority, Power and Responsibility
Centralization and Decentralization

WEEK-7:
Delegation and Deconcentration
Line, Staff and Auxiliary Agencies

WEEK-8:
Coordination
Coordination – A Case Study

WEEK-9:
9th WEEK FOR REVISION / PREPARING ASSIGNMENT

WEEK-10:
Communication
Decision Making

WEEK-11:
Public Interest
Ethics in Administration

WEEK-12:
Paradigm Shift from Government to Governance
Public Accountability

WEEK-13:
Project Work

WEEK-14:
REVISION

WEEK-15:
EXAMINATION

LEARNING OUTCOME
This Course will help to develop a basic understanding of the principles and issues of public administration which is essential to understand more complex issues concerning governance and administrative system and public well-being in general.

ABOUT INSTRUCTOR
Dr A S Malik, Professor at Kurukshetra University Kurukshetra Haryana (India) teaching Public Administration to PG students and guiding research students since 1991. He has been the Chairman, Department of Public Administration and also the Coordinator, Special Assistance Programme (2011-16) sanctioned by University Grant Commission New Delhi. He is editing a bi-annual journal titled Public Affairs & Governance. At present he is also the President of Indian Public Administration Association.
KNOWLEDGE SOCIETY

VISITING SCIENTIST, CENTRE FOR KNOWLEDGE ANALYTICS AND ONTOLOGICAL ENGINEERING, PES INSTITUTE OF TECHNOLOGY, BANGALORE

PROF. K. S. RAGHAVAN

TYPE OF COURSE: PG
INTENDED AUDIENCE: LIS Students at PG/UG level
Lifelong learning
PRE-REQUISITES: There are no specific pre-requisites for registering for this course. However, it is expected that the learner has a clear understanding of the functions of libraries and information centres, and of library and information science as a discipline.

COURSE DURATION: 15 weeks (13th Aug to 26th Nov, 2018)
EXAM DATE: Date to be announced in December 2018
NO OF CREDITS: 3

OBJECTIVE OF COURSE
The objective of the course is to provide the students with an understanding of the characteristics of knowledge societies, the major factors affecting transition to a knowledge society and the issues in and implications of knowledge society with focus on libraries and information centres. On completing the course a learner would be in a position to have an idea of the changing dimensions of information disciplines as a consequence of developments in the information/knowledge environment.

LEARNING OUTCOME
On completing the course, students will understand the notion and characteristics of knowledge societies and how they differ from information societies. Students will also have a clear understanding of the various dimensions of knowledge society and their implications for libraries and information centres.

COURSE PLAN
Week 1: Data, Information and Knowledge
Week 2: Communication
Week 3: Knowledge Society
Week 4: Digital Divide
Week 5: Copyright
Week 6: Intellectual Property Rights: Patents
Week 7: Right to Information and Censorship
Week 8: Information Security
Week 9: National Information Infrastructure (India)
Week 10: E-Commerce and E-Governance
Week 11: Social Media and Content Management Systems in Libraries
Week 12: Economics of Information
Week 13: Knowledge Management
Week 14: The Information Disciplines
Week 15: Information Society Vs. Knowledge Society

ABOUT INSTRUCTOR
Prof. Raghavan taught at Madras University from 1977 to 2005 at Dept. of Library & Information Science. He retired as Dean (Academic) of the University and Professor & Head of the Dept. of Library & Information Science. He was Professor at DRTC from 2005 to 2013. He was visiting Scientist, Centre for Knowledge Analytics and Ontological Engineering, a World Bank funded project at PES Institute of Technology, Bangalore, 2013-2016. He was Senior Fulbright Scholar at UCLAn 1987. He also served as Visiting Professor, Federal University of Minas Gerais, Belo Horizonte, Brazil in 2003 and at Nanyang Technological University, Singapore in 2015. He is editor of SRELS Journal of Information Management and on the editorial board of Knowledge Organization. He guided 12 PhD students at Madras University.
## LANDSCAPE STUDY

### PROF. RAGINI ROY
Professor & Head, Dept. of Drawing & Painting, Dayalbagh Educational Institute (Deemed University), Dayalbagh, Agra

### OBJECTIVE OF COURSE
The objectives are to impart knowledge in the discipline at post-graduation level. Landscape paintings refer to the depiction of natural scenery, such as bodies of water, mountains, forests and valleys. The sky is usually a main element, and weather often plays a key role in the overall total composition. The course manifests all these aspects gradually through its content. The main emphasis is placed on the enhancement of observation skill of the students. Care has been taken to present the content in a gradual manner to instil confidence in the minds of the students. The course has been designed to have parity with syllabi to be at par with those at national and international levels.

### LEARNING OUTCOME
Students having completed the course are not only expected to be skilled in the taught visual art, but should also be able to develop an analytical mind to critically examine works of other artists, which are covered under the syllabus and also be able to understand those, which may have been suggested additionally in the assignment sections.

### COURSE PLAN

| Week 01: | 1. Learning to see, 2. Warm & Cool colours, 3. Angles & Perspectives |
| Week 02: | 4. Scribbling, 5. Flower, Shrubs and Bushes, 6. Tree |
| Week 06: | 16. Watercolor Imagination, 17. Watercolor opaque technique, 18. Wet on Wet |
| Week 07: | Assignment Week |

| Week 09: | 22. Oil Pastel Imagination, 23. Oil paint Live, 24. Oil paint imagination |
| Week 12: | 30. Sponge, 31. Moonlight |
| Week 13: | 32. Night Landscape, 33. Working with Complimentary Color |
| Week 14: | 34. From Photograph, 35. Final Landscape |
| Week 15: | Final Exam |

### ABOUT INSTRUCTOR
Professor Ragini Roy is an artist and senior teaching faculty. Since 1984, she has been affiliated with the Department of Drawing & Painting at the Faculty of Arts, Dayalbagh Educational Institute (Deemed University), Dayalbagh, Agra. Having obtained her Masters in Drawing & Painting and while working on her Ph.D. from Kanpur University in 1981, she taught there for a year.

She is a Professor since 2008, at the Department of Drawing & Painting, DEI. Her major contribution has been in the fields of Painting, Mural and History of Indian Art. She designed all courses for UG, PG and Doctoral Levels at her parent University and the same for many other institutions in the country too. A recipient of National Kalidas Award for her contribution in the field of Painting, she has remained chairperson of BOS, member of Faculty Board, Academic Council, Primary Body, Governing Body, Committee Social Welfare Scholarships (GN), Life Member of Rock Art Society of India, Life Member of All India Oriental Conference-Pune; All India Women’s Conference and lately the Principal Investigator of e-PG Pathshala: Visual Arts and MOOCs.

Prof. Roy has to her credit the organization of a number of national seminars, workshops, group shows, exhibitions and artist camps. She has a good number of quality publications, paintings, murals and books to her credit also.

### TYPE OF COURSE : UG/PG

### INTENDED AUDIENCE :
It is expected that aspirants, desirous of joining this programme as a whole or selecting some courses as a part of one's PG Programme of Studies in any other institution, should have the minimum knowledge of Visual Arts equivalent to that of graduation degree in any other subject or equivalent qualification from a recognized academic institution.

### PRE-REQUISITES :
Students are required to go through the weekly planning carefully and, as far as possible, observe the works, as cited under demonstrations. All reading material are enlisted by modules in Quadrant 03. Wherever possible web links are indicated for an easy access of the learners.

The course is ideally meant for PG course in Visual Arts and for those teachers of the subject who may wish to register and audit the course for additional information.

Apart from the above, one who has the adequate proficiency in the field of visual arts, who may neither be a student nor a teacher, are also welcome to register themselves to enhance knowledge.

### COURSE DURATION : 15 weeks (2nd July to 13th Oct.'2018)

### EXAM DATE :
15th Week of the course i.e.8th to 13th Oct 2018

### NO OF CREDITS : 4

### NO OF CREDITS :

### EXAM DATE :

### UG/PG

###PRE-REQUISITES : degree in any other subject or equivalent qualification from a recognized academic institution.
TYPE OF COURSE : PG
INTENDED AUDIENCE : LIS Students at PG/UG level
                    Lifelong learning
PRE-REQUISITES : The learner should have the foundational knowledge or working experience of libraries and information centres.

OBJECTIVE OF COURSE
- To make learners aware about the concept of management, management theories and application of management in libraries and information centres;
- To familiarize learners with management techniques applied to libraries and information centres and knowledge centres; and
- To acquainted learners with the newer areas and techniques of library and information centres management.

LEARNING OUTCOME
On Successful completion of the course, a learner would be acquainted with Knowledge on following aspects:
- Meaning and scope of management in daily operations of libraries and information centres and also about the long term managerial implications;
- The evolution of management theories and its application to current practice in library and information centres;
- About the strategic planning, problem-solving and decision-making skills as applied to actual library and/or information services management;
- Articulating the mission and other drivers of a library and information centre in relation to the users they served;
- Utilizing appropriate theory and skills to create an environment of excellence within the library and information services; and
- Dealing with aspects of financial planning and management for library and information centres.

COURSE PLAN
Week 1: Concept of Management, Principles and Application in L& Centres, and Management Thoughts
Week 2: Change Management and Strategic Planning
Week 3: Operations Research and Planning
Week 4: Total Quality Management and Marketing
Week 5: Governance, Organizational Structure and Different Sections of a Modern Library
Week 6: House Keeping Operations: Selection, Acquisition and Technical Processing
Week 7: House Keeping Operations: Care, Preservation and digitization
Week 8: Human Resources Planning and Development
Week 9: Managerial Roles and Team Management
Week 10: Performance Analysis and Motivation
Week 11: Self Management and Communication
Week 12: Financial Planning and Management
Week 13: Statistics, Reporting and Management Information Systems
Week 14: Space, Event and Disaster Planning
Week 15: Management of Technologies

ABOUT INSTRUCTOR
Dinesh K. Gupta is Professor of Library & Information Sc. at Vardhaman Mahaveer Open University, Kota. He served as Member of Standing Committee of IFLA Education & Training Section, 2011-2015, IFLA Management and Marketing Section, 2003-2007 and 2007-2011 and also served as the Chair of the Jury of ‘IFLA International Marketing Award’ in 2009-2013. He served as a Member of the Selection Committee of South Asia LIS Award, 2012-2014. He has published three IFLA books by official publisher K. G. Saur / De Gruyter Saur (Munich, Germany).
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### OBJECTIVE OF COURSE

अर्थ पाठ्यपुस्तक नाम "साहित्यशास्त्र सौदयशास्त्र" "इति। अथ चतुर्भिताः पाठः सन्नित। श्रीमत् पत्रे नाठ्याखान्यं, दशरथकाॅण्डः, कामालकारः, कामालकारसूवृुः, कामाख्यारं, द्वारणालोकः, कामाक्रामः, साहित्यदर्पणम् इति एवः। प्रश्नः: पाठः संकलितः सन्नित। तत् नाठ्याखान्य धर्माध्यायः; दशरथकाॅण्डः प्रवाहम्; कामालकारसूवृुः प्रतिच्छेदः; द्वारणालोकः प्रवाहम्; कामाख्यारः; साहित्यदर्पणम् प्रवाहम्; परिच्छेदः; इति पाठम् सिद्धिम् वापि: संकलितः सन्नित। तत्र नाठ्याखान्य चतुर्वेदः; दशरथकाॅण्डः चतुर्वेदः; कामालकारसूवृुः; कामालयः; कामाक्रामः सूक्ष्मेः, द्वारणालोकः सूक्ष्मेः, कामाक्रामः; साहित्यदर्पणम् च चतुर्वेदः; पाठः पाठ्यमें श्रीमत् संकलितः सन्नित। कामाख्यारः, स्त्रिम् परिच्छेदः पाठ्यम् उपकल्पितो वातः, वेन नाठ्याखान्यकामाक्रामः प्रवेशायेव।

### LEARNING OUTCOME

अनेन पाठ्यालयमायेनः कःः 1.अथ चतुर्वेदः साहित्याखान्य वेन सह विधि: भविष्यपूर्वः। 2.साहित्यशास्त्र वर्त्तमान विबिधवैज्ञानिक-कला-सौदय-पाणीम् अवमानना कुः समथः। भविष्यपूर्वाः। 3.पाठ्यक्रमे विषयाः प्राप्तोग्रुप्तसञ्जीवी साफल्यमनासः च उपकरकृ भविष्यतीः।

### COURSE PLAN

| Week 01:  | नाठ्याखान्य (परिच्छेदः) |
| Week 02:  | नाठ्याखान्य (प्रवाहम्) |
| Week 03:  | दशरथकाॅण्डः |
| Week 04:  | कामालकारः |
| Week 05:  | कामालकारसूवृुः |
| Week 06:  | कामाख्यारः (कामादीप्रत्यावरणता) |
| Week 07:  | कामाख्यारः (कामाम्य) |
| Week 08:  | Assignment-I |
| Week 09:  | Assignment-II |
| Week 10:  | Assignment-III |
| Week 11:  | Assignment-IV |
| Week 12:  | Assignment-V |
| Week 13:  | Assignment-VI |
| Week 14:  | Assignment-VII |
| Week 15:  | Assignment-VIII |

### ABOUT INSTRUCTOR

Prof. Bhagirathi Nanda, HOD Department of Sahitya, Shri Lal Bahadur Shastri Rastriya Sanskrit Vidyapeetha, Qutub Institutional Area, New Delhi-16

Teaching Experience- 24 Years (UG & PG Level)

Email: ibnanda2@gmail.com

Mob- 9911333950, Off. 011-46060624
OBJECTIVE OF COURSE

The objectives are to impart knowledge in the discipline at post-graduation level. Portrait painting has been one of the important aspects of painting throughout the history of art in the world. Human portrait reflects the temporary feeling which roughly demonstrates one’s individual personality and manners, besides the beautiful coordination of forms, colours and variety of moods. The course manifests all these aspects gradually through its content. The main emphasis is placed on the enhancement of observation skill of the students. Care has been taken to present the content in a gradual manner to instil confidence in the minds of the students. The course has been designed to have parity with syllabi to be at par with those at national and international levels.

LEARNING OUTCOME

Students having completed the course are not only expected to be skilled in the taught visual art, but should also be able to develop an analytical mind to critically examine works of other artists, which are covered under the syllabus and also be able to understand those, which may have been suggested additionally in the assignment sections.

COURSE PLAN

Week 03:- M7.The Head from Different Viewpoint and Major Planes of the Head, M8.Making the Head Look Three Dimensional and Features in an Inverted Triangle, M9.Using Tone to Create Three Dimension
Week 06:- M16.Working with Complementary Color, M17.Warm & Cool Colors, M18.Light and Dark Colors
Week 07:- Assignment Week

Week 10:- M25.Portrait in Dry Pastel (Live Model), M26.Portrait in Oil Pastel, M27.Portrait in Oil Paint (Realistic Portrait L)
Week 11:- M28.Portrait in Oil Paint (Impressionist Portrait L), M29.Portrait in Gouache
Week 12:- M30.Portrait in Acrylic, M31.Portrait in Mixed Media
Week 13:- M32.Glazing, M33.Final Touching
Week 14:- M34.Final Portrait (Part_1), M35.Final Portrait (Part_2)
Week 15:- Final Exam

ABOUT INSTRUCTOR

Prof. Zargar Zahoor was born in the blessed vale of Kashmir. Zahoor’s talent manifested itself when he was still a boy, and by 1971 he decided to be an artist. In that year he was admitted to the prestigious M.S. University of Baroda. Prodigiously gifted as indeed he was, Zahoor had the fortune to work under the stalwarts of Indian art in Baroda including Ghulam Mohammad Sheikh, Jeram Patel, K.G. Subramanyam and others.

He is recipient of innumerable national and international awards and honours, Prof. Zahoor joined Jamia Millia Islamia, New Delhi in 1985 and rendered his services with full devotion till his retirement as Professor and Head of the Department of Applied Art in the year 2015. In the enormous range of his work and in its intrinsic qualities, Prof. Zargar Zahoor has, beyond doubt, achieved mastery in Landscape Painting and Portrait Painting as well as in Applied Art.

He has designed many books and given various special lectures at many places in India and abroad. Prof. Zahoor has to his credit many solo exhibitions and group shows. He was invited to many workshops as expert for awards and scholarships. His collection of paintings is spread all around the world.

In fact there is a strong consistency about the evolution of his work throughout his unremitting painting life. As a painter he is happy with the fleeting aspect of weather, avalanches and deluges. Of course they are not the only aspects of nature with which he is happy, nor is he obsessed with them. In fact, his refined brushstrokes can magically convey in paint a sense of enchanted serenity and tranquility at large. His scrutiny of nature composes a picture almost from the start but he could grow trees and rocks within. His innovation in technique enables him to create brilliant light by a harmony of light tones instead of by a contrast of light with dark tones. It is a simple impressionistic innovation but a revolutionary one.
COURSE PLAN

PRE-REQUISITES

OBJECTIVE OF COURSE

LEARNING OUTCOME

DR. SUNDAR NARAYAN JHA
Assistant Professor, Department of Veda, Shri Lal Bahadur Shastri Rastriya Sanskrit Vidyapeetha, Qutub Institutional Area, New Delhi-16

PG/ACHARYA

UG/PG/Diploma

15 weeks (01/08/2018 to 13/10/2018)

10/12/2018

6

Sanskrit

Dr. Sundar Narayan Jha, is working as Assistant Professor, Department of Veda, Shri Lal Bahadur Shastri Rastriya Sanskrit Vidyapeetha, Qutub Institutional Area, New Delhi-16 science 2007. He has received his Bachelors and post graduate degree from the kameshwar Singh Darbhanga Sanskrit University, Darbhanga, Bihar in Shukla Yajurveda. He received Ph.D. degree with the title नैितक-चारिक-आिथक-वैिनक-भौितक-दैभवेकनीडम् from the Shri Lal Bahadur Shastri Rashtriya Sanskrit Vidyapeetha, New Delhi. He is also a D.Litt. from kameshwar Singh Darbhanga Sanskrit University, Darbhanga, Bihar. His research interests are in the area of Vedic studies. He has published 90 research articles and 07 books in the field of Vedic studies and Sanskrit.
**ACCESS TO JUSTICE**

**DR BHARTI YADAV**  
Assistant Professor, National Law University Delhi

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**TYPE OF COURSE** : PG/Certificate  
**INTENDED AUDIENCE** : PG/Certificate  
**COURSE DURATION** : 15 weeks (1st Aug to 31st Dec, 2018)  
**EXAM DATE** : 31 December, 2018  
**NO OF CREDITS** : 4

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**PRE-REQUISITES** :  
- Preliminary knowledge about Human Rights  
- Preliminary knowledge about Fundamental Rights  
- Preliminary knowledge about role of equal access to justice in growth and development of a country and its people.

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**OBJECTIVE OF COURSE**

- Comprehend the historical background of access to justice developments  
- Understand different forums of justice administration system in India  
- Learn general laws ensuring equal access to justice  
- Understand special laws ensuring equal access to justice  
- Know equal access to justice provisions for vulnerable group  
- Explore role of community participation in promoting equal access to justice  
- Know scope of law school involvement in strengthening equal access to justice

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**LEARNING OUTCOME**

- Comprehend the concept and historical background of access to justice  
- Understand different forums of justice administration system in India  
- Learn general & special laws ensuring equal access to justice  
- Know equal access to justice provisions for vulnerable group  
- Explore role of community participation and law schools in promoting equal access to justice

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**COURSE PLAN**

**Week-1**: Concept & Historical Background of Access to Justice  
**Week-2**: Formal Access to Justice And Impediments to Access to Justice  
**Week-3**: Access to Justice and Alternate Dispute Resolution  
**Week-4**: General Law for Access to Justice  
**Week-5**: Special Law for Access to Justice  
**Week-6**: Access to Speedy and Amicable Justice  
**Week-7**: Access to Justice and Administrative Adjudication  
**Week-8**: REVISION AND ASSIGNMENT WEEK  
**Week-9**: Access to Justice for Women  
**Week-10**: Access to Justice for Children  
**Week-11**: Access to Justice for Senior Citizens, BC, SC/ST and Disables  
**Week-12**: Access to Justice for Stakeholders of Justice Administration System  
**Week-13**: Access to Justice in commercial Transactions  
**Week-14**: Civil Society role in Promoting Access to Justice  
**Week-15**: REVISION, ASSESSMENT and Evaluation

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**ABOUT INSTRUCTOR**

Dr Bharti Yadav (B.A., LL.B., LLM., Ph.D., NET) has been a faculty at National Law University Delhi since 2012. Her areas of specialisation are Criminal Law, Research Methodology, Legal Aid and Clinical Legal Education. She has been a resource person at Haryana Institute of Public Administration and Gyan Darshan TV channel. She has twice offered seminar courses on criminal law at University of Wurzburg, Germany. She was invited by Justice Academy, Ankara, Turkey for addressing Judges and advocates on art of cross examination. She presided sessions on promoting justice education in 8th and 9th Global Alliance of Justice Education conference.
This Course deals with Fundamentals and Structures of Indian Government; it is specifically designed to give a complete overview and in-depth knowledge regarding the concerns and challenges faced by the modern constitutional governments and elaborately discusses the structure, procedures, powers and duties of governmental institutions. The Course analyses in detail the basic functions of a written constitution. Also, the theories and concepts relating to constitutionalism, federalism, judicial review, constitutional interpretation, etc. are reviewed. All the discussions in the Course are updated according to the latest position and the modifications made by judicial intervention.

**OBJECTIVE OF COURSE**

This Course deals with Fundamentals and Structures of Indian Government; it is specifically designed to give a complete overview and in-depth knowledge regarding the concerns and challenges faced by the modern constitutional governments and elaborately discusses the structure, procedures, powers and duties of governmental institutions. The Course analyses in detail the basic functions of a written constitution. Also, the theories and concepts relating to constitutionalism, federalism, judicial review, constitutional interpretation, etc. are reviewed. All the discussions in the Course are updated according to the latest position and the modifications made by judicial intervention.

**LEARNING OUTCOME**

After completing the MOOC course, you shall be able to:

- To understand the basic concepts of democracy, republicanism, constitutionalism and to know about the constitutional theories, virtues and constitutional interpretation
- To study and analyse the quasi-federal nature of Indian Constitution and the basic function of a written constitution regarding the allocation of State power, the functions, powers and limits of the organs of state
- To analyse elaborately regarding the emergency and amendment procedures; the need for granting of special status or special provisions to some states
- To know about Panchayats, Municipalities, Scheduled and Tribal areas

**COURSE PLAN**

**FUNDAMENTALS & STRUCTURES OF INDIAN GOVERNMENT**

**WEEK-01:** Constitutional History-Making of Indian Constitution, Democratic and Republican nature of Government

**WEEK-02:** Preamble, Constitutional Interpretation and Constitutionalism, Separation of Powers, Judicial Review

**WEEK-03:** Union and its Territory, Citizenship, Meaning and Concept of 'State'

**WEEK-04:** Parliament and State Legislatures, Parliamentary Practices and Procedures, Anti Defection Law and Schedule X, Parliamentary Privileges

**WEEK-05:** Legislative Relations between Union and States, Administrative and Financial Relations between Union and States

**WEEK-06:** Executive and Protection to Civil Servants, Public Service Commissions and Tribunals

**WEEK-07:** 'Judiciary' under the Indian Constitution (Powers, Jurisdiction and Procedure), Judicial Independence

**WEEK-08:** Revision and Assessment

**WEEK-09:** Judicial Appointments and Accountability-I, Judicial Appointments and Accountability-II- NJAC Judgment and Way Forward

**WEEK-10:** Panchayats, Municipalities and Co-Operative Societies, Elections in India

**WEEK-11:** Emergency Provisions, Amendment of the Constitution and Doctrine of Basic Structure

**WEEK-12:** Scheduled and Tribal Areas, Granting Special Status (J & K) and Special Provisions to States

**WEEK-13:** Official Language, Inter-State Trade and Commerce

**WEEK-14:** Special Provisions relating to Union Territories National Capital Territory of Delhi

**WEEK-15:** Revision, Assessment and Evaluation

**ABOUT INSTRUCTOR**

Dr. Anupama Goel, Professor of law in National Law University, Delhi has been teaching law since 1996. She specializes in Constitutional Law, International Law, Human Rights, Tort Law and Consumer Law and has taught various subjects to undergraduate as well as post graduate students including Ph.D. students. Her doctoral thesis was titled “Social Justice and its Implementation with Special Reference to the State of Punjab,” an elaborate theoretical as well as empirical study, was hugely acclaimed by ICCSR. She has published various papers on different areas of law in prestigious law journals.
ADHUNIK KAVYA : KHAND 2

PROF. DEO SHANKAR NAVIN
Professor, Centre of Indian Languages, JNU,
New Delhi

TYPE OF COURSE : PG
INTENDED AUDIENCE : UG/PG

PRE-REQUISITES : Graduate

OBJECTIVE OF COURSE
हिंदी के प्रमुख प्रकार आधुनिक कविता खंड 2 में कविता रचना के प्रकार-विध का साक्षात्कार करने।

LEARNING OUTCOME
• आधुनिक कविता के प्रमुख कवियों के काव्य-विरोध का साक्षात्कार करने।
• युगीन परशृंखला में छायावादीतर कवि के लेखन के लेखन का समझने।
• छायावादीतर राष्ट्रीय काव्यदर्श के प्रमुख कवियों के काव्य लेखन से प्रभावित होने।
• समकालीन समय के प्रमुख कवियों तथा उनकी रचनाओं का आप साक्षात्कार करने।

COURSE PLAN

Week 1:
Janshangharsh Aur Kavita, Nagarjun Ka Kavya-Kathay, Nagarjun Ki Kavya-Bhasha

Week 2:
Nagarjun Ki Kavitaon Ka Paath Vishleshan, Hindi Alochana Main Nagarjun Ka Mulyankan, Nagarjun Aur Shamshera

Week 3:
Kaviyon Ke Kavi Shamshera, Shamshera Ki Kavitaon Main Prem Aur Saundaryara

Week 4:
Shamshera Ki Kavitaon Ka Paath Vishleshan-Bail, Shamshera Ki Kavitaon Ka Paath Vishleshan-Tuti Huyee Bikhr Huyee, Hindi Alochana Main Shamshera Ka Mulyankan

Week 5:
Trilochan Shastri Ki Kavita Vaishishtya, Kedarnath Agrawal Ki Kavita, Rashtriya Kavyadhar Ke Premukh Kavi

Week 6:
Khabar Aur Kavita : Raghuveer Sahay, Raghuveer Sahay Ka Kavya-Kathay

Week 7:
Raghuveer Sahay Ki Kavya Bhasha, Raghuveer Sahay Ki Kavitaon Ka Paath Vishleshan, Hindi Alochana Main Raghuveer Sahay Ka Mulyankan

Week 8:
Maggi Kavita Aur Shreekant Verma, Magadh Mithak Aur Atharth, Magadh Main Jagneetik Chetna

Week 9:
Magadh Ki Kavya Bhasha, Rajkamal Chaudhary Ki Kavitaon Ka Vaishishtayathay, Sathottari Hindi Kavita Aur Dhumil

Week 10:
Dhumil Ki Kavitaon Main Vidroh, Dhumil Ki Kavitaon Ka Paath Vishleshan, Hindi Alochana Main Dhumil Ka Mulyankan

Week 11:

Week 12:
Kuwar Narayan Ki Kavitaon Ka Paath Vishleshan, Hindi Alochana Main Kuwar Narayan Ka Mulyankan

Week 13:
Samkaleen Kavita Par Dhumil Ka Prabhav, Nayi Kavita Aur Kedarnath Singh

Week 14:
Samkaleen Kavita Aur Jantantr, Samkaleen Kavita Ke Mulyankan Ki Samayayen, Vyavshtha Se Vidroh Aur Aaj Ki Kavita

Week 15:
Samkal Samay Ke Vishishttha Kavi-1, Samkal Samay Ke Vishishttha Kavi-2

ABOUT INSTRUCTOR
Deo Shankar Navin, <https://deoshankarn.wixsite.com/deoshankar> working as Professor with Center of Indian Languages, JNU New Delhi, with more than 14 Years academic Experiences. Recipient of many awards – Best Young Poet award by Hindi Akademi, Delhi in 1991, Uttar Pradesh Hindi Sansthan Sauhard Samman, 2013, DBD Koshi Samman-2015, Vidyapati Samman-2017, Bihar Govt. In his credit, 46 authored, Compiled, and translated Books, more than thirty chapter writings, around 300 Articles are published in both the languages–Hindi and Maithili in distinguished Books and Journals; while dozens of pieces are translated and published in many Indian and foreign Languages.
The purpose of the course is to familiarise students with the tools and methods required for a biostatistician. The course focuses on three areas viz. survival analysis, clinical trials and epidemiology. Basic concepts of survival analysis are defined and an introduction to parametric and Kaplan Meier estimation of the survival function provided. The Cox proportional hazards model, AFT models, frailty and competing risks are also discussed. Basic clinical trial design and variants such as the group sequential schemes are discussed. An introduction to alternative means for design and analysis of epidemiologic studies is provided. The course is supplemented by examples using R.

Prof. Bhaswati Ganguli is a faculty member of the Department of Statistics at Calcutta University. Prof. Ganguli received her Ph.D. in Biostatistics from Harvard University and her research interests include smoothing, mixed models and spatial data analysis. She is an author of the R package Semi Par and was the Principal Investigator for the e PG Pathshala project in Statistics of the MHRD.

OBJECTIVE OF COURSE
The purpose of the course is to familiarise students with the tools and methods required for a biostatistician. The course focuses on three areas viz. survival analysis, clinical trials and epidemiology. Basic concepts of survival analysis are defined and an introduction to parametric and Kaplan Meier estimation of the survival function provided. The Cox proportional hazards model, AFT models, frailty and competing risks are also discussed. Basic clinical trial design and variants such as the group sequential schemes are discussed. An introduction to alternative means for design and analysis of epidemiologic studies is provided. The course is supplemented by examples using R.

LEARNING OUTCOME
Tools and methods for survival analysis, clinical trials and epidemiology with implementation in R.

COURSE PLAN

Basic concepts of survival analysis
Parametric survival models
Actuarial estimation
Kaplan-Meier estimators I
Kaplan Meier estimators II
Nelson Aalen estimators
Equality of survival functions
Mantel-Haenszel estimators
Cox’s proportional hazards model
Estimation and inference for Cox’s PH model
Partial Likelihood & Cox Proportional Hazard Model
Diagnostics for Cox’s PH model
The Accelerated Failure Time model
Competing Risks model
Introduction to Clinical Trials
Sample size determination for clinical trials
Randomization
Group sequential design I
Group sequential design II
Group sequential design III

MIDTERM EXAM
Play the Winner rule
Randomised Play the Winner rule
Crossover design
Introduction to epidemiology
Disease Frequency and Association I
Disease Frequency and Association II
Disease Frequency and Association III
Observational studies
Analytical studies
Confounding
Odds Ratio
Cohort Studies I
Cohort Studies II
Case Control Studies I
Case Control Studies II
Stratified Analysis
Matched Analysis I
Matched Analysis II

ABOUT INSTRUCTOR
Prof. Bhaswati Ganguli is a faculty member of the Department of Statistics at Calcutta University. Prof. Ganguli received her Ph.D. in Biostatistics from Harvard University and her research interests include smoothing, mixed models and spatial data analysis. She is an author of the R package Semi Par and was the Principal Investigator for the e PG Pathshala project in Statistics of the MHRD.
BIOMOLECULES : STRUCTURE, FUNCTION IN HEALTH AND DISEASE

DR. MOGANTY R RAJESWARI
Professor, Dept. Of Biochemistry, All India Institute Of Medical Sciences, New Delhi

TYPE OF COURSE          : PG
INTENDED AUDIENCE      : M.Sc. in any of these subjects
                        Biochemistry/Biotechnology/Life Sciences/Environmental Sciences / Med. Biochemistry/ Microbiology/B.Sc /Biophysics/Zoology/Bioinformatics etc.

COURSE DURATION        : 15 weeks (14th Aug, 2018 to 12th Dec, 2018)
EXAM DATE              : 3rd January, 2019
NO OF CREDITS          : 4

PRE-REQUISITES         : Student eligibility- Interactions, working on assignments and basic educational qualification or prior knowledge required for doing the course-M.Sc. in any of these subjects
                        Biochemistry/Biotechnology/Life Sciences/Environmental Sciences / Med. Biochemistry/ Microbiology/B.Sc /Biophysics/Zoology/Bioinformatics etc.

OBJECTIVE OF COURSE

• This course On Biomolecules is one of the basic course for all PG students of Biological sciences.
• All PG 1st Year students or in their 1st semester need to do this course
• This course is designed in view of all PG Degree students of any Indian University.
• This will help in understanding of other courses (papers) that they will do in the subsequent semesters.

LEARNING OUTCOME

This course is essential and will help in understanding of other courses (papers) that they will do in the subsequent semesters.

COURSE PLAN

Week 1 : Chemical bonds-covalent and non-covalent types of Bonds and Bond energies, Bond Angles etc, Water-The molecule of life, Aqueous Solution, Acids & Bases, Measurements of pH, Henderson Haselbatch equation, Titration Curve & pK values, Buffers

Week 2 : Amino acids, chirality, peptide bond and polypeptides, Structural levels of proteins and Stabilizing forces, Conformational properties of polypeptides and Ramachandran plot

Week 3 : Turns, loops, Super secondary structures, motifs and domains in proteins, Structures and function of Fibrous Proteins, Structure and function of Actin and myosins

Week 4 : Hemoglobin, Myoglobin and Oxygen binding, Role of Protein Structure Health and Disease, Assessment 1

Week 5 : Methods of Protein Separation and purification, Protein sequencing

Week 6 : Methods of structure determination of proteins : X-ray, NMR, CD etc, Clinical Proteomics

Week 7 : Protein Structure-based Drug Designing, Protein-Ligand (Small Molecules including drugs) interaction

Week 8 : Components of Nucleic Acid, Conformational parameters of Nucleic acids and DNA double helix, DNA Double Helix and Polymorphism

Week 9 : Circular and Supercoil DNA, Different types and structures of RNA

Week 10 : Interactions of small molecules (ions, drugs) with DNA, DNA Structure in health and disease

Week 11 : DNA-Protein interactions, Assessment 2

Week 12 : Introduction to Carbohydrates, Structures and conformations of polysaccharide cellulose, amylase, chitin, carbohydrate conjugates, Saturated and unsaturated fatty acids, Nomenclature of fatty acids and Essential and non-essential fatty acids

Week 13 : Glycoproteins and proteoglycons, Classification of Lipids: simple and compound lipids, phospholipids, Cholesterol, Micelles and Liposomes: Applications in biology and medicine

Week 14 : Lipids: extraction, separation and analysis, Components and architecture of Cell membrane, Various membrane models including Fluid-mosaic model

Week 15 : Cholesterol and its role in health and disease, Overview of Biomolecules, their Structure & Function, Revision of the course, Final Assessment

ABOUT INSTRUCTOR

Dr. Moganty R Rajeswari, Professor, Dept. Of Biochemistry in All India Institute Of Medical Sciences New Delhi-110029. She has 27 years of teaching and 33 She was awarded the Post – Doctoral Fellowship by the French Government in “Molecular Biology” also awarded the French Govt. scholarship through Ministry of Education under the head “Molecular Biology” in 1984. Dr Rajeswari is a Expert Committee Member of University Grants Commission, for various Xth plan, committee etc. She is the Member of Project Review committee of Neurology & Neurochemistry division, ICMR, New Delhi. She was Assistant Editor of the “Indian J. Clinical Biochem” 2000-2004. Review research papers which are submitted for publication in International journals—-Journal of Molecular Structure, At Present she is the president of DNA Society.
**TYPE OF COURSE**: PG

**INTENDED AUDIENCE**: Graduate from any discipline, post graduate students of any discipline, professional from any sector, academicians, researchers and policy/decision makers and anybody who is interested in the subject.

**PRE-REQUISITES**: Graduate from any discipline, post graduate students of any discipline, professional from any sector, academicians, researchers and policy/decision makers and anybody who is interested in the subject.

**OBJECTIVE OF COURSE**

The objective of the course is to impart knowledge related to planning of urban settlements. Considering the scale, typology hierarchy and the complexity pertaining to growth and development of Indian cities and the present inadequate capacity for planning the cities, this course would impart knowledge related to urbanization, city region linkages, planning history, theory, techniques of planning, concepts and approaches, processes, planning and development policies, types of plans, implementation of plans, projectization of these plans and case studies supplementing various aspects.

**LEARNING OUTCOME**

Upon Completion of this course, students will:
1. Understand the dichotomy between the urban and natural environment and resources
2. Understand the significance of city-region linkages and inter-dependence.
3. Understand the complex nature of issues, process specifically at metro and mega cities scale.
4. Understand how to develop indicators to measure various environmental, social and economic qualities of urban areas.
5. Be familiar with concepts such as climate change, green infrastructure, transit oriented development
6. Be familiar with approaches to human settlement planning
7. Be familiar with major urban policies and programmes at various levels and how they impact a city’s development.
8. Be familiar with acts and legal tools relevant to city planning.
9. Be familiar with finance and management aspects of urban development.

**COURSE PLAN**

**Week 01:-** Definition and characteristics of Urban areas (Part I and II)

**Week 02:-** Implications of urbanization in India (Part I and II)

**Week 03:-** City in context of the Region (Part I and II)

**Week 04:-** Evolution of Cities (Part I, II and III)

**Week 05:-** Evolution of Cities (Part IV and V)

**Week 06:** New towns, counter magnets and satellite towns (Part I,II and III)

**Week 07:** Peri urbanization, Inner cities

**Week 08:** History of town Planning (Part I and II)

**Week 09:-** Planning Theories and Models (Part I,II and III)

**Week 10:-** Planning Approaches and Techniques (Part I,II and III)

**Week 11:-** Hierarchy of Plans – Regional plan and Master plan (Part I,II and III)

**Week 12:-** Hierarchy of Plans – Zonal plan, local area plan and layout plan (Part I,II)

**Week 13:-** Planning legislation – Acts, Policies, Missions and Schemes

**Week 14:-** Management of urban development

**Week 15:-** Financing Urban Development in India (Part I and II)

**ABOUT INSTRUCTOR**

Prof. Dr. Sanjukkta Bhaduri is a full time Professor of Urban Planning at SPA, New Delhi. She has done Bachelor in Architecture from Jadavpur University (1983), Masters in City Planning from I.I.T Kharagpur (1985) and Ph.D from SPA, New Delhi (2003). She has 33 years of professional, research and teaching experience in the fields of Urban Planning, Environmental Planning; the areas of special interest are Smart cities, Sustainable Development of settlements, Participatory Planning, Social aspects related to Planning Disaster Management, Urban Environmental Management, Assessment of Environmental Impacts, Energy and Urban Development, Environmental Quality of Human Settlements. She has worked in SPA, Delhi for 30 years in various positions.
India has witnessed tremendous growth in the corporate sector in the last few decades. In view of this, it becomes important for students of law and commerce to understand the legal dynamics of the corporate sector. The course covers all important recent developments in this area. The course of Corporate Law has been specifically designed to provide not only an overview but also an in-depth knowledge about incorporation, raising capital by companies, borrowings and investments by companies, foreign direct investment in Indian companies, corporate restructuring, corporate insolvency and other related important issues.

OBJECTIVE OF COURSE
India has witnessed tremendous growth in the corporate sector in the last few decades. In view of this, it becomes important for students of law and commerce to understand the legal dynamics of the corporate sector. The course covers all important recent developments in this area. The course of Corporate Law has been specifically designed to provide not only an overview but also an in-depth knowledge about incorporation, raising capital by companies, borrowings and investments by companies, foreign direct investment in Indian companies, corporate restructuring, corporate insolvency and other related important issues.

LEARNING OUTCOME
- In-depth understanding about different business organisations and comprehend importance of company form of business organisation with its incorporation and administration
- Learning about raising of capital by companies in compliance with SEBI regulations
- Comprehension of corporate management and governance
- Learning legal aspects of accounts and audit of companies with role of auditors
- Understanding different restructuring methods for companies
- Understanding business rescue proceedings and compromises
- Knowledge about investigations and adjudicatory machinery of companies
- Knowledge about remedies available to shareholders and others
- Understanding corporate insolvency

COURSE PLAN

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<tr>
<td>Business organizations, Corporate personality and Registration of companies</td>
<td>Companies: Kinds, meetings and other applicable laws</td>
<td>Raising of Capital by companies</td>
<td>SEBI- Issue of capital and Disclosure Requirements</td>
<td>Borrowings and investments by companies</td>
<td>Corporate Management and Governance: Part One</td>
<td>Corporate Management and Governance: Part Two</td>
<td>REVISION AND ASSIGNMENT WEEK ONE</td>
</tr>
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</table>

ABOUT INSTRUCTOR
Prof. (Dr.) Harpreet Kaur joined National Law University, Delhi in 2011. She is currently Professor of Law at NLU Delhi, as well as the faculty-in-charge for certificate and diploma courses on Competition Policy and Law. She teaches Corporate Law, Securities Regulations and Competition Law. She has 16 years of regular teaching experience in her specialisation in Commercial Laws.

She is a Fulbright Scholar in Residence and was selected for the International Visitor Leadership Programme on Competition Law sponsored by US State Government and visited USA for three weeks exchange programme in 2015. She has served as Indian Council for Cultural Relations Chair Professor of Indian Studies at Leibnitz University, Hannover, Germany from Oct 2015 till April 2016. She is a visiting professor at Faculty of Law, University of Bergen, Norway.
CREATIVE PAINTING

DR. ALKA CHADHA
Asst. Prof., Dept. of Visual Art: Drawing & Painting, RG (PG) College, Meerut

TYPE OF COURSE : UG/PG
INTENDED AUDIENCE : UG/PG

COURSE DURATION : 15 weeks (2nd July to 13th Oct, 2018)
EXAM DATE : 8th to 13th Oct. 2018
NO OF CREDITS : 4

PRE-REQUISITES : Knowledge of Technical Theory of Composition and how to compose the creative composition by using the technical base like methods, process and styles in which a creative composition can be made.

OBJECTIVE OF COURSE
With this paper of Visual Arts learner will be able to utilize techniques of composition in a creative manner.

LEARNING OUTCOME
The learners will learn about the techniques of composition and visual elements of art and how they contribute in making a painting more appealing. The learner will also learn how to compose the good composition. Further on, the modules include technical base like methods, process and styles in which a creative composition can be made. Learning to express and communicate, one can experiment using various styles like 2D, 3D, realistic, traditional, cubistic, expressionistic, surrealist, decorative, constructive, minimal approach, symbolic, thumb nail, illustrative, idealistic, free and then sketching.

COURSE PLAN

Week 01:- 1. Meaning and Technical Theory of Composition Rule of Thirds, 2. Focal Points in Composition, 3. Rule of Line in Composition
Week 02:- 4. Rule of Space in Composition, 5. Rule of Form, Shape in Composition, 6. Importance of Colors in Composition
Week 03:- 7. Rule of Harmony in Composition, 8. Rule of Rhythms in Composition, 9. Rule of Textures in Composition
Week 05:- 13. Rule of Odds in Composition, 14. Importance of subject, idea and feeling in painting, 15. importance of imagination expression in Composition
Week 06:- 16. Rule of Medium, Method, Process, Technique and Style in Composition, 17. Expression and Communication Using the Visual Arts
Week 07:- Assignment Week

Week 08:- 18. 2-dimensional composition, 19. 3-dimensional composition, 20. Traditional Composition
Week 12:- 30. Thumbnail Composition, 31. Illustrative Composition
Week 13:- 32. Idealistic Composition, part 1, 33. Idealistic Composition, part 2
Week 14:- 34. Free and Creative Composition, 35. Outdoor Sketching
Week 15 :- Final Exam

ABOUT INSTRUCTOR
Dr Alka Chadha has been working as Asst Prof in Dept of Visual Art, RG College, Meerut since the year 2001 after being appointed by Higher Education, Allahabad. She did Ph.D -2004 from Faculty of Visual Arts, B.H.U.,Varanasi; UGC (NET) 1998; M.F.A. (Painting) 1995-97, B.F.A. (Painting). She had to her credit many awards. She also bagged a Certificate of Excellence, International magazine- Startists: Contemporary women in art, 2017
Dr Alka has been the Guest Faculty for 40 lectures, under MHRD E-learning project from 26th-28th March and 27th-31st August,2011, and also the Content writer for E-pathshala MHRD project DEI Deemed Univ, Dayalbagh, Agra 2015, 2016, 2017; Guest lectures in many reputed Institutes, invitee artist, and has written Reviews in catalogues of exhibitions of many renowned artists. She has participated in many All-India, Regional and State level exhibitions. Dr Alka has held one two-man show and almost thirty group shows in India and abroad. Her collections are with many National & International collectors. She has attended twenty three Workshop; twenty six National and International seminars and four Conferences; and presented twenty three papers. Her Fifty four papers have been published in many seminars and reputed journals and books. She is the Editor of reputed National and International Journals.
CRIMINAL JUSTICE ADMINISTRATION

NEERAJ TIWARI
Assistant Professor
National Law University Delhi

TYPE OF COURSE : UG/PG/Certificate
INTENDED AUDIENCE : UG/PG/Certificate
COURSE DURATION : 15 weeks (1st Aug to 31st Dec 2018)
PRE-REQUISITES : This course is beneficial for LL.B. and LL.M. students. Though other professionals who are familiar with the following concepts may also take up this Course:
1. Basic understanding of the normative structure of the Indian Criminal Justice System
2. Preliminary knowledge about agencies of Criminal Justice System

OBJECTIVE OF COURSE
The object of the course is to make the learners well versed with the Indian criminal justice system. To achieve this, the modules may be divided into three categories- first, the modules which deal with functionaries of criminal justice system, second the modules which detail the pre-trial, trial and post trial processes and third the modules which raise voice and concern of other stakeholders like accused, victim and witnesses.

LEARNING OUTCOME
After completing the MOOC course, the student shall be able:
- To have a comprehensive understanding of the substantive and procedural issues which are shaped by the constitutional guarantees.
- To understand the roles of various functionaries in Criminal Justice System.
- To understand the procedural ramifications involved in investigation and other preliminary processes.
- To have the fundamental knowledge and understanding relating to cognizance, charge and trial process under the Code of Criminal Procedure.
- To expose about the process of sentencing and alternate modes of punishment.
- To have a fair idea about the correctional system within the realm of the criminal justice administration.

COURSE PLAN

**Week 01:** Foundations of Criminal Justice System : Modules 1, 2 and 3

**Week 02:** Functionaries of Criminal Justice Administration : Modules 4 and 5

**Week 03:** Crime Reporting, Arrest and Investigation: Modules 6, 7 and 8

**Week 04:** Search & Seizure and Processes to Procure attendance of persons and documents: Modules 9 and 10

**Week 05:** Pre Trial Process & Role of Courts, Access to Justice and Remand Procedure: Modules 11, 12 and 13

**Week 06:** Rights of Accused, Procedural Safeguards to Rape Victims and Custodial Justice: Modules 14, 15 and 16

**Week 07:** Principles of Fair Trial and Trial Process- Cognizance and Framing of Charge:
- Modules 17 and 18

**Week 08:** REVISED ASSIGNMENT WEEK ONE TO SEVEN

**Week 09:** Initiation of Proceedings before Magistrate, Bail Jurisprudence: Modules 19 and 20

**Week 10:** Trial Process- Place of Inquiry and Trial, Kinds of Trial and Appreciation of Evidence: Modules 21, 22 and 23

**Week 11:** Compounding of Offences, Plea Bargaining and Probation: Modules 24, 25 and 26

**Week 12:** Principles of Sentencing, Remission and Commutation of Sentence: Modules 27 and 28

**Week 13:** Appeals, Revision and Correctional System: Modules 29, 30 and 31

**Week 14:** Victims of Crime, Witness Protection, Maintenance Proceeding and Inherent Jurisdiction of High Courts: Modules 32, 33, 34 and 35

**Week 15:** REVISED ASSIGNMENT WEEK NINE TO FOURTEEN

ABOUT INSTRUCTOR
Neeraj Tiwari is Assistant Professor of Law and Member of Centre for Criminology and Victimology at National Law University, Delhi. He specializes in Criminal law. He is pursuing his academic and research interest in Criminal Law and Criminal Justice Administration. Before joining NLU, Delhi Neeraj has served as a faculty at National Judicial Academy, India. Neeraj has published several papers in national and international journals primarily focusing on issues relating to criminal justice administration. Presently he is pursuing his doctorate research on Role of Magistracy in Criminal Justice Administration from NLU Delhi.
DALIT SAHITYA

PROF. DEVENDRA KUMAR CHOUBEY
Professor, Centre of Indian Languages, JNU, New Delhi

TYPE OF COURSE : PG
INTENDED AUDIENCE : UG/PG

COURSE DURATION : 15 weeks (21st Aug to 04th Dec, 2018)
EXAM DATE : As per UGC decision
NO OF CREDITS : 4

PRE-REQUISITES : Graduate

OBJECTIVE OF COURSE
- Dalit sahitya के वैचारिक आधार को समझने का प्रयास किया जाएगा।
- Dalit sahitya की सैद्धांतिक पर चर्चा की जाएगी।
- हिन्दी दिलत साहित्य पर मराठी दिलत साहित्य का प्रभाव देखने का प्रयास किया जाएगा।
- पहली दिलत रचनाकार हीरादों से अवतरण की भावना रचनाओं के वैश्विक पर चर्चा की जाएगी।
- इन वैचारिक आधार के साथ आप आदिवासी साहित्य की परंपरा, सैद्धांतिक एवं प्रमुख रचनाओं के सन्दर्भ में भी चर्चा की जाएगी।

LEARNING OUTCOME
- दिलत साहित्य की अवधारणा, दिलत साहित्य का संरूप, दिलत साहित्य परंपरा से परिचित हो।
- दिलत साहित्य का वैचारिक आधार, दिलत साहित्य के अध्ययन के समस्याएं, दिलत साहित्य और वैश्विकता, दिलत साहित्य की भाषा, स्वामित्व और सहानुभूति, दिलत साहित्य और आदिवासी साहित्य का संबंध, आदिवासी साहित्य की प्रकृतिः और परंपरा सहयोग समझ सकेंगे।
- प्रमुख दिलत एवं आदिवासी रचनाकार के रचनाओं के माध्यम से दिलत एवं आदिवासी साहित्य की दिशा समझने में सक्षम होंगे।

COURSE PLAN

Week 1
Dalit Sahitya Ki Avdharana, Dalit Sahitya Ka Swaroop

Week 2
Dalit Sahitya Ki Parampara 1, Dalit Sahitya Ki Parampara 2, Dalit Sahitya Ki Parampara 3

Week 3
Dalit Sahitya Ki Bhasha, Swanubhuti Aur Sahanubhuti, Dalit Sahitya Ke Adhyayan Ki Samasyayen

Week 4
Dali Sahitya Ka Vaicharik Adhar (Mahatma Jyotibha Fule), Dalit Sahitya Ka Vaicharik Adhar (Dr.Bhimroa Ambedakar)

Week 5
Hindi Dalit Sahitya Par Marathi Dalit Sahitya Ka Prabhaaw, Dalit Andolan Ka Itihas

Week 6
Dalit Stree Chintan, Dalit Sahitya Aur Vaishvikaran

Week 7
Dalit Kahaniyan, Dalit Kavita, Dalit Alochna

Week 8
Sarahapa 1, Sarahapa 2, Ravidas 1, Ravidas 2

Week 9
Dadudayal : Jivan Aur Sahitya, Hira Dom Aur Achhutanand

Week 10
Juthan Ka Alochnatmak, Adhyaan, Akkarmashi, Murdaiya

Week 11
Aaj Bajar Band hai, Salam, Fulva Aur upmahadveep

Week 12
Sajish, Chappar, Dohra Abhishap

Week 13
Mera Bachpan Mere Kandhon Par, Shikanje Ka Dard

Week 14
Dalit Sahitya Aur aadivasi Sahitya Ka Antah Sambandh, Aadivasi Sahitya Ki Pravritiyan, Aadivasi Sahitya Ki Parampra

Week 15
Global gawn Ke Devta, Nirmala Putul Ki Kavitayen, Adiwas Kahanin

ABOUT INSTRUCTOR
Devendra Kumar Choubey, working with Centre of Indian Languages, JNU, New Delhi, on the post of permanent Professor, having 20 years teaching experience in the University Education. Mobile Number 9868272999
E-mail ID cdevendra@gmail.com
The purpose of the course is to familiarise students with the tools and methods required for discrete data analysis. An introduction to the need for special methods is provided for the case when the outcome of a regression model is discrete rather than continuous. Methods for tabular representation and summarisation for such data are provided and the different types of discrete data such as ordinal, nominal etc are introduced. The latter part of the course focuses on GLMs with logistic and count data being the focus. The course is supplemented by examples using R.

Prof. Bhaswati Ganguli is a faculty member of the Department of Statistics at Calcutta University. Prof. Ganguli received her Ph.D. in Biostatistics from Harvard University and her research interests include smoothing, mixed models and spatial data analysis. She is an author of the R package SemiPar and was the Principal Investigator for the e PG Pathshala project in Statistics of the MHRD.
DISTRIBUTION FREE METHODS

DR. RAHUL BHATTACHARYA
Assistant Professor in Statistics, Department of Statistics, University of Calcutta

TYPE OF COURSE : PG
INTENDED AUDIENCE : PG
PRE-REQUISITES : Honours or Major in Statistics, Operations Research, B. Stat, B. Tech

COURSE DURATION : 14 weeks (13/08/2018 to 16/11/2018)
EXAM DATE : TBA
NO OF CREDITS : 4

OBJECTIVE OF COURSE
The course on Distribution free methods aims to give an exposure on distribution free methods in statistics starting from a very basic level. The course is logically divided into two halves - one explaining large sample methods and the other nonparametric methods. It presents the concepts, methodologies and applications in real fields in a unique way. The course is designed and developed with the aid of a number of theoretical and practical examples and develops insights in students through the self-assessment exercises.

LEARNING OUTCOME
The course is developed considering the needs of Post graduate students of statistics. After course completion, the students are primarily expected to identify the situations, where these procedures can be applied. However, from a larger perspectives, the course will develop interest among the students for further study and help them to prepare for advanced studies and competitive examinations like ISS, NET etc.

COURSE PLAN

Week 01:- Basics of nonparametric inference
Week 02:- U statistic with properties
Week 03:- Sign Test
Week 04:- Signed rank Test
Week 05:- Two sample tests
Week 06:- Goodness, Association and Homogeneity problems
Week 07:- Midterm week
Week 08:- Mathematical Prerequisites for large sample-I
Week 09:- Mathematical Prerequisites for large sample-II
Week 10:- Mathematical Prerequisites for large sample-III
Week 11:- Stochastic Convergence
Week 12:- Delta Theorems and applications
Week 13:- Asymptotic distributions and applications in inference
Week 14:- Asymptotic Optimality
Week 15:- Final Examination

ABOUT INSTRUCTOR
Dr. Rahul Bhattacharya is currently an Assistant Professor in the Department of Statistics, University of Calcutta. Dr. Bhattacharya was a student of Presidency College, Kolkata with honors in Statistics, graduated from Calcutta University and thereafter obtained his Ph.D (Sc.) degree from the same institution. He has more than a decade long experience in teaching at both undergraduate and post graduate levels. His research interests include Statistical inference (parametric & nonparametric), Large sample theory, Probability theory and Real Analysis. However, his research interest is Biostatistics and related inference and he has been awarded the prestigious J. B. Haldane Memorial Prize from Indian Statistical Institute for outstanding research work done on his field. He has credit more than forty research articles on various fields of statistics.
The objective is to introduce the students to the idea of Econometrics, which primarily is a synthesis of Statistics and Economic Methods. First, an introduction to the classical regression model is made. Since most of the assumptions for these models do not hold for economics data, methods for tackling the violations are then discussed. Finally, extensions are made to several interdependent regression equations.

LEARNING OUTCOME
The student would be versed in the standard econometric techniques. This includes methods for choosing a proper model, ways of handling violations of classical assumptions like heteroscedasticity, autocorrelation and multicollinearity; tackling interdependent variables in regression models through simultaneous equations systems, etc.. At the end of the course, the student will have enough perspective to do meaningful analysis of economic data.

COURSE PLAN
Week 01: Introduction to regression model
Week 02: Regression with categorical regressors
Week 03: Detection of Outliers
Week 04: Model selection techniques
Week 05: Problem of Heteroscedasticity
Week 06: Problem of Autocorrelation
Week 07: Problem of Multicollinearity
Week 08: Mid-term Assessment
Week 09: Censored response Variables
Week 10: Measurement Error Models
Week 11: Lagged Variable Models
Week 12: Simultaneous Equations Models
Week 13: Simultaneous Equations Models
Week 14: Simultaneous Equations Models
Week 15: Final assessment

ABOUT INSTRUCTOR
The indelible impact of environment on the lives of people is overwhelming. The current scenario is particularly compounded by multidimensional issues as rampant air and water pollutions, climate change, loss of biodiversity and the like that has contributed to immense problems of environment and health care as well as raised the inevitable question of survival of life itself on earth. Apart from an overview of the vast subject matter, a substantive understanding in the gradual evolution of pertinent themes in environment shall be imparted so that the student is not only conversant with the overall framework of environmental law but also becomes acquainted with fundamental concepts of basic themes. The basic objective is to familiarize the concept and scope of environmental law and also of its particular dominant issues so as to become a value addition in learning and to ignite academic/research interest, eventually.

Dr. Bharti is presently Associate Professor at National Law University, Delhi which she joined in 2009. Prior to that, she was teaching at Faculty of Law, Delhi University between 1998-2009. Her areas of interest and specialization are Environmental Laws, Human Rights, Humanitarian and Refugee Law, Constitutional Law, Laws relating to women, Alternative Dispute Resolution etc. She has been Visiting faculty at Bureau of Parliamentary Studies and Training, Institute of Constitutional and Parliamentary Studies, Indian Law Institute etc. Various paper presentations on different themes have been presented by her at several Conferences including SAARC Law Bhutan and GAJE at Turkey. She has been a part of Law Commission’s Panel on Early Childhood Development as well as NCPCR’s Panel on Education, Child Marriage etc. She is also part of Ministry of Women and Child Development’s Panel to review institutional mechanisms related to delay in grant of maintenance to women. The International Environmental Conferences held by NGT in the past 3 years have seen the active participation by her in the organization and publication of its proceedings. She is Director, Centre for Environmental Law, Policy and Research at NLU, Delhi. She has coordinated various workshops and seminars. She is also involved in Legal Aid activities including mediation clinics as well as imparting clinical legal education at NLU Delhi.

**OBJECTIVE OF COURSE**
The indelible impact of environment on the lives of people is overwhelming. The current scenario is particularly compounded by multidimensional issues as rampant air and water pollutions, climate change, loss of biodiversity and the like that has contributed to immense problems of environment and health care as well as raised the inevitable question of survival of life itself on earth. Apart from an overview of the vast subject matter, a substantive understanding in the gradual evolution of pertinent themes in environment shall be imparted so that the student is not only conversant with the overall framework of environmental law but also becomes acquainted with fundamental concepts of basic themes. The basic objective is to familiarize the concept and scope of environmental law and also of its particular dominant issues so as to become a value addition in learning and to ignite academic/research interest, eventually.

**LEARNING OUTCOME**

- Learning about the significance of law and the fundamental principles that have emerged developments in international environmental.
- Exposition about the human right to environment and constitutional framework governing environment in select countries, including India.
- Comprehending the statutory and regulatory mechanisms pertaining to environment in India.
- Understanding judicial response to environmental issues in India.

**COURSE PLAN**

**Week 1** - a) Introduction of international environmental law, b) Principles of Environmental Law

**Week 2** - a) Human rights to environment and constitution of the world, b) Sources of Environmental Law

**Week 3 and 4** - a) Law relating to Water pollution, b) Regulation of wetlands, c) Dams and the environment, d) Coastal regulation laws in India, e) High seas and outer space

**Week 5 and 6** - a) Law relating to Air pollution, b) Ozone depletion, c) Climate change law, d) Financial mechanisms and technology transfer, e) Energy laws

**Week 7 and 8** - a) Law relating to Waste management, b) Law relating to Plastic and bio- medical waste management, c) Industrial disasters and the environment, d) Disaster management and environment, e) Chemicals and impact on environment

**Week 9** - a) Regulation of Mining sector in India, b) Forest conservation laws in India, c) Wildlife protection, d) Environment crimes

**Week 10** - a) Biodiversity, b) Access and benefit sharing, c) Bio safety and legal issues

**Week 11** - a) Environment Impact Assessment, b) Procedural environmental rights, c) Role of NGO in environmental protection

**Week 12** - a) Judicial remedies in environmental cases b) Responsibility and Liability for environmental harm

**Week 13 and 14** - a) Nuclear energy and law, b) Armed conflict and the environment, c) International law and the Protection of the Antarctica and the Arctic, d) Regional environmental co-operative framework, e) International environment institutions

**ABOUT INSTRUCTOR**

Dr. Bharti is presently Associate Professor at National Law University, Delhi which she joined in 2009. Prior to that, she was teaching at Faculty of Law, Delhi University between 1998-2009. Her areas of interest and specialization are Environmental Laws, Human Rights, Humanitarian and Refugee Law, Constitutional Law, Laws relating to women, Alternative Dispute Resolution etc. She has been Visiting faculty at Bureau of Parliamentary Studies and Training, Institute of Constitutional and Parliamentary Studies, Indian Law Institute etc. Various paper presentations on different themes have been presented by her at several Conferences including SAARC Law Bhutan and GAJE at Turkey. She has been a part of Law Commission’s Panel on Early Childhood Development as well as NCPCR’s Panel on Education, Child Marriage etc. She is also part of Ministry of Women and Child Development’s Panel to review institutional mechanisms related to delay in grant of maintenance to women. The International Environmental Conferences held by NGT in the past 3 years have seen the active participation by her in the organization and publication of its proceedings. She is Director, Centre for Environmental Law, Policy and Research at NLU, Delhi. She has coordinated various workshops and seminars. She is also involved in Legal Aid activities including mediation clinics as well as imparting clinical legal education at NLU Delhi.
The scope of food microbiology and food safety.

Numerous techniques (traditional to advanced) for preserving food.

To learn various techniques for enumeration and control of microorganisms in food.

To gain the essential knowledge and applications of various techniques (traditional to advanced) for preserving food.

Various techniques for enumeration and control of microorganisms in food.

To comprehend the microbiological quality control and foodborne illnesses investigation procedures for ensuring food safety and hygiene.

The role of different microorganisms in food spoilage, food fermentation and foodborne diseases.

To obtain the knowledge about important genera of microorganisms associated with food and their characteristics.

To know the requirements and components of food safety management system (FSMS) and use of microbiological risk assessment (MRA) tools for assessing microbiological risks in food sector.

LEARNING OUTCOME

After completion of this course, the learners will acquire the knowledge about:

• The scope of food microbiology and food safety.
• Important genera of microorganisms associated with food and their characteristics.
• Various techniques for enumeration and control of microorganisms in food.
• Numerous techniques (traditional to advanced) for preserving food.
• The role of different microorganisms in food spoilage, food fermentation and foodborne diseases.
• The microbiological quality control and foodborne illnesses investigation procedures for ensuring food safety and hygiene.
• National and international food safety rules and regulations.
• The requirements and components of food safety management system (FSMS) and use of microbiological risk assessment (MRA) tools for assessing microbiological risks in food sector.

COURSE PLAN

Week 01: 1. Introduction to food microbiology and food safety, 2. Microflora of Food, 3. Intrinsic factors affecting microbial growth and survival in food

Discussion forum

Week 02: 4. Extrinsic factors affecting microbial growth and survival in food, 5. Microbiological examination of food, 6. Advances in isolation and enumeration of microorganisms in food


Week 05: 12. Modified environment for storage of food, 13. Microorganisms as food, 14. Lactic fermentation in food

Week 06: 15. Yeast-lactic fermentation in food, 16. Mold-lactic fermentation in food, 17. Starter cultures for food fermentation, Discussion forum


Week 08: 21. Fermented meat, 22. Fermented fish products, Assignment-II

Week 09: 15. Introduction to food spoilage, 16. Spoilage of fruits, vegetables, and their products, 17. Spoilage of dairy products


Week 13: 26. Investigation of foodborne illnesses outbreaks, 27. Indicators of food microbial quality and safety, 28. Application of hurdle technology in food industry


Week 15: 32. Principles and guidelines for conducting microbiological risk of food, Revision of the course, Discussion forum, Final assessment/Term-end examination

ABOUT INSTRUCTOR

Dr. Tejpal Dhewa is an Assistant Professor at Central University of Haryana. He is also serving as a UGC-SWAYAM Coordinator and Coordinator-Food Safety Training and Certification (FoSTaC) Centre-CUH, Food Safety and Standards Authority of India (FSSAI). He has a diverse industrial, teaching, and research experience. He has successfully completed DU innovation project (2013-2015). Recently, Dr. Dhewa granted an ECR project as Principal Investigator by Science and Engineering Research Board, Department of Science and Technology, Govt. of India. Besides, he is a course coordinator of two GIAN courses [Food Safety, Food Security, and Food Regulations: A primer, Course Code: 174040H04; and Metabolomics in food and nutrition science, Course Code: 174040H06] sponsored by MHRD, Government of India.
HINDI SAHITYA KA ITIHAS

PROF. SHAMBHUNATH TIWARI
Professor, Hindi Depatt. AMU, Aligarh

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OBJECTIVE OF COURSE

• विद्यार्थी ने केवल हिंदी साहित्य के इतिहास से समयाचार के साथ परिपूर्ण हो सकते हैं, बच्चे हिंदी साहित्य के विकास पथों से जुड़े अनेक विचार एवं मुद्दों पर भी अपना विचार रचनात्मक कर पनेयो मे समाप्त हो सकते हैं।

• विद्यार्थी की आचार्य्याओं और अपेक्षाओं के अनुसार इतिहास के साथ विचार न्याय हो सकते और उन्हें हिंदी साहित्य के इतिहासविद्यार्थक अनुभवनालू प्राकृतिक समाज से पूरी तरह परिपूर्ण करवाया जा सकता है।

LEARNING OUTCOME

'हिंदी साहित्य का इतिहास' पत्रकार में 'विद्यार्थी की हिंदी साहित्य के संपूर्ण इतिहास से परिपूर्ण करवाया जाता है, क्योंकि विद्यार्थी हिंदी साहित्य के संपूर्ण क्षेत्र के लिए परिपूर्ण हो जाता है। रचितक के इतिहास को हम इसलिए नहीं पढ़ते हैं कि उसमें अति अनेक तिथियों, घटनाओं के साथ कवयों और उनके रचनाओं के नाम जाने, बल्कि उसका अध्ययन इसलिए आवश्यक है कि विभिन्न कालांकों में अप्रविष्ट कवयों के कार्यक्रम के वैश्विक साथ उनके द्वारा सम्पूर्ण साहित्य की विकासपथा को हम भी अपने समाज से समझ सके।

COURSE PLAN

Week 1: Hindi Sahitya Ke Itihas Ki Rooprekha, Hindi Sahitya Ki Prishbhumi
Week 2: Aadikaal Ki Pramukh Pravritiyan, Raso Sahitya Ki Parampra, Bhakti Ka Uday Or Vikas
Week 3: Krishanbhakti Kavyadhara, Rambhakti Kavyadhara, Gyanashrayi Kavyadhara, Premashrayi Kavyadhara
Week 4: Ritikaleen Kavya Ke Prernastrot, Riti Ka swaroop Evam Ritikaal Ki Paristhitiyan
Week 5: Ritibaddh Kavya, Ritisiddh Kavya, Ritimukt Kavya
Week 6: Sahitya Bhasha Ke Roop Main Brijbhasha Ka Vikas, Sahitya Bhasha Ke Roop Main Avdhi Ka Vikas
Week 7: Sahitya Bhasha Ke Roop Main Khdi Boli Ka Vikas, Hindi Sahitya Ke Itihas Lekhan Main Hindi Aur Urdu Ka sambandh
Week 8: Hindi Sahitya Main Adhunikata Ka Uday, Bhartenduyug, Dwivediyug
Week 9: Chhayawaad, Chhayawadottar Kavya Ki Vibhinna dharayen
Week 10: Pragatisheel Hindi Kavya dhara, Prayogwad, Samkaleen Hindi Kavita
Week 11: Hindi Upanyak Ka Vikas, Hindi Kahani Ka Vikas, Hindi Nibandh Ka Vikas
Week 12: Hindi Natak Ka Vikas, Hindi Alochna Ka Vikas
Week 13: Hinditar Bhartiya Bhashayen Or Hindi Sahitya, Hindi Ka Pratibimbit Sahitya Aur Hindi Sahitya Ka Itihas, Hindi Sahitya Ke Itihas Main Prampra Aur Pragati Ka sambandh
Week 14: Hindi Sahitya Ke Itihas Lekhan Main Kaal Vibhajan Ka Aadhar, Hindi Sahitya Ke Vibhinn Kalon Par Pulnaarvicheh Ki jarurat, Hindi Sahitya Ke Naye Itihas Lekhan Ki jarurat Aur sambhavna
Week 15: Prawasi Sahitya Aur Hindi Sahitya Ka Itihas, Hindi sahity Ki samriddhi Mein Anuwad Ki Bhumika, Adhunik Hindi Sahitya Ke Vikas Mein Patra-Patrikaon Ki Bhumika

ABOUT INSTRUCTOR

Shambhunath Tiwari,
a Professor(Hindi) in AMU ALIGARH. M.A.from JMI, NewDelhi, M.Phil., Ph.D. with J.R.F. from J.N.U.New Delhi. Having 24years of P.G. teaching experience he is actively engage in teaching and research.His main focus area is history of Hindi Literature, comparative study and modern poetry. Four books have been published in his cradit.He received many awards including rajasthan sahitya academy award(2010), Hindi Academy Award(1988), He has been a member of Rajasthan Urdu Academy (2007-10). Many programs have been telecast through Doordarshan, Jaipur.

FOREIGN VISIT

Prof.Shambhunath has visited Australia for two months (July-August 2016 ) as Academic and cultural purposes and delivered many lectures.
DR. SHIVSHANKAR MISHRA
Associate Professor & HOD, Research & Publication, SLBSRS Vidyapeetha, New Delhi-16

TYPE OF COURSE: PG/ACHARYA
INTENDED AUDIENCE: PG

COURSE DURATION: 15 weeks (01/08/2018 to 31/12/2018)
EXAM DATE: 04/01/2019
NO OF CREDITS: 6

PRE-REQUISITES:
संस्कृत भाषा का ज्ञान, परस्परतंत्र (एम.ए./आचार्य) पाठ्यक्रम में जो किसी विद्वान शास्त्र अथवा महाविद्यालय में पंजीकृत हैं। यह पाठ्यक्रम संस्कृत के विद्वानों के साथ इतिहास, दर्शन, समाजशास्त्र आदि विषय के अभ्यासमें के लि थे भी विषयों लाभदायक दिखा होगा।

OBJECTIVE OF COURSE
1. भारतीय संस्कृति का समाप्त परिचय।
2. भारतीय संस्कृति की पुरातत्व एवं ऐतिहासिकता का सम्बन्ध बीँच।
3. प्राचीन- मध्यकालीन एवं आधुनिक भारत का इतिहास ज्ञान।
4. इतिहास के विषय में भारतीय अध्ययन का परिचय।
5. पुरातन में भारतीय इतिहास की अवधारणा।
6. भारतीय सामाजिक परम्परा एवं संस्कृति के मूलतत्त्व का निरूपण।
7. भारतीयदर्शन का साहित्यिक परिचय।
8. संस्कृतवाद का साहित्यिक परिचय।
9. पालिक-प्राकृत-अपभ्रंश वाक्य का सम्बन्ध ज्ञान।
10. भारतीय विज्ञानों का परिचय, उनकी दार्शनिक एवं सामाजिक उपवृत्ति का परिचय।
11. भारत के संस्कृतिक इतिहास का परिचय।

LEARNING OUTCOME
इस पाठ्यक्रम के अध्ययन से छात्रों को भारतीय संस्कृति एवं भारतीय इतिहास के मूलभूत तत्त्वों का ज्ञान हो सकेगा। संस्कृतवाद भाषाओं के प्रमेयों के आधार पर भारत की संस्कृति एवं भारत के इतिहास को भारतीय ज्ञान की दृष्टि से समझने की दिशा में एक नई दृष्टि आदर्श हो सकेगी।

COURSE PLAN
Week 1 : प्राचीन-मध्यकालीन (Philosophical introduction to Puranas) (Introduction to Indian ideas of History and its tradition)- 5, प्राचीन-मध्यकालीन (Introduction to Indian ideas of History and its tradition)- 5, प्राचीन-मध्यकालीन (Indian history of puranas)- 6
Week 3 : ऐतिहासिकवादीसंदर्भ (1000-1500 A.D.)- 7, ऐतिहासिकवादीसंदर्भ (1000-1500 A.D.)- 7, ऐतिहासिकवादीसंदर्भ (1000-1500 A.D.)- 8, भारतीय प्राचीनता तत्त्व- 9
Week 4 : पारंपरिकवादी (Introduction to Vedic Literature)- 10, पारंपरिकवादी (Introduction to Vedic Literature)- 11, पारंपरिकवादी (Introduction to Vedic Literature)- 12
Week 5 : ऐतिहासिकवादीसंदर्भ (1000-1500 A.D.)- 13, ऐतिहासिकवादीसंदर्भ (1000-1500 A.D.)- 14, ऐतिहासिकवादीसंदर्भ (Vallabha Vedanta)- 15
Week 6 : ऐतिहासिकवादीसंदर्भ (1000-1500 A.D.)- 16, ऐतिहासिकवादीसंदर्भ (1000-1500 A.D.)- 17, ऐतिहासिकवादीसंदर्भ (1000-1500 A.D.)- 18
Week 7 : अंतर्गत परम्परागत विद्वानें (Second lesson on the philosophy of Buddha)- 19, अंतर्गत परम्परागत विद्वानें (Second lesson on the philosophy of Buddha)- 20, अंतर्गत परम्परागत विद्वानें (Second lesson on the philosophy of Buddha)- 21
Week 8 : Assignment 1

ABOUT INSTRUCTOR
Associate Professor & HOD, Research & Publication, SLBSRS Vidyapeetha, New Delhi-16
Post Graduate Teaching/Research Experience: 20 Years
Email: ssmshirabs@gmail.com
Mob: 9411171081, 9456328499
To understand the law relating to information technology
Analyse the concepts such as net neutrality
To understand the different facets of cyber crimes and learn about their prevention
Understand the legal provisions under the Information Technology Act
To educate about the regulation of cyberspace at national and international level.
Comprehend cyber security issues
Understand e-governance
To make a comparative study with US, UK and other jurisdictions
To understand issues related to e-commerce
Understand about the governance of internet and the issues relating to it.
Learn about different kinds of cybercrimes and contraventions and their prevention.
Learn about the issues and challenges in e-commerce
Learn about privacy and data protection issues in cyberspace
Understand computer forensics and the significance of digital evidence in the present world
Understand the intricacies and challenges in digital and electronic signatures
Understand the legal provisions under the Information Technology Act
Comprehend cyber security issues
Understand e-governance
Analyse the concepts such as net neutrality

LEARNING OUTCOME

WEEK 1: 1. Internet Governance, 2. Jurisprudence and Scope of Cyber Law
WEEK 2: 1. Jurisdictional Issues in Cyberspace, 2. Case Laws on Jurisdiction in Cyber space
WEEK 5: 9. E-Contracts, 10. Consumer protection in Cyberspace
WEEK 7: 14. Phishing, 15. Hacking, Cyber Bullying, Cyber Defamation
WEEK 8: REVISION AND ASSIGNMENT WEEK ONE
WEEK 15: REVISION, ASSESSMENT AND EVALUATION

ABOUT INSTRUCTOR
Dr. Aparajita Bhatt, Assistant Professor, Faculty of Law at National Law University, Delhi is a Gold Medalist and University topper in LL.M. (Business Law) and LL.B. She teaches Cyber Law and Corporate Law at the University. She has also worked as an Assistant Professor in National Law University, Jodhpur. Her doctorate work focuses on the legal aspects of mergers and acquisitions in the light of changes in the Indian corporate world. She has given lectures on several occasions on various issues in workshops organized for the training of police officers at Rajasthan Police Training Centre, Jodhpur. She has guided a number of LL.M. students for their dissertations and projects. Aparajita has been a resource person for Rajasthan Police Training Centre on several occasions and has delivered lectures on various topics of Cyber Law and Human Rights. She has also been a resource person for various other workshops, national and international conferences including Delhi Judicial Academy. She has contributed in Distance Education Program by supervising DEP dissertations and has also written modules on Corporate Law for Indian Institute of Corporate Affairs. She has guided several research students for their post-graduate degrees. Her areas of interest are Cyber Law Mergers & Acquisitions, Company Law, Securities Law & Financial Market Regulations. She has presented papers in National and International Conferences/Seminars. She has also been a resource person for news channels. She has also been a coordinator for various projects, events and conferences at the University.

She has also coordinated a paper titled Information and Communication Technology for the e-pg pathshala.

DR. APARAJITA BHATT
Assistant Professor
National Law University, Delhi
CONCEPTUAL clarity on various categories of IP law

Understand the contextual and contemporary developments in IP law and why they matter in practice

Deeper understanding of the nature and content of IP rights, IP transactions and IP remedies/enforcement

Deeper understanding of the role and limits of balancing competing interests embedded in IP law

Understand the contextual and contemporary developments in IP law and why they matter in practice

LEARNING OUTCOME

After finishing this course, students will be able to develop:

• Conceptual clarity on various categories of IP law

• Deeper understanding of the nature and content of IP rights, IP transactions and IP remedies/enforcement

• Deeper understanding of the role and limits of balancing competing interests embedded in IP law

• Understand the contextual and contemporary developments in IP law and why they matter in practice

COURSE PLAN

Week 1: Module 1: Introduction to Intellectual Property: A Conceptual Primer


Week 3: Module 9: Concept of Invention, Novelty, Inventive Step and Industrial Application and Disclosure Module 10: Pharmaceutical Patents-Subject Matter Exclusions Module 11: Biotechnology Patents- Subject Matter Exclusions

Week 4: Module 12: Software and Business Methods Patents Module 13: Patents, Traditional Knowledge and Biodiversity


Week 6: Module 17: Trademarks- Concept of Distinctiveness and Grounds for Refusal of Trademark Registration Module 18: Trademarks- Challenges in Non-Conventional Marks and Domain Names Disputes Module 19: Well Known Marks

Week 7: Module 20: Industrial Designs: Definition of a design; Concept of Novelty and Originality; designs not patentable; - Functional Designs Module 21: Trade Secrets- Conditions of Protection Module 22: Geographical Indications- Substantive Conditions for Registration

Week 8: REVISION AND ASSIGNMENT

Week 9: Module 23: Plant Variety Protection – Conditions of Registration Module 24: Other Kinds of Intellectual Property

Week 10: Module 25: Economic and Moral Rights of Authors Module 26: Copyright in the Digital Context Module 27: IP Assignment and Licensing


Week 15: REVISION AND ASSIGNMENT

ABOUT INSTRUCTOR

Yogesh Pai is an assistant professor of law and the Co-Director of Centre for Innovation, Intellectual Property and Competition (CIIPC) at National Law University Delhi. Yogesh is the Thomas Edison Fellow (2017-18) at the George Mason University, Washington D.C. In the fall of 2012, Yogesh visited the School of Law, University of Washington as the Asian Law Centre short-term Visiting Scholar. Yogesh is on the roster of consultants with the World Trade Organisation for Regional Trade Policy Courses (RTPC) and a Tutor with the WIPO Academy Distance Learning Programme. Yogesh has published in national and international journals.
Integral equations and integral transforms are important mathematical tools in Applied Mathematics. This is a fifteen week course where the students will be introduced to the topic of integral equation and integral transform and motivation of the study. In first six weeks students will learn various types of linear integral equations, their method of solution. In next nine weeks students will be introduced to various types of integral transforms, their properties and applications.

Upon completion of the course, students will have the knowledge of various types of integral equations, their method of solution and different types of integral transforms and their applications. Students will be able to solve a boundary or an initial value problem by i) reducing to suitable integral equation ii) using suitable integral transform. Since any natural phenomena can be reduced to a boundary or an initial value problem, so the student will develop a skill to handle real world phenomena.

**Course Plan**

**Week 8:** REVISION AND ASSIGNMENT WEEK
**Week 13:** Chapter 9: M1. Hankel transform and its properties. M2. Hankel transform of some known functions and applications. 
**Week 14:** Chapter 10: M1. Introduction to Z transform. M2. Inversion of Z transform. 
**Week 15:** REVISION, ASSESSMENT and EVALUATION WEEK

**Objectives of Course**

Integral equation and integral transform are important mathematical tools in Applied Mathematics. This is a fifteen week course where the students will be introduced to the topic of integral equation and integral transform and motivation of the study. In first six weeks students will learn various types of linear integral equations, their method of solution. In next nine weeks students will be introduced to various types of integral transforms, their properties and applications.

Upon completion of the course, students will have the knowledge of various types of integral equations, their method of solution and different types of integral transforms and their applications. Students will be able to solve a boundary or an initial value problem by i) reducing to suitable integral equation ii) using suitable integral transform. Since any natural phenomena can be reduced to a boundary or an initial value problem, so the student will develop a skill to handle real world phenomena.

**Learning Outcome**

Upon completion of the course, students will have the knowledge of various types of integral equations, their method of solution and different types of integral transforms and their applications. Students will be able to solve a boundary or an initial value problem by i) reducing to suitable integral equation ii) using suitable integral transform. Since any natural phenomena can be reduced to a boundary or an initial value problem, so the student will develop a skill to handle real world phenomena.

**Course Duration:** 15 weeks (10/8/18 to 30/11/18)
**Exam Date:** December, 2018
**No of Credits:** 4

**Pre-requisites:** Knowledge of Mathematics at undergraduate Honours level, knowledge of Functional Analysis and Complex Variable Theory.

**Type of Course:** Post Graduate
**Intended Audience:** Post Graduate Student

**About Instructor**

COURSE PLAN

INTENDED AUDIENCE: Students studying at PG level such as M.A. (Human Rights) programme in Indian universities or LL.M with Human Rights specialization. The Course is also open to UG students.

PRE-REQUISITES : Exposure to undergraduate courses of Social Sciences/Law would be helpful.

OBJECTIVE OF COURSE

Overall objectives of the complete course including the expected learning outcome of the course are:

1. To give students a brief overview of theories of human rights
2. To give a thorough understanding of the international legal framework as well as institutional framework for the protection and promotion of human rights.
3. To give a brief overview of the regional mechanisms for the protection and promotion of human rights

LEARNING OUTCOME

By the end of the course students should be able to:

1. Demonstrate a good understanding of the theoretical foundations of human rights and the beginnings of the concept of human rights and the human rights system as we know it today.
2. Display a good understanding of the nature and scope of international human rights law and the UN Charter and Treaty based human rights machinery.
3. Demonstrate a good understanding of the practical application of international human rights law to specific human rights problems.

COURSE PLAN


Week 03: 1. Human Rights Provision in the UN charter, 2. General Assembly Mandate of the UN General Assembly, 3. UN Security Council

Week 04: 1. ECOSOC: Mandate of ECOSOC for the protection and promotion of Human Rights, 2. UN Human Rights Commission Historical Overview, 3. The Commission on the Status of Women

Week 05: 1. UN Commission for Social Development, 2. CCPCJ Commission on Crime Prevention and Criminal Justice, 3. The International Court of Justice


Week 10: 1. Special procedures; the mandates of Special Rapporteurs, Representatives, Experts and Working group, 2. Universal Periodic Review (UPR), 3. Food and Agriculture Organization (FAO)


Week 15: 1. Introduction to National Human Rights Protection System

ABOUT INSTRUCTOR

Dr. Y.S.R. Murthy is presently working as the Professor & Registrar and Executive Director, Centre for Human Rights Studies in the O.P. Jindal Global University, Sonipat. Prior to it, he served in the National Human Rights Commission of India in various capacities for over 12 years including as the Director, Policy Research, Programmes and Projects Division.

His books on ‘Halsbury’s Laws of India - Human Rights’ and ‘Human Rights Handbook’ were published by LexisNexis Butterworths. He edited NHRC’s Annual Journal on Human Rights for several years.

He was awarded the British Chevening Fellowship for pursuing M.A. degree in Human Rights from University of London in 1998-99. He secured his Ph.D. from Tamil Nadu Dr. Ambedkar Law University, Chennai.
INTRODUCTION TO R

DR. SANTU GHOSH
Assistant Professor, Department of Biostatistics, St. John's Medical College - an affiliated institute of Rajiv Gandhi University of Health Sciences, Bangalore, Karnataka

TYPE OF COURSE : Certificate
INTENDED AUDIENCE : UG/PG/Diploma/Certificate
PRE-REQUISITES : Fundamental knowledge on basic statistics and familiarity with the concept of computer programing.

COURSE DURATION : 14 weeks (13th Aug to 20th Nov 2018)
EXAM DATE : 20th November 2018
NO OF CREDITS : 4

ABOUT INSTRUCTOR
The course coordinator has strong statistical background with almost 15 years research experience in Public Health. Earlier he completed B.Sc. and M.Sc. in Statistics from University of Calcutta, Kolkata. Later he acquired an interdisciplinary PhD degree on ‘Biostatistics-Environmental Health’ from Faculty of Public Health, Sri Ramachandra University, Chennai. He also has more than 15 years experience in R computing language and statistical analysis with plenty of research publications in international and national journals in the field of air pollution and health research in India.

OBJECTIVE OF COURSE
The course will give a brief introduction to R language for statistical computation. Starting from data processing to data visualization, tabulation/summarization, statistical comparison, exploration of association and effects estimation under R computation platform will be covered in this introductory course. Simultaneously, case study base course design will make learner fluent in contextual interpretation of statistical results. The course also partially introduces R-programming to enhance ability of a learner to execute user defined algorithm in statistical analysis.

LEARNING OUTCOME
The course will develop fluency in R computation and data analysis. It will make learner familiar with R data structures, R objects R outputs, inbuild R functions and finally, construction of user defined function in R. It will not only teach how to apply statistical methods with the help of R, but enable learner to choose appropriate statistical technique along with subject specific interpretation of results obtained from the analysis.

COURSE PLAN
Week 01:- Overview of R
Week 02:- Linear Algebra
Week 03:- Graphics in
Week 04:- Descriptive statistics
Week 05:- R inbuild and user defined function
Week 06:- Testing of hypothesis
Week 07:- Simple Linear Regression
Week 08:- Mid-term assessment
Week 09:- Multiple Linear Regression
Week 10:- Categorical data analysis
Week 11:- Nonparametric statistics
Week 12:- Numerical Optimization
Week 13:- Maximum Likelihood Estimation
Week 14:- Case Study
Week 15 :- Examination
MURAL STUDY

TYPE OF COURSE : UG/PG
INTENDED AUDIENCE : Students of art, artists, designers, sculptors, interior decorators, architects

PRE-REQUISITES : The learners are expected to have completed Graduation in any discipline, artists, designers, sculptors, interior decorators, architects who are engaged to create magnificent and mesmerising Mural works

COURSE DURATION : 20 weeks (2nd July to 13th Oct.’2018)
EXAM DATE : 15th Week of the course i.e. 8th to 13th Oct 2018
NO OF CREDITS : 4

OBJECTIVE OF COURSE
This specialised course caters to the needs of Fine Arts students at Post-Graduate level who are interested in learning the nuances, trends and professional tips from the experts in this field and equip themselves with the vast reservoir of knowledge and experience which will be shared by these experts through very interesting as well as practical modules throwing light on minute details from the very starting to the finest execution of a particular style of Mural making.

LEARNING OUTCOME
This course on Mural Art will be beneficial to the students of art to attain competence and expertise in attempting and undertaking such Mural artworks in a very professional and systematic way providing the learners a very lucrative and monetary beneficial career besides satisfying their creative skills.

COURSE PLAN

Week 01:- 1. Introduction of Mural and History, 2. Different Types of Mural, 3. Temporary Mural Indoor
Week 02:- 4. Temporary Mural Outdoor, 5. Temporary Mural Wall Painting, 6. Multipurpose Medium (Tharmocol)
Week 03:- 7. Sketches For Indoor Mural, 8. Sketch Composition For Indoor Mural, 9. Sketch Convert 2-D To 3-D, Indoor
Week 04:- 10. Sketch Composition For Outdoor Mural, 11. Sketch Convert 2-D To 3-D, Outdoor, 12. Surface Making (For Tempera)
Week 05:- 13. Surface Making (For Fresco), 14. Tempera Painting, 15. Fresco Painting
Week 07:- Assignment Week

Week 10:- 25. O.P Carving, 26. Metal Foil Work (Part I), 27. Metal Foil Work (Part II)
Week 11:- 28. Metal Enamelling, 29. Moulding And Casting
Week 12:- 30. Fibre Moulding and Casting, 31. Actual Size Composition (Indoor)
Week 13:- 32. Actual Size Composition (Outdoor), 33. Actual Material Arrangement (Indoor)
Week 14:- 34. Installation Of Mural (Indoor), 35. Installation Of Mural (Outdoor)
Week 15:- Final Exam

ABOUT INSTRUCTOR
Prof. Vijay Gopal Sakpal is Faculty Member of Dept. of Drawing & Painting (Mural), Sir J.J. School of Art, Mumbai. He did BFA (Drawing & Painting) and MFA in Portraiture from Sir J.J. School of Art, Mumbai. He had to his credit many awards like Sir J.J. School of Art Mumbai Annual Exhibition Award 1988-1995; Art Society of India Award; Bombay Art Society Award 1998; Maharashtra State Art Award 1994, 1996; VV Oak Award, Pune, 2001; Nasik Kala Niketan Award, 1992, 1994. He has participated in many All-India, Regional and State level exhibitions. Prof. Sakpal has held four one-man shows namely Jahangir Art Gallery, Mumbai, 1999; Shrushi Art Gallery, Aurangabad, 2000; Art Walk Gallery, Mumbai, 2001; Jahangir Art Gallery, Mumbai, 2017. His collections are with many National & International collectors like Bhawani Museum, 2000; Raj Bhawan, Mumbai, 2003, 2012; Restoration of Baburao Sadwelkar Painting Mural at NDA, Pune, 2005; Maharashtra Chitrarath Design for Republic Day Parade at Rajpath, 2014; IIFT, New Delhi, 2009. He had delivered Talks, Lectures & Demonstration of Portraits & Landscape in various Institutions and Private organizations in India and abroad.
The main objectives of the course is to provide students with the specialist knowledge to
1. the sources and types of errors in numerical computations
2. develop several numerical methods for interpolation
3. develop appropriate numerical methods to approximate a function
4. derive several methods to solve an algebraic and transcendental equations
5. develop direct and iterative methods to solve a system of linear and non-linear equations
6. develop several numerical methods to solve ordinary and partial differential equations
7. derive appropriate methods to find derivative and integration of a function for single and double variables
8. design appropriate numerical methods to find eigenvalues and eigenvectors of a large matrix.

LEARNING OUTCOME
The students will be able to
1. perform an error analysis for a numerical method
2. calculate the value of a function for a given value of the argument from a table of values by appropriate interpolation formula
3. approximate a function
4. solve an algebraic and transcendental equations
5. solve a system of linear and non-linear equations by direct and iterative methods
6. solve ordinary and partial differential equations
7. evaluate derivative and integration of a single and double variables function
8. calculate eigenvalues and eigenvectors of a large matrix.
9. writing of program for numerical problem

COURSE PLAN
Week 03:- 1. Aitken’s and Hermite’s Interpolation Methods. 2. Spline Interpolation. 3. Inverse Interpolation. 4. Bivariate Interpolation.
Week 06:- 1. Matrix Inverse Method. 2. Iteration Methods to Solve System of Linear Equations. 3. Methods of Matrix Factorization.
Week 08:- REVISION AND ASSIGNMENT WEEK
Week 11:- 1. Gaussian Quadrature. 2. Monte-Carlo Method and Double Integration.
Week 15:- Examination

ABOUT INSTRUCTOR
Prof. M.Pal is currently a Professor of Applied Mathematics, Vidyasagar University. Prof. Pal is the author of eight text books published from India and United Kingdom. One of them is Numerical Analysis for Scientists and Engineers: Theory and C Program, published by Narosa, New Delhi. Prof. Pal has published about 280 research papers in international and national journals. Prof. Pal is the Editor-in-Chief of “Journal of Physical Sciences”, “Annals of Pure and Applied Mathematics”, section editor of “International Journal of Computational Intelligence Systems” and member of editorial Boards of many journals.
He has visited China, Greece, London, Taiwan, Malaysia, Thailand, Hong Kong, Dubai and Bangladesh for academic purpose.
COURSE PLAN

**Emotional Intelligence**

Week 8: Motivation: Content theories

Week 7: 

Week 6: 

Week 5: Assessment-1

Organisational Behaviour, International Organisational Behaviour

Week 4: Organisational Behaviour Models, Evolution of Organisational Behaviour - Part 1

Week 3: Field of OB: Individual, Groups & Systems as building blocks, Organisational Behaviour Models, Evolution of Organisational Behaviour - Part 1

Week 2: Roles and Skills of Managers, Organisational Behaviour: Challenges

Week 1: Organisational Behaviour- Meaning and Concept, Organisational Behaviour- Importance and Fields of Study

**OBJECTIVE OF COURSE**

This course aims to prepare students for understanding the human behaviour in an organization for getting desirable results. The course will provide a good foundation for students intending to study management principles and practices with the study of human behaviour within the organization. The objective of the course is to provide students with the essential content and experiences they need to become a successful manager and an effective employee. By taking this course, students will understand themselves and other people at work and will be able to learn how to create effective work groups to be successful in life.

**LEARNING OUTCOME**

After completing this course, the students shall be able to:

1. Identify and analyze aspects of human behaviour at individual and group level.
2. Outline various factors that affect organizational behaviour.
3. Draw a relation between organizational factors such as structure, levels, conflict and leadership.
4. Study micro and macro factors affecting organizational behaviour.
5. Discuss theories by eminent management experts and professionals.

**COURSE PLAN**

**ABOUT INSTRUCTOR**

Prof. (Retd) (Dr.) A.K. Saihjpal is an eminent personality in the field of Commerce and Management. He is M.Com, Adv. Dip. in Taxation Law and Ph.D in Financial Management. Dr. Saihjpal joined Panjab University, Chandigarh in January 1975. He has more than 35 years of teaching experience. He has guided more than 30 M.Phil and 8 Ph.D scholars and has also published 16 well-acclaimed research papers in the renowned journals of Commerce and Management. He has functioned as Head of Commerce Department, University School of Open Learning for over 14 years. He was the founder of starting B.Com classes through Distance Learning mode at Panjab University, Chandigarh in 1975 and also started Post Graduate Diploma in Office Management, Master of Finance & Control & lastly M.Com and MBA through the same mode.

Prof. (Dr.) Vishal Kumar is the Co-Coordinator and Resource Person of this course. He is M.Com, UGC NET, MBA and Ph.D. He is a distinguished scholar, an academician of National and International repute and a very popular teacher. He is working as Professor at School of Management, Maharaja Agrasen University, Baddi (H.P.). He has 21 years of teaching experience as faculty in Commerce and Management. He is a prolific writer and has authored 24 text books and 3 edited books covering an array of topics pertaining to Commerce and Management. He has published 40 well-acclaimed Research Papers and also presented 42 Research Papers at National and International conferences/seminars. He has visited various countries to participate in International Conferences. He has also completed a project e-PG Pathshala in Management as Coordinator of the Paper “Entrepreneurship Development and Project Management”.

**PRE-REQUISITES**

The learners are expected to have completed Graduation in any discipline.

**OBJECTIVE OF COURSE**

As per the decision of the University, PG Courses of Commerce, Management and Professional Studies

As per the decision of the University, The learners are expected to have completed Graduation in any discipline.

**INTENDED AUDIENCE**

PG Courses of Commerce, Management and Professional Studies

**NO OF CREDITS**

4

**EXAM DATE**

As per the decision of the University

**COURSE DURATION**

15 weeks (1st Aug to 30th Nov, 2018)

**NO OF CREDITS**

4

**EXAM DATE**

As per the decision of the University
PARTIAL DIFFERENTIAL EQUATIONS

ALAKA DAS
Professor, Department Of Mathematics,
Jadavpur University

TYPE OF COURSE : PG
INTENDED AUDIENCE : PG
PRE-REQUISITES : Knowledge of Linear Algebra, Ordinary Differential Equations and Theory of Special Functions.

OBJECTIVE OF COURSE
To Learn Theory Of Partial Differential Equations And Its Applications

LEARNING OUTCOME
1. Learner will have the knowledge on the theory of partial differential equation.
2. Learner will develop a skill to solve partial differential equation independently.

COURSE PLAN
Week 01:-
Basic Ideas of PDE

Week 02:-
Simultaneous Differential Equations of First Order First Degree, Pfaffian Differential Equations, Linear and Quasi-Linear First Order Equations.

Week 03:-
Nonlinear First Order PDE, Charpit’s and Jacobi’s Method, Solutions Satisfying Given Conditions

Week 04:-
Introduction to Second Order PDE, Solution of Second Order PDE with Constant Coefficients and Variable Coefficients

Week 05:-
Elliptic Differential Equations

Week 06:-
Parabolic Differential Equations

Week 07:-
Hyperbolic Differential Equations

Week 08:-
Revision and Assignment

Week 09:-
Application of Integral Transform methods specifically Laplace Transform and Fourier Tranform

Week 10:-
Application of Henkel and Mellin Transform, Finite Integral Transform Method

Week 11:-
Green’s Function Method of Solving PDE

Week 12:-
Eigen Function Approach to Solve PDE

Week 13:-
Nonlinear Wave Equation, KDV Equation, Dispersion and Dissipation

Week 14:-
Burgers’ and Schrödinger Equation

Week 15 :-
Revision and Assignment

ABOUT INSTRUCTOR
• Lecturer in the Department of Mathematics of Hooghly Women’s College during 2001-2005.
• Lecturer in the Department of Mathematic of Jadavpur University during 2005-2006.
• Senior Lecturer in JU during 2006-2010.
• Reader in JU during 2010-2013.
• Associate Professor in JU during 2013-2016.
• Professor in JU since 2016.

Research Interest:- Dynamical Systems, Nonlinear Dynamics, Hydrodynamic and Hydromagnetic Instabilities, uncertainty and computer vision
The applications of research methodology to legal research have yet to receive adequate attention in India. For want of various reasons, this discipline is now gaining increased attention. This paper now forms a part of core courses in the one year LL.M. programmes recognized by the U.G.C. Besides, the need for empirical methodology in legal research is getting far more pronounced for the objectives like policy and programme evaluation, law impact assessment and implementation analysis. This course would enable the participants to imbibe the basic concepts in legal research culminating into the learning of doctrinal and non-doctrinal or empirical methods of research.

LEARNING OUTCOME
After completing the MOOC Course, the applicant shall be able to:
• Understand the concept and application of research techniques
• Draw research objectives, hypothesis and research design
• Know about the various types of research methods
• Comprehend applicability of various research models in policy making.
• Know about methods of review of literature and data collection
• Understand modes of data processing.
• Utilize a variety of research methods in developing research proposals

COURSE PLAN
Week 1 - Basics of Research, Legal Research, Legal Reasoning
Week 2 - Socio-Legal Research, Research Problem, Research Design
Week 3 - Hypothesis, Qualitative and Doctrinal Methods in Research, Quantitative Methods in Research, Sampling
Week 4 - Methods of Data Collection, Tools & Techniques of Data Collection, Data Analysis
Week 5 - Video, Text, Discussion forum, Live chat, Quiz,
Week 6 - Video, Text, Discussion forum, Live chat, Quiz
Week 7 - Video, Text, Discussion forum, Live chat, Quiz,
Week 8 - Revision and Assignment
Week 9 - Measurement, Scaling
Week 10 - Reliability & Validity, Primary & Secondary Data
Week 11 - Survey Method, Content Analysis, Case Study Method
Week 12 - Projective Techniques, Data Processing, Statistical Package for Social Sciences (SPSS)
Week 13 - Drawing Conclusions, Report Writing
Week 14 - Citation Patters, Plagiarism
Week 15 - REVISION, ASSESSMENT and Evaluation

ABOUT INSTRUCTOR
Prof G S Bajpai serves as Professor of Criminology & Criminal Justice; Chair Professor at K.L Arora Chair in Criminal Law at National Law University, Delhi and also as the Chairperson at the Centre for Criminology & Victimology. He is also the Registrar, National Law University, Delhi. Before this, he was serving (2007-2011) as Professor & Chairperson at the Centre for Criminal Justice Administration, National Law Institute University, Bhopal (MP). Prof. Bajpai did his post doctorate study (2004) as Commonwealth Fellow at the Department of Criminology, Leicester University, U.K. Prof. Bajpai has more than 25 Years of Teaching/ Research Experience.
OBJECTIVE OF COURSE

• To understand the foundations of criminal law along with the critical constituents of a crime
• To comprehend the principles of liability and punishment under the Indian Penal Code
• To grasp the nuances of inchoate offences
• To analyse the scope and application of the General Exceptions
• To understand the dimensions of various sexual offences
• To appreciate the context of several offences relating to the institution of marriage
• To comprehend the various offences concerning human body including that of murder
• To analyse the offences concerning property and reputation
• To understand the nuances of offences against the state
• To appreciate the foundation of white collar crimes
• To grasp the context of caste based offences

LEARNING OUTCOME

After the completion of the course, the following is expected from the learner

• The ability to determine if a particular set of facts can be classified as criminal conduct keeping in mind the ingredients and nuances of various offences.
• The capacity to know if the person being accused of committing the crime can be exempted from criminal liability under any of the principles of General Exceptions.
• The ability to determine the minimum and maximum punishment that may be imposed on a person if he is held guilty of having committed a crime.
• The capacity to understand the ongoing debates in the area of criminal law and contribute intelligently in any discussion on reforms in criminal law.

COURSE PLAN

Week 01:- Introduction to Criminal Law
Week 02:- Principles of Liability and Punishment under IPC
Week 03:- Inchoate Offences
Week 04:- General Exceptions
Week 05:- Sexual Offences Part-1
Week 06:- Sexual Offences Part-2
Week 07:- Offences Concerning Marriage
Week 08:- Revision and Assignment
Week 09:- Offences of Culpable Homicide and Murder
Week 10:- Other Offences Concerning Human Body
Week 11:- Offences Concerning Property and Reputation
Week 12:- Offences Against the State
Week 13:- White Collar Crimes
Week 14:- Caste Based Offences
Week 15 :- Revision, Assignment and Evaluation

ABOUT INSTRUCTOR

Dr. Rangin Pallav Tripathy
Assistant Professor of Law, National Law University Odisha, Cuttack
Dr. Rangin Pallav Tripathy has been teaching at National Law University Odisha since 2010. He has several publications in referred journal to his credit in the area of judicial appointments, access to justice and judicial performance evaluation. He has also authored a book titled ‘Rights Without Law’. He is currently associated with two projects from Department of Justice in the area of judicial reforms.

Dr. Mukul Raizada
Assistant Professor of Law, National Law University, Delhi.
He has a research experience of 3 years and teaching experience of fifteen years at the Graduate levels (LL.B.) (3 yrs and 5 yrs) and Masters (LL.M.). He has research articles to his credit published in National and International journals. He has also coordinated a few national and international workshops and conferences. He has delivered lectures as resource faculty in many professional development programs.
TOPOLOGY

DR. DIBYENDU DE
Associate Professor, Department of Mathematics,
University of Kalyani

TYPE OF COURSE : PG
INTENDED AUDIENCE : PG

COURSE DURATION : 15 weeks (08/08/2018 to 30/11/2018)
EXAM DATE : 06/10/2018 (first assessment)
Final Exam : 08/12/2018 (tentative)

NO OF CREDITS : 4

PRE-REQUISITES : Knowledge of elementary set theory is required. Zorn’s Lemma, well ordering principle, cardinal number and ordinal number will be used frequently in the discussions. Knowledge of Real Analysis and complex analysis, in particular continuous functions is necessary. Some knowledge of number theory will also be required to tackle some examples. Knowledge of metric spaces will be appreciated but not necessary.

OBJECTIVE OF COURSE

Topology is in fact study of surfaces. This course is a twenty-week program introducing fundamental notions of topology, for example: countability axioms, separation axioms, compactness and connectedness. Starting from the definition of topology and bases we shall enter into different topological properties. We shall also examine which properties are productive properties. We shall also introduce the notion of identification topology, which will enable students to form new interesting topological spaces from old ones.

LEARNING OUTCOME

Upon completion of the course, students will be competent in topology. They will be able to discuss about continuous functions and will gather knowledge about compactness and connectedness, which are extremely useful in various branches of mathematics. They will learn several separation axioms which will guarantee rich supply of continuous functions. Students will also be friendly with manifolds, which enables them to enter in geometric objects. This course will prepare the students to enter in different kinds of research area for example, algebraic topology, geometry, topological dynamics etc.

COURSE PLAN

Week 01: Introduction to definition of Topological spaces, Base of Topological spaces.
Week 02: New spaces from old one, Introduction to Continuity, Homeomorphism.
Week 03: Product topology, Metrizable spaces.
Week 04: First countability and Second countability, Lindelofness.
Week 06: Urysohn’s Lemma, Tietze Extension Theorem.
Week 07: Introduction to Connected spaces, Examples of Connected Spaces, Path Connectedness, Components, Matrix Lie groups.
Week 08: REVISION AND ASSIGNMENT WEEK, Assignment for 10 Marks
Week 09: Introduction to Compact topological spaces, Finite product of Compact spaces,
Week 10: Alexander sub-base theorem, Tychonoff product Theorem.
Week 11: Compactness in metric spaces, Locally compact spaces, Compactness in metric spaces, some advanced properties.
Week 12: Equicontinuity, Ascoli’s theorem, Pointwise and Compact Convergence, Compact Open Topology, Baire Spaces.
Week 13: Stone Weierstrass Theorem, Stone Cech compactification.
Week 14: Quotient Space, Orbit Space.
Week 15: REVISION, ASSESSMENT and EVALUATION WEEK

ABOUT INSTRUCTOR

Ph.D. in Pure Mathematics, University of Calcutta, 2005
Research Interest
Post Doctoral Experiences
1. May 2008 to September 2008 : Postdoctoral Research Fellow in the University of Witwatersrand, Johannesburg.
2. October 2009 to December 2009 : Visitor, Instituto de Matematicas Interdisciplinar (IMI) at Universidad Complutense de Madrid.
Teaching
Post Graduate : General Topology, Algebraic Topology, Measure and Integration, Ergodic Theory and Topological dynamical system
# Tourist Planning and Sustainable Development

Dr. Prashant Kumar Gautam  
Director & Associate Professor, UIHTM, Panjab University, Chandigarh

## Objective of Course

- The course will help to develop an understanding of the basic concepts of Tourism Planning, both for public and private sector among the students.
- The learners will learn about the role of planning in tourism and understand about the role of the government in the tourism planning.
- All the important attributes of tourism planning will nurture the students in having good knowledge about planning & sustainable development.

## Learning Outcome

This course is an attempt to prevent disorderly tourism development, in order to successfully overcome the daily changes that occur in turbulent surrounding, planning of sustainable tourism development occurs as the only way to do it successfully. So, sustainable development refers to the use without exploitation of natural, cultural and all other tourist resources from the current generation, it means to preserve them for future use by future generations. Since the development of tourism in a certain area largely dependent on natural and anthropogenic attractiveness which are located in the surrounding, the practicing of sustainable development gets more and more important.

## Course Plan

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<th>Week 09 to 12</th>
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<td>Conceptualization, Background Analysis, In-depth Research and Analysis Phase</td>
<td>Emergence of alternative tourism, conventional versus alternative tourism</td>
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<td>Tourism project feasibility study</td>
<td>Mass vis-à-vis selective tourism.</td>
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<td>Synthesis phase and preparation of statements in Destination planning</td>
<td>Synergism between tourism promotion &amp; nature conservation</td>
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<td>Policy making bodies in India</td>
<td>Environment and tourism – areas of conflict, symbiosis and synergy</td>
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<td>Involvement of Local community in tourism Development</td>
<td>Tourism in various bio-geographic realms and specific situation of environmental concern.</td>
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<td>National Tourism Policy, 1982</td>
<td>Sustainable Development: Historical Background</td>
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<td>Destination Development and its components</td>
<td>The Nature and Scope of Sustainable Tourism</td>
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<td>National action Plan on Tourism, 1992</td>
<td>Towards a New Approach to Sustainable Tourism Management</td>
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<td>The latest policy document on tourism</td>
<td>Global Warming and Sustainable Development</td>
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<th>Week 05 to 08</th>
<th>Week 13 to 16</th>
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<td>Tourism Planning at International, National and State Level</td>
<td>Environmental Dimension</td>
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<td>Tourism and Five year plans in India</td>
<td>Economic Dimension</td>
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<td>Objective Setting, Goal setting, Strategy setting and Plan writing</td>
<td>Social Dimension</td>
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<td>Techniques of Plan Formulation</td>
<td>Sustainable Tourism Development-Guiding Principles for Planning and Management</td>
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<td>Planning for tourism Destinations</td>
<td>Empowering Community through tourism</td>
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<td>Tourism planning, significance, Constraints, Grey areas and Scope</td>
<td>Community based tourism</td>
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<td>Destination Life Cycle Concept</td>
<td>Ecotourism</td>
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<td>Future of Sustainable Tourism</td>
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<td>Economics of Tourism</td>
<td>Week 17 to End</td>
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<tr>
<td>Positive and negative impacts of tourism (environmental, economic, socio-cultural).</td>
<td>Recapitulation, Discussion on Important Topics Again and Overview of the syllabus, Examination</td>
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## About Instructor

Author is an expert in the field of Tourism Planning and Development. He is also holding the position of Treasurer, Indian Tourism and Hospitality Congress (ITHC) and is a member of AICTE All India Board of Hospitality and Tourism Management. Dr. Gautam is also a Member of Core Group for assisting Mentor Council, Ministry of Culture, Govt. of India and a member of Tourism Committee of Saraswati Vikas Board of Haryana Govt.

He has done 3 minor research projects and undertaking one major research project in tourism. He has 40 research paper and 12 books to his credit.
The technology by which a drug is delivered into the human body can have a important effect on its therapeutics effect. Most of the drugs have a concentration range within which maximum efficacy is. Controlling the pharmacokinetics, pharmacodynamics, non-specific toxicity, immunogenecity, biorecognition, and efficacy of drugs is desired. These strategies are known as drug delivery systems (DDS), and are based on multidisciplinary approaches that combine polymer science, pharmaceutics, chemistry, and molecular biology.

The candidates should have a basic understanding of dosage forms delivery systems.

OBJECTIVE OF COURSE

The technology by which a drug is delivered into the human body can have a important effect on its therapeutics effect. Most of the drugs have a concentration range within which maximum efficacy is. Controlling the pharmacokinetics, pharmacodynamics, non-specific toxicity, immunogenecity, biorecognition, and efficacy of drugs is desired. These strategies are known as drug delivery systems (DDS), and are based on multidisciplinary approaches that combine polymer science, pharmaceutics, chemistry, and molecular biology.

LEARNING OUTCOME

After successful completion of the course student will be able to:
- Understand the concepts and applications of Drug Delivery Systems.
- Apply knowledge in developing various formulations as per drug characteristics
- Develop various evaluation parameters for oral, parenteral, topical etc. drug delivery systems.

COURSE PLAN

week 1: Introduction to Controlled Release drug delivery system
Factors affecting fabrication of CDDS

week 2: Types of controlled release systems

week 3: Continuous release systems

week 4: Types of Oral controlled release devices

week 5: Introduction to Mucoadhesive drug delivery

week 6: Factors affecting mucoadhesion and evaluation techniques

week 7: Introduction to Osmotic drug delivery

week 8: Introduction to parenteral drug delivery, Infusion devices

week 9: Implants and depots

week 10: Introduction to Transdermal drug delivery

week 11: Types, formulation and evaluation of transdermal delivery system

week 12: Techniques of enhancing skin permeation, Advances in Transdermal drug delivery systems

week 13: Introduction to ocular drug delivery, Intraocular drug delivery

week 14: Advances in ocular drug delivery systems

week 15: Introduction to nasal drug delivery

week 16: Nasal transport route and mechanism Nasal drug delivery systems

week 17: Nose to brain delivery of drugs

week 18: Introduction to pulmonary drug delivery, applications of pulmonary delivery system

week 19: Colloidal drug delivery Materials for colloidal drug delivery

week 20: Introduction to Controlled Release drug delivery system

ABOUT INSTRUCTOR

Prof. Farhan Jalees Ahmad is working as a Professor in Deptt of Pharmaceutics, School of Pharmaceutical Education & Research, Jamia Hamdard, New Delhi. He has 26 years experience in Research and Teaching with Ranbaxy Research Laboratories as Scientist and Jamia Hamdard. He is working in the area of Nanomedicine for the last 15 years. Four of his nanoproducts are approved by DCGI for Phase-III clinical studies. He has been granted projects to a tune of rupees 5.5 crores from DBT, CCRUM, AVUSH, UGC, DST and International agencies like FIP and OPCW etc.

He has earned awards including Young Scientist from DST, Scientist of the Year-2005 from NESA, UGC Research Award 2011, Bharat Jyoti Award 2011, Pharma Ratan 2017, ABAP Senior Scientist Award 2017. He has a US patent, Two PCT and 24 Indian patents to his name. He has published more than 300 research and review papers, 12 Book chapters,9 books, He has a total Citations of 7654, H-index of 41 and i-10 index of 164.
Management and Professional Courses
## Management and Professional Courses

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This course will explain how accounting information is relevant to managers, and how it can be processed and analyzed for effective managerial decision-making. By examining the costing information that is extensively used across three key managerial functions of planning, decision-making and controlling, the course equips non-finance managers with basic managerial accounting skills. This course provides insight on the cost structure of products and services, costing systems, budgeting and variance analysis techniques. This course will help learners understand:

- Basics of Accounting
- Process Costing
- Cost Allocation
- Activity-based-costing
- Cost Analysis for Decision Making
- Budgeting
- Variance Analysis

LEARNING OUTCOME
At the end of this course, the learner will be able to understand the basic cost terms and concepts, preparation of cost sheet, costing systems like job costing, product costing, activity based costing, cost allocation techniques, variance analysis. The learner will also explore absorption costing, marginal costing, break even analysis, optimal product mix, budgeting and other techniques and apply this information for effective managerial decision making.

COURSE PLAN
- Week 1:- Introduction to Management Accounting
- Week 2:- Product Costing
- Week 3:- Cost Allocation and Activity Based Costing
- Week 4:- Cost Analysis for Decision Making
- Week 5:- Budgeting
- Week 6:- Variance Analysis

ABOUT INSTRUCTOR
Professor M S Narasimhan teaches courses on Management Accounting, Financial Accounting, Corporate Finance and Investments. His areas of interest include Management Accounting, Corporate Finance and Capital Markets. He is a member of the Institute of Cost and Works Accountants of India. He has received his PhD from University of Madras. He has also completed a study on Corporate Disclosure Practices in India, sponsored under the FIRE project. He has published several articles and research studies in national and international journals and financial newspapers.
This course is designed to help learners from all fields to understand financial statements and analyse them for better decisions. This course will help:
1. Understand the various elements of financial statements
2. Identify the accounting principles related to its preparation
3. Explore the accounting rules related to the elements of financial statements
4. Apply tools and techniques to analyse and interpret the key parameters of financial performance for better decision making

LEARNING OUTCOME
At the end of this course, the learners will be able to understand the basic accounting concepts, financial statements and their elements. They will get across various accounting standards with respect to the elements in the financial statements. It will also enable them to apply the tools and techniques for analysing the financial statements and interpret them for better decision-making.

COURSE PLAN
This is a 5-week course, with 1-week of additional content.

Week 1: Introduction to Financial Accounting
Week 2: A Closer Look at the Balance Sheet
Week 3: Income Statement and Cash Flow Statement
Week 4: Financial Statement Analysis – I
Week 5: Financial Statement Analysis – II
Week 6: Additional Content

ABOUT INSTRUCTOR
Dr. Padmini Srinivasan is an Associate Professor, Finance & Accounting Area at the Indian Institute of Management Bangalore (IIMB). She is a Chartered Accountant and a Company Secretary by practice. She received her Ph.D. from the National Law School of India University. Her areas of expertise and interests include Financial Accounting, Financial Statement Analysis, Management Accounting and Corporate Governance and Accountability. She has varied professional interests in teaching, research and consulting in the areas of Financial Reporting, Management Accounting, Corporate Governance and accountability.
INTRODUCTION TO STRATEGIC MANAGEMENT

JOSE PD
Professor, IIMB

SAI YAYAVARAM
Professor, IIMB

REGIE GEORGE PALLATHITTA
Professor, IIMB

TYPE OF COURSE : PG
INTENDED AUDIENCE : UG/PG
PRE-REQUISITES : None
COURSE DURATION : 5 weeks (1st June to 28th Dec 2018)
EXAM DATE : December 2018
NO OF CREDITS : 2

OBJECTIVE OF COURSE
This course aims to equip you with a good understanding of:
What managing a firm strategically implies?
How one analyzes the industry in which a firm competes?
How does a firm create competitive advantage?
How does a firm sustain its competitive advantage?

LEARNING OUTCOME
- Industry and competitive analysis
- Resource and competency analysis
- Analysing strategy across corporate and business levels

COURSE PLAN
Week 1: INTRODUCTION TO STRATEGIC MANAGEMENT
Week 2: ANALYZING THE EXTERNAL ENVIRONMENT
Week 3: ANALYZING THE INTERNAL ENVIRONMENT
Week 4: COMPETITIVE POSITIONING
Week 5: MANAGING THE MULTI-BUSINESS FIRM

ABOUT INSTRUCTOR
Dr. P D Jose is a Professor at the Indian Institute of Management Bangalore (IIMB), where he teaches core courses on Business and Corporate Strategy and several electives on Sustainability. Prior to joining IIMB, he was a member of the faculty at the Administrative Staff College of India, Hyderabad. He is a Fellow of the Indian Institute of Management Ahmedabad. He also has a Post Graduate Diploma in Forestry Management from the Indian Institute of Forest Management, Bhopal and Bachelors in Physics from the Institute of Science, Mumbai. He has taught classes on Strategy and Sustainability at a number of schools including Cardiff University Business School (UK), the School of Economics and Business at the University of Gothenburg, Sweden and Indian Institute of Management at Kozhikode and Ahmedabad. He has also consulted for several government agencies, non-governmental, private sector and international organizations.

Dr Rejie George Pallathitta is an Associate Professor in the Corporate Strategy and Policy area at IIM Bangalore. He is a Ph.D. from Tilburg University in The Netherlands. Professor Pallathitta’s interests are in the areas of Corporate Governance, Strategic Management and International Business. He has published papers in the Strategic Management Journal and the Journal of Business Research and has presented his research work at several international conferences.

Dr Sai Yayavaram is an Associate Professor at IIM Bangalore, where he teaches Competition & Strategy. He also conducts executive education programmes on strategic management and management of innovation for senior managers. He is a Ph.D. in Strategic Management from McCombs School of Business, The University of Texas at Austin and holds a Post Graduate Diploma in Management from the Indian Institute of Management, Ahmedabad. His research focuses on technology management, complexity and strategic rents and has been published in Administrative Science Quarterly, Strategic Management Journal and Organization Science.
When you complete this course, you will become familiar with the general structure of primary and secondary equity markets from a domestic and international perspective. Beginning with introductory finance notions of risk and return, we examine qualitative concepts such as market efficiency and valuation. These tools should enable you to build valuation models for common stocks. Through this process, you will also learn how professional financial analysts should evaluate companies. The course is suitable for students seeking eventual employment with a brokerage company, investment company or financial services company with responsibilities in evaluating and selecting equity securities for investment portfolios.

LEARNING OUTCOME
- To advance the understanding of fundamental concepts of financial markets and market participants.
- To explain the structure of global markets in which equities trade.
- To evaluate the economic and industry environment in which companies operate.
- To develop and employ tools of financial analysis for examining company fundamentals.
- To understand techniques for valuing equity securities.
- To link theories of valuation to practical aspects of investing.

COURSE PLAN
WEEK 1: INTRODUCING MARKETS, PARTICIPANTS AND PERFORMANCE
WEEK 2: MARKET STRUCTURE
WEEK 3: TRADING LOCATIONS AND PRACTICES
WEEK 4: BASICS OF VALUATIONS
WEEK 5: FUNDAMENTAL VALUATION ANALYSIS

ABOUT INSTRUCTOR
Professor Badrinath is currently the Chairperson of the Centre for Capital Markets and Risk Management at IIM Bangalore. He is on leave from San Diego State where he teaches in the Investments and Risk Management areas. His Ph.D. is in Finance from the Krannert Graduate School of Management, Purdue University. He has a PGDM in Finance from IIMB, and an M.A from St. Stephen’s College. His research has appeared in leading academic publications such as the Journal of Finance, The Journal of Financial Economics, The Review of Financial Studies, the Journal of Risk and Insurance, the Journal of Banking and Finance and the Journal of Business. Collectively, these papers have been cited several hundred times. Additionally, some of his research has been funded by the Fulbright Foundation, the U.S. Environmental Protection Agency and the Financial Executives Research Foundation. At Rutgers, he received college wide and University-wide teaching awards. At San Diego, he has received awards for Outstanding faculty and for Outstanding faculty contributions to the College of Business. He has served as the faculty advisor to the Aztec Equity Fund -- a student managed equity portfolio. He has also served as a consultant in cases involving utility rate setting and in anti-takeover legislation.
CUSTOMER RELATIONSHIP MANAGEMENT

PROFESSOR SHAINESH
Professor, IIMB

TYPE OF COURSE  :  PG
INTENDED AUDIENCE :  UG/PG
COURSE DURATION  :  5 weeks (1st July to 20th Dec, 2018)
EXAM DATE                  :  December 2018
NO OF CREDITS          :  2

PRE-REQUISITES :  Familiarity with marketing concepts will be helpful.

LEARNING OUTCOME
Ÿ The meaning and application of CRM
Ÿ Benefits of CRM to companies and consumers
Ÿ How to implement CRM best practices
Ÿ The importance of bonding and building loyalty with customers
Ÿ How to build long term customer relationships

COURSE PLAN
WEEK 1: INTRODUCTION TO CRM
WEEK 2: BUILDING CUSTOMER RELATIONSHIPS
WEEK 3: ECONOMICS OF CRM
WEEK 4: Break week
WEEK 5: CRM APPLICATIONS
WEEK 6: CRM IMPLEMENTATION

ABOUT INSTRUCTOR
Shainesh is Professor of Marketing at the Indian Institute of Management Bangalore. He has conducted research and teaching assignments at various universities abroad. His book titled Customer Relationship Management – A Strategic Perspective (Macmillan India) is a prescribed textbook for CRM courses at several business schools. He is also the co-author of a book on CRM titled Customer Relationship Management – Emerging Concepts, Tools and Applications (15th Reprint 2011, Tata McGraw Hill, New Delhi).
INTRODUCTION TO MARKETING ESSENTIALS

Dr. Ashis Mishra
Professor, IIMB

TYPE OF COURSE : PG
INTENDED AUDIENCE : UG/PG
PRE-REQUISITES : None

COURSE DURATION : 5 weeks (1st July to 28th Dec, 2018)
EXAM DATE : December 2018
NO OF CREDITS : 2

OBJECTIVE OF COURSE
You will learn the theories of marketing through practice (examples and illustrations). This course will explain what marketing management is all about in the simplest of terms and lay the foundation to your pathway to excellence in the wonderful world of marketing.

LEARNING OUTCOME
Ÿ Basic concepts of marketing
Ÿ Segmentation, targeting, differentiation and positioning
Ÿ Marketing strategy
Ÿ 4Ps of marketing: product, price, place and promotion

COURSE PLAN
WEEK 1: WHAT IS MARKETING
WEEK 2: SEGMENTATION AND TARGETING
WEEK 3: DIFFERENTIATION AND POSITIONING
WEEK 4: MARKETING STRATEGY - PRODUCT AND PRICE
WEEK 5: MARKETING STRATEGY - PLACE AND PROMOTION

ABOUT INSTRUCTOR
Dr. Ashis Mishra is a faculty member in the Marketing Area at the Indian Institute of Management Bangalore (IIMB). Dr. Mishra teaches marketing management and retail management. His area of research involves Retail Productivity Analysis, Retail Atmospherics and Retail Consumer Behaviour. He has successfully developed and applied many quantitative models and business model frameworks in solving marketing/retailing-related problems. He has published over 10 papers in various national and international journals of repute.
This course explores the emerging relationships between sustainability issues and competitive advantage. Building on the basic concepts of strategic management, this course will explore how managers may effectively deal with the sustainability challenges that they now encounter. By encouraging you to reflect on these issues using multiple case studies, discussions and interviews, we will aim to enhance your understanding of alternative models of strategy development in the context of sustainable development.

**LEARNING OUTCOME**

- The nature of the sustainability problems faced by businesses
- The business case for sustainability: Links between sustainability strategy and corporate performance
- How can firms integrate sustainability concerns into their business strategy? Which tools and techniques may be employed for this?
- Applied understanding of stakeholder management, non-market environment and issues/crisis management

**COURSE PLAN**

**Week 1:** WHAT IS SUSTAINABILITY AND WHY SHOULD STRATEGISTS CARE?
**Week 2:** MANAGING STAKEHOLDERS
**Week 3:** MANAGING SUSTAINABILITY RISKS
**Week 4:** TRANSFORMING INTO SUSTAINABLE ENTERPRISE
**Week 5:** THE ANARCHIST CORPORATION

**ABOUT INSTRUCTOR**

P D Jose is a professor at the Indian Institute of Management Bangalore, where he teaches core courses on Business and Corporate Strategy and several electives on sustainability. He is a Fellow of the Indian Institute of Management Ahmedabad. He also has a Post Graduate Diploma in Forestry Management from the Indian Institute of Forest Management, Bhopal and Bachelor’s in Physics from the Institute of Science, Bombay. He has taught classes on strategy and/or sustainability at a number of schools including Cardiff University Business School (UK); the School of Economics and Business at the University of Goteborg, Sweden; Indian Institute of Management at Kozhikode and Ahmedabad. He has also consulted with several government agencies, non-governmental, private sector and international organizations.
Self-Paced (Article) Courses
# Article Courses

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OBJECTIVE OF COURSE
This course will help you to improve the lives of people with dementia, adopting a person-centred and integrated approach. It is suitable for anyone interested in dementia or for those caring for people with dementia including partners, families and health and social care practitioners.

LEARNING OUTCOME
Learner will have good command in this Subject.

COURSE PLAN
Week 01: Communication and Compassing
Week 02: The Carer’s voice
Week 03: Independence, control and Quality of Life
Week 04: Dementia as a Global Health Priority
Week 05: Integrating care
Week 06: End of life care
Week 07: Users of Information Retrieval

ABOUT INSTRUCTOR
The objective of the entire course is to provide the learner an opportunity to get exposed to diverse disciplinary perspectives and concepts related to them. This will equip the learner to develop a holistic perspective on the subjects. Also it will guide the learner to choose the area(s) of specific interest for further learning.
CRITICAL THINKING

PARTHA CHATTERJEE
Assistant Professor & SHIV NADAR UNIVERSITY

TYPE OF COURSE: UG
INTENDED AUDIENCE: It is an open platform so anyone can enroll and consume the course.
PRE-REQUISITES: It is an open platform so anyone can enroll and consume the course.

COURSE DURATION: 1 weeks
EXAM DATE: NA
NO OF CREDITS: NA

OBJECTIVE OF COURSE
This module introduces the basic of naïve set theory. This allows us to develop a language that can be used to understand various concepts of Logic. This module is of two hours. Students should go through the lecture notes and try to answer the questions provided in the question bank. When students are satisfied with their understanding of the material, then can take the quiz to test their understanding.

LEARNING OUTCOME
Learner will have good command in this Subject.

COURSE PLAN
Week 01: Set Theory
Week 02: Set Theory

ABOUT INSTRUCTOR
Ashokankur Datta Assistant Professor Department of Economics, School of Humanities and Social Sciences Email Contact: ashokankur.datta@snu.edu.in
Education Details:
Ph.D. (Economics), Indian Statistical Institute, Delhi. 2012.
M.A. (Economics), University of Delhi. 2005
B.Sc. (Economics-Honours.), University of Calcutta. 2003
CULTURAL STUDIES

SUPRIYA CHAUDHURI
Professor & Jadavpur University

<table>
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<td>INTENDED AUDIENCE</td>
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OBJECTIVE OF COURSE
Course on Evolution of Film Form and Digital Culture

LEARNING OUTCOME
Learner will have good command in this Subject.

COURSE PLAN
Week 01: Evolution of film form
Week 15: Digital Cultures
OBJECTIVE OF COURSE
This module introduces the basic of naïve set theory. This allows us to develop a language that can be used to understand various concepts of Logic. This module is of two hours. Students should go through the lecture notes and try to answer the questions provided in the question bank. When students are satisfied with their understanding of the material, then can take the quiz to test their understanding.

LEARNING OUTCOME
Learner will have good command in this Subject.

COURSE PLAN
Week 01: Anthropological Perspectives on Environment 1
Week 02: Anthropological Perspectives on Environment 2
Week 03: Anthropological Perspectives on Environment 3
Week 04: Anthropological Perspectives on Environment 4
INTRODUCTION TO YOGA AND APPLICATIONS OF YOGA

SRIDHAR MELUKOTE
Professor & Swami Vivekananda Yoga Anusandhana Samsthan

TYPE OF COURSE : Certificate
INTENDED AUDIENCE: It is an open platform so anyone can enroll and consume the course.
PRE-REQUISITES : It is an open platform so anyone can enroll and consume the course.
COURSE DURATION : 12 weeks (01/08/2018 & 31/10/2018)
EXAM DATE : To be announced
NO OF CREDITS : 4

The course contains Message of Vedas And Upanishads, the Four Streams of Yoga, Shaddarshanas or the SIX systems of Indian Philosophy, Introduction to Hatha Yoga and Patanjali Yoga Sutras. It also includes Life and message of spiritual masters and Indian Culture. In Applications of Yoga, topics covered include Anatomy and Physiology, Yoga and Exercise Physiology, Concept of Health, both yogic and modern scientific, Yogic Concept Of Health & Disease Principles of Healthy Living, Effect of Diet and Yogic Concept of Diet in Therapeutic Situations, Yoga, Education and Research, Yoga and Stress Management and Yoga and Mental Health.

LEARNING OUTCOME
Learner will have good command in this Subject.

COURSE PLAN
Week 01: Message of Vedas and Upanishads (ALL WEEKS)

ABOUT INSTRUCTOR
- Dean of Academics and Dean, Division of Yoga and Humanities, S-VYASA, Bengaluru Registrar of Karnataka Samskrit University, Chamarajapet, Bangalore (June 07, 2014 to December 06, 2015).
- Deputy Director, Publications wing, Karnataka Samskrit University (March 2012 – July 2013) Fulbright Scholar (2000) with South Carolina University, USA (selected by the Indian and US Governments.
- Assistant Professor of Hinduism and Indian Philosophy at Hindu University of America, Orlando (2004 and 2005).
- Adjunct Professor at Union University, Cincinnati, USA (2005-07).
MIND EDUCATION
INTERNATIONAL YOUTH FELLOWSHIP
Professor & International Youth Fellowship

**TYPE OF COURSE** : Certificate
**COURSE DURATION** : 7 weeks
**INTENDED AUDIENCE** : It is an open platform so anyone can enroll and consume the course.
**PRE-REQUISITES** : It is an open platform so anyone can enroll and consume the course.

**OBJECTIVE OF COURSE**
In an increasingly globalised world, to stay ahead of competition and succeed, mere knowledge and skill no more suffices. The Mind Education Course aims at creating global leaders in every field who possess the special wisdom that others do not have thereby making them singular individuals who will be much in demand internationally. We wish to mould such leaders who possess the mindset of 'You First' instead of 'Me First'. In every field whether it be education, IT, Medicine etc. such leaders are direly needed. This is why the mind education lectures educate the hearts of people to learn the value of self-control and happiness, creating a much better environment in the class or workplace and building leaders with bright & clean hearts.

**LEARNING OUTCOME**
Learner will have good command in this Subject.

**COURSE PLAN**
- **Week 01**: Importance and necessity of mind education
- **Week 02**: Knowledge based education and wisdom based education
- **Week 03**: Desires and self control
- **Week 04**: Wounds of the heart: Causes and cure
- **Week 05**: Listening: Wisdom to gain hearts
- **Week 06**: Thinking Power - Importance and necessity of contemplating
- **Week 07**: Change in perspective

**ABOUT INSTRUCTOR**
Prof. Kim Soo Yeon is the Director of International Youth Fellowship, India. And he is also a Mind Education Specialist. He has been a speaker at various events such as the Atlanta Citizen Camp, USA, National Youth Camp, Burundi, Educational Ministry camp in Zambia. He was also one of the main speakers at the 17th National Jamboree, Karnataka. He has been invited to deliver mind education lectures at the Dept of Prohibition & Excise Office, Telangana, and Dept. of Income Tax (Exemptions) Delhi. He has made significant contribution to the development of youth through his lectures on mindset education at various colleges and universities all over India.
This course was developed by the University of Derby to help raise awareness and encourage communication and education about autism, Asperger’s and ADHD. One of the most common childhood conditions, ADHD can continue through adolescence and into adulthood (NICE, 2013). In the UK alone, around 700,000 people are on the autism spectrum (National Autism Society, 2016).

OBJECTIVE OF COURSE

This course was developed by the University of Derby to help raise awareness and encourage communication and education about autism, Asperger’s and ADHD. One of the most common childhood conditions, ADHD can continue through adolescence and into adulthood (NICE, 2013). In the UK alone, around 700,000 people are on the autism spectrum (National Autism Society, 2016).

LEARNING OUTCOME

Learer will have good command in this Subject.

COURSE PLAN

Here the course coordinator has to provide the brief course plan covered in the week Example :

Week 01: Symptoms of ADHD
Week 02: what is autism
Week 03: How are psychiatric diagnoses made?
Week 04: Theorising about causation
Week 05: What is comorbidity?
Week 06: Early interventions

ABOUT INSTRUCTOR

This course has been developed by the University of Derby. The University has campuses in Derby and across the English country Derbyshire.

The University of Derby Online Learning is the thriving distance learning division of the University of Derby.

Since 2001, the University of Derby has offered online distance learning to students who require more-flexible study options. As demand for these popular online distance learning courses increased, we learned to tailor course content specifically for online delivery. In 2011, based on the increasing success of our distance learning courses, we launched University of Derby Online Learning (UDOL).
YOGA PRACTICES 1

DR VIKAS RAWAT
Professor & Swami Vivekananda Yoga
Anusandhana Samsthana

TYPE OF COURSE : Certificate
INTENDED AUDIENCE : It is an open platform so anyone can enroll and consume the course.
PRE-REQUISITES : It is an open platform so anyone can enroll and consume the course.

COURSE DURATION : 12 weeks (01/08/2018 & 31/10/2018)
EXAM DATE : To be announced
NO OF CREDITS : 4

OBJECTIVE OF COURSE
Preparatory practices including Sukshmavyayama, Breathing Exercises, Loosening Practices, Suryanamaskara or Sun Salutation, Asanas, Kriyas, Bandhas, Mudras, Pranayama, Dhyana or Meditation, chanting of shlokas, bhajans and patriotic songs and activities such as krida yoga, karma yoga activities, ananda sabha or happy assembly including presentations and skits, dramas and many more such activities which help a yoga practitioner grow from tamas to rajas to sattva and eventually to gunaathita sthiti or attainment.

LEARNING OUTCOME
Learner will have good command in this Subject.

COURSE PLAN
Week 01: Sukshma Vyayama

ABOUT INSTRUCTOR
Dr Vikas Rawat, Phd, is an Assistant Professor, Level 2 at S-VYASA University. He has been doing sadhana for more than 10 years at Prashanti Kutiram, the campus of S-VYASA.
YOGA PRACTICES 2

DR BALARAM PRADHAN
Professor & Swami Vivekananda Yoga
Anusandhana Samsthan

TYPE OF COURSE : Certificate
INTENDED AUDIENCE : It is an open platform so anyone can enroll and consume the course.
PRE-REQUISITES : It is an open platform so anyone can enroll and consume the course.

COURSE DURATION : 12 weeks (01/08/2018 & 31/10/2018)
EXAM DATE : To be announced
NO OF CREDITS : 4

OBJECTIVE OF COURSE
Preparatory practices including Sukshmavayama, Breathing Exercises, Loosening Practices, Suryanamaskara or Sun Salutation, Asanas, Kriyas, Mudras, Pranayama, Dhyana or Meditation, chanting of shlokas, bhajans and patriotic songs and activities such as krida yoga, karma yoga activities, ananda sabha or happy assembly including presentations and skits, dramas and many more such activities which help a yoga practitioner grow from tamas to rajas to sattva and eventually to gunaathita sthiti or attainment.

LEARNING OUTCOME
Learner will have good command in this Subject.

COURSE PLAN
Week 01: Sukshma Vyayama (ALL WEEKS)

ABOUT INSTRUCTOR
Dr Balaram Pradhan, Phd, is an Assistant Professor, Level 2 at S-VYASA University. He has been doing sadhana for more than 15 years at Prashanti Kutiram, the campus of S-VYASA.
## Type of Course
- Certificate

## Course Duration
- 12 weeks (01/08/2018 & 31/10/2018)

## Intended Audience
- It is an open platform so anyone can enroll and consume the course.

## Pre-Requisites
- It is an open platform so anyone can enroll and consume the course.

## Objective of Course
Preparatory practices including Sukshmavyayama, Breathing Exercises, Loosening Practices, Suryanamaskara or Sun Salutation, Asanas, Kriyas, Mudras, Pranayama, Dhyana or Meditation, chanting of shlokas, bhajans and patriotic songs and activities such as krida yoga, karma yoga activities, ananda sabha or happy assembly including presentations and skits, dramas and many more such activities which help a yoga practitioner grow from tamas to rajas to sattva and eventually to gunaathita sthiti or attainment.

## Learning Outcome
- Learner will have good command in this Subject.

## Course Plan
**Week 01:** Sukshma Vyayama (ALL WEEKS)

## About Instructor
Dr. Kashinath Mhetre, MD (Yoga and Rehabilitation), PhD (Yoga), is an Assistant Professor, Level 2 at SVYASA University. He has been doing sadhana for more than 8 years at Prashanti Kutiram, the campus of SVYASA.

## Exam Date
- To be announced

## No of Credits
- 4
Consortium for Educational Communication

Non-Technology Under-Graduate Courses

MHRD
## Arts Literature and Language Courses

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ANCIENT GREEK AND MEDIEVAL PHILOSOPHY

DR. BABU M. N
Asst Professor, Department of Philosophy, Sree Sankaracharya University of Sanskrit, Kalady, Kerala

TYPE OF COURSE : UG
INTENDED AUDIENCE : UG
PRE-REQUISITES : Those who passed Plus two

COURSE DURATION : 12 weeks (July 30 to Oct 27, 2018)
EXAM DATE : November 12, 2018
NO OF CREDITS : 4

OBJECTIVE OF COURSE
- Students will learn to recognize, understand and interpret philosophical concepts which were developed by great philosophical Schools.
- Students closely analyze and engage, read and write with original philosophical texts.
- They can understand and evaluate the rational inquiry of Medieval thinkers on religious philosophy.
- They consider the important relevant ideas and methods of great Greek philosophers, especially Socrates and take the ideas of philosophy to their own thinking.

LEARNING OUTCOME
The course enables the students to master all the basic ideas of Classical Greek and Medieval philosophy. This is a part of approved curriculum for B. A. Philosophy Course of University of Calicut that can be applicable in all Indian Universities. The purpose of this course is to study the important concepts in Ancient and Medieval philosophy. We will concentrate on the dominant figures of philosophy, and their thought on cosmology, metaphysics, epistemology, logic, ethics, and religion.

COURSE PLAN
Week 01: 1. History of Greek Philosophy, 2. Greek School Of Thought, 3. Pre-Socratic Philosophy
Week 02: 4. Pre-Socratic Thinkers-the Ionian, 5. Thales of Miletus, 6. Anaximander
Week 12: Evaluation

ABOUT INSTRUCTOR
- PhD, May 2006, Univ. of Calicut, Dept. of Philosophy,
- PhD thesis: A Study on Heidegger’s Thinking and Hermeneutical Phenomenology
- M. Phil., May 1992, Pondicherry Central University, Dept. of Philosophy: M. Phil. thesis Heidegger’s Treatment of Thinking.
- M.A Philosophy, 1991, University of Calicut, Dept. of Philosophy: University Campus
- B.A Philosophy, 1988, Sree Kerala Varma college, Thrissur
The main aim is to enable the learners to analyze and synthesize the developments in the philosophical thinking and system building in India pertaining to the classical and contemporary times. The modules in this course cover a variety of topics including the philosophical heritage of ancient India, the systems of thought and their practical applications in the contemporary socio-economic and cultural context of modern India.

LEARNING OUTCOME

- Develop close familiarity with the developments in classical and contemporary Indian Philosophy
- Trace the positive transition in Indian philosophy from the ancient to modern times
- Analyze and synthesize the developments in the philosophical thinking and system building in India pertaining to the classical and contemporary times
- Create the awareness of the philosophers' task of leading India into a glorious future

COURSE PLAN

**Week 01:** Introduction To Philosophical Studies- Part-I, Introduction To Philosophical Studies- Part-II, The Salient Features Of Indian Philosophy

**Week 02:** Origin and development of Philosophy in India, Carvaka Materialism, Nyaya – Vaiśeṣika

**Week 03:** Samkhya Theory Of Evolution, Jainism – Epistemology, Ethics And Atheism, Jainism Metaphysics: Substance And Jiva

**Week 04:** Jainism – Ajiva, Syad Vada and AnekantaVada, Buddhism Part I, Buddhism – Part II

**Week 05:** Vedanta Part – I, The Vedanta Part II - The Upanishads, The Upanishads – Brahman

**Week 06:** Introduction To Contemporary Indian Philosophy, Humanism, Neo-Vedanta

**Week 07:** Swami Vivekananda, Freedom And Equality - Swami Vivekananda, State, Nationalism, Freedom And Society - Rabindranath Tagore

**Week 08:** Sri. Aurobindo Evolution And Involution, Integral Yoga - Sri Aurobindo, Nationalism And Human Unity – Sri Aurobindo

**Week 09:** Mahatma Gandhi Part I, Mahatma Gandhi Part II, Social and Ethical Issues of Sarvodaya

**Week 10:** Globalization, Exploitation by Domination, Political Issues: Terrorism, Violence and War, M. N. Roy- The Philosophy of New Humanism

**Week 11:** B. R. Ambedkar: Crusade Against Casteism, B. R. Ambedkar: The Ideal Of Constitutional Democracy, Sree Narayana Guru: Vedanta For Human Liberation

**Week 12:** Sree Narayana Guru: Crusade Against Casteism, Contemporary Indian Philosophy as a Critique of Social Reality, Classical and Contemporary Indian Philosophy - Vision and Mission

ABOUT INSTRUCTOR

- Former Head of the Department of Philosophy, Govt. Brennen College, Thalassery, Kerala.
- Presently Visiting Professor at the International Centre for Spiritual Studies, Amrita Vishwa Vidyapeetham, Kollam, Kerala.
- PhD in Philosophy. Post-doctoral research as Associate of the Indian Institute of Advanced Study, Shimla and as a National Fellow of the Indian Council of Philosophical Research.
- Completed UGC Minor Project on ‘Production and Evaluation of Computational Teaching Modules for Philosophy of Values’.
- Authored books in English and Malayalam. Contributed articles to anthologies on philosophical themes. Also published and presented many research papers in various journals and conferences.
MOOC ON MODERN AND CONTEMPORARY WESTERN PHILOSOPHY

DR. P. K. SASIDHARAN
Associate Professor in Philosophy.
Sree Sankaracharya University of Sanskrit, Kalady.
Kerala.

TYPE OF COURSE : UG
INTENDED AUDIENCE: UG
PRE-REQUISITES : Students who passed Plus Two

COURSE DURATION : 16 weeks (July 16 to Nov 3, 2018)
EXAM DATE : November 14, 2018
NO OF CREDITS : 4

OBJECTIVE OF COURSE
To give a detailed exposure to every stream of thoughts and authors in the modern and and contemporary western philosophy, with sufficient background informations on the pre-modern philosophical developments.

LEARNING OUTCOME
A successful learning will be able to keep track of each and every trends in the history of modern and contemporary western philosophy.

COURSE PLAN
Week 01: 1. Introduction to Philosophical Studies, 2. Introduction to Philosophy – Metaphysics – Themes And Concerns, 3. Introduction to Philosophy-Epistemology
Week 02: 4. Rene Descartes, 5. Philosophical Methods-Cartesian Method, 6. Interactionism
Week 03: 7. Psycho-physical Parallelism, 8. Spinoza, 9. Doctrine of Modes
Week 04: 10. The Doctrine of Substance, 11. Leibniz – The Doctrine of Substance, 12. Leibniz – Pre-established Harmony
Week 06: 16. Rejection of Innate ideas, 17. Simple and complex ideas, 18. Primary and secondary qualities
Week 12: 34. Marxian Dialectical Method, 35. Features of Dialectical Method, 36. An Introduction to Existentialism
Week 14: 40. Phenomenology, 41. History of Ideas Leading Up To Intentionality: From Aristotle in Antiquity to Ockham in The Middle Ages, 42. Intentionality
Week 15: 43. Philosophical Skepticism And Its Contributions To The Development of Intentionality, 44. Early Analytical Philosophy Of Language, 45. Logical Positivism – An Introduction

ABOUT INSTRUCTOR
• Mphi (1990) and PhD (1996) in Philosophy, from Madras University and Calicut University respectively
• Specialised in the area of twentieth century analytic philosophy
• At present engaged in theorising cultural practices, and cultural Buddhism.
INTRODUCTION TO AESTHETICS

PROF. M. V. NARAYANAN
Professor, Department of English, University of Calicut

TYPE OF COURSE : UG
INTENDED AUDIENCE : UG
COURSE DURATION : 13 weeks (July 16 to Nov 9, 2018)
EXAM DATE : November 18, 2018
NO OF CREDITS : 4

PRE-REQUISITES : Pass in plus two or equivalent

OBJECTIVE OF COURSE

Develop a historical understanding of different theories, theoreticians and concepts in Aesthetics; Create an awareness of the artistic and historical contexts of different aesthetic theories; Develop knowledge of the interfaces between aesthetic theories and artistic practice; Create a grasp of the different trends in the field of aesthetics and their connections with artistic movements; Develop an analytical perspective towards different artistic movements and practices in the light of aesthetic theories; Create an understanding of the basic principles that inform art criticism; Develop an understanding of the connections between aesthetics and new/contemporary socio-political perspectives on art.

LEARNING OUTCOME

- Familiarity with the history and development of the field of Aesthetics;
- Understanding of the basic principles that inform art criticism;
- Historical understanding of different theories and concepts in Aesthetics and their connections/associations with one another;
- Historical understanding of different schools of thought and of specific art movements, artists and practices.

COURSE PLAN

Week 01: 1. Introduction to Aesthetics - 1, 2. Introduction to Aesthetics – 2, 3. Classical & Western Aesthetics – Plato
Week 07: 21. Late Modernist Aesthetics – Marxist Aesthetics, 22. Late Modernist Aesthetics – Feminist Aesthetics, 23. Late Modernist Aesthetics – Frankfurt School
Week 08: 24. Late Modernist Aesthetics – Cultural Studies, 25. Late Modernist Aesthetics - Psychoanalysis, 26. Late Modernist Aesthetics – Postmodernism
Week 12: End-term discussion/interaction, End-Term Assessment
Week 13: Final Examination

ABOUT INSTRUCTOR

English Professor at the University of Calicut. Ph.D. from University of Exeter, UK, and has taught at the University of Sharjah, Miyazaki International University, Japan, and the University of Calicut. Major areas of research are Cultural Studies, Theatre & Performance and traditional Indian Theatre. He has been on the curatorial committees of the International Theatre Festival of Kerala and the Ekaharya Solo Theatre Festival and has done extensive documentation of Kathakali and Kutiyattam in association with UNESCO, CDIT, and VEDIKA.
CRITICAL SURVEY OF SANSKRIT LITERATURE

DR. HARISH CHANDRA TIWARI
Associate Professor, Uttarakhand Sanskrit University, Haridwar, Uttarakhand

DR. PRAKASH CHANDRA PANT
Assistant Professor, Uttarakhand Sanskrit University, Haridwar, Uttarakhand

TYPE OF COURSE: UG
INTENDED AUDIENCE: UG
PRE-REQUISITES: उत्तराखण्ड विश्वविद्यालय, हरिद्वार, उत्तराखण्ड
NO OF CREDITS: 6

COURSE DURATION: 6 weeks (8/6/2018 to 11/18/2018)
EXAM DATE: Approximately 10 days after completion of the course

OBJECTIVE OF COURSE

The objective of this course is to provide a critical survey of Sanskrit literature, covering various aspects such as Vedic Samhita, Brahmanagrantha, Aranyak and Upnishad, Vedanga, Ramayana, Mahabharata, Puranas, Vyakaranasastra, and Darshana. The course aims to enhance understanding of Sanskrit literature and its historical significance.

LEARNING OUTCOME

By the end of the course, students will be able to:
- Understand the historical and cultural context of Sanskrit literature
- Analyze and interpret various literary works
- Apply critical thinking to evaluate the relevance of Sanskrit literature in modern times

COURSE PLAN

Week 01: Vaidic Samhita Episode – (1,2,3,4)
Week 02: Vaidic Samhita Episode – (5,6,7,8)
Week 03: Vaidic Samhita Episode – (9,10,11)
Week 04: Brahmangrantha Episode (1,2,3,4,5)
Week 05: Aranyak & Upnishad Episode (1,2,3,4,5)
Week 06: Aranyak & Upnishad Episode (6,7)
Week 07: Vedanga (Brief Introduction) – 1,2
Week 08: Ramayana Episode (1,2,3,4)
Week 09: Ramayana Episode (5,6,7)
Week 10: Mahabharata Episode (1,2,3,4)
Week 11: Puranas -1 Episode (1,2,3)
Week 12: Puranas -1 Episode (4,5,6)
Week 13: General Introduction to Vyakaranasastra Episode (1,2)
Week 14: General Introduction to Darshana Episode (1,2)
Week 15: General Introduction to Poetics Episode (1,2,3)

ABOUT INSTRUCTOR

Dr. Harish Chandra Tiwari
Associate Professor, Uttarakhand Sanskrit University, Haridwar, Uttarakhand

Dr. Praakash Chandra Pant
Assistant Professor, Uttarakhand Sanskrit University, Haridwar, Uttarakhand

- Has a PhD in Sanskrit literature
- Published extensively in various academic journals
- Has expertise in the critical analysis of Sanskrit texts

OTHER CREDITS

- UGC
- CEC
- IGNOU
- SWAYAM
- NIOS
- IIMB
- NITTTR

OBJECTIVE OF COURSE

Critical Survey of Sanskrit Literature (नाट्यसाहित्यार्थ संस्कृत साहित्यार्थ)

LEARNING OUTCOME

Critical Survey of Sanskrit Literature (नाट्यसाहित्यार्थ संस्कृत साहित्यार्थ)

COURSE PLAN

Week 01: Vaidic Samhita Episode – (1,2,3,4)
Week 02: Vaidic Samhita Episode – (5,6,7,8)
Week 03: Vaidic Samhita Episode – (9,10,11)
Week 04: Brahmangrantha Episode (1,2,3,4,5)
Week 05: Aranyak & Upnishad Episode (1,2,3,4,5)
Week 06: Aranyak & Upnishad Episode (6,7)
Week 07: Vedanga (Brief Introduction) – 1,2
Week 08: Ramayana Episode (1,2,3,4)
Week 09: Ramayana Episode (5,6,7)
Week 10: Mahabharata Episode (1,2,3,4)
Week 11: Puranas -1 Episode (1,2,3)
Week 12: Puranas -1 Episode (4,5,6)
Week 13: General Introduction to Vyakaranasastra Episode (1,2)
Week 14: General Introduction to Darshana Episode (1,2)
Week 15: General Introduction to Poetics Episode (1,2,3)

ABOUT INSTRUCTOR

- Has a PhD in Sanskrit literature
- Published extensively in various academic journals
- Has expertise in the critical analysis of Sanskrit texts

OTHER CREDITS

- UGC
- CEC
- IGNOU
- SWAYAM
- NIOS
- IIMB
- NITTTR
CLASSICAL SANSKRIT LITERATURE (DRAMA)

PROF. PIYUSHKANT DIXIT
VC, Uttarakhand Sanskrit University, Haridwar, Uttarakhand

TYPE OF COURSE : UG
INTENDED AUDIENCE : UG
COURSE DURATION : 5 weeks (8/6/2018 to 4/11/2018)
EXAM DATE : 15/11/2018 (TENTATIVE)
NO OF CREDITS : 6

PRE-REQUISITES : उत्तराखंडमानविक्षेपम् (10+2) संस्कृतम् एवं विषयमधुकृत्या उत्तीर्णः एवं च उत्तराखंडस्वतरिषीमोक्तत्वान्वकरणसं सामाययज्ञे ज्ञाने सम्मथः चतुः अनाइः।

OBJECTIVE OF COURSE

CBCS हवेरतिचाईयुपयोग क्वालिटी अमेज़न्स लाक्स सिरीज़ (Drama) इति नामकः पाठक्रमः स्वातंत्र्यक्षायाः (प्रतिष्ठाप्तः) तृतीयस्वप्नस्वरूपः अर्थान् तो। इत्यादि। अन्तः पाठक्रमः स्वातंत्र्यक्षायाः। अन्तः पाठक्रमः स्वातंत्र्यक्षायाः। अन्तः पाठक्रमः स्वातंत्र्यक्षायाः।

LEARNING OUTCOME

• पाठक्रमः स्वातंत्र्यक्षायाः में विषयस्त्रोत अनुसार तत्त्वविक्षेपेऽप्रकारः सामायः (10+2) संस्कृतम् एवं च उत्तराखंडमानविक्षेपम्

COURSE PLAN

Week 01:- Swapnavasavadattam- Bhasa Act I & VI Episode(1,2,3,4)
Week 02:- Swapnavasavadattam- Bhasa Act I & VI Episode (5,6,7,8,9)
Week 03:- Swapnavasavadattam- Bhasa Act I & VI Episode (10,11,12,13,14)
Week 04:- Abhijnanashakuntalam-Kalidasa I & IV Episode (1,2,3,4,5)
Week 05:- Abhijnanashakuntalam-Kalidasa I & IV Episode (6,7,8,9)
Week 06:- Abhijnanashakuntalam-Kalidasa I & IV Episode (10,11,12,13,14)
Week 07:- Mudrarakhasam- Visakhdatta - I Episode (1,2,3)
Week 08:- Mudrarakhasam- Visakhdatta - I Episode (4,5,6)
Week 09:- Mudrarakhasam- Visakhdatta - II Episode (1,2,3,4)
Week 10:- Mudrarakhasam- Visakhdatta - III Episode (1,2,3,4,5)
Week 11:- Sanskrit Drama – I Episode (1,2,3,4)
Week 12:- Some important dramatists and Dramas – I Episode (1,2,3,4)
Week 13:- Some important dramatists and Dramas – I Episode (5,6,7)

ABOUT INSTRUCTOR

• प्रो. दीपिकासेना: समाज अयोध्या उत्तराखंडसाेमायक्षेपम् एक्तत्वान्वकरणसं सामायः सम्मथः चतुः अनाइः।
• वाराणसीय विश्वविद्यालयः एक्तत्वान्वकरणसं सामायः (10+2) संस्कृतम् एवं च उत्तराखंडमानविक्षेपम्

UGC CEC IGNOU NIOS NITTTR SWAYAM CBCS इमान्याः पामः छाः ज्ञाने सम्मथः चतुः अनाइः।
STUDY OF PROSE AND POETIC FORM IN URDU LITERATURE

DR. MUSHTAQ HUSSAIN MAGLOO
Sr. Assistant Professor, Post Graduate Department of Urdu,
University of Kashmir

TYPE OF COURSE : UG
INTENDED AUDIENCE : UG

PRE-REQUISITES : 10+2 with knowledge of Urdu

OBJECTIVE OF COURSE
- Basics of Urdu Poetry
- Origin and Development of Urdu Ghazal, Nazm, Mathnavi, Qaseedah and Marsiya
- Poetic Techniques and Craftsmanship
- Basics of some important Prose Genres of Urdu Literature viz Afsana, Novel and Maktoob Nigari
- Origin and Development of Afsana, Novel and Maktoob Nigari in Urdu

LEARNING OUTCOME
The course “Study of Prose and Poetic Forms in Urdu Literature” is a Discipline Centric Courses in B.A(Prog.) under the Choice Based Credit System (CBCS). The course is specially designed to supplement and enhance the understanding of students about different dimensions of Urdu Prose and Poetry. To make the students understand basic features of some important poetic genres of Urdu like Ghazal and Nazm, Qaseedah, Mathnavi and Marsiya, and to give them an overview of some important Poetic Techniques used there.

COURSE PLAN
1. Urdu Marsiyae Ka Aagaz Wa Irtiqa
2. Afsanay ki sinfi shinakt
3. Deccan mein urdu masnavi ka agaz wa irtiqa
4. Drama Ka Fun
5. Gazal ki tareef wa takneeq
6. Maktoob Nigari aur is ki mukhtasar tareekh
7. Masnavi Ki Sinfie Shinakhat
8. Noval ka Fun
9. Qaseedah ka fun
10. Rubayee ka fun
11. Shumaali hind main urdu masnavi ka aagaz wa irtiqa
12. Urdu afsanay ka Aagaz wa irtiqa
13. Urdu drama ka agaz wa irtiqa
14. Urdu Gazal Ka Aagaz Wa Irtiqa
15. Urdu main Qasedah nigaari ka agaz wa irtiqa
16. Urdu marsiya ki sinfi shinakht
17. Urdu mein sinfi Rubayi ki Riwayat
18. Urdu Nazam Ka Aagaz Wa Irtiqa
19. Urdu Nazm Ki Sinfi Shinakhat
20. Urdu Novel Ka Aagaz Wa Irtiqa

ABOUT INSTRUCTOR
- Assistant Professor, Department of Urdu, University of Kashmir
- Master’s degree in Urdu from the University of Kashmir
- M.Phil and Ph.D under the supervision of (Late) Professor Majeed Muzmar.
- Possesses Degree in Education and Diplomas in IT and Urdu Journalism as well.
STUDY OF URDU CLASSICAL GHAZAL

DR. MUSHTAQ HUSSAIN MAGLOO
Sr. Assistant Professor, Post Graduate Department of Urdu,
University of Kashmir

TYPE OF COURSE : UG
INTENDED AUDIENCE : UG
PRE-REQUISITES : 10+2 with knowledge of Urdu

COURSE DURATION : 6 weeks (16/07/2018 to 25/08/2018)
EXAM DATE : 08/09/2018
NO OF CREDITS : 2

OBJECTIVE OF COURSE

• Basics of Urdu Classical Ghazal
• Origin and Development of Urdu Ghazal
• Poetic Techniques and Craftsmanship used in Urdu Ghazal.
• Biographical information about Selected Poets of classical Urdu Ghazal.
• Distinctive features of the poetry (Ghazals) of Selected poets.

LEARNING OUTCOME

The course “Study of Urdu Classical Ghazal” is a Discipline Centric Courses in B.A (Prog.) under the Choice Based Credit System (CBCS). The Ghazal originated in Arabia in the 7th century and later spread throughout the Middle East and South Asia. It was famous all around the Indian subcontinent in the 18th and 19th centuries. A Ghazal may be understood as a poetic expression of both the pain of loss or separation and the beauty of love in spite of that pain. It is derived from the Arabian panegyric qasida.

COURSE PLAN

1. Dard Ki Gazal Goyee
2. Dhaag Delhlvi Ki Gazal Goyee
3. Faani Badayoni Ki Shaire
4. Faiz Ahmad Faiz Ki Gazal Gaoyee
5. Firaaq Ki Gazal Goyee
6. Gawasi Ki Gazal Goyee
7. Gazal Kay Maqbooliyat Kay Asbab
8. Gazal ki tareef wa takneeq
9. Ghalib Ki Gazal Goyee
10. Jigar Muradabad Ki Gazal Goyee
11. Mir Taqi Mir Ki Shairi
12. Momin Khan Momin Ki Shairi
13. Nasir Kazmi Ki Gazal Goyee
14. Quli Qutub Shah Ki Gazal Goyee
15. Siraj Ki Gazal Goyee
16. Urd Gazal Ka Aagaz Wa Irtiqa
17. Wali Dacanni Ki Gazal Goyee
18. Yagana Changeezi Ki Gazal Goyee

ABOUT INSTRUCTOR

• Assistant Professor, Department of Urdu, University of Kashmir
• Master’s degree in Urdu from the University of Kashmir
• M.Phil and Ph.D under the supervision of (Late) Professor Majeed Muzmar.
• Possesses Degree in Education and Diplomas in IT and Urdu Journalism as well.

Basics of Urdu Classical Ghazal
Origin and Development of Urdu Ghazal
Poetic Techniques and Craftsmanship used in Urdu Ghazal.
Biographical information about Selected Poets of classical Urdu Ghazal.
Distinctive features of the poetry (Ghazals) of Selected poets.
## Management and Professional Courses

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PSYCHOLOGY OF DEVELOPMENT AND LEARNING PROCESS

DR. A. HAMEED
Assistant Professor, Department of Education,
University of Calicut

TYPE OF COURSE : UG
INTENDED AUDIENCE : UG
PRE-REQUISITES : Student who is passed any degree or students of D.El.Ed. Course can join this course.

COURSE DURATION : 13 weeks (9th July to 6th October 2018)
EXAM DATE : 13th October 2018
NO OF CREDITS : 4

OBJECTIVE OF COURSE

- Acquaint with the meaning, nature and scope of educational psychology.
- Understand the growth and development of the learner and its importance in the learning process.
- Understand the developmental processes and needs of children and adolescents and role of teachers in facilitating development.
- Understand the factors affecting individual differences and the special problems of exceptional children.
- Acquaint with the prominent theories of learning, retention, and transfer of training and the strategies to facilitate each one of these.

LEARNING OUTCOME

After learning the Course, the student teacher will be able to:
1. Get acquainted with the meaning, nature and scope of educational psychology.
2. Understand the growth and development of the learner and its importance in the learning process.
3. Understand the developmental processes and needs of children and adolescents and role of teachers in facilitating development.
4. Understand the factors affecting individual differences and the special problems of exceptional children.
5. Understand the concept of intelligence and the process of memory.
6. Understand the various theories of personality
7. Acquaint with the prominent theories of learning, retention, and transfer of training and the strategies to facilitate each one of these.

COURSE PLAN

Week 01: 1. Introducing Educational Psychology, 2. Introduction to Development and Principles of Development, 3. Biological Aspects of Development

Week 02: 4. An Introduction to the Concept of Developmental Tasks, 5. Adolescence, 6. Personality: Concept and Definition


Week 05: 13. Characteristics of integrated personality, 14. Projective Techniques, 15. Theories of Intelligence


Week 12: 34. Forgetting, 35. Introduction to Counselling,

Week 13: 36. Introduction To Guidance

ABOUT INSTRUCTOR

- Resource person in UGC-Academic Staff Colleges & Expert in Doctoral Committee Meeting.
- Published research articles in reputed International and National Peer reviewed Journals.
- Chaired International and National Seminars.
- Academic profile include MA (History), M.Ed (Social Studies), MA (Sociology), MSc Applied Psychology, PG Diploma in Guidance and Counselling, Ph.D. (Education) and NET (Education).
OBJECTIVE OF COURSE

• Acquaint with Psychology through special reference to Physical Education.
• To understand about psychological change and limitations.
• Discuss about growth and development at different stages with special reference to adolescence.
• To understand the relationship between body and mind.
• Appreciate influence of heredity and environment on child’s development.

LEARNING OUTCOME

After going through the course, the students shall be able to:
• Know about the Psychology with special reference to Physical Education.
• Understand psychological change and limitations.
• Know about the instinct and mental health.
• Differentiate stages adolescence on the basis of growth and development.
• Understand the relationship between body and mind.
• Appreciate the influence of heredity and environment on child’s development.
• Understand the relationship between body and mind.

COURSE PLAN

Week 01: Psychology & Its usefulness in Physical Education, Emotion, Instinct
Week 02: Motivation in Physical Education, Relationship between body & Mind, Learning
Week 03: Learning Curves, Growth and Development, Adolescence
Week 04: Heredity and Environment, Infancy and Childhood, Mental Health
Week 05: Play, Group Formation, Leadership and its Qualities
Week 06: Guidance and its Importance Personality

ABOUT INSTRUCTOR

• Working as Associate Professor, College of Physical Education, Punjabi University, Patiala and served as Badminton coach for 8 years with sports department Chandigarh.
• Has 21 year teaching experience.
• Presented more than 15 research papers in National and International conferences.
PERSPECTIVES ON EDUCATION

DR. UMER FAROOQUE. T.K.
Assistant Professor of Education
University of Calicut

TYPE OF COURSE : Certificate
INTENDED AUDIENCE : UG

PRE-REQUISITES : Any Graduation

COURSE DURATION : 15 weeks (16/07/2018 & 21/10/2018)
EXAM DATE : 05/11/2018 Tentative
NO OF CREDITS : 4

OBJECTIVE OF COURSE

This course offers an overview of the education under colonial rule and in independent India. In the course, the concept of education and its aims and functions will be discussed based on the Indian and western philosophical thoughts. It is organized to understand the universal ideas about education, aims, methods, curriculum and teacher taught relationship. The course is discussed the major contributions of great thinkers in India and the world. The course also offers the sociological basis of education and the relationship between education and sociology.

LEARNING OUTCOME

Clear understanding about the conceptual aspects of education, philosophical and sociological foundations of education. Get an overview of the education under colonial rule and in independent India. Analysis the concept of education and its aims and functions based on the Indian and western philosophical thoughts. Through this course student-teachers are able to look at, understand, interpret the universal ideas about education, aims, methods, curriculum and teacher taught relationship. Students can understand the major contributions of great thinkers in India and the world. The course also offers the sociological basis of education and the relationship between education and sociology. Understand various factors responsible for development of personality.

COURSE PLAN

Week 01: meaning, definition and concepts of education, Factors Influencing Education, Aims and Functions of Education
Week 02: Agencies of Education, school as an agency of Education
Week 03: Educational functions of the state and central Government, Free and compulsory Education
Week 04: Education of socially backward classes, constitutional provisions for education in India
Week 05: Philosophy of education meaning, central teachings in Indian philosophy and scope
Week 06: Approaches to Education-Idealism
Week 07: Approaches to Education-Naturalism
Week 08: Approaches to Education- Pragmatism
Week 09: Education in Ancient India, Buddhist Education in Ancient India, History of Indian Education
Week 10: Education during Colonial Rule in India, Some major Education commissions during the colonial period
Week 11: University Education Commission, Secondary education commission, Indian Education Commission
Week 12: National Policy on Education, New Education Policy and NPE Review Committees
Week 13: Great Philosophers of Education
Week 14: Educational Sociology – Theoretical perspective
Week 15: Socialisation and Education, education and social change

ABOUT INSTRUCTOR

• Member, Board of Studies in Education (PG), University of Calicut.
• Published a number of research articles in reputed International and National Peer reviewed Journals.
• Presented many papers in International and National Seminars and also Chaired sessions.
• Academic profile include MA (Arabic), MA (Sociology), MSc Applied Psychology, M.Ed, M.Phil (Educational Technology), Ph.D. (Education) and NET (Education).
ART AND SCIENCE OF TEACHING ENGLISH LANGUAGE

DR MRIDULA K.
Assistant Professor, NSS Training College, Ottapalam
University of Calicut

TYPE OF COURSE: UG
INTENDED AUDIENCE: UG
COURSE DURATION: 17 weeks (1 July, 2018 to 25 Oct, 2018)
NO OF CREDITS: 4

PRE-REQUISITES: Teacher aspirants having English Literature background can make use of this course

OBJECTIVE OF COURSE
This course offers an overview of the education under colonial rule and in independent India. In the course, the concept of education and its aims and functions will be discussed based on the Indian and western philosophical thoughts. It is organized to understand the universal ideas about education, aims, methods, curriculum and teacher taught relationship. The course is discussed the major contributions of great thinkers in India and the world. The course also offers the sociological basis of education and the relationship between education and sociology.

LEARNING OUTCOME
The course will enable the learner to:
1. Understand the nature of language as a dynamic entity.
2. Understand why English language learning is important in school education.
3. Develop an insight into the language learners and the learning process.
4. Familiarize with the relevant approaches and methods in English language teaching.
5. Perceive learning as a generative process.
6. Experiment with various learning strategies considering the demands of the context and the needs of each individual learner.
7. Blend technology, pedagogy and content to realize the learning objectives.
8. Develop awareness on modern assessment strategies and design assessment techniques relevant to language learning.
9. Identify and practice micro skills in teaching language.
10. Effectively introduce different genres of literature and to develop the sense of aesthetic appreciation in learners.
11. Explore avenues available for own professional development.

COURSE PLAN
Week 01: Module-1 Language-Definition, Characteristics, Functions and Some Misconceptions., Module -2 Historical development, Status and Functions of English in India, Module-3 Acquisition and Learning, Factors Influencing Acquisition of a Language and Problems in Acquisition
Week-02: Module-4 Aims and Objectives of English Language Teaching in India, Module-5 Approaches in Teaching English, Module-6 Methods of Teaching English
Week-03: Module -7 Listening and Speaking Skills, Module-8 Reading Skill, Module-9 Writing Skill
Week-04: Module-10 Study skill, Module11-Theories of Second Language Acquisition /Learning Behaviourism, Module12-Theories of second language acquisition-Constructivism
Week-05: Module13-Theories of second Language Acquisition Cognitive, Module14-Multiple Intelligence and Nurturing the Linguistic Capacities
Week-06: Module15- Principles of Language Teaching, Module16-English Language Curriculum
Week-07: Module17-Micro Teaching in English, Module18-Planning for Learning
Week-08: Module19-Process of Planning Lessons, Module20-Teaching of Vocabulary and Grammar
Week-09: Module21-Functional Literature for Language Development, Module22- Models of teaching – an introduction
Week-10: Module23-Synectic Model in instruction, Module24-Advance Organizer Model in instruction
Week-11: Module25-Direct Instruction Model in Instruction, Module26- Barriers in the Language Classroom
Week-12: Module27-Humour and Creativity in ELT, Module28- Group Facilitation Skills for Differentiated Learning
Week-13: Module29-Technology in English Language, Module30-Collaborative Online Platforms for Language Learning
Week-14: Module31-E-Learning Resource Development, Module32-Tests and Evaluation in English
Week-15: Module33-Performance Assessment in Language Learning, Module34-Teacher Development- what and how
Week-16: Module35-A professional English Teacher in a Global context, Module36 Innovations and Researches in ELT
Week -17: Term End Assessment

ABOUT INSTRUCTOR
The major objective of the course is to prepare better English teachers by integrating content and technology to equip them to face the challenges of present day classrooms.
Dr. V.P. Joshi
Assistant Professor, Department of Education
Central University of Kerala

To understand the importance of science education has been associated with many student-oriented activities of NSS as Programme officer, Co-ordinator for International students and others. Working as Assistant Professor in the Department of Education, Central University of Kerala, have got more than 13 years of teaching experience in the field of Education.

Objectives of course:
- To understand the importance of science education
- To equip the learners with the latest technological tools and strategies in science teaching
- To redefine science for the development of community, preserving its identity and nature
- To inculcate the value addition among science teachers so as to develop a prospective society
- To foster creativity and problem solving approach among science learners
- To comprehend the processes and methods in science teaching
- To analyse the present science curriculum and to design some innovative strategies for its transaction
- To equip the learners with the latest technological tools and strategies in science teaching
- To inculcate the value addition among science teachers so as to develop a prospective society
- To foster creativity and problem solving approach among science learners
- To redefine science for the development of community, preserving its identity and nature

Learning outcomes:
The course will enable the student teachers to:
1. Acquaint with the meaning and nature of physical science,
2. Comprehend why science is important in school education,
3. Familiarize the various methods and strategies of teaching science,
4. Develop science process skills for lifelong professional competency,
5. Perceive child as a creative learner and device learning goals individually for our children,
6. Design specific instructional strategies for learners accounting their individuality,
7. Explore different ways of creating learning situations considering needs of the learner and the context,
8. Integrate the knowledge in science to devise appropriate assessment techniques,
9. Understand the importance of learning as a generative process,
10. Integrate technology, pedagogy and content for the realization of objectives,
11. Examine the different pedagogical issues in the context of learner and society and to suggest ways for resolving it,
12. Facilitate development of scientific attitudes among learners

Course plan:

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<td>Week 35</td>
<td>Techno Pedagogical and Content Knowledge (TPACK)</td>
</tr>
<tr>
<td>Week 36</td>
<td>Open Educational Resources (OER) &amp; Free Open Source</td>
</tr>
</tbody>
</table>

About Instructor:
- Working as Assistant Professor in the Department of Education, Central University of Kerala, have got more than 13 years of teaching experience in the field of Education.
- Had contributed to the academic literature with many articles in National and international journals.
- Has been associated with many student oriented activities of NSS as Programme officer, Co-ordinator for International students and others.
- Since five years he was associated with CEC, CIET-NCERT for the e-content development process. Designing Courses through MOODLE/SWAYAM is the latest pedagogical practice that he is handling and training at present.
CORE AND PEDAGOGY OF MATHEMATICS

DR. T. ASIR
Assistant Professor and Head i/c Department of Mathematics-DDE,
Madurai Kamaraj University, Madurai, Tamil Nadu.

TYPE OF COURSE : Certificate
INTENDED AUDIENCE : UG
PRE-REQUISITES : 12th Std. Pass, Knowing English and basic Mathematical concepts.

COURSE DURATION : 6 weeks (16/07/2018 to 24/08/2018)
EXAM DATE : 29/11/2018
NO OF CREDITS : 2

OBJECTIVE OF COURSE
• To improve understanding of some of the mathematical concepts which are important in the school mathematics.
• Enable the students to cope up confidently with the mathematics needed in their future studies, workplaces or daily life in a technological and information-rich society.
• The course aims to develop student’s ability to manipulate numbers, symbols and other mathematical objects.
• To provide a clarity about fundamental concepts and processes of mathematics.
• Enable the students to develop the knowledge, skills and attitudes necessary to pursue further studies in mathematics.

LEARNING OUTCOME
• Students will develop a positive attitude towards mathematics and the capability in appreciating the aesthetic nature and cultural aspect of mathematics.
• Applying mathematical knowledge to solve a variety of problems.
• After the course the student will have demonstrate knowledge of the syllabus material.
• The students of mathematics develop the habit of systematic thinking and objective reasoning.
• Students could integrate many concepts and skills that they have learnt into a problem-solving ability.
• Students should be able to use appropriate mathematical concepts and skills to solve problems in both familiar and unfamiliar situations including those in real-life contexts.

COURSE PLAN
Week 01: Real numbers system and Measurements
Week 02: 2D/3D objects and linear equations
Week 03: Percentage, Ratio and Proportion concepts
Week 04: Nature of Mathematics
Week 05: Pedagogical considerations and Communicating skills of Mathematics
Week 06: Algebraic Expressions and Mensuration

ABOUT INSTRUCTOR
• Faculty and HOD, Departments of Mathematics at Madurai Kamaraj University.
• Published 21 research articles in International Journals and served as a referee of several international journals.
• Currently his research work is supported by SERB-MATRICS project and UGC-Startup Grant. Also 2 PhD’s and 20 M.Phil’s scholars have been awarded under his guidance.
• Further he has delivered 29 invited talks in various National/International conferences in India and 2 talks in abroad countries.
TYPE OF COURSE : Certificate  
INTENDED AUDIENCE : UG  
PRE-REQUISITES : Should have completed higher secondary  

COURSE DURATION : 8 weeks (16/07/2018 to 07/09/2018)  
EXAM DATE : 22/11/2018  
NO OF CREDITS : 2  

OBJECTIVE OF COURSE  
- To describe the concept of human development  
- To discuss the theories of Erickson, Piaget and Kohlberg.  
- To analyze the physical growth and development of a child.  
- To state the concept of special children.  

LEARNING OUTCOME  
At the end of the course the student will be able to describe the concept of human development state the concept of special children.  

COURSE PLAN  

Week 01  
01 Theories of Human Development  
02 Development and developmental principles  
03 The Influence of Heredity and Environment on Development  
04 Methods Adopted for Developmental Study  

Week 02  
05 Concept of Socialisation  
06 Theories of Erikson, Piaget & Kohlberg  
07 Significant Development Periods in the Human Life Span  
08 Importance of conception, prenatal development and birth  
09 Physical and mental development of infants  

Week 03  
10 Emotions in Infancy  
11 The Infant in the Family and Implications For Personality Development  
12 Physical growth and motor development intellectual development  
13 Development of Personality with Special Reference to Identification and Child Rearing Techniques  

Week 04  
14 Gender Stereotyping, Morality  
15 Play Patterns of Preschool Children  
16 The child 6 to 12 years - General overview  
17 Physical growth and development  

Week 05  
18 The developing mind intelligence  
19 Language and thought  
20 Social World of the child  

Week 06  
21 Moral attitudes and Behaviour  
22 Development of ‘self-identity’ ‘self-concept’ ‘gender roles’  

Week 07  
23 Play, interests and activities of the elementary school child  
24 The concept of special children - talented, creative, gifted children  
25 Slow learners and under achievers  

Week 08  
26 Emotionally disturbed children  
27 Culturally and socially disadvantaged children  

ABOUT INSTRUCTOR  
- Working as Principal at Thiagarajar College of Preceptors, Madurai, has 10 years of teaching experience in colleges of Education.  
- Published six books edited 19 chapters in 16 books and published 40 research articles in both National and International Journals.  
- Presented 18 papers in International, National, State level Seminars.  
- An approved senior member of International Society for Research and Development (ISRD), London.
**TYPE OF COURSE**: Certificate  
**INTENDED AUDIENCE**: UG  
**COURSE DURATION**: 7 weeks (30/07/2018 to 17/09/2018)  
**EXAM DATE**: 27/11/2018  
**NO OF CREDITS**: 2

**PRE-REQUISITES**: Should have completed higher secondary

**OBJECTIVE OF COURSE**
- To define cognition and learning.
- To describe the theories of intelligence.
- To list the factors contributing to learning.
- To study on the developing child.

**LEARNING OUTCOME**
- At the end of the course the student will be able to define cognition and learning
- list the factors contributing to learning

**COURSE PLAN**

<table>
<thead>
<tr>
<th>Week 01</th>
<th>Week 02</th>
<th>Week 03</th>
<th>Week 04</th>
<th>Week 05</th>
<th>Week 06</th>
<th>Week 07</th>
</tr>
</thead>
<tbody>
<tr>
<td>01 Cognition – An Introduction</td>
<td>05 Shaping of Cognitive Abilities</td>
<td>09 Types of learning &amp; Techniques of learning</td>
<td>12 The Developing mind - Piagetian paradigm</td>
<td>15 The Process of Problem Solving from Identification to Solution</td>
<td>18 Factors contributing to learning - Personal - Motivations and Inclinations, Physical and Mental health</td>
<td>22 Parameters of Individual Development - Erick Erickson Paradigm</td>
</tr>
<tr>
<td>02 Definition of general intelligence &amp; 5 Factors of IQ</td>
<td>06 Sensation</td>
<td>10 Knowledge Organization Handling Remembering and Recall</td>
<td>13 Concept Formation</td>
<td>16 Kinds of Problems and Approaches to Problem Solving</td>
<td>19 Factors contributing to learning - Environmental and Interpersonal</td>
<td>23 Developing hobbies and interest of children</td>
</tr>
<tr>
<td>03 Theories &amp; Measurement of Intelligence</td>
<td>07 Attention, Association and Perception</td>
<td>11 Knowledge organization – Facilitating/guiding for optimal knowledge organization</td>
<td>14 Relationship</td>
<td>17 Lateral Thinking, Making choices, Development of creative thinking</td>
<td>20 Environmental factors that influence learning</td>
<td>24 Moral Development and handling emotions</td>
</tr>
<tr>
<td>04 Individual Differences in Cognitive Abilities</td>
<td>08 The Learning process and Theories of Learning</td>
<td>12 The Developing mind - Piagetian paradigm</td>
<td>13 Concept Formation</td>
<td></td>
<td>21 Alternative conceptions</td>
<td>25 Personality Development</td>
</tr>
</tbody>
</table>

**ABOUT INSTRUCTOR**
- Working as Principal at Thiagarajar College of Preceptors, Madurai, has 10 years of teaching experience in colleges of Education.
- Published six books edited 19 chapters in 16 books and published 40 research articles in both National and International Journals.
- Presented 18 papers in International, National, State level Seminars.
- An approved senior member of International Society for Research and Development (ISRD), London.
LEARNING, TEACHING AND ASSESSMENT

DR. G. VICTORIA NAOMI
Professor, Department of Special Education, Avinashilingam Institute for Home Science and Higher Education for Women, Coimbatore

OBJECTIVE OF COURSE
• Comprehend the theories of learning and intelligence and their applications for teaching children
• Analyze the learning process, nature and theory of motivation
• Describe the stages of teaching and learning and the role of teacher

LEARNING OUTCOME
• Develop skills to situate self in the teaching learning process.
• Describe the stages of teaching and learning and the role of teacher.
• Analyze the scope and perspective of assessment in teaching learning process in the school system towards enhanced learning

COURSE PLAN
Week 01
01. Definition, Meaning & Learning and Concept formation - 1
02. Definition, Meaning & Learning and Concept formation - 2
04. Intelligence

Week 02
05. Creativity I
06. Learning, Teaching & Assessment
07. Sensation
08. Sensation: Definition and Sensory Process

Week 03
09. Attention: Definition and Affecting Factors
10. Perception: Definition and Types
11. Memory, Thinking, and Problem Solving

Week 04
13. Individualized instruction. Interactive Learning
14. Styles of Learning/Teaching or Individualized Educational Programme
15. TLM - Importance and needs
16. Programmed Instruction

Week 05
17. Creativity II
18. Creativity III
20. Guidance in Classroom

Week 06
21. Guiding Students with Special Needs
22. Meaning, Nature and Scope of Counselling - I
23. Meaning, Nature and Scope of Counselling - II

Week 07
24. Formative and summative evaluation, Curriculum Based Measurement
25. Revisiting key concepts in school evaluation: filtering learners, marks, credit, grading, choice, alternate certifications, transparency, internal-external proportion, improvement option
26. Management of Classroom Behaviour - I
27. Management of Classroom Behaviour - II
28. Assessment of diverse learners: Exemptions, concessions, adaptations and accommodations;
29. School examinations: Critical review of current examination practices and their assumptions about learning and development; Efforts for exam reforms: Comprehensive and Continuous Evaluation (CCE), NCF (2005) and RTE (2009)

ABOUT INSTRUCTOR
• Has an experience of over three decades having wide and rich experience in teaching children with visual impairment in inclusive settings.
• Undertaken various researchers in the field of special education.
• Has authored nine books and published over 100 articles in the field of Special Education.
• Coordinated Indo-US Research Project on Response to Intervention Model in Indian Context.
TYPE OF COURSE : Certificate  
INTENDED AUDIENCE : UG/PG  
PRE-REQUISITES : Should have completed higher secondary, Should posses a basic interest towards children with visual impairment  

OBJECTIVE OF COURSE  
• Acquire basic information about Braille, its relevance and important functional aspects  
• Gain information on types and significance of different Braille devices  
• Familiarize with Mathematical devices in teaching children with visual impairment  
• Get acquainted with the types and significance of basic devices relating to Science, Geography and Low Vision  

LEARNING OUTCOME  
• Help the learners to understand the evolution of Braille and its relevance to children with visual Impairment  
• Familiarize with the different types of devices available for children with visual impairment  

COURSE PLAN  

Week 01  
01. Louis Braille and the Evolution of Braille  
02. Continuing Relevance of Braille vis-a-vis Audio Material  
03. Braille Signs, Contractions and Abbreviations—English Braille  

Week 02  
04. Braille Signs and Symbols-Hindi/Regional Language  
05. Braille Reading and Writing Processes  
06. Slate and Stylus & Braille Writer  

Week 03  
07. Learning media assessment  
08. Braille reading readiness  
09. Techniques of teaching Braille  
10. Interaction  

Week 04  
11. Techniques of Teaching print to children with low vision  
12. Braille aids and devices, optical devices for print reading and writing  
13. Assistive Technology for People with Disabilities  

Week 05  
14. Screen Readers with Special Reference to Indian Languages; Magnifying Software, and Open Source Software.  
15. Braille Note takers and Stand-alone Reading Machines  
16. Braille Translation Software with Particular reference to Indian Languages and Braille Embossers  

Week 06  
17. On-Line Libraries and Book share  
19. Thermoform and Swell Paper technology and Software’s for developing tactile diagrams  

Week 07  
20. Mathematical Devices: Taylor Frame and Types, Abacus, Geometry Kit, Algebra Types  
21. Geography: Maps-Relief, Embossed, Models  
22. Science Material  

Week 08  
23. Low Vision Aids-Optical, Non-Optical, Vision Training Material  
24. Electronic Devices- Note takers and Refreshable Braille Displays, Braille Embossers & Braille Translation Software  
25. Schemes and Sources of Availability  

ABOUT INSTRUCTOR  
• Has an experience of over three decades having wide and rich experience in teaching children with visual impairment in inclusive settings.  
• Undertaken various researchers in the field of special education.  
• Has authored nine books and published over 100 articles in the field of Special Education.  
• Coordinated Indo-US Research Project on Response to Intervention Model in Indian Context.
### INTRODUCTION TO SENSORY DISABILITIES

**MRS. R. SHANTHI**  
Assistant Professor (SG)  
Department of Special Education  
Avinashilingam Institute for Home Science and Higher Education for Women  
Coimbatore

**TYPE OF COURSE:** Certificate  
**INTENDED AUDIENCE:** UG/PG  
**PRE-REQUISITES:** Should have completed higher secondary, Should posses a basic interest towards Disabilities related information

**OBJECTIVE OF COURSE**

- Will classify different types of sensory impairments and its prevalence and describe the process of hearing & implications of various types of hearing loss.
- Will explain the issues & ways to address challenges in educating students with hearing loss.
- Will describe nature, characteristics & assessment of students with low vision & visual impairment.
- Will Suggest educational placement and curricular strategies for students with low vision & visual impairment.
- Will Explicate the impact of deaf-blindness & practices for functional development.

**LEARNING OUTCOME**

- Help the learners to understand the population information and its sources, composition, components etc.
- Assist the students to further their specialization in the field of Population Studies or Social Demography.

**COURSE PLAN**

| Week 01: Introductory Note | 01. Concept of Impairment  
02. Importance of Hearing  
03. Definition and Identification of Hearing Impairment- 1  
04. Definition and Identification of Hearing Impairment- 2 |
|---------------------------|----------------------------------------------------------|
| Week 02: | 05. Incidence and Prevalence of Hearing Impairment  
06. Types and Characteristics of Hearing Impairment  
07. Challenges arising due to congenital and acquired hearing loss  
08. Types and Characteristics of Hearing Loss |
| Week 03: | 09. Language & communication issues attributable to hearing loss and need for early Intervention  
10. Issues & measures in literacy development and scholastic achievement of students with hearing loss  
11. Restoring techniques using human (interpreter) & technological support (hearing devices) |
| Week 04: | 12. Blindness and Low Vision--Definition and Classification  
13. Causes of Blindness and Low Vision  
14. Effects of Blindness on Growth and Development Physical, Social, Intellectual and Emotional |
| Week 05: | 15. Effects of Visual Impairment on Personality Development - Verbalism & Mannerism  
16. Psychological and Sociological Implications of Visual Impairment I  
17. Psychological and Sociological Implications of Visual Impairment II  
18. Importance of Early Identification and Intervention |
| Week 06: | 19. Educational Problems of Low Vision children  
20. Selecting Educational Placement |
| Week 07: | 21. Definition, causes, classification, prevalence and characteristics of deaf-blindness  
22. Screening, assessment, identification & interventional strategies of deaf-blindness  
23. Effects and implications of deaf-blindness on activities of daily living & education |
| Week 08: | 24. Fostering early communication development: Methods, assistive devices and practices including AAC  
25. Addressing orientation, mobility & educational needs of students with deaf-blindness |

**ABOUT INSTRUCTOR**

- Has 23 years of experience in the field of special education, especially in the area of teaching children with hearing impairment.  
- Published 2 books and 10 articles in International journals and 26 at National level.  
- Developed Finger spelling for 247 Tamil alphabets.  
- Worked in the Indo - US Research Project on Response to Intervention Model in Indian Context.
NEURO-DEVELOPMENTAL DISABILITIES

DR. K. SAMBATH RANI
Asst. Professor (SG) Dept. of Spl Education Avinashilingam Institute for Home Science and Higher Education for Women Coimbatore

TYPE OF COURSE : Certificate
INTENDED AUDIENCE : UG/PG
COURSE DURATION : 8 weeks (16/7/2018 to 7/9/2018)
EXAM DATE : 06/12/2018
NO OF CREDITS : 2

PRE-REQUISITES : Should have completed Higher secondary. Should possess a basic interest towards serving children with Neuro Developmental Disorder.

OBJECTIVE OF COURSE

• Will explain the various needs of children with Learning Disability and acquire the skills in training them.
• Will distinguish between mental illness and mental retardation.
• Will describe the nature, causes, prevention of intellectual Disability and strategies for teaching functional academics for children with Intellectual Disability.
• Will help to acquire skills in training and rehabilitating children with multiple Disabilities.
• Will enable to handle children with Autism Spectrum Disorder.

LEARNING OUTCOME

The students will be able to identify, classify and rehabilitate children with Learning Disability, Intellectual Disability, Multiple Disability, and Autism Spectrum Disorder. In addition they will be able to differentiate various types of disabilities. Understand the various approaches and methods that can be used for rehabilitating children with Neuro Developmental Disabilities.

COURSE PLAN

Week 01:
01. Concept and Definition of Learning Disabilities
02. Strategies to develop Reading skills
03. Strategies to Develop Spelling Skills

Week 02:
04. Strategies to develop Writing Skills (Maths)
05. Strategies to develop Number skills (Maths)
06. Learning Disabilities - Types and Associated Conditions-I

Week 03:
07. Learning Disabilities - Types and Associated Conditions-II
08. Learning Disabilities - Types and Associated Conditions-III
09. Mental Illness - Definition and Identification
10. Mental Illness - Types

Week 04:
11. Mental Retardation - Definition and Identification
12. Mental Retardation - Types
13. Mental Retardation - Levels
14. Mental Retardation - Causes

Week 05:
15. Mental Retardation - Incidence and Prevalence
16. Mental Retardation - Prevention
17. Strategies for Functional Academics and Social Skills

Week 06:
18. Mental Retardation - Intervention and Educational Programmes-Part-1
19. Mental Retardation intervention and educational programmes 2
20. Multiple Disabilities - Definition and Identification

Week 07:
23. Tools and Areas of Assessment

Week 08:
24. Instructional Approaches & Teaching Methods
25. Vocational Rehabilitation for Individual with ASD

ABOUT INSTRUCTOR

• Has 28 years of experience in the field of Special Education.
• Specialized in two Major areas Visual Impairment and Mental Retardation.
• She had authored Two Books and written Course Material in Special Education to Tamil Nadu Open University.
TELEVISION JOURNALISM

SUBHA DAS MOLLICK
Visiting faculty ILead College, Kolkata

TYPE OF COURSE: UG/PG
INTENDED AUDIENCE: UG/PG
PRE-REQUISITES: Class XII pass preferably with English as the medium of instruction

COURSE DURATION: 14 weeks (6th Aug, 2018 to 7th Nov, 2018)
EXAM DATE: Tentatively Dec, 2018
NO OF CREDITS: 4

OBJECTIVE OF COURSE
• To Put television in India with a historical perspective
• Orient the students to the power and importance of television as a medium of communication
• To Make the student aware of the skills to be acquired for television production, particularly news production
• To Sensitize the student to “television culture”

LEARNING OUTCOME
The modules in this course cover all aspects of television programming, with special emphasis on crafting news for television. On one hand there are lecture demonstrations on practical aspects of crafting news, on the other hand there are theoretical discourses on the cultural impact of television.

COURSE PLAN

Week 1:
Module 1: History of Broadcasting
Module 2: The First Two Decades of Indian Television
Module 3: Satellite Instructional Television Experiment (SITE)

Week 2:
Module 4: The Asian Games and Setting up of National Network
Module 5: Initiation of Private News Coverage in India
Module 6: The Language of Television

Week 3:
Module 7: Cultural Theory and its Applications Part I
Module 8: Cultural Theory and its Applications Part II
Module 9: Audience segments and cultural impact Theory of visual literacy: Gestalt

Week 4:
Module 10: Introduction to Videography
Module 11: Types of Video Camera and Their Selection
Module 12: Lighting techniques

Week 5:
Module 13: Digital Video Tape Recording Formats
Module 14: Microphone and its Uses
Module 15: Writing the Audio Visual script

Week 6:
Module 16: Television News Production
Module 17: Television News Anchoring
Module 18: Writing for News and Current Affairs 1

Week 7:
Module 19: Writing for News & Current Affairs II: Writing to Pictures
Module 20: Packaging, Use of Graphics and Special Effects For TV Journalism
Module 21: Indian Constitution and Article 19A

Week 8:
Module 22: Censorship and control of the press and other media
Module 23: Press Council of India
Module 24: Common Legal Issues

Week 9:
Module 25: Codes of journalistic ethics and professional morality
Module 26: Semiotics I
Module 27: Semiotics II

Week 10:
Module 28: Multi Camera Set Up
Module 29: Reporting Skills
Module 30: Digital Editing: Software and Equipment

Week 11:
Module 31: Colour Correction & Chroma Keying
Module 32: News Editing
Module 33: Analysis of Reality Television

Week 12:
Module 34: Trends of non-fiction television in India Part I
Module 35: Trends of non-fiction television in India Part II
Module 36: Television Audience Measurement

Week 13:
Module 37: Honing Your Interview Skills
Module 38: Analysis of Advertisement Part I
Module 39: Analysis of Advertisements Part II

Week 14:
Module 40: Breaking News
Module 41: Scripting for Soaps and Serials

ABOUT INSTRUCTOR
• A media teacher and a documentary filmmaker, has made more than 50 documentary films on a variety of subjects.
• Headed Film Studies and Mass Communication Deptt. At the St. Xavier’s College, Kolkata.
• Currently Secretary of Bichitra Pathshala.
ORIENTATION AND MOBILITY

MRS. R. NAGOMI RUTH
Assistant Professor Department of Special Education Avinshilingam Institute for Home Science and Higher Education for Women Coimbatore

TYPE OF COURSE : Certificate
INTENDED AUDIENCE : UG/PG
COURSE DURATION : 8 weeks (16/07/2018 to 07/09/2018)
EXAM DATE : 6/12/2018 (Tentative)
NO OF CREDITS : 2

PRE-REQUISITES : Should have completed higher secondary and should possess a basic interest towards visual impairment & special education

OBJECTIVE OF COURSE
• Comprehend the concept and meaning of Orientation & Mobility
• Acquire skills in O&M teaching
• Able to demonstrate Sighted guide technique, protective technique and Cane technique
• Analyze various mobility techniques

LEARNING OUTCOME
• Conceptualize the Effect of Visual impairment in Physical growth & development
• Be able to demonstrate the O & M skills in terms of sighted guide techniques, pre cane skills and cane technique
• Describe the concept of Orientation & Mobility to the visually impaired
• Able to train Mobility skills to visually impaired people

COURSE PLAN

Week 01:
1. Effect of visual impairment on growth and development: Physical, Motor, Language, Socio-emotional, and Cognitive development
2. Effects of Visual Impairment on Personality Development - Verbalism & Mannerism
3. What is Orientation and Mobility?

Week 02:
4. Orientation and Mobility -- Definition, Importance and Scope
5. Basic Terminologies Associated with O&M: Trailing, Landmarks, Clues, Cues, Shoreline, Squaring Off, Clockwise Direction, Sound Masking, Sound Shadow
6. Roles of Other Senses in O&M Training

Week 03:
7. Orientation and Mobility for low vision children
8. Addressing orientation, mobility & educational needs of students with deaf-blindness

Week 04:
9. Special Responsibilities of Special Teacher/Educator with reference to O&M Training
10. Blindfold -- Rationale and Uses for the Teacher

Week 05:
11. Sighted Guide Technique - Grip, Stance, Hand Position, Speed Control, Negotiating: Narrow Spaces, Seating Arrangements, Staircases, & Muddy paths
12. Pre Cane Skills - Upper and Lower Body protection, Room Familiarization, Using Oral Description for Orientation, Search Patterns, Building Map Reading Skills

Week 06:
13. Cane Travel Techniques and Devices - Canes -Types, Parts, Six Considerations, Cane Travel Techniques: Touch Technique, Touch and Drag Technique, Diagonal Cane Technique, Use of Public Transport, Asking for Help: When and How: Electronic Devices, Tactile and Auditory Maps -- Description and Uses

Week 07:
14. Independent living skills - Meaning, Importance, Components
16. Daily living skills - assessment of needs and techniques of teaching age appropriate daily living skills
17. Sensory efficiency - importance and procedures for training auditory, tactile, olfactory, gustatory, kinesthetic senses and residual vision

Week 08:
18. Techniques of teaching social interaction skills, leisure and recreation skills and self-determination
19. Adaptation of Physical education activities and Yoga
20. Adaptation of Games and Sports - both Indoor and Outdoor
21. Agencies/Organisations promoting - Sports, Culture and Recreation activities for the Visually Impaired in India - Indian Blind Sports Association, Chess Federation of India, Paralympic Committee of India, Abilympics, World Blind Cricket

ABOUT INSTRUCTOR
• Master degree in Mathematics, Master of Special Education and Master of Philosophy in Education.
• Has 15 years of teaching experience both in inclusive school and at higher educational institution.
• Worked as project staff in the Indo-US Research Project on Response to Intervention Model in Indian Context.
• Has published 15 articles in both National and International level.
INTRODUCTION TO AUDIO-VISUAL MEDIA

DR.KRISHNA SANKAR KUSUMA
Assistant Professor (Sr.Grade), AJKMCRC, Jamia Millia Islamia, N. Delhi

TYPE OF COURSE : UG
INTENDED AUDIENCE : UG
PRE-REQUISITES : 1. UG students of any discipline for credit purpose. Students can choose this as part of CBCS. 2. The course is also open to lifelong learners who want to enrich knowledge can also enrol; upon completion, participation certificate will be provided.

COURSE DURATION : 15 weeks (17/08/2018 to 30/11/2018)
EXAM DATE : December 2018 (Tentative)
NO OF CREDITS : 4

OBJECTIVE OF COURSE
- Introduction to Audio-Visual Media is, designed to impart knowledge on three components of audio-visual media a) Radio b) Television c) Cinema/Film.
- The course covers both theory and practical elements of the three mediums.
- The lectures and supported text will help the students get not only the awareness of art and creation of media production but also various theories and issues in media studies.
- This course will help them to get the basic understanding of the above media.

LEARNING OUTCOME
The Introduction to Audio-Visual Media course will orient the students to the aesthetic requirements of effective audio-visual communication.
After completing this course, students will be acquainted with the concepts of visual media from a critical point of view. Students are introduced to the necessary equipment and terminology of various stages of audio-visual production.
The course will equip the students to be familiar with the knowledge about audio-visual production techniques.

COURSE PLAN

Week 01: Historical Perspective of Radio, Characteristic of Radio, Amplitude Modulation and Frequency Modulation
Week 02: Community Radio (Part-1), Community Radio (Part-2), Commercial Radio
Week 03: Writing for Radio and Production Method, Cinema: Historical Perspective (Part-1), Cinema: A Historical Perspective (Part-2)
Week 04: Golden Age Golden Age of Indian Cinema of Indian Cinema, Regional Cinema
Week 05: Film Language and Grammar, Sound in Cinema, Film Industry in India Status Issues and Problems
Week 06: Satellite and Cable Television, Broadcast Formats, Trends in Broadcasting
Week 07: Commercial Television, Writing for Television News, Writing for Television (Documentaries, Interviews and Short Talks)

Week 08: Different Stages of TV and Film Production Process (Part-1), Different Stages of TV and Film Production Process (Part-2), Different Stages of TV and Film Production Process: Pre-Production (Script Writing)(Part-3)
Week 09: Making of Documentary Film, Edit Points: Linear vs Non-Linear Editing
Week 10: Basics of video editing, Chroma Key
Week 11: Introduction to Digital video production, Mobile filming, Introduction to streaming media and live production
Week 12: Images for the multiple digital media productions, Transmedia, storytelling, Immersive media AR/VR/MR
Week 13: User-generated Media content, Ethics of media production in digital domains
Week 14: Media and Violence, Social Media and its impact
Week 15: Media and Gender, Impact of Media on Children

ABOUT INSTRUCTOR
- Working as a Sr. Assistant Professor at AJKMCRC, Jamia Millia Islamia and has 14 years of teaching experience in the field of Mass Communication.
- Teaches Science Documentary, Communication Research, Theory, Mobile cinema, Advertising and Public Relations, Performance media and South Indian Cinema, New Media at AJK MCRC.
- He was also in charge of the CEC-UGC Educational programme production, MOOCs and Pathshala, SwayamPrabha (Channel-5).
- Completed Masters from Hyderabad Central University and his PhD from JamiaMilliaIslamia and worked with AJKMCRC, he worked with CEDEC-NISWASS in Bhubaneswar, Orissa, Tezpur central university.
RADIO PRODUCTION

LABANYA DATTA
Radio Jockey, Voiceover artist

TYPE OF COURSE : UG
INTENDED AUDIENCE : UG/PG

PRE-REQUISITES : 10+2 with any background

EXAM DATE : Tentatively Dec 2018.
NO OF CREDITS : 2

OBJECTIVE OF COURSE

- Structural understanding of the Broadcasting medium.
- Development and growth of Radio broadcasting in India: pre and post independence
- Learning the language used in the specific medium
- Technical knowledge regarding sound
- Digital technology
- Pre and post production
- Radio advertising

LEARNING OUTCOME

The course has been drawn to provide the students the knowledge of Radio, as a medium. It provides understanding and concept development about Radio Broadcasting which includes the growth of radio, Grammar & aesthetics, understanding sound and production.

COURSE PLAN

Week 1
Module 1 : Wireless communication
Module 2 : Development of Radio in India before Independence
Module 3 : Development of AIR after Independence
Module 4 : Coming of FM in India & Starting of Private FM channels

Week 2
Module 5 : HAM Radio & Community Radio
Module 6 : Comparative Analysis : All India Radio & Pvt FM channels
Module 7 : Language of Radio
Module 8 : Radio Journalism and its language

Week 3
Module 9 : Genres of radio programmes
Module 10 : Analysis of Spoken words
Module 11 : Speak into me
Module 12 : Expanding Circles

Week 4
Module 13 : The Human Ear
Module 14 : The Hearing Environment
Module 15 : History of Sound Recording I
Module 16 : History of Sound Recording II

Week 5
Module 17 : Understanding the Digital Technology
Module 18 : Radio pre- production & Radio advertising
Module 19 : Digital Audio Recording
Module 20 : Mixers

Week 6
Module 21 : Creative use of sound for radio production
Module 22 : Setting up of radio station : FM & Community

ABOUT INSTRUCTOR

- Post Graduate from the department of Journalism and Mass Communication, University of Kolkata.
- Worked as a Radio Jockey for Radio Mirchi and currently works as a presenter for FM Rainbow and Gold (Western Music), All India Radio.
- Worked in Radio for nearly seven years.
- Worked as a sports journalist, and written for magazines.
- Completed Vani Certification from All India Radio, under (Ministry of Information & Broadcasting.
The course is an enriching and exciting journey, delving into various aspects of documentary cinema theory and filmmaking—ideation, research, scripting, and execution.

The students will undergo an intensive creative process wherein the course will mentor their journey into the fascinating world of documentary cinema; learning through lectures and discussions that are formulated to develop a larger understanding of filming reality.

Besides Mass Communication, the course is designed keeping in mind students from diverse humanities background. After successful completion of this course, students will be enriched, enlightened and more confident about the subject.

### OBJECTIVE OF COURSE
- The course is an enriching and exciting journey, delving into various aspects of documentary cinema theory and filmmaking—ideation, research, scripting, and execution.
- The students will undergo an intensive creative process wherein the course will mentor their journey into the fascinating world of documentary cinema; learning through lectures and discussions that are formulated to develop a larger understanding of filming reality.

### LEARNING OUTCOME
Besides Mass Communication, the course is designed keeping in mind students from diverse humanities background. After successful completion of this course, students will be enriched, enlightened and more confident about the subject.

### COURSE PLAN
**Week 1:**
- Module 01: Defining Documentary Films
- Module 02: Modes of Documentary -Part I
- Module 03: Modes of Documentary -Part II
- Module 04: Modes of Documentary-Part III

**Week 2:**
- Module 05: Documentary Kino-Eye
- Module 06: British Documentary Movement
- Module 07: Films of Pare Lorentz
- Module 08: Approaches to Documentary Film Making-Part 1

**Week 3:**
- Module 09: Approaches to Documentary Film Making-Part 2
- Module 10: New Directions in 50s & 60s - (Part 1)
- Module 11: New Directions in 50s & 60s - (Part 2)
- Module 12: Documentary Part I

**Week 4:**
- Module 13: Documentary Part 2
- Module 14: Activism Documentary 1
- Module 15: Activism Documentary 2
- Module 16: Researching the Documentary

**Week 05:**
- Module 17: Getting Ideas for Your Films
- Module 18: Horning Your Interview Skills
- Module 19: Storytelling in a Documentary
- Module 20: Treatment

**Week 06:**
- Module 21: Proposal Outline
- Module 22: Preparing the Budget
- Module 23: Scripting a Documentary
- Module 24: Writing Narration

**Week 07:**
- Module 25: Raising funds for A Film
- Module 26: Production process - Requirements & Stages
- Module 27: Overview of the Production Process
- Module 28: Fine Cut–Editing Documentary

### ABOUT INSTRUCTOR
- Registered as a PhD. scholar at Film Studies Dept. Jadavpur University, Kolkata.
- Holds a master degree from AJK Mass Communication and Research Centre (MCRC), Jamia Millia Islamia.
- Presented papers at various national and international conferences/seminars.
- Research interest area is Media Industries, Production Cultures, Globalization and digital media.
- Expertise in Documentary Cinema.
MAJOR FILM MOVEMENTS & THE AUTEURS

NILANJAN BANERJEE
Assistant Professor, Satyajit Ray Film & Television Institute Of India
Department Of Producing For Film & Television.

TYPE OF COURSE : Certificate
INTENDED AUDIENCE : UG/PG/Diploma/Certificate/School

PRE-REQUISITES : 10+2

COURSE DURATION : 9 weeks (06/08/18 to 06/10/18)
EXAM DATE : NA
NO OF CREDITS : 4

ABOUT INSTRUCTOR

- A post graduate (diploma) in Direction & screenplay Writing from Satyajit Ray Film & Television Institute Of India.
- Teaching in SRFTI for last few years.
- Has been working in the film industry for last 17 years.
- Directed feature film, short films and documentaries.
- Has launched two production houses and produced and directed number of shows.

OBJECTIVE OF COURSE

This particular MOOC is a self-learning module and the students are expected to devote 10 hours approximately per week, which will include thorough understanding of the module, participation in the discussion with the subject expert and also going through the list of papers and other references.

LEARNING OUTCOME

- This course will orient the students with the basics of Film Movements.
- The students will be able to understand how cinema as an art form developed over the years.
- The course will enable the students to write a review on allied fields and that may be suitable for publication.

COURSE PLAN

Week 01
1) Hollywood Classical: Continuity, 2) Hollywood Studio System
3) D. W. Griffith, 4) The Road to Citizen Kane, 5) Examining the Narrative

Week 02
6) Structuring with Music and Visual, 7) Citizen Kane and beyond
8) Time & Film Form, 9) Realism & Cinematic Narrative: Introduction
10) German Expressionism

Week 03

Week 04

Week 05
19) Jean Luc Godard : A New Wave, 20) Truffaut: The Innovator, 21) Concept of Auteur, 22) Akira Kurosawa

Week 06

Week 07

Week 08

Week 09
35) Feminist Film Theories - Basic Ideas, 36) Types of Non-Fiction Film Part-I, 37) Types of Non-Fiction Film Part-II
COMMUNICATION, MEDIA & SOCIETY: MODELS & PROCESSES

SOUMYA SUVRA DAS
Teaching faculty at NSHM, Kolkata

TYPE OF COURSE : UG/PG
INTENDED AUDIENCE : UG/PG
PRE-REQUISITES : 10+2 with any background

COURSE DURATION : 7 weeks (6th Aug, 2018 to 21st Sep, 2018)
EXAM DATE : Tentatively Dec, 2018
NO OF CREDITS : 3

OBJECTIVE OF COURSE

• To give a brief of Communication Theory, Media & Society: Models and Processes’ course will orient the students to the processes and socio-cultural, political and technological factors that intervene in disseminating messages.
• After completing this course, students will develop a critical and analytical faculty where they can discern, understand and interpret various media representations like news, films, music and new media messages.
• The course will equip the students to meet the academic demands facilitating in better understanding of the course they are pursuing.

LEARNING OUTCOME

• This course not only makes the curriculum easier to understand, but gives the student an edge as the module can be studied through audio visual representations and interaction with the respective faculty. The course is not only limited to archaic structure of syllabus, but has been updated to match the relevant issues of media and communication throughout the world. A theory presents a systematic way of understanding events, behaviours and/or situations.

COURSE PLAN

Week 1:
Module 1: Normative Theory
Module 2: Communicative Action of Jurgen Habermas - 1
Module 3: Communicative Action of Jurgen Habermas – 2
Module 4: Agenda Setting Theory

Week 2:
Module 5: The Hypodermic Needle Theory
Module 6: Two Step & Multi Step Model of Communication
Module 7: Play Theory
Module 8: The Selective Processes

Week 3:
Module 9: Individual Differences Theory
Module 10: Cultivation Theory
Module 11: Spiral of Silence
Module 12: Colonialism & Communication Part 1

Week 4:
Module 13: Colonialism & Communication Part 2
Module 14: Key Concepts in Communication: Stuart Hall (Part 1)

Week 5:
Module 15: Key Concepts in Communication: Stuart Hall (Part 2)
Module 16: Models of Mass Communication: Aristotle’s Classical Model

Week 6:
Module 17: Models of Mass Communication: Laswell’s Model of Communication
Module 18: Shannon and Weaver’s Model of Communication
Module 19: Wilbur Schramm’s Models of Communication
Module 20: Gate-keeping Model of Communication

Week 7:
Module 21: Gerbner’s Model of Communication
Module 22: Westley MacLean Model of Communication
Module 23: Development of Mass Communication
Module 24: Impact of mass communication

ABOUT INSTRUCTOR

• Media and film faculty and a research scholar researching on Indian Cinema and Land Relations from Jadavpur University.
• Teaches at NSHM, St. Xavier’s College, The Bhawanipur Education Society College.
• Involved in Film Making.
This course will orient the students with an understanding of media’s role in society. The students will develop a critical perception of basic concepts related to media and communication. The course will familiarize the students with how media plays a pivotal role in the dissemination of culture. The course will enable the students to understand the icons and symbols used by media in influencing the public perception in society.

**OBJECTIVE OF COURSE**
- This course will orient the students with an understanding of media’s role in society.
- The students will develop a critical perception of basic concepts related to media and communication.
- The course will familiarize the students with how media plays a pivotal role in the dissemination of culture.
- The course will enable the students to understand the icons and symbols used by media in influencing the public perception in society.

**LEARNING OUTCOME**
The course is designed in an interesting way to familiarize a student of mass communication or media studies with the basic concepts related to the discipline, so that, one can develop a critical understanding of media. After completion of the course, the students can automatically apply this knowledge in their fields of media research, higher education and industry.

**COURSE PLAN**

**Week 1**
- Module 1: Fundamentals of Communication
- Module 2: Introduction to mass communication
- Module 3: Making meaning: Verbal and nonverbal; connotative & denotative communication; Intra personal, inter personal and group communication
- Module 4: Seven Cs of Communication

**Week 2**
- Module 5: Language and Communication
- Module 6: Key Concepts in Communication: Marshal McLuhan 1
- Module 7: Marshal McLuhan 2
- Module 8: Dominant Paradigm and Media

**Week 3**
- Module 9: Dominant Paradigm and Media Part – 2
- Module 10: Diffusion of Innovation Theory
- Module 11: Functionalism and Marxist Media Theory Part – I
- Module 12: Functionalism and Marxist Media Theory Part – II

**Week 4**
- Module 13: Marxist Media Theory Part – III
- Module 14: Key Concepts in Communication: Frankfurt School 1
- Module 15: Key Concepts in Communication: Frankfurt School 2
- Module 16: Cultural imperialism theory

**Week 5**
- Module 17: Cultural Imperialism and Media
- Module 18: Cultural theory & its application (Part 1)
- Module 19: Cultural theory & its application (Part 2)
- Module 20: Index, icon, symbol, codes of visual representation

**Week 6**
- Module 21: Paradigmatic & syntagmatic
- Module 22: Key Concepts in Communication: Ideological State Apparatus 1
- Module 23: Key Concepts in Communication: Ideological State Apparatus 2
- Module 24: New Media-I

**Week 7**
- Module 25: New Media-II
- Module 26: The New Information Age
- Module 27: New Media the Indian Perspective

**ABOUT INSTRUCTOR**
- Serving as Assistant Professor in the department of Media Studies at Future Media School under West Bengal University of Technology.
- Cleared UGC -NET in Mass Communication and Journalism and is currently pursuing her doctoral research on television studies in the department of Film Studies, Jadavpur University.
- Has more than 7 years’ experience as full time faculty in academics and more than 8 years, is actively engaged with the media industry.
- Working as a radio presenter at All India Radio.
ADVERTISING AND PUBLIC RELATIONS

DR. KRISHNA SANKAR KUSUMA
Assistant Professor (Sr.Grade), AJKMCRC,
Jamia Millia Islamia, N. Delhi

TYPE OF COURSE : UG
INTENDED AUDIENCE : UG
COURSE DURATION : 15 weeks (17/08/2018 to 07/12/2018)
NO OF CREDITS : 4

PRE-REQUISITES :
1. UG students of any discipline for credit purpose. Students can choose this as part of CBCS. 2. The course is also open to lifelong learners who want to enrich knowledge can also enrol; upon completion, participation certificate will be provided.

OBJECTIVE OF COURSE
• The primary objective of the MOOC on Advertising and Public relations is to introduce the learners to the basic concepts, tools, campaigns, strategies, application and many more aspects of fields of advertising and public relations.
• Students will be introduced to creating an advertising campaign and other relevant creative tools.
• Students will be given exposure to the various issues of advertising related to society.
• Students will also be given exposure to the role of PR in various organizations.

LEARNING OUTCOME
Able to learn the concepts of Advertising and Public Relations, Able to identify tools and strategies of Public Relations, Learner will be able to understand advertising effectiveness and its impact on society, Understand the Advertising and Public Relations Campaign

COURSE PLAN

Week 01:
Advertising Agency, An Introduction to Advertisement, Advertising and Market Research

Week 02:
Product Advertising, Target Audience, Brand Image Positioning, Types of Media and their selection in Advertising, Strategy Planning, Campaign Planning and Media Budgets

Week 03:
Advertising Strategies, Types of Advertising and Copywriting and Advertising Production Techniques, Legal and Ethical Issues in Advertising

Week 04:
How Different Types of Advertising Impact the Consumer, Integrated Marketing Communication, Copywriting Techniques for Different Media

Week 05:
Social Marketing and Advertising, Social Marketing and Advertising History of Advertising in India

Week 06:
History of Advertising in India, Campaign and their Evaluation, Advertising and Mass Media

Week 07:
Emerging Trends in Advertising, Copywriting and Advertising, Social and Economic Effects of Advertising

Week 08:
Public Relations, Definitions, Functions, History and Growth in India, PR Publicity

Week 09:
Propaganda and Public Opinion, Public Relation Techniques

Week 10:
Public Relations and Crisis Management, Public Relation and Advertising, Tools of PR for Interaction with Media

Week 11:
Defence PR (Public Relations) 1, Defence PR (public Relations) 2
Qualities of PRO

Week 12:
Financial PR and investor relations, PR Management and Organizational Structures, Campaign planning for Public Relations

Week 13:
Customer and Employee Relations and PR, Shareholder relations and dealer relations, PR for Political Party

Week 14:
Stages of Public Relation, PR and new media technology, Emerging Trends in PR

Week 15:
PR as a Management Function, PR and NGO Management, Corporate Social Responsibility, PR in Hospitals

ABOUT INSTRUCTOR
• Working as a Sr. Assistant Professor at AJKMCRC, Jamia Millia Islamia.
• Expertise Science Documentary, Communication Research, Theory, Mobile cinema, Advertising and Public Relations, Performance media and South Indian Cinema, New Media at AJK MCRC.
• Has 14 years of teaching experience in the field of Mass Communication.
• Served as in-charge of the CEC-UGC Educational programme production, MOOC’s and Pathshala, Swayam Prabha (Channel-5).
• Completed his Masters from Hyderabad Central University and PhD from Jamia Millia Islamia.
• Worked with CEDEC-NISWASS in Bhubaneswar, Orissa, Tezpur central university.
• Taught at College of Applied Sciences, Oman.
HINDI CINEMA

SAAYAN CHATTOPADHYAY
Assistant Professor Department of Journalism & Mass Communication
Baruipur College

TYPE OF COURSE : UG
INTENDED AUDIENCE : UG
PRE-REQUISITES : 10+2 in any stream

COURSE DURATION : 5 weeks (6th Aug, 2018 to 7th Sep, 2018)
EXAM DATE : Tentatively Dec, 2018
NO OF CREDITS : 2

OBJECTIVE OF COURSE
• The course will develop a critical understanding of Hindi cinema.
• The students will learn about the early history of Hindi films and the historical significance of the Studio Era in India.
• The course will help students to understand the ideology behind popular cinema.
• The students will become familiar with particular cinematic style and thematic concerns in Hindi cinema.
• The course will facilitate the students to appreciate the films of eminent Hindi filmmakers.

LEARNING OUTCOME
This course critically analyses Hindi films and discusses the historical, technical and aesthetic aspects of Hindi cinema. Hindi cinema, as an archetype of popular cinema, not only enjoys a wide national and international distribution but also dominate the discourse about Indian cinema globally. This course, with reference to a wide range of Hindi films and filmmakers, will prepare the students to a more nuanced understanding of popular Hindi films.

COURSE PLAN

Week 1
Module 1 : Historical Overview: Studios in India
Module 2 : V Shantaram and Prabhat Studios
Module 3 : Indian Cinema: From Madan to Phalke
Module 4 : Early Indian Silent Cinema
Module 5 : Studio Era and Talkies – Pre-independence period

Week 2
Module 6 : Indian Cinema: Cinemas of 1940s
Module 7 : Meboob Khan
Module 8 : Post-independence Hindi Cinema- Cinema of Raj Kapoor & Guru Dutt)
Module 9 : Raj Kapoor
Module 10 : Guru Dutt

Week 3
Module 11 : The Angry Young Man
Module 12 : Rise of a New Hero
Module 13 : Bimal Roy

Week 4
Module 14 : Hrishkesh Mukherjee
Module 15 : Shyam Benegal
Module 16 : Kumar Sahani
Module 17 : Saeed Mirza
Module 18 : Mani Kaul

Week 5
Module 19 : Cinema Post Liberalization: What is Bollywood?
Module 20 : Bollywood & Liberalization
Module 21 : Bollywood Narratives
Module 22 : Bollywood: Diversity in Narrative & Form under Globalization
Module 23 : Melodrama & Cinematic Narrations
Module 24 : Melodramatic Imagination in Indian Cinema
Module 25 : Reception Theory: Indian Film & Media

ABOUT INSTRUCTOR
• Assistant Professor and Head of the department of Journalism and Mass Communication at Baruipur College, affiliated to Calcutta University, Kolkata.
• Has more than ten years experience in teaching film and media studies.
• Has published articles in Studies in South Asian Film and Media, Journalism Practice, South Asia Research.
• Has also contributed chapters on film and media in books published from Palgrave Macmillan, Routledge, Springer, Sussex Academic Press, among others.
This course will introduce the student to important aspects of film-art and film-language. On successful completion of the course, the student will be able to appreciate the cinematic medium in a more knowledgeable way. This course will also enable them to apply the acquired knowledge in the fields of narrative and visual arts. It will enable them to write reviews of films and research-essays on allied fields and that may be suitable for publication.

This course will introduce the students to the language of cinema, one of the younger and probably most dynamic and eclectic art-form of the modern eras. Cinema is particularly unique as simultaneously being a scientific innovation, an medium of artistic expression, an important component of culture industry and a dominant mode of entertainment. It is also a precursor of sorts, because later media like television, video-games, virtual reality and audio-visual media in the internet is also highly derivative of it.

**COURSE PLAN**

**Week 1**
- Module 1: Language of Cinema: An Introduction
- Module 2: Basic Components in Film Language: Shot, Scene, Sequence
- Module 3: Shot Scale and the Use of Lens
- Module 4: Camera Position & Camera Angle

**Week 2**
- Module 5: Film Editing
- Module 6: Continuity Editing Part I
- Module 7: Continuity Editing Part II
- Module 8: Shot Breakdown & Storyboarding

**Week 3**
- Module 9: Eisenstein: Montage of Attractions
- Module 10: Eisenstein: Montage of Collision
- Module 11: Mise-en-Scene
- Module 12: Composition: Normative

**Week 4**
- Module 13: Mise-en-Scene & the Auteurs
- Module 14: Components of Film Sound

**Week 5**
- Module 15: Sound and Image
- Module 16: Music and Image

**Week 6**
- Module 17: Theory of Film Sound
- Module 18: Sound & Continuity
- Module 19: Coming of Sound Part I
- Module 20: Coming of Sound Part II

**Week 7**
- Module 21: Colour and Meaning in Cinema
- Module 22: Lighting and Graphics
- Module 23: Approaches to Film Genre
- Module 24: Genre Bending, Genre Mixing: An Introduction

**Week 8**
- Module 25: Idea to Script Part I
- Module 26: Idea to Script Part II
- Module 27: Script for Feature Film

**ABOUT INSTRUCTOR**
- Assistant Professor at the Department of Film Studies, Jadavpur University.
- Post-graduation in English, second post-graduation degree in Film Studies at Jadavpur University.
- Pursing PhD dissertation on the Cinematic Authorship and Cinema of Satyajit Ray.
- Regular contributor of essays on cinema, culture and media in different academic and semi-academic journals.
INTRODUCTION TO MASS COMMUNICATION

PROF. FARHAT BASIR KHAN
Professor, AJK MCRC, Jamia Millia Islamia, N. Delhi

TYPE OF COURSE : Certificate
INTENDED AUDIENCE : Under Graduate, Post Graduate, Diploma
PRE-REQUISITES : Good command on English language to follow video lectures in English and comprehend the study material; access to internet; interest in mass media. Students have to devote 6 to 8 hours of study time per week, which would include time for assignments and quizzes composed of multiple choice questions.

COURSE DURATION : 37 Modules (6th Aug to 30th Nov, 2018)
EXAM DATE : Yet to be decided
NO OF CREDITS : 4

OBJECTIVE OF COURSE
• To educate students about the evolution and growth of print, broadcast and new media in India and simultaneously give insights about the models, theories and practices prevalent in the fields of mass communication.
• To facilitate a comprehensive understanding of the dynamics of mass media and applicability of mass communication models and theories in praxis.
• To create a rich knowledge base about the media laws like intellectual copy rights with special emphasis on copyright laws, right to free press and rights given to the journalists.

LEARNING OUTCOME
• This course is designed to create a foundational theoretical base about the historic and contemporary developments in the field of mass communication in India and the world at large.
• The discourse will allow students to delve into history of print, broadcast and new media in India as well as techniques of researching audiences using qualitative and quantitative methodological tools.

COURSE PLAN
Module 01:- History of Communication in India
Module 02:- Early Communication Systems in India
Module 03:- Introduction to Communication
Module 04:- Communication Functions
Module 05:- Types of Communication
Module 06:- Nature of Mass Communication
Module 07:- Mass Communication Audience
Module 08:- Linear Communication Models
Module 09:- Non-Linear Communication Models
Module 10:- Theory and Research Traditions
Module 11:- Mass Communication Theories
Module 12:- Media Effects Theories
Module 13:- Normative Theories of Press
Module 14:- Mass Media and Society
Module 15:- Role of Media in Democracy
Module 16:- History of Writing
Module 17:- History of Printing (Newspapers)
Module 18:- History of Indian Print Media
Module 19:- Print Media in 19th century
Module 20:- Print Media in India
Module 21:- Starting a Newspaper
Module 22:- Types of Newspapers
Module 23:- Organizational Structure of Newspapers
Module 24:- Newspaper Ownership in India
Module 25:- Critical Issues in Newspaper Ownership
Module 26:- Newsroom Functioning
Module 27:- Types of Magazines
Module 28:- Books and Communication
Module 29:- Book Publishing in India
Module 30:- Public Information Agencies
Module 31:- Press Commissions & Agencies
Module 32:- Press Information Bureau
Module 33:- Media Unions in India
Week 34:- Marketing Practices in Print
Module 35:- Indian Print Media: Overview
Module 36:- Introduction to Media Research
Module 37:- Media Research Methodologies

ABOUT INSTRUCTOR
• Senior faculty of AJK MCRC.
• Served on several prestigious positions including the Maulana Abdul Kalam Azad Chair Professor of Media and Communication, Professor and coordinator of Mass Communication.
• Has served as a member of IBC Amsterdam & Indian National Photo Awards.
• Has been instrumental in bringing the prestigious Sony World Photography Award to India, beating 60 global universities across the world.
• Has the unique distinction of producing the fifty-year commemorative audio-visual for UNICEF India and WHO.
YOGA

DR. JAGDISH SINGH
Associate Professor, College of Physical Education,
Punjabi University, Patiala (Pb.)

TYPE OF COURSE : Certificate
INTENDED AUDIENCE : UG
PRE-REQUISITES : 10+2

COURSE DURATION : 6 weeks (07-09-2018 & 22-10-2018)
EXAM DATE : 06-11-2018 (Tentative)
NO OF CREDITS : 2

OBJECTIVE OF COURSE
- To throw light on the risk of injury and augments recovery for ailments including stress, lower back pain and tension.
- To discuss the features of different Yoga and Yoga Asana.
- To enable the student to have good health.
- To practice mental hygiene.
- To possess emotional stability.

LEARNING OUTCOME
Students shall be able to improve the health, performance and mental acuity of athletes or individuals interested in improving their level of fitness. With the help of this course students can reduces the risk of injury and augments recovery for ailments including stress, lower back pain and tension. Yoga is a gift for body and mind. It can prepare the students physically and mentally for the integration of their physical, mental and spiritual faculties so that the students can become healthier, saner and more integrated members of the society and of the nation.

COURSE PLAN

Week 01:-
Introduction of Yoga
Types of Yoga
Ashtang Yoga-1
Ashtang Yoga-2

Week 02:-
Pranayam -1
Pranayam -2
Pranayama-Suryabhedi,Ujjai Bhashrika
Pranayams

Week 03:-
Pratyahara and Dhayan
Niyama
Yoga Asana Part-1
Yoga Asana Part-2

Week 04:-
Yoga Asana Part-3
Yoga Asana Part-4
Yoga Asana Part-5
Yoga Asana Part-6
Yoga Asana Part-7

Week 05:-
Yoga Asana Part-8
Hath Yoga and Dhauthi Kriya
ShudhiKriya – Part 1
ShudhiKriya – Part 2

Week 06 :-
Bandha and Mudra Part-1
Bandha and Mudra Part-2
Educational Values of yoga
Role of Physical Education and Sports
Relevance of Yoga in the Modern
Difference Between Yoga and Non- Yogic Exercise

ABOUT INSTRUCTOR
- Working as Associate Professor, College of Physical Education,
- Punjabi University, Patiala.
- Has 21 year teaching experience.
- Served as Badminton coach for 8 years with sports department Chandigarh and produces many players of National and International fame.
- Has presented more than 15 research papers in National and International conferences.
**BASICS OF MANAGEMENT**

**DR. (CS) RAVI AHUJA**  
Assistant Professor, Skill Development Centre, SavitribaiPhule Pune University

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**TYPE OF COURSE** : Certificate  
**INTENDED AUDIENCE** : UG/certificate  
**COURSE DURATION** : 10 weeks (2 July to 8 Sept. 2018)  
**EXAM DATE** : 30 Sept. 2018  
**NO OF CREDITS** : 4

**PRE-REQUISITES** :  
1. Any bonafide student of approved college / institution / university in India (Ideally after Class XII)  
2. Any citizen of India keen to learn about Management.

**OBJECTIVE OF COURSE**  
- The Objectives of the programme are to acquaint -:  
- Learners about the concept of business management.  
- Learners about the various function of management.  
- Learners about the recent trends in business management

**LEARNING OUTCOME**  
This course of basics in management is aimed to orient learners about management and its various functions. After completing the course participants will be able to –  
Understand the concept of Management and its various functions. Plan and execute effectively. Understand the need of forecasting. Visualize the organization structure, its need and importance. Learn importance of communication, leadership and motivation.

**COURSE PLAN**

**Week 01**: Concept, Nature, Terms and Levels of Management, Management Skills  
**Week 02**: Professional Management, Scientific Management, Contribution by Henry Fayol to Management thoughts, Planning  
**Week 03**: Business Forecasting, Techniques of Forecasting, Decision Making  
**Week 04**: Types of Organizational Structure, Delegation of Authority, Centralization Vs Decentralization  
**Week 05**: Need of Staffing, Concept of Recruitment, e-Recruitment,  
**Week 06**: Directing & Communication in Organization, Techniques, Process of Communication as Management Function, Barriers to Communication, Motivation  
**Week 07**: Leadership: Meaning and Nature, Effective Leadership, Leadership Styles  
**Week 08**: Mahatma Gandhi - An Efficient Manager, Pandit Jawaharlal Nehru - The Journey of a Prime Minister, Dr B R Ambedkar’s Contribution to Indian Constitution, Co-ordination  
**Week 09**: Techniques of Co-ordination, Control, Control Function, Business Ethics  
**Week 10**: Corporate Social Responsibility, Corporate Governance, Disaster Management, Management of Change

**ABOUT INSTRUCTOR**

- Faculty at Skill Development Centre, Savitribai Phule Pune University.  
- M.Com, SET (Commerce), MBA (Operations Management), GDCA, CS, Ph.D.  
- Designed 4 credit skilled based syllabuses for faculty of commerce  
- Coordination of Conduction of Skill based activities at affiliated colleges.  
- Coordinator, Departmental Internal Quality Assurance Cell (IQAC)  
- University Representative, Community Colleges affiliated to University  
- Project Coordinator-“Free Coaching and Allied Scheme for Minority students” for offering skill based courses for employment in private sectors.  
- Coordinator: Soft Skills Development Programme of SPPU for three affiliated district colleges.  
- Project Coordinator: “DeenDayalUpadhayKaushal Kendra” UGC funded scheme.  
- Involved in development of e-content for commerce and management subjects. Till date 100+ programmes have been scripted and recorded with support of EMRC, Pune and CEC, New Delhi
OBJECTIVE OF COURSE

• This Course of Business Planning and Project Management aims to sensitize learners about the concept of planning in general and business planning specifically.
• The course would also give insights to the learners about successfully managing projects.

LEARNING OUTCOME

This course of business planning and project management is aimed to orient learners about planning process in businesses and familiarize them with the concept and functions of project management along with various good practices in the domain. After the completion of the course, participants will be able to:

1. Understand the concept of Planning and its importance for Businesses.
2. Understand the concept of Project and importance of its management.
3. Critically examine which project needs to be undertaken using various models.
4. Understand the importance of human resources for the projects.
5. Learn the concept of project audit, project life cycle, and project termination process.

COURSE PLAN

Week 01:- Introduction to Planning, Advantages and Limitations of Planning, Essentials and Obstacles in Business Planning
Week 02:- Forecasting: Definition, Importance and Techniques, Introduction to Project Management and Project Life cycle
Week 03:- Project Management Maturity, Project Selection Models, Types and Criteria of Choice, Project Portfolio Process
Week 04:- Project Manager and Organisation Structures for Project Management
Week 07:- Earned Value Analysis, Fundamental Purposes of Project Control, Three Types of Control Processes, Design of Control Systems, Purposes of Evaluation
Week 08:- Organisational Goals & Control System, Audit: Construction and Uses, Some Essentials of an Audit, Project Audit Life Cycle, Varieties of Project Termination, Termination Process

ABOUT INSTRUCTOR

• Faculty at Skill Development Centre, Savitribai Phule Pune University.
• M.Com, SET (Commerce), MBA (Operations Management), GDC & A, CS, Ph.D.
• Designed 4 credit skilled based syllabuses for faculty of commerce.
• Coordination of Conduction of Skill based activities at affiliated colleges.
• Coordinator, Departmental Internal Quality Assurance Cell (IQAC).
• University Representative, Community Colleges affiliated to University.
• Project Coordinator of “Free Coaching and Allied Scheme for Minority students” for offering skill based courses for employment in private sectors.
• Coordinator: Soft Skills Development Programme of SPPU for three affiliated district colleges.
• Project Coordinator: “DeenDayalUpadhayKaushal Kendra” UGC funded scheme.
• Involved in development of e-content for commerce and management subjects. Till date 100+ programmes have been scripted and recorded with support of EMRC, Pune and CEC, New Delhi.
COMMUNICATION AND BUSINESS CORRESPONDENCE

MRS. BAGESHREE DEO
faculty, Brihan Maharashtra College of Commerce (BMCC) Pune

TYPE OF COURSE : Certificate
INTENDED AUDIENCE : UG/certificate

COURSE DURATION : 10 weeks (02-07-2018 to 08-09-2018)
EXAM DATE : 30 September 2018
NO OF CREDITS : 3

PRE-REQUISITES :
- Any bonafide student of approved college / institution / university in India (Ideally after Class XII)
- Any citizen of India keen to learn about various aspects of Business Communication.

OBJECTIVE OF COURSE
- Will acquaint learners with the basic skills and techniques of business communication.
- To explain learners with the importance of a good body language.
- To introduce learners about use of various new technologies in communication in different sectors.
- To enable learners with good writing skills for business correspondence.

LEARNING OUTCOME
A. Enable the student to recognize the relationship of effective communications skills to success in academic, work and social environments.
B. Develop both written and oral communication skills to produce clear, complete, accurate messages.
C. Understand message strategies and formats appropriate for professional communication situations.
D. Develop and apply critical thinking skills when determining solutions for communication-related problems.

COURSE PLAN
Week 01: Introduction to Communication
Week 02: Types of Office Communication
Week 03: Business Correspondence
Week 04: Business Correspondence
Week 05: Business Letters
Week 06: Business Letters
Week 07: Business Letters
Week 08: Business Letters
Week 09: Office Meetings
Week 10: e-Communication

ABOUT INSTRUCTOR
- Working as a faculty of BBA, BCA, BBM at BMCC, Pune.
- Worked as MCM faculty and Placement Officer at Marathwada MitraMandal’s IMERT- B school, Pune.
- Worked as a faculty at Indsearch, Pune.
- Presented papers at International and National Research Conferences.
BANKING AND INSURANCE

DR. GIRIJA SHANKAR
Professor, I/C Principal and Head, Dept. of Business Economics at Ness Wadia College of Commerce, Pune, Maharashtra

TYPE OF COURSE : Certificate
INTENDED AUDIENCE : UG/certificate
COURSE DURATION : 6 weeks (06 Aug to 15 Sep 2018)
EXAM DATE : 07 October 2018
NO OF CREDITS : 2

PRE-REQUISITES : 1. Any bonafide student of approved college / institution / university in India (Ideally after Class XII)
2. Any citizen of India keen to learn about Fundamentals of Banking and Insurance.

OBJECTIVE OF COURSE
• To acquaint the learners about concept of bank and its operations
• To acquaint the learners about use of various technologies used in banking sector.
• To acquaint the learners about the concept of insurance and its various types.

LEARNING OUTCOME
1. Will be equipped with an understanding of the rudimentary aspects of Banking and Insurance.
2. Will be able to engage with one of the fastest growing sectors of the economy.
3. Will kindle interest towards a deeper understanding of Banking and Insurance.
4. Will enable skill enhancement.
5. Will be able to explore various job opportunities.

COURSE PLAN
Week 01:- Introduction
Week 02:- Deposit Accounts
Week 03:- Lending Principles and Negotiable Instruments
Week 04:- Technology in Banks
Week 05:- Introduction to Insurance
Week 06:- Insurance in the Contemporary Context

ABOUT INSTRUCTOR
• Member Board of Studies (Business Economics), S.P. Pune University. [2005 to 2010 and 2010 to 2015.]
• Member Board of Studies (Banking & Finance), S.P. Pune University [2010 to 2015].
• Member Board of Studies (BBA – International Business) February 2016 to 2018.
• Subject Expert [Subject: Banking and Finance] under Faculty of Commerce & Management, Savitribai Phule Pune University, Pune on the Research and Recognition Committee, November, 2017 to October, 2019.
• Member – Board of Studies (2016-2021) – Subject: Research Methodology for Business, St. Mira’s College for Girls (Autonomous) Pune.
FINANCIAL ACCOUNTING

DR. SWETA SANJOG METHA
Assistant Professor, Chintamanrao Institute of Management Development and Research (CIMDR), Sangli

TYPE OF COURSE : Certificate
INTENDED AUDIENCE : UG/certificate
COURSE DURATION : 8 weeks (02 July 2018 to 25 Aug 2018)
EXAM DATE : 02 Sept 2018 (Tentative)
NO OF CREDITS : 4

PRE-REQUISITES : Any bonafide student of approved college / institution / university in India (Ideally after Class XII)
Any citizen of India keen to learn about various aspects of Information Technology.

OBJECTIVE OF COURSE
• To introduce learners about the concept of accounting in general and financial accounting in specific
• Disseminating various accounting principles, standards, concepts and conventions.
• Telling Learners about the concept of depreciation and its various facets
• Acquainting Learners about the analysis of financial statements- their purpose and use.

LEARNING OUTCOME
1. To understand systematic process of bookkeeping designed based on Generally Accepted Accounting Principle
2. To learn the procedure of bookkeeping
3. To understand the concept and importance of Bank Reconciliation statement.
4. To understand accounting system followed by consignor and consignee
5. To understand accounting treatment of depreciation and different methods of depreciation

COURSE PLAN
Week 01: Role of Finance in Business, Basic Concepts and Conventions in Financial Accounting, Accounting Standards
Week 02: Generally Accepted Accounting Principles, Accounting Process, Journal Entries, Profit and Loss Accounts, Balance Sheet
Week 03: Tally System, Banking Reconciliation Statement
Week 04: Consignments, Joint Ventures - Accounting Procedures,
Week 05: Inland Branches, Depreciation Accounting,
Week 06: Methods of Depreciation, Accounting for Hire Purchase Transactions
Week 07: Partnership - Introduction and Types, Accounting for Simple Dissolution, Analysis of Financial Statements
Week 08: Common Size Balance Sheet, Ratio Analysis, Cash Flow Statement

ABOUT INSTRUCTOR
• (B.Com, M.B.A., Ph.D)
• Has an expertise in Subjects like Accounting for managers, Financial Management, Marketing Management (compulsory & electives), Research Methodology, Entrepreneurship development, Agriculture Management.
• Has developed and delivered e-content through EMRC, Pune for UGC CEC.
MANAGEMENT CONTROL SYSTEMS

ASHISH ANNASAHEB NIKAM
Programme Coordinator (Equivalent to Assistant Professor)
Skill Development Centre, Savitribai Phule Pune University

TYPE OF COURSE : Certificate
INTENDED AUDIENCE : UG/certificate
COURSE DURATION : 06 weeks (06-Aug-18 to 15-Sep-18)
EXAM DATE : 14 Oct 2018 (Tentative)
NO OF CREDITS : 2

PRE-REQUISITES : 1. Any bonafide student of approved college / institution / university in India (Ideally after Class XII)
2. Any citizen of India keen to learn about Management.

OBJECTIVE OF COURSE
- To acquaint learners about the concept of management control, its types and characteristics.
- To enable learners about the use of management control systems in various functional areas of businesses.
- To introduce the learners about the management aspect of control systems.

LEARNING OUTCOME
This course of management control system is to provide learners with concept and function of management control, its nature, functional areas and techniques. This course provides students the opportunity to understand:
- The concept of management control, its types and characteristics.
- The importance of Management Control Systems and its fundamentals.
- The use of management control systems in various functional areas of businesses.
- The management aspect of control systems.
- The role of Management Information System (MIS) and computers for management control purpose.
- Project control and methodologies for implementing management controls systems for various centres, professional and nonprofessional organizations.

COURSE PLAN
Week 01:- Supervision, Management & Controlling, Control Factors & Managerial Philosophy, Meaning and Designs of MCS
Week 02:- Meaning & Types of Information, MIS in Accounting Information, MIS & Operations Information System, MIS in Marketing Information System
Week 03:- Management Control System: Introduction and Application, Need for Production Control, Classification of Inventory
Week 04:- Marketing Control system, Kind of Control Devices, Computers for Management Control Purposes
Week 05:- Decision Support Systems, Expert Systems, Management Control of Projects, Project Planning
Week 06:- Project Control, Roles and Responsibilities in Implementing Control Systems, Management Control Structure - Responsibility Centre, MCS in Service and Non Profit Organizations

ABOUT INSTRUCTOR
- B.E (COMP SCIENCE & ENGG), M.TECH (COMPUTER ENGG),
- PH.D (Computer & Information Technology) Pursuing
- Specialization: Computer Engineering
- Total teaching experience: 11 years 10 Months.
- No of Paper Presented / Published in the International Conference/Journals: 03
TYPE OF COURSE : UG, Certificate  
INTENDED AUDIENCE : UG Certificate School  
PRE-REQUISITES : Higher secondary exam in Commerce.

OBJECTIVE OF COURSE
• To bring out the Conceptual framework of marketing, Product and service innovation for development and modification
• To enable decision making ability of students to connect with take ethical aspects of selling products in the interest of society
• Bringing out the Insights of self based assessments to plan personal plans for improving marketing skills.
• To teach Design and manage systems which are responsive to national and international issues of developing global markets in a sustainable way.

LEARNING OUTCOME
After completing this course, the students will be empowered to build an updated ability of taking marketing decisions in a quick way. They will understand the ethical aspects of business and will be able to build sustainability of resources in the interest of environment and ecosystem. The standard of living of any economy can be enhanced if the students are empowered to take right and accurate decisions for connecting with the growth options prevalent in any country.

COURSE PLAN
Week 1:
1. THE IMPACT OF ENVIRONMENT ON MARKETING - 1 UNIT 1
2. THE ADVERTISING PROCESS 3 (UNIT 1)
3. ETHICS OF SALES PRESENTATION 4 UNIT 1

Week 2:
1. CONSUMER BEHAVIOUR – 1 UNIT 2
2. CONSUMER BEHAVIOUR – 2 UNIT 2
3. INTRODUCTION TO MARKETING 2 UNIT 2

Week 3:
1. SALES FORCE - 4 UNITS 2
2. MOTIVATION AND SALES 5 UNITS 2
3. TERRITORY MANAGEMENT 6 UNIT 2

Week 4:
1. COMMUNICATION IN SALES - 7 UNITS 2
2. PRODUCT KNOWLEDGE 8 UNIT 2
3. CUSTOMER KNOWLEDGE 9 UNIT -2

Week 5:
1. EVALUATING THE PERFORMANCE OF SALES PEOPLE 10 UNIT 2
2. TRAINING GIVEN TO FIELD SALESMAN 11 UNIT - 2
3. FACTORS IMPACTING RELATIONSHIP OF CLIENTS WITH AGENCIES 3 UNIT 3

Week 6:
1. PRODUCT - CONCEPT, PLANNING AND PACKAGING UNIT-3
2. PRODUCT LIFECYCLE AND BRAND MANAGEMENT UNIT 3
3. IMPORTANCE OF PRICE AND FACTORS IMPACTING PRICING OF PRODUCTS UNIT 4

Week 7:
1. CHANNELS AND FACTORS IMPACTING CHOICE OF CHANNELS UNIT
2. TRANSPORTATION WAREHOUSING AND INVENTORY MANAGEMENT UNIT 4
3. ADVERTISING UNIT 5

Week 8:
1. LOCATION MANAGEMENT FOR THE RETAIL SECTOR UNIT 5
2. RETAIL TRENDS UNIT 5
3. ADVERTISING AGENCIES UNIT 6

Week 9:
1. ADVERTISING APPEALS UNIT 6
2. PRINT ADVERTISEMENT UNIT 6
3. IMPACT OF ADVERTISING ON SOCIETY UNIT 6

Week 10:
1. CLIENT RELATIONSHIP MANAGEMENT UNIT 6
2. TYPES OF ADVERTISING UNIT 6
3. INTRODUCTION TO ADVERTISING UNIT 6

Week 11:
1. BASICS OF COMMUNICATION UNIT 6
2. ADVERTISING AND COMMUNICATION UNIT 6

Week 12:
Term End Exam & Credit Achievement, Term End Exam will be conducted as the guidelines of Annexure IVth of 95 Co ordination committee Meeting of CEC, The assessment process for achieving credits is as follows:
40 percent marks can be obtained by online assessments and 60 percent by proctored exam
There are 10 marks for each online video. The bifurcation is as follows:
-1 mark for completing reading,
1 mark for watching video,
1 mark for forum participation,
7 marks from MCQ’s and assignments given
The 40 percent contribution in credit achievement will be done, averaging the total achieved by watching all the 32 videos at the end of the session

ABOUT INSTRUCTOR
• Completed the prestigious project UGC Major Research Project on Eco tourism.
• Accounted with more than 200 publications in various journals and books.
• Working academically for past 25 years and served as member of academic council of the university, also in Board of Management in EMRC.
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This course is designed to provide fundamental skills needed to understand cyber law concepts such as trademark, copyright, patents, digital rights, computer crimes, privacy issues, hacking and prosecution etc. Given the rapid changes in technology, and the corresponding changes in crime and the law, the course will regularly include discussions of current events.

LEARNING OUTCOME

Students who successfully complete this class will be able to:
- Describe laws governing cyberspace
- Discuss different types of cybercrimes and analyse legal frameworks to deal with these cybercrimes
- Identify intellectual property rights issues in the cyberspace
- Recognise the importance of digital evidence in prosecution

COURSE PLAN

Here the course coordinator has to provide the brief course plan covered in the week

Week 01: Cyber Crime: An Overview
  Week 01: Basic Concepts regarding Computer System
  Week 01: Cyber Law and Components of Cyber Law
  Week 01: Definitions of Information Technology Act, 2008
  Week 01: Internet and its Advantages and disadvantages

Week 02: Network and Network Security
  Week 02: Instrument of Trust: Electronic Signature Certificate
  Week 02: Interception and Monitoring of Electronic Communication
  Week 02: E-Commerce
  Week 02: E-Governance

Week 03: E-records and E-contract
  Week 03: Regulations of Certifying Authority
  Week 03: Cyber Appellate Tribunal

Week 04: Cyber Jurisdiction
  Week 04: Cyber Crime and Preventive Laws and Appraisal
  Week 04: Copyright Issue in Digital Medium

Week 05: Patent Issues in Digital Medium
  Week 05: Cyber Crime & The Adequacy of the Existing Laws
  Week 05: Security Laws
  Week 05: Security Assurance
  Week 05: Intellectual Property Rights

Week 06: Intellectual Property Rights and Information Technologies
  Week 06: International Standards
  Week 06: International Law and jurisdiction in Cyber Space
  Week 06: Cyber Criminology
  Week 06: Cyber Terrorism

Week 07: Information Technology (Amendments) Act, 2008
  Week 07: Grey Area of Information Technology Act, 2000

ABOUT INSTRUCTOR

- Research Contribution - development of technologies related to computerization of Punjabi language.
- Hindi to Punjabi Machine Translation System using Statistical Approach, Hindi to Punjabi Transliteration System, Plagiarism Detection Software for Hindi texts,
- Development of Sentiment analyser for Punjabi, Urdu to Punjabi Machine Translation System using a hybrid approach.
- Technological development of Hindi, Assamese, Dogri, Kashmiri and Gujarati Language, technology development for specially abled People.
- Publication 95
Dr Maninder Singh
Professor & Head, Department of Computer Science and Engineering,
Thapar Institute of Engineering and Technology (Deemed to be University),
Patiala

Educational profile – Bachelor’s Degree - Pune University
Guided 7 Ph.D. and 47 Master’s thesis in the area of Network Security and secure coding.
Certified as Ethical Hacker (CIEH), Security Analyst (ECSA) and Licensed Penetration Tester (LPT). On the Roll-of-honour @ EC-Council USA, being Senior Member of IEEE, Senior Member of ACM and Life Member of Computer Society of India. He has been volunteering his services for Network Security

COURSE PLAN

After investigating this course, the student would be able to:
- define what information is
- appreciate the value of information to the modern organisation
- understand the CIA triad of Confidentiality, Integrity and Availability
- appreciate the difficulties that arise when valuable information needs to be shared
- identify the five leading-edge resources that have up-to-date information on information security

LEARNING OUTCOME

The objective of the course is to:
1. Provide an understanding of principal concepts of physical and information security, major issues, technologies and basic approaches in information security.
2. Develop an understanding of information assurance as practiced in computer operating systems, distributed systems, networks and representative applications.
3. Gain familiarity with prevalent network and distributed system attacks, defenses against them
4. Develop a basic understanding of cryptography.
5. Develop an understanding of security policies (such as authentication, integrity and confidentiality), as well as protocols to implement such policies in the form of message exchanges.

The course intends to:
- Interact with the students in an environment that is conducive to learning
- Use a variety of teaching methods to ensure that all students are engaged
- Provide opportunities for the students to develop their critical thinking skills
- Encourage the students to work collaboratively and independently

PRE-REQUISITES:
The students should have enough knowledge of English as the teaching pedagogy in the video lectures is in English and comprehend the study material; enough knowledge in English and computer networking to do the assignments; access to the internet; interest in Cyber Security / Information Security.
TYPE OF COURSE : UG
INTENDED AUDIENCE : UG

PRE-REQUISITES : Higher secondary Mathematics

OBJECTIVE OF COURSE
To develop a strong foundation for the theory of probability and random variables

LEARNING OUTCOME
1. Familiarize with the various approaches to probability
2. Learn the concept of random variable
3. Understanding mathematical expectation, moments, mgf etc
4. Study to deal with two dimensional random variables
5. Understanding conditional distributions, conditional mean etc
6. Study various discrete probability distributions
7. Study various continuous probability distributions
8. Learn to solve problems using the probability distributions studied.

COURSE PLAN

Week 1
First day: module 1 - video :Introduction
Third day: module 2 – video: PROBABILITY-Frequency and Axiomatic Approach
Fifth day: module 3 – video:

Week 2
First day: module 4 - video : Probability—MORE PROBLEMS
Third day: module 5 – video: Mutual independence and Bayes’ Theorem
Fifth day: module 6 – video: MORE PROBLEMS on Bayes’ Theorem

Week 3
First day: module 7 – video: Random variables - Discrete type
Third day: module 8 – video: MORE PROBLEMS on Random variables - Discrete type
Fifth day: module 9 – video: Random variables - Continuous type

Week 4
First day: module 10 - video : MORE PROBLEMS on Random variables - Continuous type
Third day: module 11 – video: Mathematical Expectation
Fifth day: module 12 – video: MORE PROBLEMS on Mathematical Expectation
sixth day: Interaction based on the three modules covered.
VII th day: deadline for submitting assignments.

Week 5
First day: module 13 - video: Moments and Moment Generating Function
Third day: module 14 – video: Characteristic Function
Fifth day: module 15 – video: Discrete Random variables – I

Week 6
First day: module 16 - video : Discrete Random variables –II
Third day: module 17 – video: Discrete Random variables –III

Week 7
First day: module 18 - video: Discrete Random variables –IV
Third day: module 19 – video: MORE PROBLEMS on Bernoulli, Binomial, Discrete Uniform and Negative Binomial distributions

Week 8
First day: module 20 – video: MORE PROBLEMS on Geometric and Poisson random variable
Third day: module 21 – video: Continuous Random variables – I

Week 9
First day: module 22 – video: Continuous Random variables –II
Third day: module 23 – video: Continuous Random variables –III

Week 10
First day: module 24 – video: Continuous Random variables –IV
Third day: module 25 – video: MORE PROBLEMS on Uniform and Gamma Distributions

Week 11
First day: module 26 – video: MORE PROBLEMS on Normal and Standard Normal Distribution
Third day: module 27 – video: Bivariate (Two-dimensional) random variables – I

Week 12
First day: module 28 – video: Bivariate (Two-dimensional) random variables –II
Third day: module 29 – video: MORE PROBLEMS on Bivariate random variables

Week 13
First day: module 30 – video: Bivariate Normal Distribution
Third day: module 31 – video: Correlation and Regression

Week 14
First day: module 32 - video : MORE PROBLEMS on correlation and regression
Third day: module 33– video: Law of Large Numbers and Central Limit Theorem

Week 15
First day: module 34 – video: MORE PROBLEMS on Law of Large Numbers and Central Limit Theorem
Third day: module 35 – video: Markov Chains, Chapman-Kolmogorov equations, classification of states

Week 16
Third day: Term end assessment

ABOUT INSTRUCTOR
- Associate Professor in Statistics
- Ph.D. from University of Calicut in 2007.
- Published papers in reputed journals,
- Prepared study materials for many universities.
OBJECTIVE OF COURSE

To develop strong foundations on concepts coming under UG level Algebra and Trigonometry.

LEARNING OUTCOME

Upon successful completion of this course, the students are expected to:
1. Familiarize with the concept of relations and functions.
2. Learn the definition and basic properties of groups.
3. Learn the definition and examples of rings and fields.
4. Study the methods to find the rank of a matrix.
5. Study method of finding solution of homogeneous and nonhomogeneous system of linear equations.
6. Study polynomial equations.
7. Study methods to solve polynomials of degree up to 4.
8. Study De-Moivre’s Theorem.
9. Familiarize with Direct and Inverse Circular and Hyperbolic Functions.
10. Study Summation of Series.

COURSE PLAN

36 modules come under the following topics:

1 relations
2 Equivalence Relations
3 Functions
4 Congruent Modulo n
5 Matrices
6 Adjoint and Inverse of Matrices
7 Rank of a matrix and Elementary Transformations
8 Determination of Rank using transformations
9 Elementary Matrices
10 Fundamental Results Rank and Inverse using transform
11 Solution of Homogeneous System of Equations
12 Method to find solution of Homogeneous System of Equations
13 Non Homogeneous System of Equations
14 Characteristic Roots and Vectors
15 Characteristic Space
16 Cayley Hamilton Theorem
17 Theory of Equations 1
18 Theory of Equations 2
19 Theory of Equations 3
20 Theory of Equations 4
21 Theory of Equations 5
22 Groups
23 Isomorphic Binary Structures
24 Properties of Groups ad Subgroups
25 Cyclic subgroups and Cyclic Groups
26 Permutations
27 Orbits and Cycles
28 Cosets and Theorem of Lagrange
29 Homomorphisms
30 Rings and fields
31 Integral Domains and Characteristic of a ring
32 De Moivres Theorem
33 Direct and Inverse Circular Hyperbolic Functions
34 Logarithm of Complex Quantity Expansion of Trigonometric Functions
35 Summation of Series
36 Summation of Finite and Infinite Series

ABOUT INSTRUCTOR

• 18 years of teaching experience in UG and PG Level.
• PhD from University of Calicut in 2010.
• Area of interest- Functional Analysis.
This is an introductory course in discrete mathematics. This course is designed to provide the mathematical foundations for upper level computer science and mathematics courses. Students should learn the essentials of discrete mathematical structures and also how to think and reason mathematically. To accomplish these objectives, the course emphasizes mathematical reasoning and problem solving techniques. The course will help the students to communicate ideas mathematically and solve problems using the mathematical tools learned.

Upon successful completion of this course, students will be able to:
1. Construct mathematical arguments using logical connectives and quantifiers.
2. Verify the correctness of an argument using propositional and predicate logic and truth tables.
3. Demonstrate the ability to solve problems using counting techniques and combinatorics in the context of discrete probability.
4. Solve problems involving recurrence relations and generating functions.
5. Use graphs and trees as tools to visualize and simplify situations.
6. Perform operations on discrete structures such as sets, functions, relations, and sequences.
8. Discriminate, identify and prove the properties of sets, functions, relations, and sequences.
9. Recognize the use of Karnaugh map to construct and minimize the canonical sum of products of Boolean expressions and transform it into an equivalent Boolean expression.

Week 01: Introduction, Sets and Propositions, Computability and Formal Languages
Week 02: Permutations, Combinations and Discrete Probability
Week 03: Relations and Functions
Week 04: Graphs and planar graphs
Week 05: Trees
Week 06-07: Finite State Machines, Analysis of algorithms
Week 08: Recurrence relations
Week 09-10: Groups
Week 11-12: Boolean Algebra

Dr. Minirani S is currently working as an Assistant Professor in the Department of Basic sciences and Humanities at Mukesh Patel school of Technology Management and Engineering, SVKM’s NMIMS Deemed to be University, Mumbai. She has completed her Undergraduate and Master’s degree programs in Mathematics from the University of Calicut and her Doctoral Program from National Institute of Technology Calicut in the area of Fractal Geometry.
To develop a strong foundation for the fundamental principles of classical and advanced genetics
To understand how hereditary information in DNA controls what an organism looks like and how it works
To impart knowledge of how organisms, populations and species evolve
To equip the students to undertake advanced courses in the areas of medical genetics, developmental and behavioural genetics, bioinformatics, environmental genetics, genomics etc.

**OBJECTIVE OF COURSE**

- To develop a strong foundation for the fundamental principles of classical and advanced genetics
- To understand how hereditary information in DNA controls what an organism looks like and how it works
- To impart knowledge of how organisms, populations and species evolve
- To equip the students to undertake advanced courses in the areas of medical genetics, developmental and behavioural genetics, bioinformatics, environmental genetics, genomics etc.

**LEARNING OUTCOME**

1. Explain the fundamentals of genetics
2. Explain about the control of DNA in functioning of organism
3. Explain about the evolution of populations and species
4. Explain about the medical issues related to chromosomal variations.

**COURSE PLAN**

<table>
<thead>
<tr>
<th>Week</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>History of Genetics, Scope and significance of genetics, Mendels' Experiments, Symbols and terminology, Principle of dominance and segregation, Principle of independent assortment, Mendelian inheritance and probability</td>
</tr>
<tr>
<td>2</td>
<td>Allelic variation and gene function: Incomplete dominance, co-dominance, multiple alleles, Gene action-from genotype to phenotype., Gene interaction, penetrance, expressivity, Epistasis, pleiotropy, interaction with environment</td>
</tr>
<tr>
<td>3</td>
<td>Continuous variation, Quantitative traits - additive alleles, calculating the number of polygenes, significance of polygenic control. Heritability in broad sense and narrow sense; Artificial selection</td>
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<tr>
<td>4</td>
<td>Chromosomes – chromosome number, sex chromosome, Chromosome theory of inheritance - Experimental evidence, non-disjunction as proof of, chromosome theory, chromosomal basis of Mendel’s principles of segregation and independent assortment. Sex linked genes in humans - Haemophilia, colour blindness, fragile X. Dosage compensation of X-linked genes. Hyper activation of X-linked gene in male drosophila, Inactivation of X-linked gene in female. Sex chromosome and sex determination - Human, Drosophila, other animals</td>
</tr>
<tr>
<td>5</td>
<td>Morphology of chromosomes, Structural and Numerical Variations Linkage, Recombination, Crossing over (Mitotic crossing over), Chromosome mapping (two point and three point test cross), Tetrads analysis</td>
</tr>
<tr>
<td>6</td>
<td>Maternal Inheritance, Mitochondrial - Snail, poky and petite, Chloroplast – leaf variegation in Mirabilis jalapa, Loja</td>
</tr>
<tr>
<td>7</td>
<td>Population and gene pool - Alleeic frequency, Hardy – Weinberg law - , Changes in genetic structure of population Mutation, genetic drift (causes and effect), migration, natural selection. Non-random mating (heterosis)</td>
</tr>
<tr>
<td>8</td>
<td>Introduction – Nature of Genetic material- Discovery of DNA as genetic material (Griffith, Avery, Hershey Chase) Structurte of nucleic acid (A, B and Z model), Super coiling and Topoisomererase, Types of RNA- Structural and functional.</td>
</tr>
<tr>
<td>9</td>
<td>Salient features of prokaryotic and eukaryotic DNA replication. Homologous recombination, Site specific recombination. Models of recombination (Holiday model, Double strand break, etc.)</td>
</tr>
<tr>
<td>10</td>
<td>Types of mutation, Causes of mutation - Physical and chemical mutagens, Spontaneous and Induced mutations, Molecular basis of mutations</td>
</tr>
<tr>
<td>11</td>
<td>Excision Mechanism – Nucleotide, Base Post Replication Repair- mismatch repair, recombination repair, SOS repair. Central Dogma, Transcription in prokaryotes, eg: Lac, Tryp operon</td>
</tr>
<tr>
<td>12</td>
<td>Transcription in eukaryotes, RNA processing – nuclear splicing, rRNA and tRNA processing</td>
</tr>
<tr>
<td>13</td>
<td>Salient features of genetic code, Translation in prokaryotes, Translation in eukaryotes, Post-translational modification</td>
</tr>
</tbody>
</table>

**ABOUT INSTRUCTOR**

2012 - Selected as visiting scientist under INSA-DFG programme of International Scientific Collaboration and Exchange of Scientists for 3 months visit to Institut für Molekulare Physiologie und Biotechnologie der Pflanzen (IMBIO), University of Bonn, Germany.
2008 - Awarded TWAS Research Grant under the category; award for high-level and promising scientific research projects carried out by individual scientists in developing countries.
2007 - Awarded BOYSCAST Fellowship of DST, Govt. of India
2006 - Awarded UGC Fellowship under Indo-Hungarian Educational Exchange programme.
2003 - Awarded Fast Track Young Scientist Project (a grant of Indian Rs. 12 lakhs), by Dept. of Science and Technology, Govt. of India.
2002 - Successfully completed The post doc fellowship for three years (01.08.2002 - 31.07.2005) in Molecular Biophysics at Institute of Molecular and Cell Biology, National University of Singapore, Singapore.
1. Program Director for an electronic programm on the topic “photosynthesis”, telecasted by state owned broadcasting corporation (Doordarshan), organized by State Institute of Education and Technology (SIET), a Kerala govt. agency – 2004.
2. Lectured on the topic “Abiotic stresses and tolerance mechanisms in plants” for the live lecture series produced by EMMRC, University of Calicut and telecast through the EDUSAT Network/www.webcast.gov.in on 29-05-2014.

**RESEARCH PUBLICATIONS**

International – 28
INFORMATION TECHNOLOGY

MRS. BAGESHREE DEO
Faculty, Brihan Maharashtra College of Commerce (BMCC), Pune

TYPE OF COURSE : Certificate
INTENDED AUDIENCE : UG/Certificate
PRE-REQUISITES : Any bonafide student of approved college / institution / university in India (Ideally after Class XII) Any citizen of India keen to learn about various aspects of Information Technology.

COURSE DURATION : 8 weeks (01/10/2018 & 24/11/2018)
EXAM DATE : 30 November 2018 -tentative
NO OF CREDITS : 3

OBJECTIVE OF COURSE
1. Learners about concept of Information Technology.
2. Learners about MS - Office.
3. Learners about the concept of Networking and Internet
4. Learners about concept of System.
5. Learners about use of various new technologies in Information Technology.

LEARNING OUTCOME
· Course in Information Technology will help students to understand the working of a Computer in an easy way as Information Technology is inevitable today. Every person should be Computer literate.
· The syllabus starts from basics and advances to the current technology.
· This course will provide knowledge of MS-Office which is required in our day to day life.
· Learners will know the concept of Operating System behind the Mobile phone, I-Pad that are commonly used by everyone.
The syllabus includes Internet and its utilities as Online transaction is the need of the hour. Hence, after this course students shall learn about Internet and using its various applications.

COURSE PLAN
Week 01:- Basics of IT
Week 02 :- MS - Office
Week 03 :- MS - Office
Week 04 : - Networking
Week 05 : - Internet
Week 06 : - Database Management System
Week 07 : - System Basics
Week 08 : - Cloud Computing

ABOUT INSTRUCTOR
Qualification: MCM, MCA
Career details:
· Worked as MCM faculty and Placement Officer at Marathwada Mitra Mandal’s IMERT- B school, Pune.
· Worked as a faculty at Indsearch, Pune.
· Paper Presentations in various forums:
  · “Technology Management for Business Enhancement” at the International Research Conference at Kohinoor Business School and Center for Management Research, Khandala.
  · “Cyber Security” at the National Level Seminar at the Arihant College of Arts, Commerce and Science, Pune.
  · “Data Mining and Data Warehousing” at the National Level Conference on Advancements in IT and Management at MIT, Alandi Pune.
The course "Cytogenetics" is a core course in UGC, B. Sc. (Honours) Biological Sciences, Choice Based Credit System (CBSE).

Teaching Experience: 21 years (A. M. U, Aligarh- 06 years and Kashmir University, Srinagar - 15 years)

Research Experience: 26 years

ACADEMIC HIGHLIGHTS AT A GLANCE

Major Field of Research and Teaching Interest: Cytogenetics, Molecular Biology and Immunogenetics; Toxicogenomics; Human Genomics and Proteomics; Stem Cell Biology and Regenerative Medicine; Radiation Biology and Gene Therapy; Cell and Tissue Culture Technology and Ageing Biology; PCR and DNA Fingerprinting Technology, FISH Technology and Comet Assay, Biostatistics.

OBJECTIVE OF COURSE

The objectives of this course are to give the target students/audience an understanding of:

An overview of cells, Tools and techniques in cell biology, Cell wall, extra cellular matrix and cell interactions, Cell membrane, Nucleus, Mitochondria, chloroplasts, lysosomes, glocysomes and peroxisomes, Cytoskeleton, Protein sorting and transport, Cell signalling, Cancer

LEARNING OUTCOME

• The course “Cytogenetics” is a core course in UGC, B. Sc. (Honours) Biological Sciences, Choice Based Credit System (CBSE).
• The course is specially designed to supplement and enhance the understanding of students about different dimensions of Cytogenetics

COURSE PLAN

Week 1

A historical perspective of cells, cell theory and exceptions to cell theory
A detailed classification of cell types within an organism; cell, tissue, organ and organsisms as different levels of organization.
Overview of prokaryotic and eukaryotic (plants and animals) cells
Structure of viruses - general structure, properties of viral envelopes and enzymes (principles of virus taxonomy)
Overview of phages, viroids, mycoplasma and Escherichia coli
Structure, properties and functions of the immune cells & organs - hematopoiesis, T and B lymphocytes, NK cells, monocytes and macrophages
Structure, properties and functions of the immune cells & organs - neutrophils, eosinophils, basophils, mast cells and dendritic cells
Structure, properties and functions of the immune cells & organs - thymus and bone marrow; lymph nodes, spleen, MALT, GALT and SALT

Week 2

Mitosis and meiosis: interrelation between the cell structure and the genetic function, mitosis, meiosis.
Linkage, crossing over and chromosomal mapping
Cytological features and mechanism of crossing over (recombination frequency as a measure of linkage intensity, two factor and three factor crosses, interference and coincidence, somatic cell genetics - an alternative approach to gene mapping)
Chromosomal mechanisms and environmental factors determining sex (Barr bodies, dosage compensation)
Gametogenesis and fertilization: structure and production of gametes, zygot formation
Functional organization of the cell nucleus: chromatin movements, nuclear bodies and its significance.

Week 3

Cytochemical techniques: spectrophotometry: mass spectrometry, X-ray diffraction analysis, Flow cytometry: fluorochromes, fluorescent probe and working principle
Sub-cellular fractionation (differential and density gradient centrifugation)
Cell fixation and staining: freeze-drying and free-substitution, microtomes and embedding, chemical basis of staining, metachromasia

Week 4

Human karyotype: banding pattern and nomenclature (G and Q banding), common syndromes due to numerical chromosome changes, common syndromes due to structural alterations (translocations, duplications, deletions, microdeletion and fragile sites).
Human cytogenetics technique: Fluorescence In Situ Hybridization (FISH)
Chromatography: paper, TLC, gel-filtration

Week 5

Selective permeability of the membranes, membrane transport, liposomes, freeze-etching and freeze fracture technique for membrane study
Cell wall, extracellular matrix and cell interactions; Bacterial and eukaryotic cell wall; the extracellular matrix and cell matrix interactions; cell-cell interactions.
Plasma membrane and membrane permeability: Active transport, passive transport and proton pumps associated (Na-K, Ca-calmodulin etc. and their distribution)
Phagocytosis, pinocytosis, exocytosis.

Week 6

Nuclear structure and functions
Nuclear lamina, transport across nuclear envelope, Chromatin: molecular organization
Nucleolus and RNA processing.
Genome sequence and chromosome diversity, chromosome duplication and segregation, the nucleosome.
Chromatin structure: euchromatin, heterochromatin constitutive and facultative heterochromatin
Regulation of chromatin structure and nucleosome assembly, organisation of chromosomes
Human chromosomal abnormalities: aneuploidy, reciprocal translocations, sex chromosome abnormalities and autosomal abnormalities (mongolism)

Week 7

Structural organization, function and marker enzymes of mitochondria, mitochondrial biogenesis, protein import in mitochondria. Semiautonomous nature of mitochondria and chloroplast, chloroplast DNA, peroxisomes assembly.
Structure and functions of endoplasmic reticulum, Golgi apparatus, Mechanism of vesicular transport and lysosomes.
Mitochondria and chloroplast DNA (endosymbiotic hypothesis for the origin of mitochondria and chloroplasts)
Extra-chromosomal inheritance: chloroplast mutation/ variegation in four o’ clock plant and Chlamydomonas.
Mitochondrial mutations, maternal effects and ineffective heredity

Week 8

Cytokinesis and cell movement
[Structure and organisation of actin filaments, actin, myosin and cell movement)
Structure and organization of intermediate filaments, microtubules and their role

Week 9

Signaling molecules and their receptor; functions of cell surface receptors; Intracellular signal transduction pathway; signaling networks.
Cell cycle: Eukaryotic cell cycle, regulation of cell cycle progression, events of mitotic phase, meiosis and fertilization

Week 10

Characteristics of cancer cells, carcinogenesis: cancer initiation, promotion and progression, termination.
COURSE PLAN

Week 01: Geology & its Perspective, Carrier in Geology, Rock Cycle and Structure and classification of the silicate minerals. Daily quiz, assignments along with weekly test.

Week 02: Definition of metamorphism and Factors controlling metamorphism Along with daily quiz and assignments along with weekly test.

Week 03: Variables / agents and types / kinds of metamorphism — contact, regional, fault zone metamorphism, impact metamorphism; Along with daily quiz and assignments along with weekly test.

Week 04: Types of metamorphism and classification based on metamorphic agent and Metamorphic facies and metamorphic grade Along with daily quiz and assignments along with weekly test.

Week 05: Index minerals, chemographic projection, graphical representation of metamorphic minerals assemblages; ACF, AKF and AFM etc, Other diagram. Along with daily quiz and assignments along with weekly test.

Week 06: Metamorphic zones, isograd and reaction isograd and Concept of classification of metamorphic facies, facies-series and grade. Along with daily quiz and assignments along with weekly test.

Week 07: Structure and texture of metamorphic rocks; Description of facies; Along with daily quiz and assignments along with weekly test.

Week 08: Facies of low pressure: Albite epidote facies Hornblende hornfels facies and Pyroxene hornfels facies Along with daily quiz and assignments along with weekly test.

Week 09: Pyroxene hornfels facies; Sandidinite Facies Description of facies; facies of medium to high pressure. Zeolite facies Along with daily quiz and assignments along with weekly test.

Week 10: Green Schist Facies and amphibolite facies. Along with daily quiz and assignments along with weekly test.

Week 11: Gneiss Facies and Description of facies; facies of very high pressure. Blue schist & Eclogite facies Along with daily quiz and assignments along with weekly test.

Week 12: Regional metamorphism of pelitic rocks – 1. Along with daily quiz and assignments along with weekly test.

Week13: Regional metamorphism of pelitic rocks – 2 and Basic and Ultrabasic rocks. Along with daily quiz and assignments along with weekly test.

Week 14: Thermal metamorphism of pelitic rocks; Thermal metamorphism of calcareous rocks and Different types of Metamorphic reactions. Along with daily quiz and assignments along with weekly test.

Week 15: Petrographic details of some important metamorphic rocks such as - slate, phylite, schists, gneiss, quartzite, marble, charnockite, Leptynite etc; Along with daily quiz and assignments along with weekly test.

Week 16: Migmatites and Metasomatism & Differentiation. Along with daily quiz and assignments along with weekly test.

Week 17: Final submission of assignment.

Week 18: End Term (Final Exam) and Credits transfer and Result.

LEARNING OUTCOME

The Course aims to make to the students well-vesed with the strength of Metmporphic Petrology theory applications in the field of Geology. The course definitly provides better understanding to students for the processes and principles involved during the origin and evolution of the metamorphic rocks. I hope it will be useful for the geology students within and outside India.

ABOUT INSTRUCTOR

- Professor in the Department of Applied Geology, Doctor Harisingh Gour Vishwavidyalaya, Sagar. And also served as a Reader in the Department of Geology, Mizoram Central University, Aizawl in year 2004.
- Supervised many students for Doctorate Degrees.
- Delivered Massive Open Online Course (MOOC) on Petrology for undergraduate students of Geology. The course has successfully completed two cycles with rating of 4.9 out of 5. During first cycle (7th Nov. 2016 to 5th March 2017) more than 706 students were enrolled and in 2nd cycle (24th July to 25th
FIELD CROPS

DR. JAMKHOGIN LHUNGDIM
Assistant Professor (Sr. Scale), College of Agriculture, Central Agricultural University, Imphal

TYPE OF COURSE : Certificate Course  
INTENDED AUDIENCE : UG/PG/Diploma/Certificate/School  
PRE-REQUISITES : Students who have cleared/passed XII standard (both Science and Arts streams) are eligible to join the course

COURSE DURATION : 12 weeks (24/09/2018 to 28/12/2018)  
EXAM DATE : 12/03/2019  
NO OF CREDITS : 5

OBJECTIVE OF COURSE
The course envisages a broad objective of imparting knowledge on how the crops have been cultivated by man from time immemorial. It is also aimed at guiding students to acquire knowledge on the cultivation practices of kharif and rabi crops, their managements including land preparation, seed treatments, right choice of manures and fertilizers and their application methods and rates, weed, insect, diseases and other pest managements, harvesting and threshing techniques, grain storages etc.

LEARNING OUTCOME
After studying this course, students will be able to understand the basic knowledge of Agronomy. They will also learn the basic knowledge on the cultivation practices of kharif and rabi crops, their managements including land preparation, seed treatments, right choice of manures and fertilizers and their application methods and rates, weed, insect, diseases and other pest managements, harvesting and threshing techniques, grain storages etc. Besides these scientific operations, students will have thorough knowledge of water and nutrient managements for a bumper harvest. The knowledge can be applied to achieve maximum crop production.

COURSE PLAN

Week 01:  

Week 02:  

Week 03:  

Week 04:  

Week 05:  

Week 06:  

Week 07:  

Week 08:  

Week 09:  

Week 10:  
1. Tobacco, 2. Berseem, 3. Lucern, 4. Oat,

Week 11:  
1. Rice nursery preparation and transplanting  
2. Determination of effect of seed size and sowing depth on germination or seedling vigour and sowing method of Kharif crops  
3. Calculations on seed rate and yield estimation of Kharif crops  
4. Fertilizer calculations and Top dressing of nitrogen in Rice and Maize  
5. Study of yield contributing characters, physiological maturity and identification of weeds in different Kharif crops

Week 12:  
1. Seed bed preparation and sowing of wheat, sugarcane and sunflower  
2. Top dressing of nitrogen in wheat and mustard  
3. Identification of weeds and application of herbicide in wheat and grain legumes  
4. Calculations on seed rate of rabi crops  
5. Morphological characteristics and Yield contributing characters of wheat, sugarcane, chickpea and mustard

ABOUT INSTRUCTOR
Dr. Jamkhogin Lhungdim is an Assistant Professor (Sr. Scale), Department of Agronomy, College of Agriculture, Central Agricultural University, Imphal (Manipur). He finished his PhD. From BHU Varanasi. He has been associated with department of Agriculture since 2004. Dr. Lhungdim published 16 research papers in National & International Journals and 1 Book chapter; 5 course-based Practical/Study Manuals for B.Sc./PG level. He presented 20 research papers (6 International, 10 National & 4 regional/state level) on different Conference, Symposium, Seminar and Workshop. He completed 2 Intramural Research Projects as PI and 3 IRPs as Co-PI; 1 Intramural Research Project going on and one project sanctioned by Dept. of Science & Technology, Govt. of Manipur. He was also the resource person in 15 Technical Training Programmes in different topics/field of agriculture.
DISEASES OF HORTICULTURAL CROPS AND THEIR MANAGEMENT

DR. BIRESHWAR SINHA
Assistant Professor, College of Agriculture,
Central Agricultural University, Imphal

TYPE OF COURSE : Certificate Course
COURSE DURATION : 12 weeks (24/09/2018 to 21/12/2018)
INTENDED AUDIENCE : UG/PG/Diploma/Certificate/ School
EXAM DATE : 06/03/2019
PRE-REQUISITES : Students who have cleared/passed XII standard (both Science and Arts streams) are eligible to join the course
NO OF CREDITS : 4

OBJECTIVE OF COURSE
To understand about the causes of diseases on horticultural crops, the host-pathogens interaction, favourable condition for disease development.

LEARNING OUTCOME
After learning this course the students will be able
1. To understand about the causes of diseases on horticultural crops.
2. To understand about the host-pathogens interaction, favourable condition for disease development.
3. To understand the management of the diseases on horticultural crops

COURSE PLAN

Week 01:
Potato
1. Diseases cause by fungi, bacteria, viral and nematode
Chilli
2. Diseases cause by fungi, bacteria and virus
Cucurbit
3. Diseases cause by fungi and Bacteria

Week 02:
Crucifers
1. Diseases cause by fungi, bacteria and virus
Bhindi & Brinjal
2. Diseases cause by fungi, bacteria, virus and nematode and phytoplasma
Beans
3. Diseases cause by fungi and virus

Week 03:
Onion
1. Diseases cause by fungi & bacteria
Tomato
2. Diseases cause by fungi
Guava
3. Diseases cause by fungi

Week 04:
Banana
1. Diseases cause by fungi, bacteria
2. virus and nematodes
Grapes
3. Diseases cause by fungi

Week 05:
Pomegranate
1. Diseases cause by fungi, bacteria
Mango
2. Diseases cause by fungi, bacteria and
phanerogamic parasites
Apple
3. Diseases cause by fungi
Week 06:
Coconut
1. Diseases cause by fungi, virus and viroid
Citrus
2. Diseases cause by fungi, bacteria and viruses
Oil palm, Betel vine, Mulberry
3. Diseases cause by fungi, Bacteria and nematode

Week 07:
Coffee
19. Diseases cause by fungi & nematode
Tea
20. Diseases cause by fungi & algae
Rose & Chrysanthemum
21. Diseases cause by fungi
Week 08:
Beans
1. Rust of Beans Leaf spot of Beans
Citrus
2. Citrus
Citrus canker, Citrus greening, Powdery mildew
Guava & Papaya
3. Guava & Papaya
Yellow leaf spot, Anthracnose Papaya Mosaic, Papaya Leaf Curl

Week 09:
Banana
1. Sigatoka Leaf top, Bunchy top
2. Pomegranate & Ber
Leaf Spot, Fruit Rot
3. Mango
Anthracnose, Powdery Mild Dew Mango
Malformation

Week 10:
1. Grapes
Rust Powdery Mild Dew Downey Mild Dew
2. Chilli
Leaf Spot, Anthracnose, Wilt, Leaf Curl
3. Brinjal, Bhindi
Leaf Spot, Wilt, Damping off of seedlings,
Root Knot for Brinjal and Yellow vein mosaic

Week 11:
1. Potato, Tomato
Late Blight, Early blight, Leaf Roll Common scab Brown Rot, Late blight, Wilt, Leaf Curl
2. Crucifers and Cucurbits
White Rust, Downey mild dew, Leaf spot, Mosaic & Powdery Mildew Cucurbit mosaic
3. Onion
Leaf Spot, Onion Smudge, White rot of Onion

Week 12:
1. Rose, and Jasmin
Black Spot, Powdery Mild Dew, Die Back, Rust.

Interactions with students

ABOUT INSTRUCTOR
- Dr. Bireshwar Sinha is an Assistant Professor in the Department of Plant Pathology, College of Agriculture, Central Agricultural University, Imphal, Manipur.
- PhD. from BCKVV, West Bengal.
- Completed many research projects funded by ICAR, DBT Govt. of India, DBT-RA etc.
- Teaching experience- B Sc(Agril), MSc(Plant Pathology), Trainers Training Programme
- Supervising 3 scholars.
- Publications include - Referred Journal with NAAS ID-14, News Letter/ Non referred journal/ Farm Magazine with ISSN –15, Book Chapter-2 and News Paper article-10.
- Submitted 22 Trichoderma spp and one Fusarium to NCBI gene bank with accession number in collaboration with NCIPM, New Delhi (2014-2015).
WEED MANAGEMENT

DR. MOHAN
Former Professor, Agricultural College and Research Institute
Tamil Nadu Agricultural University, Madurai
Tamil Nadu

TYPE OF COURSE: Certificate
INTENDED AUDIENCE: UG

COURSE DURATION: 6 weeks (16/07/2018 to 24/08/2018)
EXAM DATE: 27/11/2018
NO OF CREDITS: 2

PRE-REQUISITES: Should have completed higher secondary (10+2)
Should possess a basic interest towards Agriculture

OBJECTIVE OF COURSE
- To understand the classification of weeds
- To study the life cycle of weeds
- To manage weeds through traditional methods
- Manage weeds through Biological means
- Manage weeds through modern methods and
- To develop integrated approach to manage weeds

LEARNING OUTCOME
On completion, one can possess sufficient knowledge on the proper management of weeds through integrated approach and thereby boost agricultural yield and minimise loss to great extent.

COURSE PLAN

**Week 01**
1. Getting to know about weeds
2. Identifying salient features of weeds
3. Classifying attributes of weeds
4. Interacting with crop weeds
5. Analysing life cycle of weeds

**Week 02**
6. Preventing Controlling and Eradicating Weeds
7. Traditional Methods To Control Weeds
8. Examining Biological Methods To Manage Weeds
9. Analysing Modern Methods to Control Weeds

**Week 03**
10. Introducing Herbicides
11. Methods of herbicide application
12. Mode of Action and Mechanism of Herbicide

**Week 04**
13. Identifying Selectivity of Herbicides
14. Identifying the advanced theories of herbicides
15. Weed Management Methods
16. Understanding herbicide - resistant crops

**Week 05**
17. Absorbing herbicides
18. Translocating Herbicides
20. Integrated Weed Management

ABOUT INSTRUCTOR
- 36 years of Teaching and research
- Conducted mushroom research projects with a collaboration of National Centre for Mushroom Research and Training (NCMRT) Solan. Developed low cost technology in mushroom.
- As a first time in the Indian history he released a Newsletter exclusively for Mushroom in Tamil viz; Kalan seithimadal and served as its first editor for a period of five years.
- Conducted more than one thousand mushroom training and created a base for protein revolution.
- Published more than 500 research articles in reputed foreign and and Indian Journals. Written 5 books on mushroom cultivation.
- Guided more than 70 post graduate students

LEARNING OUTCOME
On completion, one can possess sufficient knowledge on the proper management of weeds through integrated approach and thereby boost agricultural yield and minimise loss to great extent.
AGRI BUSINESS MANAGEMENT

DR. MOHAN
Former Professor, Agricultural College and Research Institute
Tamil Nadu Agricultural University, Madurai
Tamil Nadu

TYPE OF COURSE : Certificate
INTENDED AUDIENCE : UG

COURSE DURATION : 6 weeks (09/07/2018 to 24/08/2018)
EXAM DATE : 28/11/2018
NO OF CREDITS : 2

PRE-REQUISITES : Should have completed higher secondary (10+2)
Should possess a basic interest towards Agriculture

OBJECTIVE OF COURSE

• To know about agri business and its allied sector
• To know major emerging issues in Agri-Business
• To classify types of Agri-Business
• To understand management strategy
• To identify basic function of Agri-Business and
• To Exploring policy matters in Agri-Business

LEARNING OUTCOME

On completion, one can possess sufficient knowledge on Agri business, its types, functions, management strategy, emerging issues and policy matters

COURSE PLAN

Week 01
01 GETTING TO KNOW AGRICULTURE
02 INTRODUCING AGRONOMY
03 INTRODUCING SOIL
04 ANALYSING CROPS AND CROP PRODUCTION

Week 02
05 EXPLAINING AGRICULTURAL CONCEPTS
06 INTRODUCING AGRIBUSINESS
07 IDENTIFYING THE STRUCTURE OF AGRIBUSINESS
08 SPECIFYING LEVELS

Week 03
09 OUTLINING EMERGING ISSUES OF AGRIBUSINESS
10 MANAGING AGRIBUSINESS
11 GETTING TO KNOW MANAGEMENT
12 IDENTIFYING COMPONENTS OF MANAGEMENT FUNCTIONS

Week 04
13 CLASSIFYING TYPES OF BUSINESS ORGANISATON
14 UNDERSTANDING PLANNING IN MANAGEMENT
15 DEFINING BASE FOR PLANNING
16 ELABORATING MANAGEMENT BY OBJECTIVES

Week 05
17 UNDERSTANDING ORGANISING IN MANAGEMENT
18 STAFFING IN MANAGEMENT
19 GETTING ACQUAINTED WITH DIRECTING
20 INTRODUCING MOTIVATION AND LEADERSHIP

Week 06
21 DEFINING COMMUNICATION
22 DEFINING CONTROLLING
23 IDENTIFYING THE BASIC FUNCTIONS OF BUSINESS
24 EXPLORING LEGAL AND POLICY MATTERS IN AGRIBUSINESS

ABOUT INSTRUCTOR

• 36 years of Teaching and research
• Conducted mushroom research projects with a collaboration of National Centre for Mushroom Research and Training (NCMRT) Solan. Developed low cost technology in mushroom.
• As a first time in the Indian history he released a Newsletter exclusively for Mushroom in Tamil viz; Kalan seithimadal and served as its first editor for a period of five years.
• Conducted more than one thousand mushroom training and created a base for protein revolution.
• Published more than 500 research articles in reputed foreign and Indian Journals. Written 5 books on mushroom cultivation.
• Guided more than 70 post graduate students
TYPE OF COURSE : UG  
INTENDED AUDIENCE : UG  
PRE-REQUISITES : 10+2 with Science background  

OBJECTIVE OF COURSE

1. This course will orient the students with the basics of viral and fungal classification.
2. On successful completion of the course, the student will be able to understand the different antibiotics used in the market and their mechanism of action.
3. This course will enable them to apply the acquired knowledge in the field of practical microbiology.
4. It will enable them to write a review on allied microbiological field and that may be suitable for publication.

LEARNING OUTCOME

Successful completion of this module will enable a student to perform practical hands on basic microbiological techniques that can be quite handy whenever he or she joins any research laboratory or even in industry.

COURSE PLAN

Week 1
Module 1: Morphology, Disease and Holmes Classification.
Module 2: Classification of viruses I
Module 3: Classification of viruses II
Module 4: Classification of fungi: Classical Concept - I

Week 2
Module 5: Classification of fungi: Classical Concept - II
Module 6: Modern Classification of fungi: Modern Concept – I
Module 7: Classification of fungi: Modern Concept – II
Module 8: Classification of fungi: Modern Concept – III

Week 3
Module 9: Classification of yeast I
Module 10: Classification of yeast II
Module 11: Application of microbes
Module 12: Antibiotics: The secondary Metabolites

Week 4
Module 13: Role of Staphylococcus in infection
Module 14: Nitrogen fixation & Role of Nif and Nod genes.
Module 15: Microbiology & Human Health
Module 16: Bacterial Diseases

Week 5
Module 17: The pathogenesis of Vibrio cholerae
Module 18: Introduction to Salmonella
Module 19: Preparation of Culture Media: Liquid Medium
Module 20: Preparation of Culture Media: Solid Medium

Week 6
Module 21: Sterilization Techniques
Module 22: Isolation of single colony on solid media
Module 23: Enumeration of bacterial numbers by serial dilution & plating
Module 24: Measurement of fungal biomass

Week 7
Module 25: Animal Handling (Practical)
Module 26: Staphylococcus aureus
Module 27: Isolation of protozoa from soil
Module 28: Antibiotic sensitivity assay: natural Product

Week 8
Module 29: Preparation of culture media for pathogenic bacteria – part 1
Module 30: Preparation of culture media for pathogenic bacteria – part 2

Week 9
Module 31: Albert and Giemsa Staining
Module 32: Determination of Growth Phase of E. coli by Measurement of OD & Cfu
Module 33: Preparation of Buffer Solution

ABOUT INSTRUCTOR

- Post Graduate and Ph. D. from Calcutta University, post-doctoral experience from South Bank University, London.
- Presently working as an Associate Professor, PG Department of Microbiology, St. Xavier’s College, Kolkata.
- More than 22 years of teaching experience.
- Founder Head of the Department of Microbiology.
- Presented 41 papers in different National and International Seminars.
- Written 32 different books on Biology, Environmental Science and Microbiology.
- Published 72 papers in different national and international journals.
INDUSTRIAL MICROBIOLOGY AND IMMUNOLOGY

DR. KASTURI SARKAR
Assistant Professor
St. Xavier's College Kolkata

TYPE OF COURSE : UG
INTENDED AUDIENCE : UG/PG
PRE-REQUISITES : 10+2 with Science background

OBJECTIVE OF COURSE
1. This course will orient the students to Industrial Microbiology and Immunology.
2. The student will have the idea of preparation of different fermented products like yogurt, cheese, alcoholic beverages and the techniques used in the production.
3. The second unit i.e. Immunology will provide with ideas of immune system, different cells or organs of immune system, mechanism of action of immune system, role of immunoglobulins or antibodies in providing protection against foreign molecules etc.
4. It will enable them to write a review on allied field and will help them in further studies.

LEARNING OUTCOME
This course is designed in such a way that students of under-graduation and post-graduation from any discipline of biology will find the course content interesting and will get the tools of understanding microbiology. After completion of the course, the students can apply this knowledge in their fields of research and higher education.

COURSE PLAN

**Week 1**
- Module 1: Introduction to Industrial Microbiology
- Module 2: Transcription of Screening & Strain Improvement - 1
- Module 3: Transcription of Screening & Strain Improvement - 2
- Module 4: Agenda Setting Theory

**Week 2**
- Module 5: Fermentation Types - I Batch, Fed-batch & Continuous Fermentation
- Module 6: Fermentation Types - II Submerged, Surface & Solid State Fermentation
- Module 7: Fermentation Equipment & Uses
- Module 8: Asepsis, Filtration, Centrifugation & Drying

**Week 3**
- Module 9: Acetic Acid Bacteria & Other Bacteria [General Characteristics & Uses]
- Module 10: Acetic Acid Bacteria & Other Bacteria [General Characteristics & Uses]
- Module 11: Vinegar
- Module 12: Fermented Oriental Foods - I

**Week 4**
- Module 13: Transcription of Fermented Oriental Products - II
- Module 14: Introduction & General Concept
- Module 15: Yoghurt & Some More Products
- Module 16: Microbes as Single Cell Protein

**Week 5**
- Module 17: Fermented beverages (Beer & Wine)
- Module 18: Introduction to Industrial Fermentation
- Module 19: Industrial Enzymes

**Week 6**
- Module 20: Fermentative Products
- Module 21: Production of Antibiotic

**Week 7**
- Module 22: History of Immunology - I
- Module 23: History of Immunology - II
- Module 24: History of Immunology - III
- Module 25: History of Immunology - IV

**Week 8**
- Module 26: Natural Barriers in Human Body

**Week 9**
- Module 27: Cells, Organs and Receptors of Immune System
- Module 28: Antigen Antibody & Immunogenicity
- Module 29: Immunoglobulin Types, Structure & Function - I
- Module 30: Immunoglobulin Types, Structure & Function - II
- Module 31: Isotype Switching & Antibody Diversity

**Week 10**
- Module 32: MHC and Monoclonal Antibody
- Module 33: Cell-mediated Immunity
- Module 34: Humoral Immunity
- Module 35: Types & Function
- Module 36: Vaccines

**Week 11**
- Module 37: Recombinant Vaccines
- Module 38: Single Radial Immunodiffusion
- Module 39: Hemagglutination & Haemolysis Module
- Module 40: Separation Of Serum Proteins By Electrophoresis
- Module 41: Enzyme Linked Immunosorbent Assay (ELISA)

ABOUT INSTRUCTOR
- Teacher and researcher in the Department of Microbiology, St. Xavier's College.
- Teaching in the field of immunology, virology, biochemistry etc.
- Graduate in Chemistry and post-graduation in Biochemistry from Calcutta University. PhD in Biochemistry from Bose Institute, Kolkata.
- Involved in the E-content development of UGC Microbiology syllabus in 2012-2013 in association with Educational Multimedia Research Centre (EMMRC), Kolkata.
MOLECULAR BIOLOGY

DR. MAHASWETA MITRA GHOSH
Assistant Professor,
St. Xavier's College Kolkata.

TYPE OF COURSE : UG
INTENDED AUDIENCE : UG
PRE-REQUISITES : 10+2 with Science background

OBJECTIVE OF COURSE
1. This course will orient the students with the basics of microbiology and its associated subjects.
2. On successful completion of the course, the student will be able to understand the diversity of microbes and their application.
3. This course will enable them to apply the acquired knowledge in the fields of other biological science.
4. It will enable them to write a review on allied field and that may be suitable for publication.

LEARNING OUTCOME
• This course is designed in such a way that students from any disciplines of Life Sciences will find the course content interesting and will get the tools of understanding Molecular Biology.
• After completion of the course, the students can automatically apply this knowledge in their fields of research and higher education.

COURSE PLAN

Week 1
Module 01: Basics of Molecular Biology
Module 02: DNA-I
Module 03: DNA-II

Week 2
Module 04: RNA-I
Module 05: RNA-II
Module 06: Nucleic acids I: Composition & the Different Bonds

Week 3
Module 07: Nucleic acids II Secondary Structures of Nucleic Acids
Module 08: Nucleic Acids III [DNA Noncanonical Structures]
Module 09: Nucleic Acids IV [Tertiary and Higher Order Structure of Nucleic Acids]

Week 4
Module 10: Model Organisms-I
Module 11: Model Organisms-II
Module 12: Model Organisms-III

Week 5
Module 13: Model Organisms-IV
Module 14: Heredity in Prokaryotes
Module 15: DNA replication: An Overview

Week 6
Module 16: Replication of chromosomes and cell division
Module 17: DNA Damage Repair Systems-I
Module 18: DNA Damage Repair Systems: II

Week 7
Module 19: DNA Damage Repair Systems: III
Module 20: Eukaryotic Transcription
Module 21: Translation - I

Week 8
Module 22: Translation-II
Module 23: Translation-III
Module 24: Eukaryotic Translation

Week 9
Module 25: The Genetic Code
Module 26: Gene Expression-I
Module 27: Gene Expression-II

Week 10
Module 28: Prokaryotic Gene Regulation-III
Module 29: Gene Regulation-II
Module 30: Isolation of Genomic DNA from Gram Negative Bacteria E.coli

Week 11
Module 31: Isolation of Genomic DNA from Plants Fungi
Module 32: Isolation of Genomic DNA from Whole Blood
Module 33: Isolation of Plasmid DNA

Week 12
Module 34: Gene Cloning Using Plasmid DNA Vector
Module 35: Induction by IPTG Leading to Overexpression of Protein in E.coli

ABOUT INSTRUCTOR
• 14 years teaching experience and presently teaches Molecular Biology, Microbial Genetics and Chemotherapeutic Agents.
• Publications in peer reviewed international journals and books.
• Successfully completed major and minor Research grants from prestigious funding agencies like CSIR and UGC.
• Has been the Head Examiner, Moderator and Examiner of different theoretical and Practical examinations in Microbiology (Honours) and Post Graduate courses under Calcutta University, Kalyani University, West Bengal State University, and West Bengal University of Technology.
The objectives of this course are to acquaint students with:

1. The course will help the students to have an in-depth knowledge about the thriving field of Microbiology. The discourse of knowledge will help them to provide good prospects for qualified workers.
2. The students will know about the basic concepts of bacterial growth, cell division, growth kinetics and measurement.
3. They will learn about the different physiological phenomenon occurring in bacteria.
4. This course will help them to learn about the different techniques of RDT.
5. The course will equip the students to meet the industry demands for Microbiologists.

LEARNING OUTCOME

- Besides Microbiology, students of any discipline of life sciences will also find this course helpful.
- The course will help them to develop a basic concept about different branches and future aspects and prospects of the subject.
- After successful completion of this course, students will be enriched, enlightened and more confident about the subject.

COURSE PLAN

| Week 1 | Module 01: Prokaryotic Cell Division
| Module 02: Physiology and Phases of Bacterial Growth
| Module 03: Factors affecting cell growth
| Week 2 | Module 04: Mathematics and measurement of cell growth
| Module 05: Carbohydrate Metabolism—Part I
| Module 06: Carbohydrate Metabolism—Part II
| Week 3 | Module 07: Carbohydrate Metabolism—Part III
| Module 08: Carbohydrate Metabolism—Part IV
| Module 09: Carbohydrate metabolism—Part V
| Week 4 | Module 10: Protein Metabolism—Part I
| Module 11: Protein Metabolism Part II
| Module 12: Protein Metabolism Part III
| Week 5 | Module 13: Cell wall
| Module 14: Cell Membrane and Surface Projections.
| Module 15: Structure of Prokaryotic Cell
| Week 6 | Module 16: Eukaryotic cell structure and their variations.
| Module 17: Eukaryotic cell structure—(double membrane structures) Part II
| Module 18: Eukaryotic cell structure and their variations (single membrane bound and membraneless organelles)—Part III
| Week 7 | Module 19: Structure and function of cell membrane
| Module 21: Introduction to transport across the plasma membrane.
| Week 8 | Module 22: Active transport across plasma membrane.
| Module 23: Historical Perspective— I
| Module 24: Historical perspectives—II
| Week 9 | Module 25: Historical Perspectives III
| Module 26: Bacteriophage Lambda-I
| Module 27: Bacteriophage lambda-II
| Week 10 | Module 28: Filamentous phage M13
| Module 29: Restriction Enzymes—Part I
| Module 30: Restriction enzymes—Part II
| Week 11 | Module 31: Restriction enzyme and its functional use.
| Module 32: Gene cloning with different vectors.
| Module 33: Gene cloning with different vectors—II
| Week 12 | Module 34: Restriction and Ligation of vectors.
| Module 35: Selection and screening of recombinant colonies.
| Module 36: DNA sequencing and its applications.

ABOUT INSTRUCTOR

- Teaches different fields of Microbiology both undergraduate and post graduate levels in of Microbiology since 2011.
- Publications in peer reviewed international journals and books.
- Experience as National Media Resource Person: delivered lectures on different topics of Microbiology for the UGCs Country Wide Classroom programme, which are being telecasted on National Television.
- Acted as a resource person on DST sponsored “Skills and training programme in science and technology” (STST) in 2011 on selected topics on plant biotechnology.
The objectives of this course are to give the target students/audience an understanding of:

- Introduction about plant systematics
- Principles of plant systematics
- Basic components of plant systematics
- Phases in plant systematics
- Contributions of plant systematics to biological sciences and to human society

The course "Plant Systematics" is a course in the subject of Botany (BSc Hons).

- The course is specially designed to give an in-depth knowledge of plant diversity, structure and evolution, from a comparative and phylogenetic perspective.
- The students will be able to divide plants into taxonomic groups, using morphological, anatomical, embryological, chromosomal and chemical data. In order to reconstruct the evolutionary history of plant life.

COURSE PLAN

**Week 01:**
Introduction to Plant Systematics, Aims and Objectives of Taxonomy, Fundamental Components of Taxonomy, Palynology

**Week 02:**
Cytology, Phytochemistry (Chemotaxonomy), Molecular data (Molecular taxonomy), Field inventory

**Week 03:**
Herbarium, Botanical Gardens, Taxonomic literature, Identification keys

**Week 04:**
Leaf arrangement, Diversity in leaf size and shape, Flower structure, variations, Types of inflorescences

**Week 05:**
Types of fruits, Placentaion and its types, Taxonomic Hierarchy and Ranks Species concept

**Week 06:**
Botanical Nomenclature, Typification and kinds of Types, Nomenclature of Hybrids, Identification: Procedure and Methods

**Week 07:**
Contribution of Theophrastus, Bauhin and Tournefort to plant systematics

**Week 08:**
Major contribution of Takhtajan to plant systematics, Salient Features of Classification system by Bentham and Hooker, Salient Features of Classification system by Engler and Prantl, Angiosperm Phylogeny Group (APG) Classification

**Week 09:**
Numerical Taxonomy, Cladistics: concept and terminology, Methodology of Cladistics, Origin of Angiosperms

**Week 10:**
Evolution and Diversification of Angiosperms, A General account on primitive angiosperms, Co-evolution of flower and insects, Taxonomy and Diversity of Apioaceae

**Week 11:**
Taxonomy and Diversity of Asteraceae, Taxonomy and Diversity of Brassicaceae, Taxonomy and Diversity of Fabaceae, Taxonomy and Diversity of Lamiaceae

**Week 12:**
Taxonomy and Diversity of Malvaceae, Taxonomy and Diversity of Orchidaceae, Taxonomy and Diversity of Poaceae, Taxonomy and Diversity of Solanaceae

**ABOUT INSTRUCTOR**

- Ph.D from University of Kashmir.
- 15 years in teaching and research.
- Area of Interest - Plant Taxonomy, Biodiversity and Conservation Biology, Plant Systematics and Phylogenetics, Biological Systematics and Biodiversity and Biogeography.
- 75 publications (Research papers and book chapters) including 39 in SCI journals.
The Course aims to make the students well-versed with the strength of Petrology theory applications in the field of Geology.

Delivered Massive Open Online Course (MOOC) on petrology for undergraduate students of Geology. The course has successfully completed two cycles with examination and result declaration. Nearly 464 students were enrolled. The course has completed both cycles with examination and result declaration. Students within and outside India are interested in course can enrolled for the this course.

OBJECTIVE OF COURSE
This course is a basic to advance introduction for the undergraduate students pursuing Honours degree in Geology/ B.Sc. Geology/ Engineering Graduate for Civil and Mining. The term petrology comes from the ancient Greek word Petra “rock” and Logos “explanation” that means the study of rocks and their processes of origin. This course deals with the naturally occurring rocks in field as well as laboratory analysis data that provide sufficient information how they occur in the nature. It gives idea of modern petrological theories which are widely accepted for their origin. The course definitely provides better understanding to students for the processes and principles involved during the origin and evolution of the rocks.

LEARNING OUTCOME
• The Course aims to make to the students well-versed with the strength of Petrology theory applications in the field of Geology.
• The course definitely provides better understanding to students for the processes and principles involved during the origin and evolution of the rocks i.e. (Igneous, Sedimentary, and Metamorphic rocks).
• I hope it will be useful for the geology students within and outside India.

COURSE PLAN
Week 01: Geology & its Perspective, Carrier in Geology, Rock Cycle and Structure and classification of the silicate minerals. Daily quiz, assignments along with weekly test.

Week 02: Internal structure & chemical composition of various layers of the Earth, interior of earth, Formation of crust and mantle, formation of core - 01. Along with daily quiz and assignments along with weekly test.

Week 03: Formation of core – 02; Magma: definition, composition, types and origin; Forms of igneous rocks and Texture of igneous rocks – 01. Along with daily quiz and assignments along with weekly test.

Week 04: Texture of igneous rocks – 02; Texture of igneous rocks – 03; Structure igneous rocks and Bowen Reaction Series and Reaction Principle. Along with daily quiz and assignments along with weekly test.

Week 05: Crystallization of unicomponent and bicomponent (mix-crystals); igneous rocks and Intrusive igneous rocks. . Along with daily quiz and assignments along with weekly test.

Week 06: Mineralogical and chemical classification of igneous rocks; Detailed petrographic description of Granite, Granodiorite, Rhyolite, Syenite, Phonolite, Diorite, Gabbro and Mineralogical characteristics of acid igneous rocks and alkaline rocks. Along with daily quiz and assignments along with weekly test.

Week 07: Mineralogical characteristics of basic igneous rocks and ultramafic rocks; origin of sediments and Processes of formation of sedimentary rocks. Along with daily quiz and assignments along with weekly test.

Week 08: Lithification and Diagenesis; Sedimentary rocks; Classification of sedimentary rocks and Classification of sedimentary rocks based on grain size. Along with daily quiz and assignments along with weekly test.

Week 09: Structure of sedimentary rocks, Texture of sedimentary rocks, Petrographic details of important siliciclastic and carbonate rocks such as - conglomerate, breccia, sandstone, greywacke, shale, limestones; Definition of metamorphism and Factors controlling metamorphism. Along with daily quiz and assignments along with weekly test.

Week 10: Variables / agents and types / kinds of metamorphism – contact, regional, fault zone metamorphism, impact metamorphism; Types of metamorphism and classification based on metamorphic agent and Metamorphic facies and metamorphic grade. Along with daily quiz and assignments along with weekly test.

Week 11: Index minerals, chemographic projection, graphical representation of metamorphic minerals assemblages; ACF, AKF and AFM etc, Other diagram.; Metamorphic zones, isograds and reaction isograd and Concept of classification of metamorphic facies, facies-series and grade. Along with daily quiz and assignments along with weekly test.

Week 12: Structure and texture of metamorphic rocks; Description of facies; facies of low pressure: Albite epidote facies Hornblende hornfels facies and Pyroxene hornfels facies. Along with daily quiz and assignments along with weekly test.

Week 13: Pyroxene hornfels facies; Sandinitic Facies Description of facies; facies of medium to high pressure Zoelite facies and Green Schist Facies. Along with daily quiz and assignments along with weekly test.

Week 14: Amphibolite facies; Granulite Facies Description of facies; facies of very high pressure. Blue schist & Elogite facies. Along with daily quiz and assignments along with weekly test.

Week 15: Regional metamorphism of pelitic rocks – 1; Regional metamorphism of pelitic rocks – 2 and Basic and Ultrabasic rocks. Along with daily quiz and assignments along with weekly test.

Week 16: Thermal metamorphism of pelitic rocks; Thermal metamorphism of calcic rocks and Different types of Metamorphic reactions. Along with daily quiz and assignments along with weekly test.

Week 17: Petrographic details of some important metamorphic rocks such as - slate, phyllite, schists, gneiss, quartzite, marble, charnockite, Leptynite etc.; Migmatites and Metamorphism & Differentiation. Along with daily quiz and assignments along with weekly test.

ABOUT INSTRUCTOR
• Served as a Reader in the Department of Geology, Mizoram Central University, Aizawl in year 2004.
• Supervised Doctorate Degrees.
• He has been instrumental in the publication of one volume on Metamorphism and Crustal Evolution in year 2005.
• Delivered Massive Open Online Course (MOOC) on petrology for undergraduate students of Geology. The course has successfully completed two cycles with rating of 4.9 out of 5. During first cycle (7th Nov. 2016 to 5th March 2017) more than 706 students were enrolled and in 2nd cycle (24th July to 25th Nov. 2017) nearly 464 students were enrolled. The course has completed both cycles with examination and result declaration.
OBJECTIVE OF COURSE
We are going to tell you through science of layers and biology of rocks that the past events on earth can at least be partially traced. Sediments are usually laid down in rivers, oceans and lakes as strata preserving hard and sometimes even soft and delicate parts of the life forms that can in turn be visualised as space-time slices. These preservations reveal many interesting features related to evolution of living creatures and their billions of descendants. Now, you can have a chance to think like who saw the world for the first time and how the present life forms were evolved.

LEARNING OUTCOME
The entire core course in to eight units, the successful completion of which will not only enrich learners knowledge of the Science of layers and Palaeontology but will also train young minds to think which is an essential aspect of any education in the world.

COURSE PLAN

<table>
<thead>
<tr>
<th>Week</th>
<th>Day</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>1</td>
<td>Day 1-Introduction to Stratigraphy and Geological Time Scale, Day 2-Physical and Structural subdivisions of India, Day 3-Schist Belts of Dharwar, Day 4-Self Reading Material, Day 5-Assignment and Interaction/Forum activity</td>
</tr>
<tr>
<td>02</td>
<td>1</td>
<td>Day 1-Cuddapah Super Group of Rocks, Day 2-Vindhyan Supergroup, Day 3-Stratigraphy of Delhi Supergroup, Day 4-Self Reading Material, Day 5-Assignment and Interaction/Forum activity</td>
</tr>
<tr>
<td>03</td>
<td>1</td>
<td>Day 1-Paleozoic of NW Himalaya, Day 2-Triassic of Spiti, Day 3-Mesozoic type section of Kutch and Rajasthan, Day 4-Self Reading Material, Day 5-Assignment and Interaction/Forum activity</td>
</tr>
<tr>
<td>04</td>
<td>1</td>
<td>Day 1-Cretaceous of Trichinopoly, Day 2-Study of Gondwana Super Group, Day 3-Deccan Trap, Day 4-Self Reading Material, Day 5-Assignment and Interaction/Forum activity</td>
</tr>
<tr>
<td>05</td>
<td>1</td>
<td>Day 1-Palaeogene succession of India, Day 2-Neogene succession of India, Day 3-Basic idea of Palaeontology, Evolution and Origin of life, Day 4-Self Reading Material, Day 5-Assignment and Interaction/Forum activity</td>
</tr>
<tr>
<td>06</td>
<td>1</td>
<td>Day 1-Identification of fossils and Codes of Systematic Nomenclature, Day 2-Preservation Potential of Organisms and Morphology of Gastropoda, Day 3-Applications of Palaeontological data in Palaeoecology and a brief idea of Palaeoecography, Day 4-Self Reading Material, Day 5-Assignment and Interaction/Forum activity</td>
</tr>
<tr>
<td>07</td>
<td>1</td>
<td>Day 1-Morphology and Geological Distribution of Brachiopoda, Day 2-Morphology and geological distribution of Pelecypods, Day 3-Morphology and geological distribution of Cephalopoda, Day 4-Self Reading Material, Day 5-Assignment and Interaction/Forum activity</td>
</tr>
<tr>
<td>08</td>
<td>1</td>
<td>Day 1-Morphology and geological distribution of Trilobites, Day 2-Morphology and geological distribution of Echinoids, Day 3-Evolutionary history of Horse, Day 4-Self Reading Material, Day 5-Assignment and Interaction/Forum activity</td>
</tr>
<tr>
<td>09</td>
<td>1</td>
<td>Day 1-A brief study of Plant Fossils, Day 2-Type localities of Gondwana succession and morphology, distribution &amp; significance of Gondwana flora, Day 3-Basic Principles of Palaeoenvironment and Palaeoclimate Analysis, Day 4-Self Reading Material, Day 5-Assignment and Interaction/Forum activity</td>
</tr>
<tr>
<td>10</td>
<td>1</td>
<td>Day 1-The Elements of Sequence Stratigraphy I, Day 2-The Elements of Sequence Stratigraphy II, Day 3-Introduction to Microfossils, Day 4-Self Reading Material, Day 5-Assignment and Interaction/Forum activity</td>
</tr>
<tr>
<td>11</td>
<td>1</td>
<td>Day 1-Stratigraphic Correlation, Day 2-Evolution and Stratigraphy-I, Day 3-Evolution and Stratigraphy-II, Day 4-Self Reading Material, Day 5-Assignment and Interaction/Forum activity</td>
</tr>
<tr>
<td>12</td>
<td>1</td>
<td>Day 1-Career in Geology, Day 2-Guides and criteria for locating ore deposits: stratigraphic, lithological, structural, geomorphological, palaeo geographic and palaeoclimatic criteria, Day 3-Distribution of some fossil groups, Day 4-Self Reading Material, Day 5-Assignment and Interaction/Forum activity</td>
</tr>
<tr>
<td>13</td>
<td>1</td>
<td>Day 1-Life through Ages, Day 2-Study of Aravalli Group, Day 3-PHYSIOGRAPHIC DIVISIONS OF INDIA, Day 4-Self Reading Material, Day 5-Assignment and Interaction/Forum activity</td>
</tr>
<tr>
<td>14</td>
<td>1</td>
<td>Day 1-The Elements of Sequence Stratigraphy I, Day 2-The Elements of Sequence Stratigraphy II, Day 3-Introduction to Microfossils, Day 4-Self Reading Material, Day 5-Assignment and Interaction/Forum activity</td>
</tr>
<tr>
<td>15</td>
<td>1</td>
<td>Day 1-Morphology and Distribution of Anthozoa, Day 2-Morphology and Distribution of Arthropoda, Day 3-Palaeozoic of NW Himalaya, Day 4-Self Reading Material, Day 5-Assignment and Interaction/Forum activity</td>
</tr>
<tr>
<td>16</td>
<td>1</td>
<td>Day 1-Cretaceous of Trichinopoly, Day 2-Identification of fossils and Codes of Systematic Nomenclature, Day 3-Introduction to Microfossils, Day 4-Text for self reading, Day 5-Final Assignment and Interaction/Forum activity</td>
</tr>
</tbody>
</table>

ABOUT INSTRUCTOR
- BSc, MSc And PhD: University of Lucknow.
- Two years experience in Geological Survey of India (GSI) and three years research experience from Birbal Sahni Institute of Palaeobotany, Lucknow (U.P.).
- Joined Sagar University as an Assistant Professor of Applied Geology in December 2013.
The Course is aimed to:

- Demonstrate the inadequacy of classical mechanics and argue for the need of a new theory.
- Explain the concept and consequences of quantisation and outline the postulates of quantum mechanics.
- Describe the quantum mechanical approach for H-atom and discuss the results obtained. State rules for filling of electrons in different orbitals and discuss the electronic configurations including the anomalous ones.
- Discuss the classical theories of Chemical Bonding and outline their limitations.
- Explain the valence bond and molecular orbital theories of chemical bonding and differentiate between them.
- Describe the process of formation of ionic compounds, their lattice energy and dissolution process.
- Give an account of weak interactions

The learner should be able to:

- List the inadequacy of classical mechanics and discuss about the new theories.
- Know the concept and consequences of quantisation and the postulates of quantum mechanics.
- Understand the quantum mechanical approach for H-atom. Will be able to fill electrons in different orbitals and discuss the electronic configurations and anomalous examples.
- Understand the classical theories of Chemical Bonding and outline their limitations. Explain the valence bond and molecular orbital theories of chemical bonding and differentiate between them.
- Understand the process of formation of ionic compounds, their lattice energy and dissolution process.

### COURSE PLAN

**Week 1**: Inadequacy of Classical Mechanics and Origin of Quantum Mechanics  
**Week 2**: Wave Mechanics: application to model systems and hydrogen atom  
**Week 3**: Chemical Bonding 1: Classical theories and Valence bond theory  
**Week 4**: Chemical Bonding 2: Molecular orbital theory and metallic bonding  
**Week 5**: Chemical Bonding 3: Ionic bonding

### ABOUT INSTRUCTOR

- Over 27 years teaching experience and has been associated with teaching at undergraduate and postgraduate level.
- Associated with the Coordination and development of e-content modules under NMEICT project for the B.Sc. Chemistry courses as per the UGC's Model Curriculum.
- Areas of interest are Quantum chemistry, Spectroscopy, Biochemistry and Analytical Chemistry.
QUANTUM CHEMISTRY, SPECTROSCOPY _ PHOTOCHEMISTRY

Assistant professor, Department of Chemistry, Faculty of Science, The Maharaja Sayajirao Univ. of Baroda, Vadodara

COURSE DURATION : 14 weeks (6th Aug & 18th Nov, 2018)
NO OF CREDITS : 4
EXAM DATE : 28th November 2018 (Approximately)

INTENDED AUDIENCE : UG

TYPE OF COURSE : UG

PRE-REQUISITES : Students must have the basic understanding of Quantum Chemistry, Spectroscopy & Photochemistry. This course is intended to 5th semester students of B.Sc. Chemistry and B.Sc. Physical Science (Physics, Chemistry and Mathematics). This course will also be beneficial for those students who have completed their BSc and are preparing for certain competitive examinations. The advantage of the course may be taken by those students also who are pursuing Master’s degree in Chemistry and intend to brush up their basics.

OBJECTIVE OF COURSE

This course will cater to 3rd semester of CBCS based curricula of B.Sc. Chemistry and B.Sc. Physical Science (Physics, Chemistry and Mathematics) under the Discipline Specific Elective paper ‘Chemistry-DSE “QUANTUM CHEMISTRY, SPECTROSCOPY & PHOTOCHEMISTRY”

LEARNING OUTCOME

After successfully completing this course, students will be able to understand and comprehend: Quantum Chemistry, Chemical Bonding, Molecular Spectroscopy, Nuclear Magnetic Resonance (NMR) Spectroscopy, Electron Spin Resonance (ESR) Spectroscopy, Photochemistry.

COURSE PLAN

The course is divided in three parts i.e. Quantum Chemistry, Spectroscopy and Photochemistry

Week 01: - i) Postulates of Quantum Mechanics, ii) Particles in One-dimensional Box, iii) Particles in One-dimensional Box & its applications
Week 02: - i) Particle in Three-dimensional Box and Separation of Variables, ii) Quantum Mechanical Treatment of Simple System (simple harmonic oscillator model), iii) Quantum Mechanical treatment of simple system (Angular Momentum)
Week 03: - i) Quantum Mechanical Treatment of Simple System (Rigid Rotator model of diatomic molecule), ii) Hydrogen Atom-I : Designing and Processing the Schrodinger Wave Equation(SWE), iii) Hydrogen Atom-II : Solutions of R, Θ and Φ Equations
Week 04: - i) Hydrogen Atom-III : Shapes of Orbitals, ii) Hydrogen Molecule ion, iii) Energy expressions and wave functions for hydrogen molecule ion
Week 05: - i) Molecular orbital theory, ii) Valence Bond Theory, iii) Valence Bond Theory - Hybridisation
Week 06: - i) Nature of radiation, ii) Nature of Matter and its Interaction with Radiation, iii) Types of spectra and their characteristics
Week 07: - i) Basic Aspects of Instruments for Molecular Spectroscopy, ii) Different types of detectors used in instruments used for spectroscopic measurements, iii) Origin and Nature of Rotational Spectra

Week 09: - i) Group frequencies and Factors Affecting them, ii) Origin of Raman Effect, iii) Pure Rotational and Vibrational Raman Spectra
Week 10: - i) Diatomic Molecules, ii) Franck Condon Principle, iii) Introduction to NMR Spectroscopy
Week 11: - i) NMR Spectroscopy- Relaxation Phenomena, ii) NMR Spectroscopy – CW and FT concept, iii) What is Chemical Shift?
Week 12: - i) NMR Spectroscopy- Structure and Chemical Shift, ii) NMR Spectroscopy- Splitting and Coupling Constants, iii) NMR Spectroscopy- Functional Group and Chemical Shift
Week 13: - i) NMR Spectroscopy- Interpretation of NMR Spectra, ii) ESR Spectroscopy, iii) Absorption Phenomena
Week 15: - Proctored examination & Final Assessment

ABOUT INSTRUCTOR

Dr. Amar Ballabh
• Assistant Professor, Department of Chemistry, The Maharaja Sayajirao University of Baroda.
• Teaching experience of over 11 years in teaching Physical and Polymer Chemistry to UG and PG students.
• Research areas of interest are Crystal Engineering, Supramolecular Chemistry, Material Chemistry and possesses research experience of more than 16 years.
• Guided 2 research students for their PhD degree.

Prof. Prasanna S. Ghalasai
• Professor, Faculty of Science, The Maharaja Sayajirao University of Baroda, Vadodara (since 2012).
• Postdoc in USA and Japan for nearly 5 years.
• Likes to teach undergraduate chemistry courses.
• Interested in Chemistry and Science Olympiad activity.
• Reviewed four World Edition books from Pearson Publisher in basic chemistry.
• Occupied with undergraduate research activity, recently under aegis of HBCSE, Mumbai (NIUS).
• Research, completed 5 research projects, on molecular materials, especially organic magnets and organic ferroelectrics.
• Guided 4 PhD students and 20 MSc dissertations.
The course will cover following topics of 'Organic Chemistry-I':
1. Fundamentals of Organic Chemistry,
2. Stereochemistry, and
3. Aliphatic Hydrocarbons

OBJECTIVE OF COURSE

After successfully completing this course, students will be able to understand and comprehend:
• Fundamentals of Organic Chemistry, Stereochemistry of organic compounds. Chemistry of Aliphatic Hydrocarbons such as Alkanes, Alkenes, Alkynes in terms of their preparation, physical properties and chemical reactions.
• This course will also be beneficial for those students who have completed their BSc and are preparing for certain competitive examinations.
• The advantage of the course may be taken by those students also who are pursuing Master’s degree in Chemistry and intend to brush up their basics.

ABOUT INSTRUCTOR

• M.Sc., Ph.D. (Chemistry), M.A. (Distance education),
• Teaching experience of over 27 years
• Associated with the design and development of distance learning materials for the certificate, diploma and degree level programmes.
• Published several articles in national and international journals of repute.
• Research areas of interest- Reaction Mechanism, Stereochemistry, Biochemistry, Environmental Chemistry and Mobile learning.
## OBJECTIVE OF COURSE

This course will cater to B.Sc. Chemistry and B.Sc. Physical Science (Physics, Chemistry and Mathematics) under the paper 'Chemistry-DSC 2C: Solutions, Phase Equilibrium, Conductance, Electrochemistry & Functional Group Organic Chemistry'. It will also cater to Generic Elective paper namely 'Solutions, Phase Equilibrium, Conductance, Electrochemistry & Functional Group Organic Chemistry-F of B.Sc. Honours with Chemistry CBCS syllabus.

## LEARNING OUTCOME

- Students will be able to understand and comprehend: Solutions, Phase Equilibrium, Conductance, Electrochemistry, Carboxylic Acids and their derivatives, Carboxylic Acids derivatives (aliphatic), Amines and Diazonium Salts, Amino Acids, Peptides and Proteins.
- The advantage of the course may be taken by those students also who are pursuing Master's degree in Chemistry and intend to brush up their basics.

## COURSE PLAN

### Week 01:
- Ideal/ non-ideal solution and derivation of Raoult's law, ii) Vapour pressure of ideal/ non-ideal solution, iii) Vapour pressure-composition and temperature-composition curves of ideal and non-ideal solutions, iv) Azotropic and partial miscible liquid systems

### Week 02:
- i) Nernst's distribution law and its application, ii) Nernst's distribution law and its other remaining applications, iii) Introduction (system, equilibrium and phase rule), iv) Concepts on Phase rule, Phase, component and degrees of freedom

### Week 03:
- i) Derivation of Phase rule and its application on different systems, ii) Effect of variation of thermodynamic parameters on phase equilibrium of different systems, iii) Derivation of Clausius-Clapeyron equation and its application, iv) Phase diagram of one-component system (water and sulphur)

### Week 04:
- i) Two component system (simple eutectic system), ii) Two component system (congruent and incongruent melting), iii) Phase diagram of simple system (FeC3+H2O and lead-silver), iv) Phase diagram of Sodium-Potassium system

### Week 05:
- i) Conductivity, equivalent and molar conductivity and effect of dilution, ii) Kohlrausch law and theory of weak electrolyte, iii) Transport number (or Transference number) and theory of strong electrolyte, iv) Applications of conductivity measurement

### Week 06:
- i) Basic of electrochemistry, ii) Understanding electrode potential and measurement of cell potential, iii) Thermodynamics of a reversible cell and calculation of thermodynamic parameter, iv) pH and Buffer solution

### Week 07:

### Week 08:
- i) Chemical Properties of Carboxylic acids, Directing influence and Kolbe's Electrolysis. ii) Preparation, reactions and uses of Hydroxy acids, iii) Preparation, reactions and uses of Dicarboxylic acid, iv) Preparation, reactions and uses of Unsaturated Dicarboxylic acid

### Week 09:

### Week 10:

### Week 11:

### Week 12:
- i) Zwitter ion, Isoelectric points and Stereochemistry of Amino acids ii) Synthesis and Chemical reactions of Amino acids, iii) Structure, IUPAC names and Hydrolysis of Peptides, iv) Synthesis of Peptides: Liquid and Solid Phase synthesis

### Week 13:

### Week 14:
- i) Epimerisation, Increase and decrease of Chain and Osazone formation, ii) Configurations, Threo and Erythro Nomenclature. iii) Cyclic, Howarth and Conformational structures, Mutarotation.

### Week 15:
- i) Monosaccharides, Glycerides and Rind size determination, ii) Introduction to Disaccharides, Polysaccharides and Sweetness of Sugars.

## ABOUT INSTRUCTOR

### Dr. A. A. Ajmeri
- Served as a Higher Secondary Teacher of Chemistry in an esteemed CBSE institution 'BhartiyaVidya Bhavan’s School, Vadodara.
- Lecturer in Chemistry at The M S University of Baroda in 1999 for B.Sc. and M.Sc.
- Area of research is Synthetic Organic Chemistry and working on building up seven membered β-lactam and sydnone ring on biological active compounds.

### Dr. Amar Ballabh
- Assistant Professor, Department of Chemistry, The Maharaja Sayajirao University of Baroda.
- Teaching Experience -11 years - Physical and Polymer Chemistry to UG and PG students.
- Research areas of interest are Crystal Engineering, Supramolecular Chemistry, Material Chemistry and possesses research experience of more than 16 years.
INORGANIC MATERIALS OF INDUSTRIAL IMPORTANCE

PROF. PRASANNA S GHALSASI
Professor, Faculty of Science, The Maharaja Sayajirao University of Baroda

DR. RAJENDRASINH JADEJA
Professor, Faculty of Science, The Maharaja Sayajirao University of Baroda

TYPE OF COURSE : UG
INTENDED AUDIENCE : UG

COURSE DURATION : 12 weeks (6/8/2018 & 28/10/2018)
EXAM DATE : Exam date of the course, probably, will be 10 days after successfully completion of the course and course content
NO OF CREDITS : 4

PRE-REQUISITES : Student must have 10+2 passed with science stream. Students must have basic understanding of Inorganic chemistry of 10+2 level.

OBJECTIVE OF COURSE

LEARNING OUTCOME

• Uniqueness of the course relies on addition of history component in few topics, to understand importance of civilization and need of industrialization along with present challenges in the industrial chemistry. Novel efforts are also made to incorporate visualization of industrial chemical process in some topics.
• After successfully completing this course, students will be able to understand and comprehend s- and p-Block Elements.
• This course will increase maturity to understand intricacies in industrial process such as silicate, Fertilizers, Surface Coatings, Batteries, Alloys, Catalysis, Chemical Explosives and glasses.
• This course will also be beneficial for those students who have completed their BSc and are looking for job or entrepreneurship.
• The advantage of the course may be taken by those students who are going to pursue Master's degree in Chemistry and intend to carry out research.
• Overall, this course will benefit student to understand industrial surrounding around us and living leader in the knowledge 'hungry' society.

COURSE PLAN

Week-1
Recapitulation of s- and p-Block Elements -1, Recapitulation of s- and p-Block Elements -2, Recapitulation of s- and p-Block Elements -3, Recapitulation of s- and p-Block Elements -4, Recapitulation of s- and p-Block Elements-5

Week-2
Recapitulation of s- and p-Block Elements-6, Recapitulation of s- and p-Block Elements-7, Recapitulation of s- and p-Block Elements-8, Recapitulation of s- and p-Block Elements-9

Week-3
Silicate Industries-1, Silicate Industries -2, Silicate Industries -3

Week 4
Glasses: History and Development, Glasses: Structural Chemistry, Glasses: Challenges

Week 5
Cement: Development and Manufacturing, Cement: Structural Understanding, Cement: Chemistry Behind Cement

Week 6
Fertilizers- History and Need, Fertilizers – Nitrogenous, Fertilizers – Phosphatic and Challenges

Week 7
Fertilizers-1, Fertilizers-2, Fertilizers-3

Week 8
Surface Coatings -1, Surface Coatings -2, Surface Coatings -3, Surface Coatings -4

Week 9
Batteries -1, Batteries -2, Batteries -3

Week 10
Alloys-1, Alloys-2, Alloys-3, Alloys-4

Week 11
Catalysis-1, Catalysis-2, Catalysis-3

Week 12
Chemical Explosives, Proctored examination & Final Assessment

ABOUT INSTRUCTOR

Prof. Prasanna S. Ghalsasi
• Postdoc in USA and Japan for nearly 5 years.
• Likes to teach undergraduate chemistry courses.
• Involved in Chemistry and Science Olympiad activity.
• Reviewed four World Edition books from Pearson Publisher in basic chemistry.
• Occupied with undergraduate research activity, recently under aegis of HBCSE, Mumbai (NIUS).
• He is active in research, completed 5 research projects, on molecular materials, especially organic magnets and organic ferroelectrics with 4 PhD students and around 20 MSc dissertations.

Dr. Rajendrasinh Jadeja
• Over 12 years teaching experience.
• Published more than 50 research papers in National and International Journals of repute along with authoring one book.
• Guided 4 PhD. students
TYPE OF COURSE : UG  
INTENDED AUDIENCE : UG  
PRE-REQUISITES : 10+2 with Science background

OBJECTIVE OF COURSE
The objectives of this course are to acquaint students with:

• The local and geographical distribution and abundance of organisms (habitat niche, community).
• The inter-relationship between organism in population and communities (population ecology).
• Temporal changes in the occurrence, abundance and activities of organisms (seasonal, annual, successional).
• The structural adaptations and functional adjustment of organisms to their physical environment.
• The biological productivity of nature and its relations with mankind.
• The conservation and management of natural resources and pollution (applied ecology).

LEARNING OUTCOME
The course “Ecology and Environmental Pollution” is a core course in B.Sc. Botany under the Choice Based Credit System (CBCS). The course has been drawn up to provide the students theoretical understanding of the principles of ecology and also sensitive the students about the global problems of environmental pollution, particularly climate change, acid rain, stratospheric ozone depletion as well the local environmental issues of air, water and soil pollution.

COURSE PLAN
Ecological niche
Atmosphere—composition and stratification, Light—Quality vs quantity (Global radiation budget, PAR), Soil development (weathering and factors influencing soil development), Soil profile, Physical properties of soil (texture and soil structure), Chemical properties of soil (pH and soil nutrient status)

Ion exchange and uptake of nutrients by plants
Morphological and anatomical responses of plants to water, Physiological responses of plants to water stress, Morphological, anatomical and physiological adaptations of plants to light, Morphological, anatomical and physiological responses of plants to salinity, Population characteristics, Presentation of demographic data (life tables, survivorship curves etc.)

Population Regulation
Population Interactions
Community concept
Community characteristics (Analytic and Synthetic), Ecological Succession: Types and concept of climax community, Ecosystem Structure: biotic (food chains, food webs) and abiotic components; ecological pyramids

Primary productivity and factors influencing primary productivity
Energy flow in an autotroph and detritus based ecosystems, Biogeochemical carbon cycle: Forms of carbon; pools and fluxes, Biogeochemical nitrogen cycle: Forms of nitrogen; pools and fluxes; processes that bring about cycling of nitrogen through/across various reservoirs, Biogeochemical phosphorous cycle: Forms of phosphorus; pools and fluxes; processes that bring about cycling of phosphorus through/across various reservoirs, Biogeo graphic regions of India

Vegetation types of India
Global Warming
Concept of exotic species
Concept of sustainable development Nuclear Pollution

Ozone depletion
Noise Pollution - I
Noise Pollution – II
Thermal Pollution
Climate Change
Problems in enforcement of environmental legislation
Photochemical Smog
Pollution
case studies – I: Air Pollution and Industrial Disaster
Pollution case studies – II: Water and Soil Pollution
Air Pollution
Water Pollution
Soil Pollution
Marine Pollution
Prevention of pollution
Definition: Genetic, Species and Ecosystem diversity
Value of biodiversity: Consumptive use, productive use, social, ethical and aesthetic and option values
Threats to biodiversity: Habitat loss, poaching of wildlife, man-life conflicts
Biodiversity at Global, national and local level
In-situ Conservation of biodiversity
Ex-situ conservation of biodiversity
Hotspots of biodiversity - I
Hotspots of biodiversity - II
India as a mega diversity nation
Endangered and endemic species of India

ABOUT INSTRUCTOR
• Masters degree in Botany, pursued M.Phil and Ph.D in the field on ecosystem ecology and resource management with special focus on alien plant invasions and weeds.
• More than 25 year of teaching experience at post-graduate level.
• Published 130 research papers in journal of international and national repute.
• Supervised more than 30 students for their M.Phil and Ph.D programmes.
• Work has been cited widely by other workers and at present has more than 800 citations with h index of 15 and i10-index of 25.
The objectives of this course are to enable students:

- to seek base line information about microbial world including their metabolism, diversity and classification.
- to know about structural variations, reproduction and life cycles of viruses, viroids, prions, bacteria and algae.
- to learn about the diseases caused by viruses, prions, viroids and pathogenic bacteria.
- gain basic understanding about the significance of viruses in vaccine production, medicine, diagnosis of diseases and other aspects our day to day life.
- to understand the relationship of microbes with our environment at local and global level.

Learning Outcome

The course “Ecology and Environmental Pollution” is a core course in B.Sc. Botany under the Choice Based Credit System (CBSE). The course has been drawn up to provide the students theoretical understanding of the principles of ecology and also sensitive the students about the global problems of environmental pollution, particularly climate change, acid rain, stratospheric ozone depletion as well the local environmental issues of air, water and soil pollution.

Course Plan

**Diversity of Microbes**
- Microbial nutrition
- Microbial growth, Microbial metabolism
- Economic importance of viruses
- Economic importance of Bacteria

**Viruses**
- Viruses: A General Account, Discovery and physicochemical and biological, characteristics of viruses, Classification of viruses (Baltimore) Viruses: general structure, Viroids, Prions, Replication in viruses, Viruses: Lytic and lysogenic cycles, DNA viruses (T-phage), Riboviruses (TMV)

**Bacteria**
- Discovery and general characteristics of Bacteria, Classification of Bacteria, Archaeobacteria, Eubacteria and their types, MYcoplasma: General account, Sphaeroplasts, Bacteria: cell structure, Bacteria: Nutritional types
- Reproduction in Bacteria, Bacterial recombination

**Algae**
- Algae: general characters and classification, Algae: Ecology and distribution, Range of thallus organization in green algae, Cell wall in Algae, Cell structure and components in algae, Pigment system in algae, Reserve food and flagella in algae, Methods of reproduction in algae, Criteria for classification of algae, Significant contributions of phycologists (F.E.Fritsch, G.M. Smith, R.N. Singh, T.N. Desikachary, H.D. Kumar and M.O.P. Iyenger), Role of algae in environment, agriculture, biotechnology and industry / economic importance of Algae

Cyanobacteria / Cyanophyta & Xanthophyta
- Ecology, occurrence and range of thallus organization in Cyanobacteria, Nostoc - Morphology and Life cycle, Ecology, occurrence and range of thallus organization in Xanthophyta, Vaucheria: Morphology and Life cycle

Chlorophyta and Charophyta

Phaeophyta and Rhodophyta
- General characteristics of Rhodophyta, Occurrence, thallus organization and cell structure in Rhodophyta, Reproduction in Rhodophyta, Ectocarpus: Morphology and life cycle, Fucus: Morphology and life cycle, Polysiphonia: Morphology and life cycle

About Instructor

- Masters in Botany, M.Phil and Ph.D. in Plant Tissue Culture from University of Kashmir
- Developed complete protocol for cloning of Ambri, Golden Delicious, Chambura and Maharaji varieties of Apple (Malus pumila Mill).
- Served in Higher Education Department for more than 23 years and has vast experience in teaching undergraduate and Post graduate students in Botany.
- Published many research papers and some Books in Botany for Undergraduate students.
The objectives of this course are to give the target students/audience an understanding of:

- Nucleic acids convey Genetic information
- The Structures of DNA and RNA / Genetic Material
- Genome structure, chromatin and the nucleosome
- The Replication of DNA (Prokaryotes and Eukaryotes)
- The Mutability and Repair of DNA
- Mechanism of transcription & RNA modifications
- Translation (Prokaryotes and Eukaryotes)
- Transcription Regulation in Prokaryotes & Eukaryotes, Regulatory RNAs
- Isolation and estimation of genomic DNA/RNA and molecular weight determination and separation of proteins.

LEARNING OUTCOME

- The course “Molecular Biology” is a core course in B.Sc. Medical sciences ad M.Sc Biochemistry, Clinical Biochemistry, Biotechnology, M.ScZoology, M.Sc Bio resource, M.Sc Botany and M.ScMicrobiology under the Choice Based Credit System (CBSE).
- The course is specially designed to supplement and enhance the understanding of students about different dimensions of molecular biology.

COURSE PLAN

**Week 1**
9. DNA topology- Linking number and Topoisomerases 10. Eukaryotic Transposable Elements

**Week 2**

**Week 3**

**Week 4**
1. Agarose Gel Electrophoresis, 2. DNA isolation from E coli (Theory), 3. DNA isolation from E coli (Practical), 4. Estimation of RNA by Orcinol Method, 5. Estimation of DNA by DPA method, 6. SDS-PAGE Practical

ABOUT INSTRUCTOR

- M.Sc (1988), M. Phil and Ph. D Biochemistry from University of Kashmir, Srinagar, J&K.
- Ex-Director, Centre of Research for Development (CORD) & Head, Department of Environmental Science, University of Kashmir, Srinagar since 2013 J&K.
- 23 years of teaching experience in the field of Protein biochemistry/ molecular biology/ Enzymology.
## Social Science Courses

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TRENDS AND DYNAMICS OF WORLD POPULATION

Dr. Anupama
Professor, Department of Economics, Punjabi University, Patiala.

**Type of Course**: Certificate

**Intended Audience**: UG

**Pre-Requisites**: 10+2

**Objective of Course**

- To acquaint the students with the profile of world population.
- To discuss in detail about the population distribution among different parts of the world.
- To throw light on major issues like family planning, aging and health care.
- To know the condition of labour force and labour markets across the world.

**Learning Outcome**

The modules of this course aim at answering the following questions in a comprehensive manner.

- What are the main features of world population?
- How population is distributed in developed and developing countries?
- What are the main trends and conflicts in world population?
- What are the major components of African population?
- What is the mechanism of labour market in Asia and Africa?

**Course Plan**

**Week I**
- Profile of World Population
- World Population and Demographic Dynamics
- Population Distribution in Developed World
- Population Distribution in The Developing World

**Week II**
- Population Trends in the Developed World
- Population Trends in the Developing World
- Demographic Transition and Conflicts
- Age Structure in Developed and Developing Countries

**Week III**
- Trends in Life Expectancy
- Labour Force in United States: Trends
- Sexual and Reproductive Health in Africa
- Family Planning in Africa

**Week IV**
- Population Aging in America
- Population Trends and Challenges in China
- Aging in China
- International Experiences of Demographic Dividend

**Week V**
- Demographic Dividend in Africa
- Labour Markets in Africa
- Job Quality and Labour Market in Africa

**Week VI**
- Dimension of Labour Market Inequalities in Africa
- Labour Markets and Coping Mechanisms in Africa
- Demographic Profile of Asia

**About Instructor**

- Working as professor in the Department of Economics, Punjabi University, Patiala.
- Delivered more than 30 educational videos in the subject of population studies for UGC and MHRD sponsored higher educational channels.
- Attended a great number of national and international conferences and seminars.
Type of Course: Certificate
Intended Audience: UG

Pre-Requisites: 10+2

Objective of Course:
- To understand the relationship between population, environment and development.
- To discuss the existing population policies across the world.
- To address all the major environmental and climate related issues.
- To know the role of gender related issues in relation to population, environment and development.

Learning Outcome:
After going through this course students shall be able to understand that how with globalization, and new and emerging technologies and modes of production and consumption, the relationships among population, environment and development have become issues of heightened concern for governments, the international community and the average citizen. Environmental stress is a matter not just of population change, but also of how and what people produce and consume now and in the future.

Course Plan:

Week I
Population and Issues of Aged population
Population and Issues Concerning Youth
Population Policies in Developed Countries
Population Policies in Developing Countries

Week II
Concepts of Population Dynamics and Climate Change Adaptation
Population and Climate Change and Understanding Impacts of Climate Change
Population and Land Degradation
Population and Water Scarcity

Week III
Population Growth and Bio-Diversity
Climate-related Disasters and Displacement
Population, Climate and Health
Population Dynamics and Policies in the Context of Global Climate Change

Week IV
Demography of Adaptation to Climate Change
Population Dynamics and Climate Change Adaptation Policy
Population, Gender and Climate Change
Women and Climate Change

Week V
Youth and Climate Change
Children and Climate Change
Children, Environment and Health
Population and Reproductive Health in National Adaptation Programmes of Action (NAPAs) for Climate Change

Week VI
Climate Change and Gender Equality and Adaptation Plans
Gender Mainstreaming and Water Resource Management
Gender Dimensions of Environmental Policies and Programs
Gender, Environment and Inclusive Growth

About Instructor:
- Course Coordinator of this course.
- One of the respected names in the field of population studies.
- Working as professor in the department of economics, Punjabi university, Patiala.
- Delivered more than 30 educational videos in the subject of population studies for UGC and MHRD sponsored higher educational channels.
- She has attended a great number of national and international conferences and seminars.
CONCEPTS AND THEORIES OF POPULATION

Dr. Gurinder Kaur
Professor, Department of Geography, Punjabi University, Patiala.

Type of Course: Certificate
Intended Audience: UG
Pre-requisites: 10+2

COURSE DURATION: 6 weeks (07/09/2018 & 22/10/2018)
Exam Date: 06-11-2018 (Tentative)
No of Credits: 2

OBJECTIVE OF COURSE

- To acquaint the students with the different Concepts and Theories of Population proposed by different experts.
- To enable the students to understand that population limitation can facilitate the development of a higher quality of life in the nation.
- To give accurate information to the students about the effect of changes in family size and in national population on the individual.
- To understand a broad definition of health, Human Rights, Religion, Mortality and food security.

LEARNING OUTCOME

After going through this course students shall be able to know about the different Concept and Theories of Population. After the accomplishment of the course –
1. Students will be able to convey about the concepts of Population.
2. Learners will understand meaning and scope of demography.
3. Students will have an appraisal of the different theories of population i.e. Malthusian, Optimum, Leibenstein etc.
4. They will come to know the role of Mortality, Migration, Fertility, Religion, Climate, Bio Diversity, Climate and other perspectives of population.
5. Learners will understand the Relationship between problems and resources of population.

COURSE PLAN

Week I
Meaning and Scope of Demography
Malthusian Theory of Population.
Optimum Theory of Population
Leibenstein’s Theory of Population

Week II
Theory of Demographic Transition
Population Growth in Developed World
Population Growth in the Developing World
Population Change and Demographic Dynamics

Week III
Population Explosion and Population Implosion
Components of Population Change: Fertility
Components of Population Change: Mortality
Components of Population Change: Migration

Week IV
Causes and Consequences of Changes in Population Growth
Causes and Consequences of Changes in Fertility
Causes and Consequences of Changes in Mortality
The Concept of Population Control

Week V
Techniques of Population Control
Religion and Population Control
Morality and Population Control
Human Rights and Population

Week VI
Reproductive Rights and Population
Right to Abortion: Different Perspectives
Population and Food Security
Population, Gender and Climate Change

ABOUT INSTRUCTOR

- Course Coordinator of this course.
- One of the respected names in the field of population studies and geography.
- Working as professor in the department of geography, Punjabi university, Patiala.
- Delivered more than 20 educational videos in the subject of population studies for UGC and MHRD sponsored higher educational channels.
- Attended a great number of national and international conferences and seminars.
RESEARCH METHODS IN POPULATION STUDIES

DR. GURINDER KAUR
Professor, Department of Geography, Punjabi University, Patiala.

TYPE OF COURSE : Certificate
INTENDED AUDIENCE : UG
PRE-REQUISITES : 10+2

COURSE DURATION : 6 weeks (07/09/2018 & 22/10/2018)
EXAM DATE : 16/11/2018 (Tentative)
NO OF CREDITS : 2

OBJECTIVE OF COURSE

• To discuss the basic statistics for demographic analysis
• To acquaint the students with all the essential statistical tools and techniques and methods of data collection.
• To throw light on the conceptual models and practical aspects of different research designs.
• To understand the importance of all the steps in a research process and their relevance and implication in population studies.

LEARNING OUTCOME

After going through this course students shall be able to know about the different research methods in population studies. After the accomplishment of the course -
1. Students will be able to comprehend basic mathematics applied in population research.
2. Learners will understand different measures of statistics used in population studies.
3. Students will have a good knowledge about conceptual models of population research.
4. They will come to know about tools and techniques applied in population research.
5. Learners will understand how to produce effective results from population data by using various methods of research.

COURSE PLAN

Week I
Basic Mathematics for Demographic Analysis
Basic Statistics for Demographic Analysis
Calculation of Indicators of Population Growth and Distribution
Measures of Statistical Averages

Week II
Measures of Variance
Measures of Correlation
Measures of Regression
Concepts and Methods of Population Analysis

Week III
Methods of Quantitative Data Collection
Population Age-Structure and Growth
Population Projections
Understanding and Interpretation of Demographic Data

Week IV
Methods of Population Analysis
Methods and Techniques of Population Research
Conceptual Models for Effective Designing and Planning of Population Research
Conceptual Models for Effective Conduct of Population Research

Week V
Practical Aspects of Population Research Design
Effective Steps in Conducting Population Research
Integration of Concepts and Project Development
Research Skills: Research Design and Literature Review

Week VI
Research Skills: Plagiarism and Research Ethics
Sampling and Census Methods for Population Research
Questionnaire and Schedules for Population Research
Population Data Collection and Analysis

ABOUT INSTRUCTOR

• Course Coordinator of this course.
• One of the respected names in the field of population studies and geography.
• Working as professor in the department of geography, Punjabi university, Patiala.
• Delivered more than 20 educational videos in the subject of population studies for UGC and MHRD sponsored higher educational channels.
• Attended a great number of national and international conferences and seminars.
TYPE OF COURSE : Certificate
INTENDED AUDIENCE : UG/PG/Diploma/Certificate/School and also Minimum 10 + 2 any stream with sufficiently good academic record.
PRE-REQUISITES : Students who have cleared/passed XII standard (both Science and Arts streams) are eligible to join the course

OBJECTIVE OF COURSE
• To understand the basic knowledge of anthropology
• its aims & scope of biological anthropology, socio-cultural anthropology, prehistoric culture and language

LEARNING OUTCOME
After the completion of the course, students will be able to understand the basic knowledge of anthropology, its aims & scope of biological anthropology, socio-cultural anthropology, prehistoric culture and language and also should also be able to develop research questions and design research proposal. The participants of the present course will also help in understanding the applications of anthropology in different aspects of human society.

COURSE PLAN
Week 01:

Week 02:

Week 03:

Week 04:

Week 05:
1. Relationship with Life Sciences, Earth Sciences, Medical Sciences, Environmental Sciences, 2. Relationship with History, Sociology, Economics, Social Psychology and Political Sciences, 3. Relationship with Social Sciences, 4. Relationship with Humanities, Literature

Week 06:

ABOUT INSTRUCTOR
• Teaching experience of 30 years (8 eight years-undergraduate, 22 years-postgraduate).
• Research experience of 23 years research experience,
• presently guiding 6 (six) research scholars, produced 8 (eight) Ph.D. Degrees,
• Completed 4 (four) research projects and 2 (two) continuing.
• Published numerous articles and books and attended many international and National conferences.
INTRODUCTION TO PHYSICAL ANTHROPOLOGY

PROF. S. JIBONKUMAR SINGH
Professor, Department of Anthropology, Manipur University

TYPE OF COURSE : Certificate Course
INTENDED AUDIENCE : UG/PG/Diploma/Certificate/School

COURSE DURATION : 14 weeks (24/09/2018 to 27/12/2018)
EXAM DATE : 15/02/2019 (tentative)
NO OF CREDITS : 5

PRE-REQUISITES : Students who have cleared/passed XII standard (both Science and Arts streams) are eligible to join the course

OBJECTIVE OF COURSE

1. After studying this course, students will be able to understand the basic knowledge of physical anthropology, its aims, scope of physical anthropology and its relationship with allied disciplines.
2. Students will be able to answer the different theories of evolution and they should understand how human evolution occurred; what are the relationship between non-human primates and human.
3. Students will also be able to explain why human variation occurred and what could be the possible associated factors for it; division of human into different groups on the basis of variation; and classification of human into different categories biologically.
4. Moreover, after the completion of the course students will be able to take various somatometric measurements and somatoscopic observation on human subjects.

COURSE PLAN

Week 01:
1. Definition and Scope of Physical Anthropology; 2. Relationship of Physical Anthropology with other Branches of Anthropology; 3. Relationship of Physical Anthropology with other fields - Biology, Demography, Ecology and Forensic Sciences

Week 02:
1. Theories of Special Creation and Catastrophism, 2. Organic Evolution: Lamarckism, Darwinism, 3. Neo-Lamarckism and Neo-Darwinism

Week 03:

Week 04:

Week 05:

Week 06:

Week 07:

Week 08:
1. Concept of Race and the UNESCO Statement of Race; 2. Racial Criteria (Stature, Skin Colour, Hair, Eye, Head, Nose and Face); 3. Major racial groups of the world and their characteristics; 4. Human variation: ABO, Rh and dermatoglyphics

Week 09:
1. Identification of Instruments: Spreading Caliper, Spreading Caliper (Blunt & Pointed) Anthropometer, 2. Identification of Instruments: Rod Compass, Tubular Craniophere, Cubic Craniophere & Diagraph

Week 10:
1. Anthropometry, 2. Cephalometry, 3. Anthropometric Indices: Cephalic Index, Total Facial Index and Body Mass Index, 4. Somatoscopic observation

Week 11:
1. Drawing & Description of Skull; 2. Drawing & Description of Girdle Bones: Clavicle, Scapula, Pelvic and Girdle; 3. Drawing & Description of Limb Bones: Humerus, Radius, Ulna, Femur, Tibia & Fibula

Week 12:
1. Osteometric measurements on Scapula, 2. Osteometric measurements on Humerus, 3. Osteometric measurements on Femur

Week 13:

Week 14:
1. Finger Pattern Types (Henry Classification), total Ridge Count, 2. Pattern Intensity index, Dankmeijer index and Furuhata’s index, Mainline formula and Mainline index. 3. Serology: ABO and Rh(D) blood group system; 4. Human Physiology: Pulse rate and blood pressure

OBJECTIVE OF COURSE

1. To understand the basic knowledge of physical anthropology,
2. its aims, scope of physical anthropology and its relationship with allied disciplines

LEARNING OUTCOME

1. After studying this course, students will be able to understand the basic knowledge of physical anthropology, its aims, scope of physical anthropology and its relationship with allied disciplines.
2. Students will be able to answer the different theories of evolution and they should understand how human evolution occurred; what are the relationship between non-human primates and human.
3. Students will also be able to explain why human variation occurred and what could be the possible associated factors for it; division of human into different groups on the basis of variation; and classification of human into different categories biologically.
4. Moreover, after the completion of the course students will be able to take various somatometric measurements and somatoscopic observation on human subjects.

ABOUT INSTRUCTOR

1. Teaching experience of 30 years (8 eight years-undergraduate, 22 years-postgraduate).
2. Research experience of 23 years research experience,
3. Presently guiding 6 (six) research scholars, produced 8 (eight) Ph.D. Degrees,
4. Completed 4 (four) research projects and 2 (two) continuing,
5. Published numerous articles and books and attended many international and National conferences.
It is concerned with culture which makes man unique among living creatures through learned behaviour per se, whether it belongs to the primitive men or city dwellers.

• to acquire a thorough knowledge of socio-cultural aspects of human and changes occurring in society and culture.
• to understand the ethnographic works with some examples.
• to know anthropology in Indian context

LEARNING OUTCOME
After learning the course the students will be able to understand-
• the concept and scope of social and cultural anthropology.
• the intra and inter relationship of social and cultural sub-discipline of Anthropology with the other sub-disciplines of the subject as well as with other allied sciences.

COURSE PLAN

Week 01:

Week 02:

Week 03:

Week 04:

Week 05:
2. Ways of acquiring mates, Hypergamy and Hypogamy

Week 06:
1. Polity- State and Stateless societies, forms of Government and Law, 2. Economy- Definition, Kula and Potlach

Week 07:

Week 08:

Week 09:
1. Ethnographic Account of Nuer, 2. The Purum social organization, 3. Rites and ritual: Rites De Passage, 4. Specialist- Shaman, Priest, Divination

Week 10:
1. Indian Anthropology – growth and development, 2. Profile of Indian Tribes
3. Land Alienation, Shifting Cultivation, Constitutional Safeguards

Week 11:
1. Concepts used in civilization studies in India: Sanskritization, Parochialization, Universalization and Globalization, 2. Concepts used in Indian Anthropology: sacred complex, great and little tradition, caste tribe continuum, 3. Indian Caste System

Week 12:
Interactions with the students

ABOUT INSTRUCTOR
• Teaching experience of 22 years in UG and 11 years in PG classes.
• Guided three Ph. D. scholars under two universities and supervised two scholars under Tribal Research Institute, Govt. of Manipur.
• Completed various projects namely- Tribal Profile of Manipur under Directorate of Tribal and Backward Classes, Govt. of Manipur. 1998.
• Published a book entitled Pottery in Manipur in 1999 and also a Co-writer for text book in Anthropology for XII standard under Council of Higher Secondary, Manipur.
• An editorial member of Frontier Anthropology – an annual journal of Anthropological Society of Manipur.
SOCIOLOGY OF TRIBAL SOCIETY

DR. ROOPA RAVIKUMAR
Associate Professor, Department of Social Sciences,
Lady Doak College, Madurai

TYPE OF COURSE : Certificate
INTENDED AUDIENCE : UG
PRE-REQUISITES : Should have completed higher secondary.
OBJECTIVE OF COURSE

• To have a basic idea on the geographical distribution of tribal population in India.
• To understand and explore the tribal culture.
• To critically analyze the problems faced by the tribal population.
• To create interest in students to do research on tribal issues.

LEARNING OUTCOME
At the end of the course the student will be able to gain awareness of the various classification of tribal communities and be familiar with the problems of tribes and enable them to research on various tribal issues.

COURSE PLAN

Week 01
1. Need for the study of tribal society
2. Nature and characteristics of tribal society
3. Tribes and castes in India
4. Formation of Tribal Status

Week 02
5. Ethnic and cultural diversity
6. Classification of tribal people- Nomads, Pastoral and Artisans
7. Classification of tribal people – shifting cultivators, peasants and agriculturists
8. Classification of tribal people- food gatherers and hunters
9. Tribes of India- Demographic Profile I and Profile II

Week 03
10. Characteristics features of tribal society- kinship, marriage and family
11. Tribes of India/status of women, marriage and education
12. Health and life expectancy of tribal people

Week 04
13. Tribal language
14. Religious beliefs, practices and cultural traditions
15. Poverty and illiteracy

Week 05
16. Indebtedness, land alienation, agrarian interests
17. Exploitations and other problems
18. Hinduisations and Sanskritisation

Week 06
19. The impact of colonial rule in tribal society
20. Colonial
21. Post-Independence scenario and tribal development

Week 07
22. Post independent period
23. Tribal communities of state/ religion
24. Tribal integration and identity

ABOUT INSTRUCTOR

• A passionate and committed professor of Sociology with
• 25 years of teaching experience.
• Expert in dealing with vulnerable communities like the Tribals, transgender and the elderly people.
• Attended many international and National conferences and seminars.

COURSE DURATION : 7 weeks (09/07/2018 to 24/08/2018)
EXAM DATE : 19/11/2018 (tentative)
NO OF CREDITS : 2
This is a multi-disciplinary subject with the sole objective of improving the agricultural practices as well as the well-being of the farmers in the rural areas. To understand complex social structures, culture and value system of the rural life, while at the same time the person engaged as an extension worker has to be well equipped with latest developments in the field of agriculture. Finally transact the suitable knowledge/technology in the most effective manner to the rural stakeholders.

LEARNING OUTCOME
1. After studying this course, students will be able to understand the basic knowledge of agricultural extension, fundamentals of rural sociology and educational psychology, fundamentals of psychology and educational psychology and extension methodology for transfer of agricultural technology.
2. Students will be able to understand the reality of the Indian rural societies, social structures, culture and social values of the rural societies, and how these affect agricultural practices in India.
3. Students will be exposed to the importance of psychology and educational psychology in agricultural extension specially the role of intelligence, personality, motivation and principles of learning.
4. Students will be equipped with methodologies of extension for transfer of agricultural technology to the farmers. As communication plays an important role in the transfer of agricultural technology, special focus is given to understanding the concept of communication, its types and how to develop individual contact methods.
5. As Practical/field visit is the added in the course. Students will be given the opportunity to apply theoretical knowledge learnt in the classes to the real agricultural life of India.
6. After the completion of the course, students will be have the knowledge of agricultural extension and prepared to be an extension worker. The knowledge and skill so acquired during the course can be meaningfully utilised to improve not only the agricultural practices in India but also uplift the living standard of the people living in rural India.

COURSE PLAN
Week 01:
1. Sociology and Rural sociology, extension education, agricultural extension – meaning and definitions. 2. Importance of rural sociology in agricultural extension and their interrelationship. 3. Characteristics of Indian rural society – differences and relationships between rural and urban societies. 4. Social group(s) – classification – formation and organization of groups and role of social groups in agricultural extension 5. Social stratification – meaning – forms – class system and caste system.

Week 02:

Week 03:

Week 04:

Week 05:
1. Communication – definition, models of communication process, 2. Elements of communication and their characteristics, 3. Types of communication - Verbal and non-verbal; functions, 4. Some concepts relating to communication

Week 06:

Week 07:

Week 08:

Week 09:
1. Visit to a village to list out the taboos, folkways, rituals and social values in the Village. 2. Administering psychological tests by students to assess the personality types of human beings. 3. Conducting role play technique by the students to exhibit different leadership styles.

Week 10:
1. Exercise to create a learning situation under village conditions for a specific teaching activity. 2. Exercise on training need assessment of farmers of a village. 3. Visit to a village for conducting a training programme. 4. Exercise on identification of potential agricultural technologies for enterprises.

Week 11:
Interactions on topics discussed on 1st to 5th week

Week 12:
Interactions on topics discussed on 6th to 10th week.

ABOUT INSTRUCTOR
- Completed his Ph.D. from Jawaharlal Nehru University, New Delhi
- JRF/NET qualified
- 10 years of teaching experience
- Project Manager of the project entitled Strategic Analysis from 2006-2009.
- Published many articles and edited many journals.
TYPE OF COURSE : Certificate
INTENDED AUDIENCE : UG
PRE-REQUISITES : Should have completed higher secondary. Should possess a basic thirst to know the functioning of society, have interest in gaining knowledge of social life.

OBJECTIVE OF COURSE
• To enable the students to understand the society and social relationships.
• To help the learners to acquire knowledge of human personality and social expectations.
• To enable the learners to equip themselves for Civil service exams.

LEARNING OUTCOME
• On completion of the course the learner will get a clear picture of the social system in which they live and could develop a better social relationship.
• The students will realize the importance of each and every social unit, custom and institutions and will try to adhere to the social expectations.

COURSE PLAN
Week 01 Unit-1 Introduction to sociology
1. Definitions, subject matter and important concepts, 2. Sociology as a Science and its relation to other social sciences-I, 3. Sociology as a Science and its relation to other Social Sciences-II
Week 02 Unit-2 - Approaches
Week 03 Unit-3 Culture & Civilization
7. Definition of culture and civilianization, 8. Concepts relating to culture, 9. Concepts relating to culture and civilization
Week 04 Unit-4 Social Groups & Process
Week 05 Unit-5 Social Institutions-Part 1
14. Family as social institution, 15. Marriage as social institution, 16. Kinship as social institution
Week 06 Unit-6 Social Institutions =Part 2
17. Religion as social institution, 18. Political system as social institution, 19. Economic and educational system as social institution
Week 07 Unit-7 Sociology of family
22. Definition and types of family-joint Matrilineal and Matrilineal, 23. Family structure and composition
Week 08 Unit-8 Sociology of Kinship-Basics

Week 09 Unit-9 Rules of Marriage
Week 10 Unit 10 Types of Marriage
30. Types of marriage (monogamy, polygamy), 31. Types of marriage (levirate, sororate), 32. Types of marriage (Hypo gamy, hyper gamy)
Week 11 Unit 11 Socialization - Definitions and stages
33. Socialization — Definition and types, 34. Stages of socialization, 35. Development of Self
Week 12 Unit 12 Socialization Agencies & Development
36. Theories of socialization, 37. Agencies of socialization-I, 38. Agencies of Socialization—II
Week 13 Unit 13 Social stratification- Definition & Theories
39. Social Stratification- Definition & Characteristics, 40. Theories of Social Stratification-I, 41. Theories of Social Stratification-II, 42. Caste & class as a form of social stratification
Week 14 Unit-14 Social control
43. Social control, 44. Agencies of social control, 45. Social control-current scenario-I, 46. Social control—current scenario-II
Week 15 Unit 15 Social change- Basics
47. Social change– Introduction, 48. Forms of social change, 49. Factors stimulating social change
Week 16 Unit 16 Social Change
50. Theories of social change, 51. Westernization & Globalization
Week 17
52. Social change in India

ABOUT INSTRUCTOR
• Teaching Experience of 30 years
• Specialised in Sociology of Health, Sociology of Modernisation, Family & Kinship.
• Published 5 books and numerous articles in National and International journals.
• Visited many countries to attend conferences and workshops.
• Organised many conferences and workshops.
HUMAN RIGHTS AND HUMANITARIAN LAW

DR. N. PRAMOD SINGH
Associate Professor, L.M.S Law College, Imphal Manipur

TYPE OF COURSE : Certificate Course
INTENDED AUDIENCE : UG/PG/Diploma/Certificate/School
PRE-REQUISITES : Students who have cleared/passed XII standard (both Science and Arts streams) are eligible to join the course

COURSE DURATION : 12 weeks (24/09/2018 to 13/12/2018)
EXAM DATE : 8/03/2019 (Tentative)
NO OF CREDITS : 4

OBJECTIVE OF COURSE
To understand the importance of human rights and humanitarian rules, especially for safeguarding the basic rights and freedoms of individuals in the conflict situation, The national humanitarian rules and agencies along with their role and functions have been cited comprehensively in this course

LEARNING OUTCOME
• Familiarize with the relationship of Human Rights with the U.N.
• Understand the background and significance of Universal Declaration of Human Rights.
• Familiarize with the various International Covenants.
• Explore the specialized Human Rights Instruments of U.N.
• Understand the basic Principle of International Humanitarian Law
• Understand the Role of UN in solving the Problems of Refugees.

COURSE PLAN
Week 01:
1. U.N. Human Rights under the UN Charter, 2. U.N. General Assembly
Week 02:
1. Background for adoption of UDHR, 2. Significance of UDHR
Week 03:
1. Background for adoption of ICCPR, 2. Contents of ICCPR, 3. Implementation mechanism and procedure under ICCPR, 4. Significance of reporting procedure under ICCPR
Week 04:
1. Background for adopting the International Covenant on Economic, Social and Cultural Rights (ICESCR), 2. Contents of ICESCR, 3. Implementation mechanisms and procedure under ICESCR, 4. Significance of reporting procedure under ICESCR
Week 05:
Week 06:
Week 07:
Week 08:
Week 09:
1. Meaning and definition of displaced persons, 2. Issues of displaced persons and their protection under International Law.
Week 10:
1. Refugee problems and UN, 2. Role of the UNHCR for protection of refugee
Week 11:
Interactions on topics discussed on 1st to 5th week
Week 12:
Interactions on topics discussed on 6th to 10th week.

ABOUT INSTRUCTOR
• Teaching experience of 20 years. His specialized in Jurisprudence, Constitutional Law, Adm. Law, Human Rights and International Humanitarian Law.
• Actively involved in disseminating Human Rights Education in Various part of India.
• Published 3 books (Global Justice & Rule of Law, Human Rights In Manipur, Constitutional Governance and Legal Institution) and has contributed many book chapters and research Articles
• Supervised 3 PhD Research Scholars under his guidance.
HUMAN RIGHTS IN INDIA

DR. N. PRAMOD SINGH
Associate Professor, L.M.S Law College, Imphal Manipur

TYPE OF COURSE : Certificate Course
INTENDED AUDIENCE : UG/PG/Diploma/Certificate/School
PRE-REQUISITES : Students who have cleared/passed XII standard (both Science and Arts streams) are eligible to join the course

COURSE DURATION : 12 weeks (02/07/2018 to 22/09/2018)
EXAM DATE : 12/12/2018 (Tentative)
NO OF CREDITS : 4

OBJECTIVE OF COURSE

This is an introduction to the concept of Human Rights in general with reference to human rights in India especially in North-eastern India.

LEARNING OUTCOME

After studying this course, the students/learners will be able to:

• Familiarize with the concept of Human Rights in India.
• Understand the Constitutional Provisions of Human Rights.
• Familiarize with the statutory provisions of Human Rights and role of other statutory commissions.
• Explore the causes of Human Rights Violation in North East India.
• Understand the Human rights of women and children.
• Understand the Role of Human Rights NGOs in North East India

COURSE PLAN

Week 01:
1. Human Rights movement during Indian freedom struggle. 2. Civil and Political Rights Movements Social, economic and educational Rights Movements

Week 02:

Week 03:

Week 04:

Week 05:

Week 06:

Week 07:
1. Arbitrary arrest and detention of citizen. 2. Custodial crimes. 3. Enforced disappearance. 4. Extra Judicial Killing

Week 08:
1. Causes and Consequences to atrocities against women and children. 2. Women and children trafficking in North East India. 3. Torture, Rape and killing women and children 4. Problems of child labour

Week 09:

Week 10:
1. Role of NGOs and protection of civil and political rights of citizen. 2. Human Rights Education and Role of NGOs. 3. Human Rights NGOs and statutory bodies. 4. Human Rights NGOs and Court

Week 11:
Interactions on topics discussed on 1st to 5th week

Week 12:
Interactions on topics discussed on 6th to 10th week.

ABOUT INSTRUCTOR

• Teaching experience of 20 years. His specialized in Jurisprudence, Constitutional Law, Adm. Law, Human Rights and International Humanitarian Law.
• Actively involved in disseminating Human Rights Education in various part of India.
• Published 3 books (Global Justice & Rule of Law, Human Rights In Manipur, Constitutional Governance and Legal Institution) and has contributed many book chapters and research Articles
• Supervised 3 PhD Research Scholars under his guidance.
MAKING OF MODERN EUROPE: REVOLUTIONS, ECONOMY AND EMPIRE (1780-1939)

DR. KINGSHUK CHATTERJEE
Associate Professor, Department of History,
University of Calcutta

TYPE OF COURSE : UG
INTENDED AUDIENCE : UG
COURSE DURATION : 6 weeks (6th Aug to 14th Sep, 2018)
EXAM DATE : Tentatively Dec, 2018
NO OF CREDITS : 3

PRE-REQUISITES : XIIth standard pass; ease with English language

OBJECTIVE OF COURSE
1. A clear understanding of how mechanization and Industrial Revolution challenged European politics, society and economy
2. A basic grounding in the diverse response of European states to the challenges of Mechanized production system
3. A solid grasp of the origins, development and larger significance of the Russian Revolution of 1917
4. A basic understanding of the right wing ideologies in Europe in the early twentieth century, including Fascism and Nazism.

LEARNING OUTCOME
The course is designed to highlight the running thread of economic transformation in 19th century Europe, and weave it into the larger story of European state and international diplomacy. After completion of the course, students will able to understand European imperialism of the 19th century and Communism and Fascism of the inter-war era as products of the material circumstances, rather than any ideological predisposition.

COURSE PLAN
1. Industrial revolution and emergence of Industrial Societies in Europe
2. Industrial Revolution: Great Britain’s leadership
3. Industrial Revolution: Great Britain
4. Industrial Revolution: France
5. Industrial Revolution: Germany
6. Industrial Revolution: Germany II
7. Industrial Revolution: Russia
8. Industrial Revolution: Russia II
9. Bismarckian diplomacy and the system of alliance
10. Changes under Wilhelm II
11. The Eastern Question: the problem and background
12. Emergence of Balkan Nationalism: 1851-1878 and 1878-1914
13. Theories of imperialism and The Age of Empire
14. Scramble for colonies and Clash of Empires
15. The Alliance System: Triple Alliance and Triple Entente
16. Outline of Russian History: 19th Century
17. Russian Revolution: Growth of Revolutionary Movement
19. The October Revolution and The Civil War of 1818-20
20. World Economic Depression
21. Rise of Fascism
22. Fascism in Italy
23. The Rise of Nazism in Germany

ABOUT INSTRUCTOR
- An adjunct at the Institute of Foreign Policy Studies, Calcutta University.
- Deputy Director, Centre for Pakistan and West Asian Studies, Calcutta University
- Director, Centre for Studies in China and her Neighbourhood, Calcutta University.
- Previously served as a Founding Professor in the Department of History, School of Humanities and Social Sciences at Shiv Nadar University and Fellow at the Maulana Abul Kalam Azad Institute of Asian Studies.
- A Fulbright Scholar-in-Residence at the United States Naval Academy in Annapolis, Maryland.
MAKING OF MODERN EUROPE: REVOLUTIONS, NATIONALISM AND WARS

SUBHAS RANJAN CHAKRABORTY
Former Professor, Department of History, Presidency College,
Kolkata

TYPE OF COURSE : UG
INTENDED AUDIENCE : UG
COURSE DURATION : 7 weeks (6th Aug to 21st Sep, 2018)
EXAM DATE : Tentatively Dec, 2018
NO OF CREDITS : 3

PRE-REQUISITES : XIIth standard pass; ease with English language

OBJECTIVE OF COURSE
• A basic understanding of the significance European revolutions in the 18th and 19th century
• A basic understanding of the process of the emergence of nations and nationalism in modern Europe
• A basic understanding of the dynamics of global imperialism and wars in the nineteenth and early twentieth century

LEARNING OUTCOME
A student faithfully completing the course will gain a formative understanding of the political and economic processes which shaped modern European and Global politics and international relations during the last two centuries.

COURSE PLAN
1. Crisis of the “Ancient Regime” in France
2. Coming of the French Revolution
3. The Constitution of 1791
4. Rise and Fall of the Jacobin Republic
5. Revolution and Gender, Revolutionary Culture
6. The Directory and Coup d’etat Of 18th Brumaire
7. Napoleon as ruler: Internal Reorganization
8. Napoleon and Europe: ‘Revolution on Horseback’
9. Napoleon: The Road to Decline
10. Europe after Napoleon: Forces of continuity and change
11. Conservatism at Work: Metternich System 1815-1848
12. Restoration and Revolution in France: 1815 – 1848
13. 1848: The Year of Revolutions
14. Revolution of 1848: Germany
15. Liberalism and democracy in Britain
16. Socialism in Europe
17. France 1848-1871: Second Republic and Second Empire
18. France (1848-1871): The Second Empire
19. The Unification of Italy
20. Making of a Unified Italy
21. Establishment of the Second Reich in Germany
22. Germany: Road to Unification
23. World War I - The Origins
24. The End of World War I and the Peace of Versailles
25. Post War European Order and its Problems
26. Hitler, Nazism and The second World War
27. The Slide to War: 1930s
28. Origins of the Second World War

ABOUT INSTRUCTOR
• Retired from Presidency College, Kolkata.
• Author of a bestseller primer on European history,
• Taught European history, including the history of the French Revolution and Napoleon, for several decades.
• Published on aspects of European history, on the history of Darjeeling and on social and cultural histories of sports and migration.
• Recent publications include papers on Voyage of Komagata Maru, the Derozians, and the Tudor State.
• A former President of the Mahanirban Calcutta Research Group, a research collective and a Vice-president of the Asiatic Society, Kolkata, Chakraborty is currently a guest teacher at the University of Calcutta.
CLASSICAL POLITICAL PHILOSOPHY

PROFESSOR NOOR AHMAD BABA
Dean Social Science - Central University of Kashmir

TYPE OF COURSE : UG
INTENDED AUDIENCE : UG

COURSE DURATION : 7 weeks (09/07/2018 to 25/08/2018)
EXAM DATE : 08/09/2018 (Tentative)
NO OF CREDITS : 2

PRE-REQUISITES : 10+2 with knowledge of Social Science

OBJECTIVE OF COURSE

• The genesis of Classical Political Philosophy.
• To familiarizes students with the manner in which the political questions were first posed since the times of Socrates.
• To understand the contribution of Plato to the Western Political Philosophy
• To know about the life and works of Aristotle.
• To appreciate the text and context of Medieval Political Philosophy.
• Contribution of Machiavelli as an interlude inaugurating modern politics
• Contribution of Hobbes, Locke and Rousseau.
• Karl Marx and his contribution to western Political philosophy

LEARNING OUTCOME

The course “Classical Political Philosophy” is a core course in B.A.Hon’s under the Choice Based Credit System (CBSE). After completion of the course students will be able to understand classical political philosophy through Greek antiquity. Students will also be familiarized with the manner in which the political questions were first posed. Machiavelli comes as an interlude inaugurating modern politics followed by Hobbes

COURSE PLAN

Week 01:-
Political Philosophy of Plato-1
Political Philosophy of Plato – II
Political Philosophy of Plato – III
Political Philosophy of Aristotle
Interaction with the Resource Persons (5th day)

Week 02:-
Political Philosophy of Saint Augustine
Political Philosophy of Saint Thomas Aquinas
Political Philosophy of Marsiglio of Padua
Political Philosophy of Montesquieu
Interaction with the Resource Persons (5th day)

Week 03:-
Political Philosophy of Machiavelli
Political Philosophy of Thomas Hobbes – I
Political Philosophy of Thomas Hobbes - II
Interaction with the Resource Persons (5th day)

Week 04:-
Political Philosophy of John Locke – 01
Political Philosophy of John Locke – 02
Political Philosophy of Jean Jacques Rousseau – 01
Political Philosophy of Jean Jacques Rousseau - 02
Interaction with the Resource Persons (5th day)

Week 05:-
Political Philosophy of Jeremy Bentham
Political Philosophy of John Stuart Mill
Political Philosophy of Immanuel Kant
Political Philosophy of George Hegel
Political Philosophy of Thomas Hill Green
Interaction with the Resource Persons (5th day)

Week 06:-
Karl Marx – A Profile
Karl Marx – Life and Works
Marxist Theory of Historical Materialism
Marxian Concept of Class
Conflict Theory with Special Reference to Karl Marx
Interaction with the Resource Persons (5th day)

ABOUT INSTRUCTOR

• Masters from the Centre for Political Studies at the School of Social Sciences of Jawaharlal Nehru University (JNU)
• M. Phil and Ph.D. from the School of International Studies of Jawaharlal Nehru University (JNU).
• Completed an Advance Level International Diploma on Peace and Conflict Research from Uppsala University, Sweden.
OBJECTIVE OF COURSE

- Application of Indian Penal Code as a substantive Criminal law
- Extent, application and fundamental principle of law of crimes.
- To understand the offences against person, property, reputation, religion and state
- Crimes against women are on increase, therefore a special emphasis is given to explain these offences
- To understand subject of criminology including the Schools of criminology
- To study rights of accused, prison system and rights of prisoners.

LEARNING OUTCOME

The course “Criminal Law & Criminology” is a course in the subject of Law (B.A, L.L.B; LLB, LLM). This course will help students to supplement and enhance their understanding about different dimensions of Criminal law and Criminology. The course will enrich them about the important area of law.

COURSE PLAN

Week 01
1. Definitions under Indian Penal Code
2. Extent and operation of the Indian Penal Code
3. Elements of crime
4. Stages in commission of a crime

Week 02
Constructive joint liability
Mistake, Judicial and Executive acts
Accident
Necessity and Infancy

Week 03
Insanity and Intoxication
Consent and Good faith
Right of Private Defence
Abetment

Week 04
Criminal Conspiracy
Philosophy and Theories of Punishment
Capital Punishment
Murder (Section 300-302)

Week 05
Culpable Homicide (Sec. 299)
Hurt and Grievous Hurt
Wrongful Restraint & Wrongful confinement
Kidnapping and Abduction

Week 06
Offences against Women
Law relating to Rape
Offences relating to Marriage
Offences against Property

Week 07
Criminal misappropriation of Property
Cheating & its legal connotations
Mischief
Criminal defamation

Week 08
Forgery under IPC
Counterfeiting of coins
Offences against State
Offences against Religion

Week 09
Definition of Criminology
Schools of Criminology
Rights of Accused
Prison system and Prisoners rights

Week 10
Juvenile delinquency and its control
Drug Addiction: its magnitude and control
White color crime and corruption

ABOUT INSTRUCTOR

- Did his L.L.M in the year 1974 and Ph.D in 1986 from Aligarh Muslim University.
- Appointed as Lecturer in Kashmir University in 1976 and retired in 2007 as Professor, Head and Dean, Faculty of Law, University of Kashmir.
- Served as Joint Registrar Kashmir University, Dean Students Welfare, Chief Warden and Chief Proctor of University of Kashmir.
- Was awarded fellowship of Indian Society of Criminology.
- Written three books on Police, Copy Right Law, Criminology.
- Has attended 26 conferences both at national and international level.
EDUCATIONAL PSYCHOLOGY

DR AMINA PARVEEN
Sr. Assistant Professor, Post Graduate Department of Education,
University of Kashmir

TYPE OF COURSE : UG
INTENDED AUDIENCE: UG

PRE-REQUISITES : 10+2 with knowledge of Education

OBJECTIVE OF COURSE
• Basics of Educational Psychology
• Conceptual frame work of learning
• Understanding about the process of learning
• Know how about Intelligence and its different factors
• Description about the varied tests of intelligence
• Understanding personality and different approaches to its composition
• To have a look over the stage of adolescence
• To go through the various issues and problems of adolescents

LEARNING OUTCOME
The course “A Course on Educational Psychology” forms a part of Core and Some Discipline Centric in B.A Education Hon’s and B.A Education under the Choice Based Credit System (CBSE). After completion of the course, this will supplement and enhance the understanding of students about different aspectsof Educational Psychology.

COURSE PLAN

Week 01

Week 02

Week 03
09. Concept of Intelligence and IQ, 10. Spearman’s Two Factor Theory of Intelligence, 11. E.L.Thorndike’s Multi-Factor Theory of Intelligence, 12. L.L.Thurstone’s Group - Factor Theory of Intelligence, Interaction with the Resource Persons (5th day)

Week 04

Week 05

Week 06

Week 07
25. Concept, Characteristics of Mental Health and Hygiene 26. Adjustment and Defence Mechanism

ABOUT INSTRUCTOR
• Senior Assistant Professor, Department of Education, University of Kashmir.
• Did her master’s degree in Education from the University of Kashmir and persued her M.Phil and Ph.D from the same university (Kashmir University).
• Has worked as lecturer in the department of higher education J&K state prior to joining the University of Kashmir as a faculty in Education.
• Currently teaches at the Department of Education, University of Kashmir, and is contributing as resource person in the Directorate of Distance Education, University of Kashmir.
COUNSELING IN SOCIAL WORK

DR. V. KANAKADURGAMBA
Faculty Member, Roda Mistry College of Social Work and Research Centre

TYPE OF COURSE : UG
INTENDED AUDIENCE : UG
PRE-REQUISITES : Intermediate, +2

COURSE DURATION : 11 weeks (1st Oct to 31 Dec 2018)
EXAM DATE : 13th Sep 2018 (Tentative)
NO OF CREDITS : 4

OBJECTIVE OF COURSE
- To bring out the Scope of Counseling.
- Techniques and Skills In Counseling
- Counseling Process
- Characteristics of an Effective Counselor
- Ethics in Counseling
- Meaning of Treatment
- Basic Treatment approaches in counseling
- Advanced Treatment approaches in counseling
- Counseling with children, Adolescents and marital partners

LEARNING OUTCOME
Learner will be able to identify individuals, families and community problems with counseling in Social Work Practice, diagnoses and treats in solving them. They Learn the knowledge of counseling helps in their practice.

COURSE PLAN
Week I: Counseling
Week II: Process of Counseling
Week III: Techniques and Skills in Counseling
Week IV: Ethics in Counseling
Week V: Treatment Approaches in Counseling 1
Week VI: Treatment Approaches in Counseling 1
Week VII: Treatment Approaches in Counseling 2
Week VIII: Counseling for Different Clients
Week IX: Counseling for Different Clients
Week X: Counseling for Different Clients
Week XI: Family and Group Counseling
Week XII: Counseling in Social Work Practice

ABOUT INSTRUCTOR
- A Social work Educator with more than 4 decades of experience in teaching, research and training.
- Has presented number of papers in National and International Seminars.
- Guiding research students in Social work.
## Objective of Course

- To provide students an exposure to disasters, their significance and types.
- To ensure that students begin to understand the relationship between vulnerability, disasters, disaster prevention and risk reduction.
- To enhance awareness of institutional processes in the country.
- To gain a preliminary understanding of approaches of Disaster Risk Reduction.
- To develop rudimentary ability to respond to their surroundings with potential disaster response in areas where they live, with due sensitivity.

## Learning Outcome

- Identify and describe broadly the social and economic impacts that occurs during disasters.
- Identify Global trends and types of Disasters.
- Analyse the role of Climate change, Development and Disasters in the Indian Context.
- Understand the significance of Disaster Risk reduction.
- Know the stakeholders and policies involved in Disaster Management.
- Evaluate the causes, prevention and preparedness during disasters at local and global level.

## Course Plan

### Week 01: Disaster Management
- Disaster and Disaster Management: Meaning, Concepts Related with Disaster and Management, Phases of Disaster Management.

### Week 02: Types of Disasters
- Natural Disasters, Case Study, Man-made Disasters, Case Study, Simple and Complex Disasters, Difference between Accidents and Disasters, Slow and rapid Onset Disasters, Module MCQ's, Assignment.

### Week 03: Disasters Management in India

### Week 04: Refugee Problems
- Refugee Problems – An Overview, Political, Social, Economic impacts of Disasters, Gender and Social issues during disasters, Principles of psychosocial issues and recovery during emergency situations, Relationship between Disasters, Development and Vulnerabilities, Module MCQ's, Assignment.

### Week 05: Refugee Problems
- Equity issues in disasters, Human Resettlement and Rehabilitation issues during and after disasters, Inter-sectoral coordination during disasters, Module MCQ's, Module Questions, Assignment.

### Week 06: Stakeholders in Disaster Relief Management
- Role of Central Government, Role of State Government, Role of District Administration, Role of Armed Forces, Role of Para Military Forces, Mid-Term Objective Type(MCQ's) Assessment.

### Week 07: Stake Holders in Disaster Relief Management
- Role of Fire Services, Role of International Organisations, Role of Non-Governmental Organisations, Role of National Cadet Corps, Role of Scouts and Guides, Role of Interface between Stake Holders, Module MCQ's, Assignment.

### Week 08: Disaster Risk Reduction

### Week 09: Disaster Risk Reduction
- Early warning Systems, Models in disaster preparedness, Components of Disaster Relief, Module MCQ's, Assignment.

### Week 10: Disaster Risk Reduction
- Community based Disaster Risk Reduction, Factors affecting Vulnerabilities, Module MCQ's, Assignment.

### Week 11: Disaster Risk Reduction
- Rehabilitation measures and long term reconstruction, Psychosocial care provision during the different phases of disaster, Module MCQ's, Assignment.

### Week 12: Disasters and Development
- Impact of Development projects, Changes in Land-use, Climate Change Adaptation, Module MCQ's, Module Questions, Assignment.

### Week 13: Disasters and Development
- Relevance of indigenous knowledge, appropriate technology and local resources, Global trends in disasters, Module MCQ's, Proctored End-Term Exam.

## About Instructor

- An Assistant Professor at Centre for Folk Culture Studies, School of Social Sciences, University of Hyderabad.
- Serving since 2010 as a faculty member in University of Hyderabad.
- Teaching and research interests are Folklore and Community Development, Field Work and Community Studies, Ritual Studies, Disaster Management & ICT in Education.
ABOUT INSTRUCTOR

• M. Phil. in Social Work for work on A Study on the Problems of the Displaced Persons of Visakhapatnam Steel Project under Prof. B. Vijayalakshmi (Andhra University) Awarded on 17-03-1988
• Ph. D. in Social Work for work on Rural Elderly in Andhra Pradesh: A study of their socio-demographic profile under Prof. B. Devi Prasad (Andhra University) Awarded on 07-07-1996.
.getTypeOfCourse() : UG

intendedAudience : UG

preRequisites : Intermediate / Any Equivalent Examination

courseDuration : 12 weeks (1st Aug to 6th Nov 2018)

examDate : 12th November 2018 (Tentative)

noOfCredits : 4

objectiveOfCourse

- This course make you understand the Historical Background and Evolutionary Perspectives of Indian Administration and Different Contexts of Indian Administration.
- And also explains the State Administration: Structure and Process and Mechanisms.
- Finally let you learn Technology and Integrity in Indian Public Administration and Control Mechanism over Administration

learningOutcome

By the end of the course the learner would be able to gain quantitative knowledge on various theoretical aspects of Public Administration, with necessary conceptual frame work.

coursePlan

week - 01 Historical Background and Evolutionary Perspectives of Indian Administration

week - 02 Different Contexts of Indian Administration

week - 03 Constitutional Context of Indian Administration

week - 04 Union Executive and Administration Structure and Process

week - 05 Secretariat and Directorates WEEK - 06 Public Enterprises in India Emerging Issues

week - 07 State Administration : Structure and Process

week - 08 State Administrative Mechanisms

week - 09 District Administration : Structure and Process

week - 10 Emerging Issues in Modern Administration

week - 11 Technology and Integrity in Indian Public Administration

week - 12 Control Mechanism over Administration

aboutInstructor

- 18 years of experience in Under Graduate teaching in public Administration.
- As a BOS Chairperson designed curriculum and introduced new courses like Good Governance, Law and Justice for Women, Disaster Management, Civil Services in India and General Studies at college level.
- Published Articles and Chapters in reputed Journals and books.
- Presently holding the position of Member Secretary to Academic Council. Member of Board of Studies, Osmania University, PG. and other autonomous Colleges.
INTRODUCTION TO PUBLIC ADMINISTRATION

DR. JHANSI RANI
Head & Associate professor, Department of Public Administrator, Arts and Science College for Women, Andhra Mahila Sabha, Osmania University

TYPE OF COURSE : UG
INTENDED AUDIENCE : UG
COURSE DURATION : 10 weeks (2nd July to 8th Sep, 2018)
EXAM DATE : 17th September 2018 (Tentative)
NO OF CREDITS : 4

PRE-REQUISITES : Intermediate / Any Equivalent Examination

OBJECTIVE OF COURSE
• This course provides the basic meaning and Nature of Public Administration.
• This course will tries to understand the Significance of Public Administration in the changing context of Liberalisation, Privatisation and Globalisation (LPG); Oriental and Classical Approaches; Classical Thought: Bureaucracy; and Ecological and Social Justice Approaches.

LEARNING OUTCOME
By the end of the course the learner would be able to gain quantitative knowledge on various theoretical aspects of Public Administration, with necessary conceptual frame work.

COURSE PLAN
Week I: Introduction to Public Administration
Week II: Evolution and Status of Public Administration
Week III: Classical Theories
Week IV: Bureaucracy and Human Relations Movement and Behaviouralism
Week V: Bureaucracy and Human Relations Movement and Behaviouralism
Week VI: Ecological Development and Social Justice Approaches
Week VII: Organizational Humanism & Market Theories
Week VIII: Principles of Public Administration
Week IX: Concepts of Public Administration
Week X: Emerging Trends

ABOUT INSTRUCTOR
• 18 years of experience in Under Graduate teaching in public Administration.
• As a BOS Chairperson designed curriculum and introduced new courses like Good Governance, Law and Justice for Women, Disaster Management, Civil Services in India and General Studies at college level.
• Published Articles and Chapters in reputed Journals and books.
• Presently holding the position of Member Secretary to Academic Council, Member of Board of Studies, Osmania University, PG. and other autonomous Colleges.
• Worked as a subject coordinator for CEC –EMRC for Public Administration lessons during 2016-17 and Subject expert and coordinator for CEC –EMRC MOOCS -2018.
SOCIAL CASE WORK

DR. V. KANAKADURGAMBA
Faculty Member, Roda Mistry College of Social Work and Research Centre

TYPE OF COURSE : UG
INTENDED AUDIENCE : UG

PRE-REQUISITES : Intermediate , +2

OBJECTIVE OF COURSE
• Understand the needs, problems and behavior of the individuals.
• Learn the skills and techniques of Social Case Work.
• Learn the Principles and Process of Social Case work.
• Develop ability to use different therapeutic models of Social Case work to solve. Individual problems.

LEARNING OUTCOME
Learner will be able to identify individual problems, diagnoses and treats in solving them. They Learn to establish professional relationship to achieve the goal.

COURSE PLAN
Week I: Definition and Scope of Social Case Work
Week II: Definition and Scope of Social Case Work
Week III: Social Case Work Process
Week IV: Social Roles-Problems & Adaptation
Week V: Social Case Work with Families
Week VI: Assessment tools in Social Case Work
Week VII: Approaches & Models in Social Case Work
Week VIII: Case Worker- Client Relationship
Week IX: Case Worker- Client Relationship
Week X: Social Case Work in Different Settings
Week XI: Recording in Social Case Work

ABOUT INSTRUCTOR
• Social work Educator with more than 4 decades of experience in teaching, research and training.
• Presented number of papers in National and International Seminars.
• Till date continues to contribute to the field of Social work Education. Guiding research students in Social work.
SOCIAL WELFARE ADMINISTRATION

DR. D.K. LAL DAS
Research Consultant, Osmania University

TYPE OF COURSE : UG
INTENDED AUDIENCE : UG

PRE-REQUISITES : Intermediate, +2

COURSE DURATION : 12 weeks (1st Oct to 28th Dec 2018)
EXAM DATE : 30th Dec 2018 (Tentative)
NO OF CREDITS : 4

OBJECTIVE OF COURSE
- To understand the need for scientific approach to Social Welfare Administration.
- To understand the meaning, nature, scope and importance of social welfare administration.
- To develop ability to administer social policies and programmes.

LEARNING OUTCOME
This course on Social welfare administration is useful in dealing with the social service and social welfare organisation.

COURSE PLAN
WEEK - 01 Concept of Social Welfare Administration
WEEK - 02 Types and Models of Social Welfare Organisations
WEEK - 03 Changing Trends and Problems of Voluntary Organisations
WEEK - 04 Organisational Setup of Social Welfare Organisations
WEEK - 05 Role of Social Welfare Administrator
WEEK - 06 Establishment and Registration of Social Service / Social Welfare Organisation
WEEK - 07 Principles of Social Welfare Administration
WEEK - 08 Social Welfare Administration as a Method of Social Work
WEEK - 09 Funding of Social Welfare Organisation
WEEK – 10 Social Welfare Programmes and Services
WEEK – 11 Social Welfare Programmes and Services
WEEK – 12 Evaluation of Social Welfare Programmes and Services

ABOUT INSTRUCTOR
- Social Work Researcher and Educator with more than four decades of experience in Teaching, Research, Training and Consultancy.
- Former Principal and Director of a College of Social Work in Hyderabad.
- Has directed several research projects, authored several books, and presented papers at national and international seminars.
- Till date continues to contribute to the field of Social Work Research by conducting research methodology workshops and guiding research scholars from across the globe.
SOCIAL WORK RESEARCH

DR. D.K.LAL DAS
Research Consultant, Osmania University

TYPE OF COURSE : UG
INTENDED AUDIENCE : UG

COURSE DURATION : 12 weeks (2nd July 2018 to 28th Sep 2018)
EXAM DATE : 13th Sep 2018 (Tentative)
NO OF CREDITS : 4

PRE-REQUISITES : Intermediate, +2

OBJECTIVE OF COURSE
• To understand the need for scientific approach to human inquiry
• To understand the meaning, nature, scope and importance of social work research.
• To develop ability to conceptualise, formulate and conduct research study would include a broad range of research skills such as Selection and Formulation of research problem, selection of research strategy, developing tools of data collection, use of sampling methods and techniques, etc.).
• To develop research report writing skills.

LEARNING OUTCOME
Learner would be able to identify and formulate his / her research topic, formulate hypothesis, select a sampling design, select a research instrument, collect, process and analyse data and write research report.

COURSE PLAN
Week I : Social Science Research
Week II : Methods of Social Science Research
Week III : Social Work Research
Week IV : Research Designs
Week V : Basic Elements of Social Science Research
Week VI : Formulation of Research Problem
Week VII : Sampling Designs
Week VIII : Methods and Tools of Data Collection
Week IX : Processing and Analysis of Data
Week X : Social Statistics
Week XI : Writing of Research Report

ABOUT INSTRUCTOR
• Social Work Researcher and Educator with more than four decades of experience in Teaching, Research, Training and Consultancy.
• Former Principal and Director of a College of Social Work in Hyderabad.
• Directed several research projects, authored several books, and presented papers at national and international seminars.
• Till date continues to contribute to the field of Social Work Research by conducting research methodology workshops and guiding research scholars from across the globe.
Teacher Education Certificate Courses
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STUDENT PSYCHOLOGY

TYPE OF COURSE : Teacher Education Certificate Course
INTENDED AUDIENCE : PG Engineering Students/Teachers working in Polytechnic/Engineering Colleges/Universities with minimum Qualification PG – All Science/Engineering/Technology Disciplines (M.Sc./M.E./M.Tech./M.S (By research)

COURSE DURATION : 9 weeks (August 27 to October 28, 2018)
EXAM DATE : November 2018
NO OF CREDITS : 3

PRE-REQUISITES : Teacher of Engineering/Science Subjects
OBJECTIVE OF COURSE

• Establish the need for understanding learners in teaching learning process
• Understand the modern day learner’s personality characteristics
• Appreciate the importance of personality tests and inventories
• Comprehend strategies for motivating students
• Apply techniques for improving the personality of present day learners thereby improving classroom teaching
• Use the basic counseling skills for student issues
• Comprehend NLP strategies for solving student issues

LEARNING OUTCOME

The course is expected to make a shift in the teaching learning process with enhanced competencies in teachers for handling present day learners.

COURSE PLAN

Week 1: Teaching Learning Process
Week 2: Student characteristics
Week 3: Psychological Testing
Week 4: Student Motivation
Week 5: Physical and Cognitive development
Week 6: Emotional Intelligence and Relationship Management
Week 7: NeuroLinguistic Programming
Week 8: Counselling Skills
Week 9: Summary and Assessment

ABOUT INSTRUCTOR

Dr. S. Renukadevi is currently Professor and Head of Department of Engineering Education, NITTTR, Chennai. She holds a Doctorate in Computer Applications (Engg Education), M.phil in Computer Science and Masters in Computer Application. She has 28 years of experience in teaching and research, of which 23 years in teacher training and research at NITTTR. Her expertise includes Pedagogy, Educational Psychology, Soft Skills, Computer applications in education & training and Gender Development/Studies. She has coordinated more than 250 short term programmes and acted as resource person in several national and international programmes. She has been coordinating the M.tech (HRD) programme of the institute. She has authored more than 40 research papers and contributed chapters in books. She has produced 4 Ph.D dissertations and currently guiding 3 scholars in Engineering Education. She has attended several National and International conferences and presented papers. She has visited Germany, UK, Ireland and Malta. Her interest in Student Psychology has resulted in new methodologies in teacher training. She is a trained NLP practitioner. She has conducted an international school psychology conference of ISPA (US). She is affiliated to psychology organisations such as IAAP (Regional President) and InSPA (State President, TN).
STUDENT ASSESSMENT AND EVALUATION

Dr. V. Shanmuganeethi, Assistant Professor, Department of Computer Science and Engineering

Dr. G. Janardhanan, Associate Professor & Head i/c Centre for Environment Management, NITTTR

Dr. K S A Dinesh Kumar, Assistant Professor, Department of Civil Engineering

**TYPE OF COURSE:** Teacher Education Certificate Course

**INTENDED AUDIENCE:** Teachers from Technical institutions

**PRE-REQUISITES:** Basic knowledge of Teaching Learning Practice

**OBJECTIVE OF COURSE**

To scientifically design the assessment tool for assessing the quantitative and qualitative performance of a student.

**LEARNING OUTCOME**

To apply various assessment methodologies in the teaching learning practice.

**COURSE PLAN**

**Week 1:** Introduction to Assessment – Evaluation – Need for the Assessment – Different forms of Evaluation – Diagnostic Assessment – Formative Assessment – Summative Evaluation – Graduate Attributes and Assessment

**Week 2:** Complexity of the questions – Mapping Two-dimensional approach of preparing the Instructional objectives with complexity of questions – Factual Questions – Conceptual Questions – Procedural knowledge Questions – Meta-Cognitive Questions


**Week 4:** Introduction to Table of Specifications (TOS) – Modules vs Levels in the TOS – Scheme of Evaluation in TOS – Factors to be considered for preparing TOS.


**Week 6:** Standardized Tests versus Informal Classroom Tests - Standardized Achievement Test Batteries - Achievement Tests in Specific Areas - Customized Achievement Tests - Individual Achievement Tests - Achievement and Aptitude Tests - Scholastic Aptitude and Learning Ability - Group Tests of Learning Ability

**Week 7:** Introduction to Rubrics – Need for the rubrics – Holistic rubric – Analytic rubric – preparation of Criteria for Rubrics – Consolidation of rubric values

**Week 8:** Methods of Interpreting Test Scores - Grade Norms - Percentile Rank - Standard Scores - Profiles - Skill Analysis - Cautions in Interpreting Test Scores

**ABOUT INSTRUCTOR**

Dr.V.Shanmuganeethi, Assistant Professor, Department of Computer Science and Engineering. He has been working in the domain of web technologies, Cloud computing, programming Paradigm, Instructional technologies and Teaching – Learning Practices and Principles. He has coordinated more than 150 training programmes on CSE discipline and Engineering Education. Dr.G.Janardhanan, Associate Professor & Head i/c, Centre for Environmental Management. He has been working in the domain of Civil Engineering, Environmental science, Sustainable development, Smart City, Instructional technologies and Teaching – Learning Practices and Principles. He has developed various projects for Engineering Education includes e-content development and Virtual Laboratory. Dr. K S A Dinesh Kumar, Assistant Professor, Department of Civil Engineering. He has been working in the domain of Structural Engineering, Geographical Information System, Sustainable development, Smart City, Instructional technologies and Teaching – Learning Practices and Principles. He has coordinated more than 100 training programmes on Sustainable Development, Green building and Engineering Education.
LEARNING MANAGEMENT SYSTEM THROUGH MOODLE

TYPE OF COURSE : Teacher Education Certificate Course
INTENDED AUDIENCE : Teachers from Technical institutions
PRE-REQUISITES : Basic skills in using Web

OBJECTIVE OF COURSE
To use MOODLE Learning Management System to improve active and collaborative learning environment.
To organize and store course content in a secure web-based environment where the students can access

LEARNING OUTCOME
To practice MOODLE LMS for class room teaching, sharing learning material and student assessment.

COURSE PLAN

Week 1:
Introduction to Learning Management System (LMS) – Learning Theories - Instructional Technology with Pedagogy – Applications of Educational Technology – Content Management System (CMS) and LMS – Features of LMS – Assignment - Introduction to MOODLE LMS – Facts and figures of MOODLE LMS – MOODLE Installation and configuration – Assignment

Week 2:

Week 3:

Week 4:

ABOUT INSTRUCTOR
Dr.V.Shanmuganeethi, Assistant Professor, Department of Computer Science and Engineering. He has been working in the domain of web technologies, Cloud computing, programming Paradigm, Instructional technologies and Teaching – Learning Practices and Principles. He has coordinated more than 150 training programmes on CSE discipline and Engineering Education. Dr.G.Janardhanan, Associate Professor & Head i.c. Centre for Environmental Management. He has been working in the domain of Civil Engineering, Environmental science, Sustainable development, Smart City, Instructional technologies and Teaching – Learning Practices and Principles. He has developed various projects for Engineering Education includes e-content development and Virtual Laboratory. Dr. K S A Dinesh Kumar, Assistant Professor, Department of Civil Engineering. He has been working in the domain of Structural Engineering, Geographical Information System, Sustainable development, Smart City, Instructional technologies and Teaching – Learning Practices and Principles. He has coordinated more than 100 training programmes on Sustainable Development, Green building and Engineering Education.
E-CONTENT DEVELOPMENT

Dr. P. Malliga
Associate Professor & Head, Centre for Educational Media and Technology, National Institute of Technical Teachers Training & Research (NITTTR)

Shri. Felix Arokiya Raj, A.P.
Assistant Professor, Centre for Educational Media and Technology, National Institute Of Technical Teachers Training & Research (NITTTR)

Type of Course: Teacher Education Certificate Course

Pre-requisites: Knowledge of basic digital literacy like internet browsing, email communication

Objective of Course

With the advent of Internet and world wide web (www), the access to information has become very easy and the entire world is moving towards digitization. Twenty first century students learn in a global classroom and not necessarily within four walls. They are more inclined to find information by accessing the Internet through mobile phones and computers, or chatting with friends on a social networking site. The advancements in technology and the plethora of powerful and innovative digital devices and tools have a great potential to improve educational outcomes. Educators must understand that the use of digital content and devices will improve teaching and learning and thus enhance educational opportunities and benefit the Millennial. This course on E-content development is meant to understand the meaning and standards of E-content, learning objects, designing and development of digital resources for teaching and learning. Thus this course aims in providing the knowledge and skill for teachers to cater to present day learners and their learning styles.

Course Plan

Week 1: E-learning
Understand E-Learning with respect to its need, trends, benefits and challenges

Week 2: Instructional Design Models
Identify the multimedia principles and elements for E-Learning
Modules: E-Content Nature and Scope, E-Content Elements, Multimedia Principles, Instructional Design Models, Life Cycle of E-Content, Learning Objects & Standards

Week 3: E-learning Standards and Tools
Explain the components of Authoring Tools and E-Learning standards
Modules: Content Authoring Tools & Usage, E-Learning Authoring Tools and Technologies, SCORM & Tin Can API, Free/Cloud Authoring Tools

Week 4: E-Publishing
Describe the salient features of E-Content Development Tools

Week 5: Graphics and Animation
Develop Graphics/Images for brochure cover page
Modules: Graphics and Image File Formats, GIMP & its features, Animation Types and its usage, Animation Tool Features

Week 6: Audio and Podcasting
Apply the audio editing techniques for creating podcasts
Modules: Basic Principles of Sound, Audio Recording Tools, Audio Editing Techniques, Use of Podcasting in Education

Week 7: Screencast Videos
Develop the E-Content using Social Media Networks Modules: Creating Screen-cast Video, Video Uploading & Sharing, Education Channel Analytics, Photo Slideshow Creation

Week 8: Creating Video lessons and Quizzes
Understand the techniques to create customized lessons
Modules: Customized lessons using TED-ED, Online Quizzes, Survey Forms

About Instructor

Dr. P. Malliga is working as Senior System Analyst and Head in charge of Centre for Educational Media and Technology, National Institute of Technical Teachers Training and Research, Taramani, Chennai. She has got 28 years of experience in Teaching and Research and Development. Her areas of interest in training include ICT enabled learning and Teaching, Instructional Design, E-learning and Open Education. She has published 20 research papers in refereed National / International journals and Conferences in the area of Computer Science and Engineering, ICT based Education and Training, Educational Technology. She has contributed to leading Material (Course Material) on Instructional Design for E-learning for MCA Distance Mode program for Anna University. She has conducted around 350 courses for Polytechnic consultancy projects for producing multimedia instructional materials on Computer Networks; producing 10 CBTs on 10 different subjects of Computer Science; producing studio based video lectures on Computer Science subjects for satellite based education through GyanDarshan. She has authored a self Instructional and Engineering College teachers in the areas of Computer Science and Educational Technology. She has conducted around 400 Overseas Teachers in the areas of Information Technology, Educational Video Production and Educational Media Production for E-learning. A. P. Felix Arokiya Raj is an assistant professor in the Center for Educational Media & Technology (CEMT) of National Institute of Technical Teachers Training and Research (NITTTR) Chennai. He specializes in the areas of E-learning Technologies and Instructional Resource Development. He obtained his Master’s in Electronic Media Informatics from Anna University, Chennai. His PhD research study is on effective MOOC design. He has been involved in E-Content development and Instructional Design for NMEICT project.

Exam Date: November 2018
No of Credits: 3
Course Duration: 8 weeks (August 27 to October 22, 2018)

INTENDED AUDIENCE:
Teachers, Research Scholars, Instructional Designer, E-Learning Specialist, Teacher Certification Programme

EXAM DATE:
November 2018

NO OF CREDITS:
3

COURSE DURATION:
8 weeks (August 27 to October 22, 2018)

TYPE OF COURSE:
Teacher Education Certificate Course

PRE-REQUISITES:
Knowledge of basic digital literacy like internet browsing, email communication

OBJECTIVE OF COURSE:
Develop Multimedia content or E-content using web tools by applying the principles of Instructional Design.
TYPE OF COURSE : Teacher Education Certificate Course
INTENDED AUDIENCE : Faculty member of all technical institutions & Aspiring Teachers
PRE-REQUISITES : Faculty members should have knowledge / experience in classroom instruction.

OBJECTIVE OF COURSE
In the end of this course the participants will be able to:
• Design an effective lesson utilizing instructional technology resources and integrate into a blended learning environment.
• Develop a plan to implement blended learning into your classroom.
• Explore online FOSS resources and digital tools as an integral component of blended learning.
• Integrate blending into laboratory instruction.
• Understand how objectives of blended learning will impact decisions about institutional planning.
• Evaluate the idea of a flipped classroom Gain understanding of what it really means to flip your classroom.
• Explore different formative and summative assessment strategies for a blended classroom
• Design and develop assessment timeline.

LEARNING OUTCOME
The participants will be design and develop their blended classroom for developing better knowledge society. The faculty members will have the necessary skills and resources to provide a blended and flipped classroom environment for their students. It promotes better student engagement and student achievement.

COURSE PLAN
Week 1: Introduction and Blended Learning Models: An overview, definition, and introduction to Teaching with technology – Benefits and Challenges of Blended Learning
Week 2: Designing Blended Classroom: Instructional Design Models – Process of Blending Learning - Different models of blended learning – Design for Blended Learning - Explore how to help students transition smoothly from traditional education to blended learning.
Week 3: Tools & Resources for creating Blended Classroom: Explore the choices of software, hardware, and facilities – Practice exercise to create blending environment – Content creation – Assessment tools.
Week 4: Reengineering Role of Faculty Members & Redesigning the educational institution: Discover the role of the teacher is digital learning – Student activity and collaboration - Transition from traditional classroom to Virtual classroom – Infrastructure requirements.
Week 5: Blending of Laboratory courses: Virtual Laboratory: Role of Laboratory – Conceptual knowledge and procedural knowledge – Blending through Virtual Laboratory – Assessment
Week 6: Blending with SWAYAM Courses / NMEICT: Learn the steps of the design process to begin development of your own blended learning implementation using SWAYAM / NPTEL Courses.
Week 7: Venturing into Flipped classroom. Introduction to flipped classrooms – The golden rules of flipping – Student engagement in Flipping.
Week 8: Framing Assessment for Blended Learning: How does it work – Framing Formative and Summative assessment – Development of Assessment plan – Preparation of Rubrics.

ABOUT INSTRUCTOR
Dr. G. Janardhanan, Associate Professor & Head i/c, Centre for Environmental Management, NITTTR
Dr. V. Shanmuganeethi, Asst. Professor, Dept. of Computer Science and Engineering
Dr. K. S. A. Dinesh Kumar, Asst. Professor, Dept. of Civil Engineering
Dr. V. Shanmuganeethi, Assistant Professor, Department of Computer Science and Engineering. He has been working in the domain of web technologies, Cloud computing, programming Paradigm, Instructional technologies and Teaching – Learning Practices and Principles. He has coordinated more than 150 training programmes on CSE discipline and Engineering Education. Dr. K. S. A. Dinesh Kumar, Assistant Professor, Department of Civil Engineering. He has been working in the domain of Structural Engineering, Geographical Information System, Sustainable development, Smart City, Instructional technologies and Teaching – Learning Practices and Principles. He has coordinated more than 100 training programmes on Sustainable Development, Green building and Engineering Education. He has developed various projects for Engineering Education includes e-content development and Virtual Laboratory.
REDEFINING LABORATORY INSTRUCTION USING VIRTUAL LABORATORY

TYPE OF COURSE: Teacher Education Certificate Course
INTENDED AUDIENCE: Faculty member of all technical institutions & Aspiring Teachers
PRE-REQUISITES: Faculty members should have knowledge / experience in classroom instruction.

OBJECTIVE OF COURSE
In the end of this course the participants will be able to:
- Design an effective laboratory utilizing technology enabled VLAB technology resources and integrate into a mainstream environment.
- Enhance the large group of student instruction in laboratory and deepening their knowledge.
- Explore online FOSS resources and digital tools as an integral component of laboratory instruction.
- Develop flipped approach to integrate theory and practice of laboratory instruction.
- Explore different formative and summative assessment strategies for a laboratory assessment.

LEARNING OUTCOME
The participants will be design and develop their laboratory instruction using virtual laboratory incorporating better knowledge society. The faculty members will have the necessary skills and resources to provide a virtual laboratory environment for their students. It promotes better student engagement and student achievement.

COURSE PLAN
Week 1: Introduction: An overview, definition, and introduction to laboratories in technical education – Different types of Laboratory instruction - Benefits and Challenges in laboratory instruction – Present status and the path ahead.
Week 2: Enhancing laboratory instruction using virtual laboratories: Simulation versus real experimentation – Computer in the laboratory - Explore how to help students transition smoothly from traditional Laboratory to Virtual Laboratory – Procedural learning to Conceptual learning – Online tools and resources for virtual laboratory - Learn the steps of the design process to begin development of your own implementation using Vlab - NMEICT.
Week 3: Performance Assessment in Laboratory:
How does it work – Framing Formative and Summative assessment for laboratory instruction – Development of Assessment plan – Preparation of Rubrics. Explore the choices of software, hardware, and facilities – Practice exercise to create blending environment – Content creation – Assessment tools.
Week 4: Future look of laboratory instruction and academic practice: Discover the role of the teacher is Technology enabled laboratory instruction – Changing Physical Appearance – Student activity and Closer collaboration.

ABOUT INSTRUCTOR
Dr. G. Janardhanan, Associate Professor & Head i/c, Centre for Environmental Management, NITTTR
Dr. V. Shanmuganeethi, Asst. Professor, Dept. of Computer Science and Engineering
Dr. K. S. A. Dinesh Kumar, Assistant Professor, Department of Civil Engineering

Dr. G. Janardhanan, Associate Professor & Head i/c, Centre for Environmental Management. He has been working in the domain of Civil and Environmental Engineering, Sustainable development, Instructional technologies and Teaching – Learning Practices. He has coordinated more than 100 training programmes both Nationally and Internationally in the area of Sustainable Development, Green building concepts, Water Quality Analysis, Geo-environmental Engineering, Blended and Flipped Classroom, Technology Enabled Teaching Learning, Student Evaluation and Instructional Design and Delivery. He has transformed through training more than 260 international participants and 2500 plus national participants. He has developed virtual laboratory for environmental engineering laboratory and handled several national and international projects in the area of engineering, technology and Engineering Education. Dr. V. Shanmuganeethi, Assistant Professor, Department of Computer Science and Engineering. He has been working in the domain of web technologies, Cloud computing, programming Paradigm, Instructional technologies and Teaching – Learning Practices and Principles. He has coordinated more than 150 training programmes on CSE discipline and Engineering Education. Dr. K. S. A. Dinesh Kumar, Assistant Professor, Department of Civil Engineering. He has been working in the domain of Structural Engineering, Geographical Information System, Sustainable development, Smart City, Instructional technologies and Teaching – Learning Practices and Principles. He has coordinated more than 100 training programmes on Sustainable Development, Green building and Engineering Education. He has developed various projects for Engineering Education includes e-content development and Virtual Laboratory.
QUALITY ASSURANCE IN ENGINEERING EDUCATION

PROF. DR. E.S.M. SURESH
Professor & Head, Department of Civil Engineering, National Institute of Technical Teachers Training & Research.
(NITTTR)

TYPE OF COURSE : Teacher Education Certificate Course
INTENDED AUDIENCE : PG Engineering Students/Teachers, working in Polytechnic/Engineering
                      Colleges/Universities with minimum Qualification PG – All Science/Engineering/Technology Disciplines
                      (M.Sc/M.E/M.Tech/M.S (By research)

COURSE DURATION : 8 weeks (Aug 13 to Oct 08, 2018)
EXAM DATE : December 2018
NO OF CREDITS : 3

PRE-REQUISITES : Preferably Undergone Training in Pedagogy

OBJECTIVE OF COURSE
Engineering practice and its related technologies have become global in scope and scale. To be effective, today’s
engineering graduate must not only be grounded in scientific and mathematical fundamentals, engineering
principles and design, but must also have a global outlook and the broader skills to work in society in both home
country and internationally. The quality issues of technical education system are required to be identified and
strategies for application of principles of TQM, Re-engineering and Benchmarking be considered. This course is
meant to senior teachers who are working in Polytechnic and Engineering colleges who are involved in quality
assurance and accreditation process.

LEARNING OUTCOME
Improving quality Education in Engineering education. Develop different strategies to enhance the quality of education. Applying outcome Based learning and assessment systems.

COURSE PLAN
Week 1: Quality Assurance in Engineering Education-Overview (Introduction), Module1: Strategic Planning- Functions of Education Management
Week 3: Module 2: Institutional Development- Institutional development Models, Centre of Excellence
Week 4: Module 2: Industry Institution community partnership models, Industrial Consultancy, Research and Development
Week 6: Module 4: Educational Project Management-Project Management Principles, PERT/CPM, Applications of Network Techniques, Time analysis, Cost Planning and Control, Cost Tradeoff- Resource Planning and Monitoring, Project management software packages
Week 7: Module 5: Outcome Based Education & Accreditation- Overview of OBE &Accreditation, Course Outcome, Programme Educational Objectives, Mapping of Course outcome - Programme outcome
Week 8: Module 5: Assessment of Attainment of PEO,PO & CO, Accreditation Criteria &Parameters, SAR Preparations.

ABOUT INSTRUCTOR
Prof. Dr. E.S.M. Suresh is working as Professor and Head of Civil Engineering at National Institute of Technical Teachers Training and Research, Chennai, India (MHRD, Govt. of India). He has got 28 years of experience in Teaching and Research. He is conducting Faculty Training Programs for Polytechnic and Engineering College Teachers. He has completed more than 400 training for Polytechnic/Engineering College faculty. He has conducted more than 10 International Training Programs. He is guiding Ph.D Scholars in the area of Engineering Education and Civil Engineering. (6 got Awarded and 5 more are working under his guideship). He is the Expert Member of National Board of Accreditation and evaluated the Civil Engineering Programs at Diploma, Degree and Post Graduate level. He has been recognized as an expert by UNESCO Bangkok on MOOCs in Higher Education. He has visited countries viz. USA, The Netherlands, Germany, France, Belgium, Singapore, Malaysia and China.
Strategic Planning helps a technical institution to proactively shape its future and determine the path and milestones that determine actual performance. In the bottom-up approach the teachers and staff of the institution take the responsibility of developing and managing the strategic plan. This course has the objective of providing the teachers with the knowledge and skills needed for developing a strategic plan, particularly the need for a plan, developing vision and mission statements, SWOT analysis, identifying thrust areas and objectives, developing work plan and action plan and carrying out the strategic plan (strategic management).

### Objective of Course

- Initiate the strategic planning process for the institution
- Clarify the mandate of the organisation
- Develop Vision and Mission statements.
- Conduct SWOT analysis for the institute
- Identify Thrust Areas which are the strategic directions of the institute
- Develop Work Plan and Action Plans for implementing the Thrust Areas
- Implement the strategic plan for the Institution
- Monitor the implementation and evaluate the results achieved
- Revise the strategic plan

### Learning Outcome

- Initiate the strategic planning process for the institution
- Clarify the mandate of the organisation
- Develop Vision and Mission statements.
- Conduct SWOT analysis for the institute
- Identify Thrust Areas which are the strategic directions of the institute
- Develop Work Plan and Action Plans for implementing the Thrust Areas
- Implement the strategic plan for the Institution
- Monitor the implementation and evaluate the results achieved
- Revise the strategic plan

### Course Plan

**Week 1:** Module 1: Strategic Planning, need, Module 2: Reasons for strategic planning, Module 3: Alternatives for strategic planning, Assignment: Identify the need for Strategic Planning for your institution

**Week 2:** Module 1: Decision on strategic planning, Module 2: Strategic planning group, Module 3: Training members of the group, Assignment: Exercise on steps in developing strategic planning

**Week 3:** Module 1: Defining mandate, Module 2: Clarifying mandate for an organisation, Assignment: Develop the Mandate for an institution

**Week 4:** Module 1: Components and attributes of Vision and Mission statements for an institution, Module 2: Developing vision and mission statements, Assignment: Develop Vision and Mission statements for your organisation consistent with Mandate

**Week 5:** Module 1: Components Purpose of SWOT analysis, information sources, tool development, Module 2: Data collection and analysis, Assignment: 1. Develop tools for SWOT analysis, 2. Carry out SWOT analysis for your organisation Mandate

**Week 6:** Module 1: Identification of thrust areas and prioritising them, Module 2: Identify objectives for thrust areas, Module 3: Write objective statements, Assignment: 1. Identify Thrust areas and Writing objectives

**Week 7:** Module 1: Prepare work plan and develop action plan, Assignment: 1. Preparing Work Plan and Action Plan for your organisation

**Week 8:** Module 1: Identification of Strategic management process, ToR for Strategic Management Group, Module 2: Seven key factors for sustaining the process, Module 3: structures, linkages and procedures for the process, Assignment: 1. Develop ToR for Management Group and develop structures and linkages for the Process

### About Instructor

Extensive experience in developing Strategic Plans for technical education institutions. Carried out Strategic Planning for 15 polytechnics in the North Eastern States under World Bank Assisted Project (Tech Ed III). Part of the expert team for developing Strategic Plan for a leading Engineering College in Tamilnadu. Has trained several teachers in the Strategic Planning process for technical institutions.
In order that learners learn in their own time and at their own pace with little or no supervision, self-learning materials are designed to facilitate the learning process. Self-directed learning can be challenging, even for the brightest and most motivated students. The course introduces the learner to the need: New challenges and trends; concept of Learning Material and its purposes; essential characteristics of SLMs; general principles of Learning Material Development; process of developing Self Learning Material; structure of Self Learning Materials; producing prototype; validation

LEARNING OUTCOME
After the course is over, participants will be able to develop self-learning material (both print and computer Assisted) on any topic of their choice in their areas of specialization.

COURSE PLAN
Week 01: Self Learning Material—Need, New Challenges & Trends, concept, Characteristics & Types
Week 02: Systematic Approach to Instructional Design—Steps, Task Analysis and Learning Outcomes
Week 03: Principles and Process of Development of Self Learning Material
Week 04: e-content Generation and Integration of Graphics in Self Learning Material
Week 05: Computer Assisted Instruction-Design & Development
Week 06: Self Learning Material—Content Organization & Presentation
Week 07: Quality Assurance and Intellectual Property Rights
Week 08: Validation – Its need and methodology; Responsibility and Obligations

Total duration of the course is 20 hours. Each week contains videos (2 to 6; each of about 10 minutes duration), e-content, Discussion forums/quizzes/Assignment and time for studying web link resources

ABOUT INSTRUCTOR
Dr. Sunil Dutt is presently Professor & Head, Department of Education and Educational Management at National Institute of Technical Teachers Training & Research, Chandigarh. He holds M.Sc. (Hons) Chemistry; M.Ed. and Ph.D. (Education). He has about 2 and half years industrial and 33 years of teaching and research experience. His areas of specialization include Educational Technology, Research Methodology, Guidance & Counselling, Measurement & Evaluation and Educational Management. He has guided 34 Ph.D. dissertations and contributed 59 research publications in International & National Journals and published six text books. He has coordinated about 275 short term courses and taught subjects like ‘Research Methodology’, ‘HRD & Training Methods’, ‘Education Project Planning & Management’, ‘Psychology of Adult Learning’ and ‘Principles of Management’. He has developed 03 video films, 18 CAI packages/self-learning material; Coordinated 12 Research & Development studies; coordinated testing services/activities under IRG etc.
ACCREDITATION FOR UNDERGRADUATE ENGINEERING PROGRAMMES

DR. RAJESH KUMAR DIXIT
Professor, Department of Civil and Environmental Engineering,
NITTTR Bhopal

TYPE OF COURSE : Teacher Education certificate course
INTENDED AUDIENCE : Teachers of engineering colleges.

COURSE DURATION : 8 weeks (30th July to 21st Sept, 2018)
EXAM DATE : There is no final examination in this MOOC
NO OF CREDITS : 3

OBJECTIVE OF COURSE
To prepare the participants (means teachers or potential teachers of engineering colleges) to:
a. Design (redesign) the undergraduate engineering programme in line with outcome based accreditation based on NBA criteria.
b. Implement and evaluate undergraduate engineering programme in line with outcome based accreditation based on NBA criteria.
c. Identify and collect appropriate data for various criteria.
d. Prepare the self assessment report (SAR) for undergraduate engineering programmes.
e. Face the NBA evaluation team.
f. Prepare response/ documents for post visit activities.

LEARNING OUTCOME
This course on accreditation will prepare the participants to take up accreditation related activities for undergraduate engineering programmes including preparing Self-Assessment Report.

COURSE PLAN

Week 1:
Module 1: Introduction to accreditation
Module 2: Outcome based Education

Week 2:
Module 3: Vision, Mission and PEOs
Module 4: POs and PSOs

Week 3:
Module 5: Course Outcomes and Mapping with POs and PSOs
Module 6: Curriculum structure, Curriculum gap and Content beyond syllabus

Week 4:
Module 7: Teaching learning processes
Module 8: Attainment of POs, PSOs and Cos

Week 5:
Module 9: Criteria related to students : Students’ Performance
Module 10 : Criteria related to faculty : Faculty Information and Contributions

Week 6:
Module 11: Facilities and Technical Support
Module 12: Continuous Improvement
Module 13: First Year Academics

Week 7:
Module 14: Student Support Systems
Module 15: Governance, Institutional Support and Finances

Week 8:
Module 16: Applying for Accreditation and Visit
Module 17: Problem Solving: Difficulties Encountered

ABOUT INSTRUCTOR
Prof. R.K. Dixit is currently working as Professor in the Department of Civil and Environmental Engineering at National Institute of Technical Teachers’ Training and Research, Bhopal. He is having 33 years of experience in training, education, research, industry, consultancy and extension activities. He has published more than 50 research papers. He has conducted more than 50 visits for accreditation of under-graduate and post graduate engineering programmes as well as diploma (engineering) programmes as a chairman and an expert-member. He has been consultant, the World Bank, The Govt. of Madagascar, National Project Implementation Unit and various state governments for technical education.
FUNDAMENTALS OF CURRICULUM IN ENGINEERING EDUCATION

TYPE OF COURSE: Teacher Education Certificate Course
INTENDED AUDIENCE: The course is mainly intended for those technical teachers who are interested in understanding or developing engineering education curricula. Teachers could be of any discipline.

PRE-REQUISITES: Any engineering, pharmacy or architectural graduate.

OBJECTIVE OF COURSE
Comprehend different types of curriculum approaches to plan to design of relevant outcome-based engineering curricula of technical education programmes to fulfill the need of the industry/society by comprehending.

LEARNING OUTCOME
a. Select the relevant approach(s) for the developing curriculum for the given occupation.
b. Evolve the activities of the different stages for developing the given curriculum.
c. Design relevant need identification tools for different technical occupations.
d. Evolve relevant curriculum designs for an outcome-based curriculum (OBC).

COURSE PLAN
Week-1
Learning Outcome: Select the relevant approach(s) for the developing curriculum for the given occupation

Week-2
Learning Outcome: Evolve the activities of the different stages for developing the given curriculum

Week-3
Learning Outcome: Design relevant need identification tools for different technical occupations

Week-4
Learning Outcome: Evolve relevant curriculum designs for an outcome-based curriculum (OBC)

ABOUT INSTRUCTOR
Prof. Joshua Earnest is currently working as Professor in National Institute of Technical Teachers Training and Research (NITTTR), Bhopal. He is having an industrial experience of about 6 years and 31 years of experience in education, teaching, training, research, consultancy and research. He has published 2 technology books one targeted for the industry and other for the university system. 1 book related to curriculum development along with Prof. B. L. Gupta, and 2 modules related to engineering education along with other co-faculty of NITTTR Bhopal. He has published several international papers related to engineering education over the past several years. Prof. Joshua Earnest is B. Sc (Engg). in Electrical Engineering, an M.Tech. in Heavy Electrical Equipment, M. Tech Ed., and a Ph. D. in Technical Education.
ACCREDITATION FOR DIPLOMA ENGINEERING PROGRAMME

PROF. B. L. GUPTA
Professor, Department of Management and Dean Academics and Research
National Institute of Technical Teachers’ Training and Research,
Bhopal

TYPE OF COURSE : Certificate
INTENDED AUDIENCE : Since it is teacher training programme so teachers of Polytechnics
PRE-REQUISITES : Pre-requisites of the course. Any teacher or potential teacher of polytechnics may enrol for the programme

COURSE DURATION : 8 weeks (August 13 to October 08, 2018)
EXAM DATE : November 2018
NO OF CREDITS : 3

OBJECTIVE OF COURSE
To prepare the participants (means teachers or potential teachers of polytechnics) to:
a. Make preparation to satisfy requirements of NBA criteria
b. Prepare the self assessment report for Diploma engineering programmes.
c. Facilitate on site evaluation by NBA evaluation team

COURSE PLAN
Week 01:-
Module 1 Overview of NBA

Week 02 :
Module 2 Vision, mission and Programme educational objectives
Week 03 :
Module 3 Programme curriculum and teaching learning process

Week 04 :
Module 3 Programme curriculum and teaching learning process
Week 05 :
Module 4 Course outcomes and outcomes
Week 06 :
Module 5 Students’ Performance
Module 6 Faculty information and Contribution
Module 7 Facility and technical support
Week 07 :
Module 8 Continuous improvement
Module 9 Student Support System
Module 10 Governance, institutional support and financial resources
Week 08 :
Module 11 Documentation for accreditation
Module 12 Preparation for obtaining NBA
Module 13 Preparation for NBA Evaluation team visit
Module 14 Facilitating on site visit of NBA evaluation team

ABOUT INSTRUCTOR
Prof. B. L. Gupta is currently working as Professor in Department of Management, National Institute of Technical Teachers’ Training and Research, Bhopal. He is also holding the post of Dean Academics and Research. He is having 35 years of experience in education, teaching, training, consultancy, extension and research. He has published 22 reference books and more than 60 research papers. Prof. Gupta has conducted more than 70 training programmes on accreditation. Prof. B. L. Gupta is B. E. Civil, LL. B., M. Tech Ed., Ph. D. in Technical Education, MBA in Human resource management, PG Diploma in marketing, and PG Diploma in Operation Management.
ACCREDITATION OF POST GRADUATE ENGINEERING PROGRAMMES

DR. D. SINGH KARaulIA
Professor of Computer Science, National Institute of Technical Teacher’s Training and Research, Bhopal

TYPE OF COURSE : Teacher Education Certificate Course
INTENDED AUDIENCE : PG / Faculty teaching PG engineering programme
PRE-REQUISITES : Faculty Training on “Accreditation of UG Programmes” Conducted by NITTTRs – preferable but not necessary

COURSE DURATION : 4 weeks (15th Oct to 14th Nov, 2018)
EXAM DATE : 17th November, 2018
NO OF CREDITS : 2

OBJECTIVE OF COURSE
After completion of this course participants will be able to fill up the Self Appraisal Report (SAR) of PG engineering programme for NBA accreditation

LEARNING OUTCOME
• Articulate curriculum development aspects, PEOs, POs, and COs
• Design Course Articulation Matrix, and assess attainment of POs
• Compile student’s data and faculty contribution records
• Document laboratories & research facilities
• Record evidence based continuous improvement

COURSE PLAN
Week 1:
Significance of Accreditation, OBA, Accreditation process, pre-qualifier, premise & criteria of accreditation, basic institutional information, articulating vision, mission and PEOs, programme curriculum, teaching & learning processes.

Week 2:
Articulating Program Outcomes (POs), Course Outcomes (COs), and designing a Course Articulation Matrix, attainment of Programme Outcomes.

Week 3:
Compiling admitted students & successfully graduated student’s data, success rate, professional activities, and faculty contributions.

Week 4:
Laboratories & research facilities; continuous improvement.

ABOUT INSTRUCTOR
A Professor at NITTTR, Bhopal experienced in training, education, research, consultancy & extension activities, and served as programme evaluator as member of NBA Expert Committees.
LEARNING MANAGEMENT SYSTEM

DR. RANJAN DASGUPTA
Professor, Department of Computer Science and Engineering, NITTTR, Kolkata

RAJEV CHATTERJEE
Assistant Professor, Department of Computer Science and Engineering, NITTTR, Kolkata

TYPE OF COURSE : Teacher Certificate Course
INTENDED AUDIENCE : Faculty members of Technical Institution
PRE-REQUISITES : Faculty members should have exposure in various web-based application and interest in distance mode of Teaching-learning system.

COURSE DURATION : 12 weeks (27th August to 16th Nov, 2018)
EXAM DATE : December 2018
NO OF CREDITS : 4

OBJECTIVE OF COURSE

Learning Management System (LMS) is a course that will empower the teachers of the higher education to develop their courses in the e-learning platform. This will also aware them of the various features available in the LMS. After going through the course learners' will be able to:

- Explain the concept e-learning
- Demonstrate the fundamentals of Learning Management System
- Explain various learning methods, learning approaches, learning styles
- Demonstrate content development using standards such as SCORM and LTSA
- Explain internet technology, social media
- Use of ADDIE model for e-content development based on MOODLE platform
- Explain Security and plagiarism related to LMS

LEARNING OUTCOME

The SWAYAM/MOOC course on Learning Management System (LMS) is a first-hand experience for the teachers of the higher education institutes especially those related the technical domain. The course will demonstrate the various terminologies related to the domain of e-learning or Technology Enabled Learning (TEL). Apart from this the learner will be able to develop a learning content related to a course of particular domain using the state of art technology and standards available on SWAYAM/MOOC platform.

COURSE PLAN

Week 01:- E-learning Fundamentals
Week 02:- LMS fundamentals, Major features of LMS
Week 03:- Learning methods, Learning Domains, Learning Approach, Types of learning, Adult learning approach
Week 04:- SCORM and LTSA
Week 05:- Internet Technology
Week 06:- Technology and use, Social Media
Week 07:- Learning 2.0, LMS more than content delivery
Week 08:- LMS Design issues, MOODLE, ADDIE model
Week 09:- Security and LMS
Week 10:- Plagiarism and LMS
Week 11-12:- Preparing faculty for LMS/ SWAYAM use.

ABOUT INSTRUCTOR

Dr. Ranjan Dasgupta, Professor, Department of Computer Science and Engineering is working at NITTTR, Kolkata for more than 25 years and is actively engaged in various teaching learning process. He has coordinated more than 200 training programs on Database Management System(DBMS), Webpage Design, Software Engineering and allied areas. His research interest includes Cloud computing, e-learning, Software engineering.

Rajeev Chatterjee, Assistant Professor, Department of Computer Science and Engineering is working at NITTTR, Kolkata for near about 18 years and is actively engaged in the domain of Technology Enabled Learning (TEL), Confidence Based Learning (CBL), IT infrastructure development, Computer Network etc. He has coordinated more than 150 training programs on IP based networking, e-learning, e-content development and IT infrastructure development.
OBJECTIVE OF COURSE

After successful completion of the course the participants will be able to
• To explore methodology of laboratory/workshop learning
• To explore various aspects of training for instructors, and management issues
• To explore safety management for laboratory/workshop

LEARNING OUTCOME

Module 1
1. Explain aims of laboratory and workshop classes, 2. Describe the purpose and nature of activities in laboratory and workshop.

Module 2
1. Explain the steps in planning a laboratory class, 2. Develop expected outcomes of laboratory class, 3. Prepare instruction sheet for laboratory class, 4. Develop lesson plan for a laboratory class, 5. Explain the steps for conducting a laboratory class, 6. Plan the demonstration of a laboratory class, 7. Guide the students to conduct/perform experiment/job in laboratory/workshop

Module 3
1. Explain the nature of performance based assessment, 2. Describe the main steps of performance based assessment, 3. Explain the basis of performance based assessment, 4. Explain the common methods of observing, recording and scoring, 5. Develop rubrics for performance based assessment in laboratory

Module 4
1. Explain non-motivational issues of the students in attending practice classes, 2. Know the steps for encouragement of motivation in laboratory works to the students, 3. Explain role of instructors in managing practice classes, 4. Describe the various aspects of management of manpower (technical staff) and students, 5. Plan management of machines/equipment and consumables

Module 5
1. Discuss various common hazards in laboratory/workshop

Module 6
1. Describe overall safety management issues to be followed in conducting laboratory and workshop activities. 2. Describe the details of protective equipment required for safety management in laboratory and workshop. 3. Explain various safe operating procedures to be followed for safety aspects of laboratory/workshop users

Module 7

Module 8
1. Describe the details of wastes produced in conducting laboratory and workshop classes. 2. Explain different methodologies in managing waste in laboratory and workshops.

COURSE PLAN

Week 1- Introduction (aims of laboratory and workshop classes), the purpose and nature of activities in laboratory and workshop.
Week 2- Nature of learning process in laboratory and workshop, methodology of laboratory and workshop learning.
Week 3- Basis of evaluation in laboratory and workshop, and various parameters for the performance assessment of laboratory and workshop classes.
Week 4 - Management issues such as management of classroom, manpower, resources.
Week 5 - Common hazards in laboratory and workshops.
Week 6 - Safety management in laboratory and workshops, personal protective equipment etc.
Week 7 - Training aspects of Laboratory instructors.
Week 8 - Waste management in laboratories and workshops, common violations in waste management in laboratory/workshop

ABOUT INSTRUCTOR

Dr. Dipankar Bose, Professor, Department of Mechanical Engineering, at National Institute of Technical Teachers’ Training and Research, Kolkata has been working in the domain of Manufacturing Technology, Fluid Mechanics and Pedagogical Aspects of Laboratory Teaching. He has coordinated more than 100 training programs on Mechanical Engineering discipline and Engineering Education.

Dr. Samiran Mandal, Professor, Department of Mechanical Engineering, at National Institute of Technical Teachers’ Training and Research, Kolkata has been working in the domain of Manufacturing Technology, Product Design, Robotics and Research Methodology. He has coordinated more than 150 training programs on Manufacturing Technology and Teaching Learning Systems.

Dr. Subrata Mondal, Assistant Professor, Department of Mechanical Engineering at National Institute of Technical Teachers’ Training and Research, Kolkata has been working in the domain of Advanced Applications of Material Science & Engineering, Biomaterials, Water Treatment and Safety Aspects of Laboratory. He has coordinated training programs on Material Science, Nanotechnology, Water Treatment, Safety Management of Laboratory etc.
The course is intended to enable the practicing and probable teachers to:

1. Appreciate the process of learning from different perspectives and apply the principles of learning to enhance the effectiveness of learning and instruction.
2. Support to achieve the intended learning outcomes at different taxonomic levels in cognitive, affective and psycho-motor domains.
3. Design the instructional process to achieve intended learning outcomes.

The course will enable the teachers to:

1. Explain the process of learning from different perspectives.
2. Suggest the activities for classroom/ Lab instruction sessions in view of principles of learning derived from different perspectives.
3. Manage variables affecting the process of learning to enhance its effectiveness.
4. Use inventories/ tools to identify the individual differences among learners.
5. Suggest strategies to address individual differences among learners.
6. Formulate learning outcomes at different taxonomic levels in Cognitive, Affective and Psychomotor domains.
7. Design learning and instruction events as per Gagne’s nine events.
8. Prepare an instructional plan based on events.

Week 01:

Week 02:
Variables Affecting Human Learning, Inventories/tools to assess identified variables and Learning styles of students.

Week 03:
Domains of Learning- Domains of learning, Four pillars of learning and Taxonomic level in Cognitive, Affective and Psychomotor Domain.

Week 04:
Instruction: Process of learning and Instruction, Instructional events by Robert M Gange.

Dr. Kiran Saksena is a Professor and senior faculty member and has more than 33 years of experience of designing and conducting training programmes for technical teachers, developing learning resources, conducting research for systemic development, handling national and international consultancy projects. She has guided research studies at postgraduate and doctorate level, presented/published more than 35 research papers in many national and international Seminars. She is internationally trained in countries like U.K., Philippines and U.S.A. (1999) in specialized areas and skills. She is a practising counsellor and an excellent soft skills trainer. Prof. Kiran Saksena is Ph.D. (Education), M.Ed., M.A. (Applied Psychology) (University Gold Medalist) and P.G. Diploma in Human Resources Management (IGNOU).
Diploma & Certificate Courses
## Diploma & Certificate Courses

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This course introduces the concepts of library automation and digitisation. It aims to train the learners on open source library automation software Koha and digital library software DSpace.

**LEARNING OUTCOME**

After going through this course the learner will get a thorough understanding of an automated library system, automation processes and the use of open source Integrated Library System software like Koha. They will also know about different types of resources available in Libraries and their preservation aspects. They will get familiarised with the digitisation process and learn to use Open Source DSpace software for developing digital libraries and repositories.

**COURSE PLAN**

- **Block 1: Library Automation Packages**
  - Unit 1: Introduction
  - Unit 2: Acquisition and Cataloguing
  - Unit 3: Serials Control
  - Unit 4: Library Services

- **Block 2: Media Resources**
  - Unit 6: Media Resources for Libraries and their Preservation
  - Unit 7: Equipment and their Maintenance

- **Block 3: Digitisation of Media Resources**
  - Unit 8: Digitisation Concept and Need
  - Unit 9: Methods and Equipment

**ABOUT INSTRUCTOR**

Prof. Uma Kanjilal has more than 28 years of experience in the Open and Distance Learning System. She is one of the National Coordinators of SWAYAM (India MOOCs) and SWAYAM PRABHA. She is a PI of the National Virtual Library of India Project of Ministry of Culture. Her specializations include e-learning, multimedia courseware development, ICT applications in Libraries and Digital Libraries. She was a Fulbright Scholar in University of Illinois, Urbana Champaign in 1999-2000 where she worked on Multimedia courseware development.
## DATABASE AND CONTENT ORGANISATION

**DR. V. V. SUBRAHMANYAM**  
Associate Professor and Director in the School of Computer and Information Sciences (SOCIS), IGNOU, New Delhi.

### ABOUT INSTRUCTOR

Dr. V. V. Subrahmanyam received his PhD (Computer Science) from Jamia Milia Islamia (Central University), New Delhi, M.Tech (Computer Science and Technology) from Andhra University, Visakhapatnam and B.Tech (Computer Science and Engineering) from Nagarjuna University, Guntur. He is faculty in School of Computer and Information Sciences (SOCIS), IGNOU since 1998 and he has over 19+ years of research and teaching experience.

### TYPE OF COURSE

| Certificate |

### COURSE DURATION

12 weeks (July 1, 2018 to Dec 31, 2018)

### EXAM DATE

December 2018

### NO OF CREDITS

4

### PRE-REQUISITES

Passed 10 + 2 with Library & Information Science qualification at least at Certificate level.

### OBJECTIVE OF COURSE


### COURSE PLAN

| 1. DBMS—Introductory Concepts | 17. Use of Content Designators in WINISIS |
| 2. Elements of DBMS | 18. Common Communication Format (CCF) in WINISIS |
| 3. Types of Databases and Data Models | 19. Steps in Developing Databases in WINISIS |
| 8. Search Strategy | 24. Steps in WINISIS: Field Selection Table (FST) |
| 9. Content Organisation and Formats | 25. Data Entry and Data Export/Import in WINISIS |
| 10. Indexing and Indexing Tools | 26. Searching and Browsing in WINISIS |
| 11. Types of SQL Commands and Introduction to MySQL | 27. Utilities in WINISIS |
| 12. MySQL Commands | 28. CDS/ISIS Software Family |
| 14. Transaction Management, Concurrency Control and Deadlock | 30. Introduction to Open Access Database Services |
| 15. Textual DBMS Major features | 31. Text Retrieval Engines |
| 16. CDS/ISIS for Windows An Introduction | 32. Multilingual Text Retrieval |
| 17. Use of Content Designators in WINISIS | 33. Data Mashup |
| 34. Linked Open Data for Libraries |

### ABOUT INSTRUCTOR

Dr. V. V. Subrahmanyam received his PhD (Computer Science) from Jamia Milia Islamia (Central University), New Delhi, M.Tech (Computer Science and Technology) from Andhra University, Visakhapatnam and B.Tech (Computer Science and Engineering) from Nagarjuna University, Guntur. He is faculty in School of Computer and Information Sciences (SOCIS), IGNOU since 1998 and he has over 19+ years of research and teaching experience.
After going through the Course, the learners will be able to: Appreciate the need and purpose of cataloguing and classification in a library; Understand the process of cataloguing and classification; Know the different types and schemes of classification; Assign class numbers to documents using DDC; Know the different types of catalogues; Prepare catalogue entries using AACR2R; File entries in a catalogue knowing the different rules for filing; and Shelve books and carry out shelf rectification in a library.

After attending this course, the learner will be able to understand the significance of classification and cataloguing in a library. He will be able to classify and catalogue documents using DDC and AACR-2R. He will also be able to file entries and shelve books using standard schemes.

Block 1: Classification Unit 1: Basics of Classification Unit 2: Classifying Documents using DDC Block 2: Cataloguing Unit 3: Basics of Cataloguing Unit4: Cataloguing Documents using AACR-2 Block 3: Filing and Shelving Unit 5: Filing Rules Unit 6: Shelving Course- 3 Information Sources and Library Services(BLI-013) Block 1: Information Sources and their use Unit1: Categories of Information sources Unit 2: Types of Information Sources Block 2: Library Services Unit 3: Circulation Services Unit 4: Reference Service Unit5: Awareness Services Unit 6: User Orientation

Prof. Jaideep Sharma is a professor in the Faculty of Library and Information Science (LIS). He has a prior experience of working in the face-to-face mode of teaching for 14 years before joining IGNOU in the year 2003. Prof. Sharma has a doctoral degree in the area of Professional Competencies and Education for LIS in India. His area of specialization is Information Processing and Retrieval. Currently, he is also working as University librarian of IGNOU.
The course deals with information sources and library services. It gives detailed information about categories of information sources and how to evaluate them.

**OBJECTIVE OF COURSE**

After going through this course, you will be able to:
- Explain various types of information sources.
- Categorise them based on different criteria.
- Identify the different types of reference and information sources.
- Understand the basic characteristics and uses of these sources.
- Know about both print and electronic information sources.
- Describe the different types of services provided by Library and Information Centres.

**COURSE PLAN**

**BLOCK 1: LIBRARIES: BASICS AND CONTEXTS**
- Unit 1: Role of Libraries in Society
- Unit 2: Types of Libraries and their Functions
- Unit 3: Functional Units and Operational Aspects
- Unit 4: Library Staff: Role and Responsibilities

**BLOCK 2: LIBRARY ROUTINES**
- Unit 5: Document Selection and Acquisition
- Unit 6: Physical Processing
- Unit 7: Library Records
- Unit 8: Library Maintenance

**ABOUT INSTRUCTOR**

Dr. Archana Shukla, Reader Faculty of Library and Information Science, School of Social Sciences, IGNOU, New Delhi.
ABOUT INSTRUCTOR

Dr. Shachi Shah is Associate Professor in the School of Inter-disciplinary and Transdisciplinary Studies at IGNOU, New Delhi. She attained her Master’s in Environmental Science and Ph.D. in Environmental Science from G.B. Pant University of Agriculture and Technology, Pantnagar. She was a Post-Doctoral Research Fellow at G.B. Pant National Institute of Himalayan Environment & Sustainable Development, Almora, India from 2003 to 2004. In 2004, she joined College of Forestry and Hill Agriculture, G.B. Pant University of Agriculture and Technology, Pantnagar as Assistant Professor (Environmental Science). As a faculty member of G.B. Pant University during 2004-11, she taught many courses at graduate level and worked on diversity and biotechnological application of plant growth promoting rhizobacteria of Himalayan Region. She also serves on the Editorial boards of Journal of Environment and Ecology and Indian Journal of Hill Agriculture and reviewer for a number of other National and International journals.
The objective of Course “Food Laws and Standards” is to explain participating fellows with the basic aspects of national and international food laws and standards. The course has four major components – (a) Indian Food Regulatory Regime; (b) Global Scenario; (c) Export and Import Laws and (d) Regulations and Other Laws and Standards.

LEARNING OUTCOME

• Knowledge on basic aspects of national and international food laws and standards.

COURSE PLAN

Block-1: Indian Food Regulatory Regime
Unit-1 Prevention of Foods Adulteration Act Rules
Unit-2 Foods Safety and Quality Requirements
Unit-3 Foods Safety and Standard Act, 2006
Unit-4 Essential Commodities Act, 1955

Block-2: Global Scenario
Unit-5 Codex Alimentarius Commission (CAC)
Unit-6 WTO Implications
Unit-7 Other International Standards Setting Bodies (e.g. ISO, OIE, IPPC)

Block-3: Export & Import Laws and Regulations
Unit-8 FTDR Act, 1992 and Foreign Trade Policy
Unit-9 Export (Quality Control and Inspection) Act, 1963
Unit-10 Export Regulations and Promotion Bodies
Unit-11 Plant and Animal Quarantine
Unit 12 Customs Act and Import Control Regulations

Block-4: Export & Import Laws and Regulations
Unit-13 Other Laws Related to Food Products
Unit-14 Voluntary National Standards: BIS and AGMARK
Unit-15 National Agencies for Implementation of International Food Laws and Standards
Unit-16 Food Labelling

ABOUT INSTRUCTOR

Academic experience of more than 33 years in the disciplines of Dairy Technology, Food Safety and Quality Management and Vocational Education. A Dairy Technologist by profession from the National Dairy Research Institute and set to the teaching profession as Assistant Professor in the Dairy Science College, Udaipur. Diversified into educational planning and vocational education by serving as Senior Research Officer in the Planning Commission and Reader in the NCERT, respectively. IGNOU’s experience in the open and distance learning is adding new vista to the academic profession. At present, Programme Coordinator for the following IGNOU programmes: 1. Diploma in Dairy Technology; 2. Diploma in Value Added Products from Fruits &; Vegetables; 3. Post Graduate Diploma in Food Safety & Quality Management; and 4. Ph.D. in Dairy Science & Technology. Awarded with Commonwealth Scholarship for Post doctorate at CSIRO, Australia and Jawaharlal Nehru Award of ICAR. Always willing to learn.
The objective of the Course is to explain participating fellows with the basic composition, standard specification, method of manufacturing, packaging and defects during manufacturing and storage of these products. The course has four major components – (a) Fermented Products; (b) Cheese; (c) Frozen Dairy Products and (d) Dairy By-products. It shall impart knowledge and technical proficiency in manufacture of these products. It shall also facilitate Good Manufacturing Practices in the dairy sector.

Knowledge on basic aspects of basic composition, standard specification, method of manufacturing, packaging and defects during manufacturing and storage of fermented, cheese, ice-cream and by-products.

Technology of Fermented, Cheese, Ice-cream and By-products
Fermented Dairy Products Manufacture of Shrikhand and yogurt
Making of Yogurt
Fermented Commercial Product of Dahi, Lassi and Chhachh
Commercial Production of Shrikhand, Mishit dahi and Yougurt
Fermented Dairy Product Manufacturing of Indigenous Product
Fermented Dairy Products Packaging and Sorage
An Introduction to Milk By-Products
Casein By-Products
Condensed Whey and Whey Powder
Application of Membrane Processing in Dairy Industry
Ice-Cream and Frozen Desserts: An Introduction
Calculation of Ice Cream Mix and Commercial Manufacturing
Cheese Starter Cultures
Microbiology of cheese

ABOUT INSTRUCTOR
Academic experience of more than 33 years in the disciplines of Dairy Technology, Food Safety and Quality Management and Vocational Education. A Dairy Technologist by profession from the National Dairy Research Institute and set to the teaching profession as Assistant Professor in the Dairy Science College, Udaipur. Diversified into educational planning and vocational education by serving as Senior Research Officer in the Planning Commission and Reader in the NCERT, respectively. IGNOU’s experience in the open and distance learning is adding new vista to the academic profession. At present, Programme Coordinator for the following IGNOU programmes: 1. Diploma in Dairy Technology; 2. Diploma in Value Added Products from Fruits &amp; Vegetables; 3. Post Graduate Diploma in Food Safety &amp; Quality Management; and 4. Ph.D. in Dairy Science &amp; Technology. Awarded with Commonwealth Scholarship for Post doctorate at CSIRO, Australia and Jawaharlal Nehru Award of ICAR. Always willing to learn.
The course describes the various phases of the Indian agriculture development starting from the pre-historic agriculture to the modern agriculture. The course identifies the traditions, belief and agricultural practices followed by Indian farmers. The course explains the scope of Indian agriculture and its contribution in the Indian economy. The status, utilization pattern, problems and development of agricultural resources viz. land, labour, water, biodiversity, livestock and fisheries are covered. Institutional development in agriculture such as cooperatives, farmers’ organization, institutional finance, research, education and extension warehousing and storage, public distribution system, etc. are explained along with their importance. Various concepts such as capital formation, agricultural pricing, taxation and subsidies are briefly described along with their importance in agricultural production management. The course talks about the role of food grains procurement, storage, marketing, research and technology transfer in development of Indian agriculture.

LEARNING OUTCOME
The learners will recognise the emerging issues and trends in agriculture such as diversification, agriculture industry interface, trade, quality, gender and sustainability, globalization and use of information and communication technology during manufacturing and storage of fermented, cheese, ice-cream and by-products.

COURSE PLAN
Week 1: Evolution And Scope Of Agriculture
Week 2: INDIAN FARMERS TRADITIONS, BELIEF AND PRACTICES
Week 3: Role of Agriculture in Indian Economy
Week 4: Development of Indian Agriculture
Week 5: Land Resources and Cropping Pattern
Week 6: Biodiversity- Conservation and Utilization
Week 7: Growth and Characteristics Of Agricultural Labour
Week 8: Livestock and Fisheries Resources In India
Week 9: Agricultural Credit, Insurance and Warehousing
Week 10: Public Distribution System and Food Security
Week 11: Cooperatives, Farmers Organizations and NGOs
Week 12: Research, Education and Extension
Week 13: Capital Formation, Pricing, Taxation and Subsidies
Week 14: Procurement, Storage And Distribution of Foodgrains
Week 15: Research and Development and Transfer of Technology
Week 16: Agriculture Linkage with other Sub-Systems
Week 17: Diversification in Agriculture
Week 18: Agriculture Industry Interface
Week 19: Issues Related to Trade, Gender and Sustainability
Week 20: ICT and Agriculture

ABOUT INSTRUCTOR
Dr. Praveen K. Jain, Ph.D. in Agricultural Economics is working as Assistant Professor in the School of Agriculture, Indira Gandhi National Open University (IGNOU), New Delhi since 2006. His areas of interest include e-learning technologies, e-extension, and agriculture education through ODL besides the core areas agricultural policy, agricultural marketing and agribusiness management. He is coordinating distance education programmes in the areas of agricultural policy, plantation management, agribusiness management and agriculture extension. He has more than 35 research papers and 3 books to his credit.
INTRODUCTION TO POULTRY FARMING

DR. P VIJAYAKUMAR
Assistant Professor, School of agriculture, Indira Gandhi National Open University(IGNOU), New Delhi

The course is designed to acquaint with the status and perspective of Indian Poultry Industry and advantages of rearing poultry.

OBJECTIVE OF COURSE

The course is designed to acquaint with the status and perspective of Indian Poultry Industry and advantages of rearing poultry.

LEARNING OUTCOME

After going through the course the learners will be able to:
- understand various types of poultry farms and farming systems practised in India
- know about the different academic and development institutions involved in the training and extension activities in the poultry sector
- enumerate different government schemes and poultry cooperatives throw light on the common breeds of poultry, different body systems and functions, different breeding systems involved in poultry farming and culling and judging of poultry

COURSE PLAN

- Indian Poultry Industry - Brief View
- Indian Poultry Industry - Growing Trends
- Common Technical Terms in Poultry Production
- Poultry Body System and Functions
- Poultry Farming in India
- Poultry Development Programmes in India
- Various Types of Poultry Farms
- Rural Backyard Poultry Farming
- Small Scale Broiler Farming for Meat
- Commercial Intensive Broiler Farming for Meat Production
- Small Scale Layer Farming for Eggs
- Commercial Layer Farming for Eggs
- Duck Farming for Eggs and Meat
- Quail Farming for Eggs and Meat
- Turkey Farming for Eggs and Meat
- Poultry Breeder Farms and Integrated Mixed Farming
- Breeds, Varieties and Strains of Poultry
- Systems of Poultry Breeding
- Culling of Birds for Profitable Poultry Farming
- Judging of Poultry for Better Performance

ABOUT INSTRUCTOR

Dr. P. Vijayakumar, Ph.D. in Livestock Production Management (LPM) is working as Assistant Professor in the School of Agriculture, Indira Gandhi National Open University (IGNOU), New Delhi since 2006. His areas of interest include Animal Husbandry, Dairy/Poultry farming, distance education and food safety through ODL. He is coordinating distance education programmes in the areas of Sericulture, Dairy Farming, Poultry Farming and Fish Products Technology. He has published 12 research papers and 3 book chapters in reputed national and international journals and publications.
DESIGN AND FACILITATION OF E-LEARNING COURSES

DR. G. MYTHILI
Deputy Director, STRIDE, Indira Gandhi National Open University (IGNOU), New Delhi

TYPE OF COURSE : Diploma
INTENDED AUDIENCE : Diploma
COURSE DURATION : 12 weeks (July 1, 2018 to Dec 31, 2018)
EXAM DATE : December 2018
NO OF CREDITS : 4

OBJECTIVE OF COURSE

Keeping in view the need of the learners, teachers and practitioners of e-learning, this course is planned, designed and developed to acquaint them with the design aspects of Instructional Design.

LEARNING OUTCOME

This course describes the foundations, processes, models and theories and instructional design in practice that have evolved from the basic systemic approaches for e-learning environment.

COURSE PLAN

Introduction to Open and Distance Learning
Understanding Learning and Instructions
School of Thoughts Behaviourism (Part-1)
School of Thoughts Behaviourism (Part-2)
School of Thoughts: Cognitivism
Jean Piaget’s theory of cognitive
Constructivism and Online Learning
Connectivism and Digital Learning
Cognitive Load Theory
Cognitive Flexibility Theory
Instructional Design and Online Learning
ADDIE Model
Dick and Carey Model
The Assure Model of Instructional Design
Four-Component Instructional Design (4C-ID) Model
Assure Model of Instructional Design
Understanding Learning and Instruction
Collaborative Learning
Scenario based Learning
Top Down and Bottom Up - Theories and Perspective
Problem Based Learning
Bloom’s Taxonomy and Digital Learning
Robert Gange’s Learning Outcome
Vygotsky: Language of Thoughts
Jerome S. Bruner on Teaching Learning
Learning Objectives
Concept Mapping and Digital Learning
Concept Mapping - Free Mind
Technology Analysis for E-Learning

ABOUT INSTRUCTOR

Dr. G. Mythili, BE (Computer Science and Engineering), Master of Science in IT, Master of Arts in Distance Education and Ph.D in Distance Education is Deputy Director in Staff Training and Research Institute of Distance Education, IGNOU. She has contributed towards the development of human and training resources through academic workshops and by developing training materials in IGNOU. She has conducted a number of research individually, and as part of a team during the last 5-6 years and has published articles in referred journals. She is an efficient resource person for training of various kinds with special reference to computer related training on basic computing, multimedia development and online, web-based training (Web 2.0). She is coordinating two online programmes of IGNOU: Academic Counsellors Training–Online and Post Graduate Diploma in E-Learning.
### TYPE OF COURSE
- Diploma

### INTENDED AUDIENCE
- Diploma

### COURSE DURATION
- 12 weeks (July 1, 2018 to Dec 31, 2018)

### EXAM DATE
- December 2018

### NO OF CREDITS
- 4

### OBJECTIVE OF COURSE
The main objective of the course is to give an opportunity to all those who want to learn Russian.

### LEARNING OUTCOME
- To develop the ability to use Russian effectively for the purpose of practical communication in spoken and written discourse.
- To respond, in written or oral form, quickly, adequately and accurately in different communicative situations (such as to give & receive personal information, to give basic instructions, to involve in dialogues related to day-to-day life, to relate events, facts and to narrate situations, to express opinions, to describe persons or things, to justify opinions, etc.)
- To demonstrate knowledge of sufficient vocabulary to use with grammar patterns
- To enable students to gain access through language to the contemporary scene and the background of Russian speaking countries, their people and their cultures.
- To establish the skills, language and attitude required to promote and facilitate further study of Russian.

### COURSE PLAN
- Origin of the Russian Language
- Introduction to the Russian Alphabet
- Letters of the Russian Alphabet
- Vowels & Consonants
- Vowels sounds
- Consonant Sounds
- Introduction to the Russian Phonetics: Voiced & Voiceless Consonants.
- Devoicing of Consonants; Singular & Plural Nouns
- Combination of Vowel sounds & Consonant Sounds-
- Use of Stress sign and Intonation in Russian
- Use of Affirmative and Negative sentences in Russian
- Pronouns in Russian
- Verb Conjugations
- Personal Pronouns
- Possessive pronouns
- Demonstrative pronouns
- Use of Animate and Inanimate in Russian
- Gender in Russian
- Russian Verbs and Their Conjugations
- Use of Who and What in Russian
- Days of the Week
- Months of the Year
- Cardinal numbers in Russian
- Verbs conjugations in Russian
- Dialogs & Texts in Russian
- Case System in Russian
- Prepositional Case
- Use of Noun and Adjective endings in Russian
- Use of Questions “Where?” and “Where?” to in Russian
- Use of Pronouns in Prepositional Case
- Use of Questions “About What” and “About Whom?”
- Use of Verbs of Motion in Russian
- Use of Verbs of Motion in Russian with Prefixes
- Common Phrases, Greetings in Russian and Russian Cuisine.

### ABOUT INSTRUCTOR
Mr. Shivaji Bhaskar is Assistant Professor in Russian at the School of Foreign Languages, IGNOU. His area of special interest is Teaching of Russian as a Foreign Language (РКИ), Culture & Civilization of Russia, Translation & Interpretation and Area Studies with special emphasis to Russian and Eurasian Studies.
DR. MUKESH KUMAR
Assistant Professor in the School of Agriculture, Indira Gandhi National Open University (IGNOU), New Delhi

OBJECTIVE OF COURSE
- Sensitize and educate learners about importance of solar energy and its application in agriculture;
- Identify the components solar PV water pumping system;

LEARNING OUTCOME
Impart the skills for operation, operation, maintenance and safety in relation to solar PV water pumping system.

COURSE PLAN
Module-I: Solar Energy and its Application
Module-II: Solar Water Pump and its Components
Module-III: Operation, Maintenance and Safety

ABOUT INSTRUCTOR
Dr. Mukesh Kumar is working as Assistant Professor (Stage-3) in School of Agriculture, Indira Gandhi National Open University, New Delhi. He has completed B.Tech. in Agricultural Engineering and Masters in Soil and Water Engineering from Punjab Agricultural University Ludhiana. He received his Ph.D. in Agricultural Engineering with the specialization in Soil and Water Conservation Engineering from Indian Agricultural Research Institute. Dr. Mukesh Kumar has started his Professional career in 2001 at IARI as Research Associate. He has teaching and research experience in the field of drip irrigation, water management and watershed management.
This course is an unique attempt to present environmental issues from the perspective of social and allied sciences.

The course has the advantage of leveraging experts from diverse fields such as law, trade, education, sociology, technology, international relations and the like.

- Environment and Society - Introduction
- Seminal cases in Environmental Protection
- Environment and the Indian Constitution
- Legal Edifice of Environmental Protection
- Environment Impact Assessment Norms and their Application In India
- The water Act
- The Air Act 1981
- The Gadgil Report on the Western Ghats
- e Wild life Protection Act 1972
- Forest Conversion Act 1980
- The Kasturirangan Report
- Trade and Environment

Dr. M. Rajesh, Regional Director, IGNOU Regional centre, Vatakara, Kerala
School Educational Courses
# School Educational Courses

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ABOUT INSTRUCTOR

Dr. Shipra Vaidya is Professor of Commerce in Department of Education in Social Sciences, NCERT, New Delhi. Her area of specialisation includes Accounting, Budgeting and Finance; Business Entrepreneurship and Computerised Accounting System. She is a member coordinator for NCERT’s Commerce Curriculum and Textbooks at the higher secondary stage.
ABOUT THE COURSE

Biology is the science of life forms and living processes. The living world comprises a wide diversity of organisms. The observation of the diverse forms of life on earth was made initially through the naked eyes and later by using instruments such as magnifying lenses and microscopes. The organisms were described on the basis of observed structural features, both external and internal. The detailed description of life forms on the basis of appearance external and internal features brought out their concept of diversity. It is the cell theory that emphasised the unity underlying this diversity of forms, i.e., the cellular organisation of all life forms. Cell theory also created a sense of mystery around living phenomena, i.e., physiological and behavioural processes. This mystery was the requirement of integrity of cellular organisation for living phenomena to be demonstrated or observed. This is a 6 months course. Each week, one module containing eText, Video tutorial along with Self Assessment and Weblinks for extra study will be released.

COURSE SCHEDULE

The Living World
- Biodiversity, Binomial Nomenclature, Taxonomy, Systematics, Species, Genus, Family, Kingdom, Phylum, Class, Order Family, Genus, Species, Herbarium, Monographs

Biological Classification
- Biological classification, Two Kingdom System Of Classification, Five Kingdom system of Classification, Monera, Protista, Fungi, Animalia, Plantae.

Plant Kingdom
- Thallophyta, Chlorophyta, Rhodophyta, Phaeophyta, Isogamous, Anisogamous, Eutrophication, Pyrenoids, Phycocolloid, Bryophytes, Rhizoid, Gemma, Protonema, Antheridium, Pteridophyta, Sphenophyta, Gymnosperms, Angiosperms, Cone, Flower, Pollen Grain, Embryo, Monocot, Dicot, Fruit, Cotyledons

Animal Kingdom
- Biodiversity, classification, Phylum Porifera, Phylum Cnidaria, Features of animals as the basis of classification: Grade of organisation, Body plan, Symmetry.

Morphology of Flowering Plants
- Meristematic tissue, permanent tissue, xylem, phloem, Tissue Systems, Dermal System, Ground Tissue System, Vascular

Anatomy of Flowering Plants
- Tissue System, Anatomy of stem, Anatomy of roots, Anatomy of leaf, Secondary Vascular Growth, Heart wood and Sap wood, Periderm,

Structural organisation in Animals: Cell of Unit of life
- Cell Theories, Prokaryotic cell, Eukaryotic cell, Cell Components, Cell Processes, Cell Mechanics, Active transport, passive transport, endomembrane system, endoplasmic reticulum, Golgi apparatus, nucleus, chromatin, cytoskeleton, cilia, flagella

Biomolecule
- Primary Metabolites and Secondary Metabolites, Biomacromolecules, Polysaccharides, Proteins, Nature of bond linking monomers in a polymer, Structure of proteins, Classification of proteins based on structural complexity, Nucleic Acids

Cell Cycle and Cell division
- Mitosis, Meiosis, cell division

ABOUT INSTRUCTOR

Sunita Farkya

Dr. Sunita Farakya is Professor in Department of Education in Science and Mathematics, NCERT, Her area of specialization includes Plant Biotechnology, Biological Control of weeds, Production of Secondary metabolites. She has completed projects named ‘Studies on the production of secondary metabolites from plant cell culture’ funded by CSIR; ‘Study of Post Graduate Teachers’ (PGTs) understanding of Plant tissue culture and genetic engineering (Biotechnology) and their application to human welfare; ‘Studies on the production of anti cancerdrug in cell and hairy root cultures of Thuja spp.’ funded by UGC. She has further worked on Plant tissue culture techniques, Photochemistry, Molecular Biology Techniques, Microbial Techniques, Chromatographic techniques, Electrophoresis techniques, enzyme extraction and activity assay, toxicity studies and many more.

Dr. Yash Paul Sharma

Dr. Yash Paul Sharma has worked as Assistant Professor in the Central Institute of Educational Technology, NCERT, New Delhi. With PhD degree in Zoology and one year PostDoc from CSIR, Dr. Sharma has interests in Taxonomy, evolutionary Biology and integrating ICT to teach biological concepts. Dr. Sharma has discovered several new species of ants with co-workers with publications in many international journals of repute.
The course is designed for class 12th on NCERT textbook pattern. The course will deal with Reproduction in Organisms, Sexual Reproduction in Flowering plants, Human Reproduction and Reproductive Health from Unit 6. It also deals with Principles of Inheritance and Variation, Molecular Inheritance and Evolution from Unit 7. These chapters are divided into modules as per syllabus and each module will be having eContent file, Video tutorial, Self Assessment questions and Weblinks. Apart from it Transcription of the video will also be provided. This is a 6 months course. Each week, one module containing eText, Video tutorial along with Self Assessment and Weblinks for extra study will be released.

**ABOUT THE COURSE**

**Course Schedule**

First Cycle: July 01, 2017 to Dec 31, 2017
Second Cycle: June 01, 2018 to Nov 30, 2018

- Reproduction in Organisms
  - Reproduction, Life Span, Asexual Reproduction, Sexual Reproduction, clone, Sexual reproduction, Juvenile phase, Vegetative phase, Oestrous cycle, Menstrual Cycle, Gametogenesis, zygote, embryogenesis,

- Sexual Reproduction in Flowering Plants
  - Flower, stamen, microsporangium, pollen grain, microsporogenesis, outbreeding devices, pollen-pistil interaction, artificial hybridisation, emasculation, ovule, double fertilisation, triple fusion, apomixis, polyembryony

- Human Reproduction
  - Sexual dimorphism, testes, accessory ducts, external genitalia, male germ cells, spermatogenesis, spermiation, seminiferous tubules, Laydig's cells, interstitial cells, Ootid, polar body, Graafian follicles, fallopian tube, mammary glands, corpus luteum, Fertilisation, Zygote, Polar body, cleavage, blastomeres, trophoblast, inner cell mass, placenta, implantation, pregnancy, parturition, lactation, colostrum

- Reproductive Health
  - Reproductive health, RCH, AIDS, Sexual diseases, contraceptive methods, reproductive health, test tube baby, infertility, reproductive diseases. Sexually transmitted diseases (STD), medical termination of pregnancy (MTP)

- Principles of Inheritance and Variation
  - Gene, Allele, Dominant, Recessive, Homozygous, Heterozygous, Genotype, Phenotype, Punnett's Square, F1 and F2 generations or progenies, Pleiotropy, polygenic inheritance, Linkage, Recombination, crossing over, sex determination, Dihybrid cross, Independent assortment, Linkage, recombination, sex chromosomes, autosomes, heterogametic sex, pedigree analysis, aneuploidy and polyploidy.

- Molecular basis of Inheritance
  - Nucleoside, nucleotide, phosphodiester linkage, histone octamer, nucleosome, euchromatin, heterochromatin, transforming principle, bacteriophage, RNA world, semi-conservative, point mutation, adapter RNA, charging of t-RNA, translation, untranslated regions, operon, repressor, inducer, DNA, Human Genome Project, DNA fingerprinting

- Evolution
  - Big Bang Theory, Nebular Hypothesis, Biopoiesis, Abiogenesis, Biogenesis, Panspermia, Coacervates, Chemical Evolution, Paleontology, Zoogeography, Phytogeography, Vestigial organs, Paleontology, Taxonomy, Biochemistry, Physiology, Biological evolution, Lamarckism, Dryopithecus, Ramapithecus, Australopithecus, Homo habilis, Homo erectus, Homo sapiens, Neanderthal, Cro-Magnon

**ABOUT INSTRUCTOR**

**Dr. C. V. Shimray**

Dr. C.V. Shimray is a faculty in Biology in the Department of Education in Science and Mathematics, NCERT, New Delhi. Her area of specialization includes Zoology (Entomology) and Environmental Education. She was a member of the development team for Biology Classes XI and XII Textbooks and Laboratory Manual in Biology for Classes XI and XII.

**Dr. Yash Paul Sharma**

Dr. Yash Paul Sharma has worked as Assistant Professor in the Central Institute of Educational Technology, NCERT, New Delhi. With PhD degree in Zoology and one year PostDoc from CSIR, Dr. Sharma has interests in Taxonomy, evolutionary Biology and integrating ICT to teach biological concepts. Dr. Sharma has discovered several new species of ants with co-workers with publications in many international journals of repute.
The subject of Chemistry is intimately linked to the well-being of human kind. The rate of development in this subject is too high. Keeping this in mind this course is developed, it is intended to cover Some Basic Concepts of Chemistry, Structure of Atom, Classification of Elements and Periodicity in properties, Chemical Bonding and Molecular Structure, States of Matter, Thermodynamics and Equilibrium the following topics for the students of Class XI, Semester 1 specifically, and others interested in general. These chapters are divided into modules as per syllabus and each module will be having eContent, Video tutorial, Self Assessment questions and Weblinks. Apart from it Transcription of the video will also be provided. This is a 6 months course. Each week, one module containing eText, Video tutorial along with Self Assessment and Weblinks for extra study will be released.

COURSE SYLLABUS

Some Basic Concepts of Chemistry : Importance of Chemistry, Nature of Matter, properties of matter and their measurement, uncertainty in measurement, laws of chemical combinations, Dalton’s atomic theory, atomic and molecular masses, mole concept and molar masses, percentage composition, stoichiometry and stoichiometric calculations

Structure of Atom : Discovery of sub-atomic Particles, Atomic models, developments leading to Bohr’s model of atom, Bohr’s model for hydrogen atom, quantum mechanical model of the atom

Classification of Elements and periodicity in properties : Need of classifying elements, genesis of periodic classification, modern periodic law and the present form of the periodic table, nomenclature of elements with atomic number>100, Electronic Configurations of Elements and the Periodic Table, Electronic Configurations and Types of Elements, s-, p-, d-, f- Blocks, Periodic Trends in Properties of Elements

Chemical Bonding and Molecular Structure : Kössel-Lewis Approach to Chemical Bonding, Ionic or Electrovalent Bond, Bond Parameters, The Valence Shell Electron Pair Repulsion (VSEPR) Theory, Valence Bond Theory, Hybridisation, Molecular Orbital Theory, Bonding in Some Homonuclear Diatomic Molecules, Hydrogen Bonding


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Chemistry is the study of matter and its properties. How and why substances combine or separate to form other substances, how substances interact to absorb or produce energy. Chemistry is known as the central branch of science because it touches all other natural sciences like biology, physics, geology and many more. It has made a profound impact on the society. This course is designed for class 12th on NCERT textbook pattern, it is intended to cover topics on Solid State, Solutions, Electrochemistry, Chemical Kinetics, Surface Chemistry, General Principles and Processes of Isolation of Elements, The p-Block Elements, d and f-Block Elements and coordination compounds for the students of Class XII, Semester 1 specific, and others interested in general. This is a 6 months course. Each week, module(s) containing eText, Video tutorial along with Self Assessment questions and Weblinks for extra study will be provided for learning.

### ABOUT INSTRUCTOR

**Dr. Alka Mehrotra**
Dr. Alka Mehrotra is Professor in Department of Education in Science and Mathematics, NCERT, she is specialized in Organic Chemistry and has vast experience in Science Education. She has been the member of NCERT’s Textbook development team for Chemistry at different levels.

**Dr. Anjni Koul**
Dr. Anjni Koul has 13 years of Research/Teaching experience in National and International Laboratories/ Universities. CSIR Research Associate in School of Life Sciences, Jawaharlal Nehru University, New Delhi (1991-1997). Post Doctoral Fellow in Department of Dermatology, Case Western University, Cleveland, Ohio, U.S.A (1997- 1998). Pool Scientist (CSIR) in Department of Biochemistry, Punjab University, Chandigarh (1999- 2001). Presently working as Professor of Chemistry in Department of Education in Science and Mathematics, NCERT.

**Dr. Aerum Khan**
Dr. Aerum Khan has worked as Assistant Professor in Central Institute of Educational Technology, NCERT, New Delhi from a long time. She has Ph. D. degrees in Plant Physiology and Biochemistry, and Education (Science Education), and teaching experience of more than 12 years. Her areas of research interest include ICT integration in School and Higher Education, Plant Physiology and Biochemistry, and Pedagogical aspects of Science Education. She has published many Research articles/papers, books and deliberated more than 60 Research papers in National and International Conferences and seminars. The first PG Course in ‘Education’ developed by her and team is launched by UGC on the SWAYAM Platform.

### COURSE SCHEDULE

**FIRST CYCLE** : July 8, 2017 To Dec 31, 2017
https://swayam.gov.in/course/3899-ncert-chemistry-03-class-12

**SECOND CYCLE** : June 1, 2018 To Nov 30, 2018
https://swayam.gov.in/courses/4932-ncert-chemistry-03-class-xii-2018
ABOUT THE COURSE
You have studied Geography as one of the components of social sciences up to secondary stage. Now you will study Geography as an independent subject and learn about the physical environment of the earth, human activities and their interactive relationships. We live on the surface of the earth. Our lives are affected by our surroundings in many ways. We depend on the resources to sustain ourselves in the surrounding areas. This course is designed on NCERT textbook pattern. It is intended for the students of Class XI, Semester 1 specific, and others interested in general. This is a 6 months course. Each week, module(s) containing eText, Video tutorial along with Self Assessment questions and Weblinks for extra study will be provided for learning.

COURSE SCHEDULE
Unit 1 Geography as a Discipline:
1. Geography as an integrating discipline, as a science of spatial attributes.
2. Branches of geography; importance of physical geography

Unit 2 The Earth:
1. Origin and evolution of the earth
2. Interior of the earth
3. Wegener’s continental drift theory and plate tectonics
4. Earthquakes and volcanoes

Unit 3 Landforms
1. Rocks and minerals – major types of rocks and their characteristics
2. Landforms and their evolution
3. Geomorphic processes – weathering, mass wasting, erosion and deposition; soils – formation

Unit 4 Climate
1. Atmosphere – compositions and structure; elements of weather and climate
2. Insolation – angle of incidence and distribution; heat budget of the earth – heating and cooling of atmosphere (conduction, convection, terrestrial radiation, advection); temperature – factors controlling temperature; distribution of temperature – horizontal and vertical; inversion of temperature
3. Pressure – pressure belts; winds – planetary seasonal and local, air masses and fronts; tropical and extra tropical cyclones
4. Precipitation – evaporation; condensation – dew, frost, fog, mist and cloud; rainfall – types and world distribution
5. World climate - classification (Koeppen), Greenhouse effect, global warming and climate changes.

Unit 5 Water (Oceans)
1. Hydrological Cycle
2. Oceans – submarine relief; distribution of temperature and salinity; movements of ocean water – waves, tides and currents

Unit 6 - Life on the Earth
1. Biosphere – importance of plants and other organisms
2. Biodiversity and conservation; ecosystems, bio-geo chemical

ABOUT INSTRUCTOR
Prof Aparna Pandey
Prof. Aparna Pandey is working as Professor in Department of Education in Social Sciences, NCERT, New Delhi. Her areas of specialisation include Geography education, urban and regional planning, environmental studies, remote sensing and Geographical Information System.

Dr. Archana
Dr. Archana has worked as Assistant Professor in Central Institute of Educational Technology, NCERT, New Delhi. She has Ph.D. degree in urban Geography. Her areas of research interest include ICT and Urban Geography. She is also involved in development and
GEOGRAPHY 03 - CLASS 12TH

ABOUT INSTRUCTOR

Geography is as an elective subject at the higher secondary stage. It is an academic discipline and school subject with defined perspective, knowledge and skills. Geographical knowledge is useful in daily lives because it is a valuable medium for the education of young people. Its contribution lies in the content, cognitive processes, skills and values that geography promotes and thus helps the students explore, understand and evaluate the environmental and social dimensions of the world in a better manner. This course is designed on NCERT textbook pattern. It is intended for the students of Class XII, Semester 1 specific, and others interested in general. This is a 6 months course. Each week, module(s) containing eText, Video tutorial along with Self Assessment questions and Weblinks for extra study will be provided for learning.

Dr. Tannu Malik
Dr. Tannu Malik is working as Associate Professor in Department of Education in Social Sciences, NCERT, New Delhi. Her areas of specialisation are Geography education, Environment education and Disaster Management.

Dr. Archana
Dr. Archana has worked as Assistant Professor in Central Institute of Educational Technology, NCERT, New Delhi. She has Ph.D. degree in urban Geography. Her areas of research interest include ICT and Urban Geography. She is also involved in development and

FIRST CYCLE : July 8, 2017 to Dec 31, 2017
https://swayam.gov.in/course/3901-ncert-geography-03-class-12

SECOND CYCLE : June 1, 2018 to Nov 30, 2018
https://swayam.gov.in/courses/4934-ncert-geography-03-class-xii-2018

ABOUT THE COURSE

Course Schedule

Unit 1 Human Geography
1. Nature and Scope of human Geography

Unit 2. People
1. Population of the world – distribution, density and growth
2. Population change-spatial patterns and structure; determinants of population change
3. Age-sex ratio; rural-urban composition
4. Human development – concept; selected indicators, international comparisons

Unit 3. Human Activities
1. Primary activities – concept and changing trends; gathering, pastoral, mining, subsistence agriculture, modern agriculture; people engaged in agriculture and allied activities – some examples from selected countries;
2. Secondary activities – concept; manufacturing: agro-processing, household, small scale, large scale; people engaged in secondary activities – some examples from selected countries
3. Tertiary activities – concept; trade, transport and communication; services; people engaged in tertiary activities – some examples from selected countries
4. Quaternary activities – concept; knowledge based industries; people engaged in quaternary activities – some examples from selected countries

Unit 4 Transport, Communication and Trade
1. Land transport – roads, railways – rail network; trans-continental railways
2. Water transport- inland waterways; major ocean routes
3. Air transport – Intercontinental air routes
4. Oil and gas pipelines
5. Satellite communication and cyber space
6. International trade – Basis and changing patterns; ports as gateways of international trade, role of WTO in International trade.

Unit 5. Human Settlements
1. Settlement types – rural and urban; morphology of cities
2. Distribution of mega cities; problems of human settlements in developing countries.

REFERENCES

UGC                                                  CEC                                                IGNOU             ...            NIOS                                                 IIMB                                               NITTTR
SWAYAM
ABOUT THE COURSE

The world around us has an astonishing variety of phenomenon. Physics gives us a chance to take a close look and try to understand these. We have evidence to support the work since ancient times by thinkers, philosophers and scientists, who tried to unravel the mystery around us. The excitement of learning to do systematic scientific work is the root of this course. You will learn methods of measurement-including universally accepted norms. Kinematics and Dynamics, one that helps us realise how things move and the other what causes them to move. Some energy is required to move things and we will define some scientific terminology in a way that communication about physics to others is easy. This course is designed on NCERT textbook pattern. It is intended for the students of Class XI, Semester 1 specific, and others interested in general. This is a 6 months course. Each week, module(s) containing eText, Video tutorial along with Self Assessment questions and Weblinks for extra study will be provided for learning.

COURSE SCHEDULE

Unit 1: Physical World and Measurement

Unit 2: Kinematics

Unit 3: Laws of Motion

Unit 4: Work, Energy and Power

Unit 5: Motion of System of Particles

Unit 6: Gravitation

ABOUT INSTRUCTOR

Mrs. Anuradha Mathur

Anuradha Mathur has been teaching Physics since 1975 at secondary and senior secondary level. She has also taught physics to undergraduate students at Harvard University Boston. She represented Indian schools at ICT conference in Hawaii, Paris GATE Global Alliance for Transnational Education, IIT Delhi and IIM Bangalore. At Modern School Vasant Vihar New Delhi she was head of Physics and head of Resource Center. She set up the resource centre 1997 and a virtual school in 2000. She led the development of a diagnostic e-test, for the process of teaching and learning. She developed techniques to evolve net based projects, science exhibitions, science toys production and creative models, many of these were awarded at national and international level. She has been part of development team for teaching learning material for CBSE, NCERT, NIOS, ICSE since 1983. She was also member of Textbook Development Committee for senior secondary physics text book (2006). She is currently actively working on development of material for National Repository of Open Educational Resource (NROER) at CIET NCERT.
PHYSICS 02 - CLASS 11TH

MRS. ANURADHA MATHUR
Head Mathematics (Retd.) Modern School, Vasant Vihar, New Delhi

MRS. CHITRA GOEL
Principal (Retd.) Rajkiya Pratibha Vikas Vidyalaya, New Delhi

FIRST CYCLE : June 1, 2018 to Nov 30, 2018
https://swayam.gov.in/courses/5061-ncert-physics-02-class-xi-2018

ABOUT THE COURSE

Physics Course 2 covers the second book of physics for class 11. The course starts with bulk properties of matter, giving scientific names to many phenomena that we observe around us. Why materials show peculiar behaviour in different states is analysed. This part is therefore very exciting. We will cover kinetic theory of gases and thermodynamics. Both these units will help us to justify the behavior of gases for innumerable uses related to getting mechanical work done by heat. The challenging unit on oscillations and waves has been dealt with differently to explain kinematics and dynamic of oscillators. Wave motion as a method of energy propagation and properties of waves, the cases of superposition are explained with simplicity. The course has 4 units covered over 42 modules for better understanding. Based on feedback from teachers and students we have included modules after completion of each unit to enhance the unit by additional examples and explanations.

OBJECTIVES

Understand bulk properties of matter
Relate to kinetic theory of gases
Recognise thermodynamics
Appreciate oscillatory motion and wave propagation

COURSE SCHEDULE

Unit 7: PROPERTIES OF BULK MATTER
Unit 8: Thermodynamics
Unit 9: Behaviour of Perfect Gases and Kinetic Theory of Gases
Unit 10: Oscillations and waves

ABOUT INSTRUCTOR

Anuradha Mathur has been teaching Physics since 1975 at secondary and senior secondary level. She has also taught physics to undergraduate students at Harvard University Boston. She represented Indian schools at ICT conference in Hawaii, Paris GATE Global Alliance for Transnational Education, IIT Delhi and IIM Bangalore. At Modern School Vasant Vihar New Delhi she was head of Physics and head of Resource Centre. She set up the resource centre 1997 and a virtual school in 37 2000. She led the development of a diagnostic e-test, for the process of teaching and learning. She developed techniques to evolve net based projects, science exhibitions, science toys production and creative models, many of these were awarded at national and international level. She has been part of development team for teaching learning material for CBSE, NCERT, NIOS, ICSE since 1983. She was also member of Textbook Development Committee for senior secondary physics text book (2006). She is currently actively working on development of material for National Repository of Open Educational Resource (NROER) at CIET NCERT.

Chitra Goel

Chitra Goel has 45 years of professional experience in teaching Physics and has worked in various capacities in the schools of the Directorate of Education GNCT Delhi. In addition to her regular teaching had also been actively associated with the NCERT, SCERT and the DOE. She designed and imparted special coaching to the needy and deserving students of various south Districts schools under DOE. This was to prepare them for common entrance tests in Engineering and Medicine resulting in high degree of success. She is the recipient of Pratibhanjali Award for academic Excellence for seven years; Teacher Excellence award by Lions Club of India in the year 2005; Dr S Radhakrishnan award for teachers of Excellence in 2006; State teacher award for excellence in imparting Education in 2008. She was Principal in Rajkiya Pratibha Vikas Vidhalaya.
ABOUT THE COURSE

Course-3 in physics will cover very interesting phenomena that we have observe around us. The concepts of static electricity where we will understand electric charges and fields. We will learn methods of describing electric fields and their applications. we will also learn about charges in motion, about the two types of electricity around us- direct current and alternating current and also about generation of alternating current, behaviour of circuits with direct current and alternating current (with circuit elements like resistances, capacitors and inductors).

COURSE SCHEDULE

Unit 1: Electrostatics
Unit 2: Current Electricity
Unit 3: Magnetic Effect of Current & Magnetism
Unit 4: Electromagnetic Induction & Alternating Current
Unit 5: Electromagnetic Waves

ABOUT INSTRUCTOR

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Physics Course 4 covers the second book of physics for class 12. The units in this book provide motivation to learners to move towards intricate concepts of Physics. The nature of research and demand to know more has led to continuous and deeper understanding of reasons behind observed phenomenon. The course has 5 units spread over 43 modules. We start with optics and study it under ray optics, kind of macroscopic view of light and its interaction with objects around us. Wave optics, which proposes a microscopic explanation of the phenomenon of interference, diffraction and polarization. These cannot be explained using ray optics. The unit on dual nature of radiation and matter will present a unique view. The continuous and path breaking studies in quantum mechanics can be understood only if we understand initial scientific work which is in the unit of atoms and nuclei. Surrounded by electronics and technology, one will appreciate the unit on semiconductors and electronic devices. The unit is challenging as many new ideas will come up in the course. likewise, the unit on communication will seem very basic, as there is fast scientific development in this field. The course does not demand high level of mathematics however, you will need to be regular as connections between various segments require deeper study and higher order thinking.

OBJECTIVES

- Appreciate the need to study ray and wave optics
- Learn basics of dual nature of radiation and matter
- Know composition about atoms and nuclei and distribution of its constituents, radioactivity and nuclear energy
- Understand the behaviour of semiconductors and their application in making electronic devices
- Exposure to present day communication system

COURSE SCHEDULE

Unit 6: Optics
Unit 7: Dual Nature of Radiation and matter
Unit 8: Atoms and Nuclei
Unit 9: Electronic Devices
Unit 10: Communication systems

ABOUT INSTRUCTOR

Anuradha Mathur has been teaching Physics since 1975 at secondary and senior secondary level. She has also taught physics to undergraduate students at Harvard University Boston. She represented Indian schools at ICT conference in Hawaii, Paris GATE Global Alliance for Transnational Education, IIT Delhi and IIM Bangalore. At Modern School Vasant Vihar New Delhi she was head of Physics and head of Resource Center. She set up the resource centre 1997 and a virtual school in 2000. She led the development of a diagnostic e-test, for the process of teaching and learning. She developed techniques to evolve net based projects, science exhibitions, science toys production and creative models, many of these were awarded at national and international level. She has been part of development team for teaching learning material for CBSE, NCERT, NIOS, ICSE since 1983. She was also member of Textbook Development Committee for senior secondary physics text book (2006). She is currently actively working on development of material for National Repository of Open Educational Resource (NROER) at CIET NCERT.

Chitra Goel has 45 years of professional experience in teaching Physics and has worked in various capacities in the schools of the Directorate of Education GNCT Delhi. In addition to her regular teaching had also been actively associated with the NCERT, SCERT and the DOE. She designed and imparted special coaching to the needy and deserving students of various south Districts schools under DOE. This was to prepare them for common entrance tests in Engineering and Medicine resulting in high degree of success. She is the recipient of Pratibhanjali Award for academic Excellence for seven years; Teacher Excellence award by Lions Club of India in the year 2005; Dr S Radhakrishnan award for teachers of Excellence in 2006; State teacher award for excellence in imparting Education in 2008. She was Principal in Rajkiya Pratibha Vikas Vidyalaya.
Mathematics is a human activity, a social phenomenon, a set of methods used to help illuminate the world and it is part of our culture. Mathematics is a part of our life experience which we talk about. Mathematics is the foundation and vitalizing energy for the basic sciences. Mathematics is not only about the developing new concepts but also developing a new meaningful language. Mathematics is a creative process, an art form expression of the human mind motivated by insight intuition and a desire to understand the world in which we live so intended for your effective and joyful learning. This is a 6 months course. Each week, one module containing eText, Video tutorial along with Self Assessment and Weblinks for extra study will be released.

Course Schedule

Unit 1-Sets and Functions
- Sets
- Unit 1-Sets and Functions
- Relations and Functions
- Trigonometric Functions

Unit 2-Algebra
- Principle of mathematical induction
- Unit 2-Algebra
- Complex numbers and quadratic equations
- Linear inequalities
- Permutation and Combinations
- Binomial Theorem
- Sequence And Series

Unit 3-Coordinate geometry
- Straight lines
- Conic sections
- Introductions to 3-D geometry

About the Course

Mathematics is a human activity, a social phenomenon, a set of methods used to help illuminate the world and it is part of our culture. Mathematics is a part of our life experience which we talk about. Mathematics is the foundation and vitalizing energy for the basic sciences. Mathematics is not only about the developing new concepts but also developing a new meaningful language. Mathematics is a creative process, an art form expression of the human mind motivated by insight intuition and a desire to understand the world in which we live so intended for your effective and joyful learning. This is a 6 months course. Each week, one module containing eText, Video tutorial along with Self Assessment and Weblinks for extra study will be released.

About Instructor

Dr. Til Prasad Sarma
Associate Professor in Department of Education in Science and Mathematics, NCERT, New Delhi

DR. MOHD. MAMUR ALI
Assistant Professor in Central Institute of Educational Technology, NCERT, New Delhi

First cycle: 30/10/2017 to 30/04/2018
Second cycle: 01/06/2018 to 30/11/2018

https://swayam.gov.in/course/4325-ncert-mathematics-01
https://swayam.gov.in/courses/5031-ncert-mathematics-01-class-xi-2018

Dr. Til Prasad Sarma
Associate Professor in Department of Education in Science and Mathematics, NCERT, New Delhi

Dr. Mohd. Mamur Ali
Assistant Professor in Central Institute of Educational Technology, NCERT, New Delhi
ABOUT THE COURSE

Mathematics is a human activity, a social phenomenon a set of methods used to help illuminate the world and it is part of our culture. Mathematics is a part of our life experience which we talk about. Mathematics is the foundation and vitalizing energy for the basic sciences. Mathematics is not only about the developing new concepts but also developing a new meaningful language. Mathematics is a creative process, an art form expression of the human mind motivated by insight intuition and a desire to understand the world in which we live so intended for your effective and joyful learning. The course will deal with the concepts from class 12th mathematics like certain Relations and Functions, Algebra, and Calculus. This is a 6 months course. Each week, one module containing eText, Video tutorial along with Self Assessment and Weblinks for extra study will be released.

LEARNING OUTCOMES

After completion of the course, the learners will be able to:

1. Understand relation and function including Inverse Trigonometric Functions.
2. Matrices, Determinants etc.
3. Continuity and Functions, Application of derivatives, Integrals, Applications of Integrals and Differential equation

COURSE SCHEDULE

Unit 1-Sets and Functions (19 modules=9 hrs 30 mins)
- Sets
- Relations and Functions
- Trigonometric Functions

Unit 2- Algebra (25 modules=12 hrs 30 mins)
- Principle of mathematical induction
- Complex numbers and quadratic equations
- Linear inequalities
- Permutation and Combinations
- Binomial Theorem
- Sequence and Series

Unit 3- Coordinate geometry (13 modules=6 hrs 30 mins)
- Straight lines
- Conic sections
- Introductions to 3-D geometry

Unit 1-Relations and Functions (7 modules=3 hrs 30 min)
- Relations and Functions
- Inverse Trigonometric Functions

Unit 2- Algebra (12 modules=6 hrs)
- Matrices
- Determinants

Unit 3- Calculus (21 modules =10 hrs 30 mins)
- Continuity and Differentiability
- Application of derivatives
- Integrals
- Applications of Integrals
- Differential Equation

ABOUT INSTRUCTOR

Educational Qualification M.Sc., Ph.D. (Mathematics) from University of Delhi, His areas of Work Mathematics Education at School level Development of Teaching Materials, Teacher Training Material, Textual Material Research: Primary Mathematics, Mathematics Education, Mathematics.

DR. MOHD. MAMUR ALI

working as Assistant Professor in Central Institute of Educational Technology, NCERT, New Delhi. He has about 10 years experiences in research, development and teaching at various level of education.
The course covers the "Introducing Sociology" textbook of NCERT class XI. This is a 6 months course. Each week, one module containing eText, Video tutorial along with Self Assessment and Weblinks for extra study will be released.

**COURSE SCHEDULE**

1. Concept of Sociology and Society, (Sociology and relationship with other Social Sciences)
2. Terms, Concepts and Their Use in Sociology
3. Understanding Social Institutions
4. Culture and Socialization
5. Practical in Sociology: Methods and Techniques

**ABOUT THE COURSE**

**PROF. MANJU BHATT**
Faculty in Department of Education in Social Sciences, NCERT, New Delhi

**SECOND CYCLE**
01/06/2018 to 30/11/2018
https://swayam.gov.in/courses/4935-ncert-sociology-01-class-xi-2018

**DR. SHEETAL SHARMA**
Assistant Professor in Centre for European Studies, JNU, New Delhi

**FIRST CYCLE**
30/10/2017 to 30/04/2018
https://swayam.gov.in/course/4274-ncert-sociology-01-class-11

**ABOUT INSTRUCTOR**

1. **Prof. Manju Bhatt**
   is Professor in Department of Education in Social Sciences, NCER. Her Educational Qualifications are MA, M.Phil., Ph.D. Her Areas of Interest and Specialisation are in Urban Sociology, Social Anthropology and Research Methodology.

2. **Dr. Sheetal Sharma**
   Dr. Sheetal Sharma is Assistant Professor at the Centre for European Studies. Prior to her joining JNU, she was Lecturer since 1998 at Institute of Technology and Management, Gurgaon, India, and taught emergence of Sociological Theory in Europe and Methodology of Social Sciences as curriculum of degree program of London School of Economics and Political Science (LSE). Dr. Sharma holds a BA (Hon) in Sociology from University of Delhi, and holds post graduate and doctorate degree in Sociology from the Centre for the Study of Social Systems, Jawaharlal Nehru University. Her research interests include social and cultural issues in contemporary Europe and India and their historical roots, Multiculturalism and Diversity, Methodology of Social Sciences, Gender and empowerment of women. Dr. Sharma avidly follows methodological and theoretical trends in Social Sciences and International Relations. She writes regularly on socially relevant issues in India and Europe for journals and magazines of national and international repute.
ABOUT THE COURSE

Sociology is a study of society but you will be puzzled to understand that what is there in this society to study the subject of sociology is very interesting as it helps us to understand the very society in which we live without sometimes realizing that it is so society in which we live without sometimes realizing that it is so society in which we live without sometimes realizing that it is so society in which we live without sometimes realizing that it is so society in which we live without sometimes realizing that it is so society in which we live without sometimes realizing that it is so society in which we live without sometimes realizing that it is so society in which we live without sometimes realizing that it is so society in which we live without sometimes realizing that it is so society in which we live without sometimes realizing that it is so society in which we live without sometimes realizing that it is so society in which we live without sometimes realizing that it is so 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ABOUT INSTRUCTOR

Dr. Sheetal Sharma is Assistant Professor at the Centre for European Studies. Prior to her joining JNU, she was Lecturer since 1998 at Institute of Technology and Management, Gurgaon, India, and taught emergence of Sociological Theory in Europe and Methodology of Social Sciences as curriculum of degree program of London School of Economics and Political Science (LSE). Dr. Sharma holds a BA (Hon) in Sociology from the University of Delhi, and holds post graduate and doctorate degree in Sociology from the Centre for the Study of Social Systems, Jawaharlal Nehru University.
The subject of psychology, which deals with human mind, behaviour and human relationship, can most appropriately lend itself to teaching with humanistic perspective. Such a perspective aims at enriching students knowledge as well as inspiring and awakening their curiosity, positive feelings, desire to learn, openness, exploration of self and others, etc. Such an approach is also conducive to their personal development and inculcation of positive attitude and love for the subjects. As for class XI students psychology will be a new subject, it would be important to dwell on the potential of the subject, its value in daily life and various career possibilities. Students, it is expected, will be made aware of the empirical nature of the discipline and the importance of adopting scientific approach in studying human behaviour. This course consists of nine chapters on topics considered essential for an introductory course in psychology like learning, thinking, memory, motivation and emotion, etc. Efforts have been made to provide linkages across and within the chapters to maintain continuity and holistic perspective. Meaningful contexts have been provided to relate the subject matter with day-to-day life.

ABOUT THE INSTRUCTOR
Dr. Anjum Sibia is a Professor of Psychology and has been working at the National Council of Educational Research and Training (NCERT) for last 25 years besides having eight years of prior experience of undergraduate teaching. She has contributed to the field by conducting research studies, preparing monographs and exemplar materials in the area of emotions and learning, innovative school practices, teacher questioning, emotional intelligence, peer tutoring, qualitative techniques, caring in teaching, and aesthetics in education, assessment of personal- social qualities and has undertaken evaluation of psychology textbooks. She has also published/presented papers, contributed book chapters and book reviews in these areas. She has coordinated and contributed as author in the development of the textbooks in psychology for senior secondary stage. As a member of various course committees she also provided academic inputs for designing of psychology syllabi, B.Ed courses, and Guidance and Counseling programmes.
ABOUT THE COURSE

The course on Indian Economic Development will give an idea to the learners about the foundation of Indian Economics & its development since Independence. The course will begin with a brief background of the Indian Economy on the eve of Independence. It will familiarise the learners with sectors of Indian Economy. It will also explain the planning process in India & its impact on different sectors of the economy. The reasons & processes of Economic reforms and the impact of economy will also be analysed. The learners will get an opportunity to know some of the major challenges facing the economy such as poverty, human capital formation, rural development, inflation, employment, infrastructure & sustainable development. A comparison of the development experience of India and its neighbouring countries will provide an idea of the perspective of development in these countries. We welcome you on the online course of Indian Economic Development. The course will deal with “Indian Economic Development” from class XI Economics. This is a 6 months duration course (26 weeks). Every two week one module will deliver. Each module of the course will have four quadrants, text, video, weblinks (to know more about the concept from other resources over the web), self assessment questions (MCQs, true/false, one word answers etc.).

OBJECTIVES OF THE COURSE

This course is intended to acquaint the students with the knowledge about:

• To expose the learners to some of the key issues facing the Indian economy
• To understand about foundation of Indian Economics & its development since Independence
• To familiarise the learners with sectors of Indian Economy
• To identify the reasons & processes of Economic reforms and the impact of economy
• To acquire skills to understand macroeconomic events which occur around them,and to critically evaluate and interpret the relevant information provided by the media

COURSE SCHEDULE

1 Indian Economy on the Eve of Independence:
Low level of Economic Development under Colonial Rule, Agricultural Sector, Foreign Trade, Industrial Sector, Demographic Condition, Occupational Structure, Infrastructure

2 Indian Economy 1950-1990:
The goals of Five Year Plans, Agriculture, Industry and Trade, Trade Policy

3 Liberalisation, Privatisation and Globalisation:
Liberalisation, Privatisation, Globalisation, Indian Economy During Reforms

4 Poverty:
Who are Poor?, How are Poor People Identified, The Number of Poor in India, Causes of Poverty, Policies and Programmes towards poverty Alleviation, poverty Alleviation Programmes

5 Human Capital Formation in INDIA:
Human Capital, Sources of Human Capital, Human Development, Education Sector in India,

6 Rural Development:
Rural Development, Credit and Marketing in Rural Areas, Agricultural Marketing System, Sustainable Development and Organic Farming

7 Employment: Growth, Informalisation and Other Issues:
Workers and Employment, Self Employed and Hired Workers, Employment in farms, factories and Offices, Unemployment, Government and Employment Generation

8 Infrastructure:
Infrastructure, Relevance of Infrastructure, The state of Infrastructure in India, Energy , Health

9 Environment and Sustainable Development:
Environment, State on India’s Environment, Sustainable Development, Strategies for Sustainable Development

10 Comparative Development Experiences of India and Its Neighbours:
Developmental Path, Demographic Indicators, Gross Domestic Product, Indicators of Human Development, Development Strategies

11 Recent Government Initiatives having Demonetisation, GST and Cashless Society:
Recent Government Initiatives having Demonetisation, GST and Cashless Society

ABOUT INSTRUCTOR

She is Professor in Department of Education in Social Sciences (DESS), NCERT. Her area of interest
Psychology is one of the youngest sciences but one of the fastest growing. There are many who believe that the 21st century is going to be the century of biological sciences along with psychological sciences. Development in the fields of neurosciences, as well as physical sciences have opened new doors to solve the mysteries of mind and behaviour. There is no human endeavor which is going to remain unaffected by this new knowledge which is getting created. One only hopes that it will enable people to live their lives more meaningful and to organise human system better. Contents of the course will cover like variations in psychological attributes, personality, attitude psychological disorders, group processes etc., efforts have been made to provide linkages across and within the chapters to maintain continuity and holistic perspective. The course will introduce you to the fundamentals of psychology. Besides providing basic disciplinary knowledge, it focuses on enhancing your curiosity and understanding of people’s behaviour and that of your own. The interactive nature of the course will help you understand psychology as a discipline as well as the practical applications of psychology in day-to-day life. The course will help you to explore yourself and the world of which you are the part.

**Course Schedule**

**Variations in Psychological Attributes:**
- Individual Differences in Psychological Attributes and its Assessment, Theories & Measurement of Intelligence, Variation in Intelligence & Creativity and Intelligence

**Self and Personality:**
- Concept of Self & Personality, Major Approaches to the Study of Personality 1, Major Approaches to the Study of Personality 2, Major Approaches to the Study of Personality 3 & Projective Techniques & Behavioural Analysis

**Meeting Life Challenges:**
- Nature, Types and Sources of Stress, Effect of Stress on Psychological Functioning and Coping with Stress & Stress Management Techniques & Promoting Positive Health

**Psychological Disorders:**
- Abnormality and Psychological Disorders: An Introduction, Major Psychological Disorders 1 Major Psychological Disorders 2, & Major Psychological Disorders 3

**Therapeutic Approaches:**
- Nature, Types and Sources of Stress, Effect of Stress on Psychological Functioning and Coping with Stress & Stress Management Techniques & Promoting Positive Health

**About Instructor**

Dr. Prabhat K. Mishra has been working in the Department of Educational Psychology and Foundations of Education, NCERT, New Delhi since July, 2002. He has been involved in teaching the courses on Guidance for Human Development and Adjustment, and Basic Statistics in Diploma Course in Guidance and Counselling. Dr. Mishra has also been a Member Coordinator of the Textbooks in Psychology for Classes XI and XII brought out by the NCERT. He has also developed self-learning resource materials for teachers, teacher educators and counsellors, primarily on the theme of stress and coping. Dr. Mishra is a regular contributor of book chapters and a number of articles to various journals of repute.
It is a course which offers understanding of the various principles of microeconomics. Here effort has been made to familiarize learners with the beauty of economic analysis without burdening them with the technical details. Here, there is discussion on the various aspects of consumer behavior, producer behavior and their interaction in the market. One such market i.e perfect market includes discussion on how to maximize efficiency and generate surplus for both consumers and the producers. Such a market is very rare in the economy. Thus there is also a discussion on different types of imperfect market like monopoly etc. We hope these steps will take us significantly towards the child centered education as advocated in the National Policy of Education (1986). The course will motivate the teachers to reflect on their own teaching and treat children as participant in learning.

The course will deal with “Microeconomics” from class XII Economics. This is a 6 months duration course (26 weeks). Every two week/one week one module will deliver. Each module of the course will have four quadrants, text, video, weblinks (to know more about the concept from other resources over the web), self assessment questions (MCQs, true/false, one word answers etc.).

OBJECTIVES OF THE COURSE
This course is intended to acquaint the students with the knowledge about:
• To introduce the learner to economics as a science of abstraction and reasoning
• To understand some basic economic concepts and developing economic reasoning which the learners can apply in their day-to-day life as citizens, workers and consumers.
• To Realise the role in nation building and sensitise the learners about the economic issues that the nation is facing today.
• To equip learners with basic tools of economics and statistics to analyse economic issues.
• To develop an understanding that there can be more than one view on any economic issue and to develop the skills to argue logically with reasoning.
• To introduce some basic concepts and tools to understand economic issues of an individual or a firm and how decisions are taken in variety of markets

COURSE SCHEDULE
1 Introduction:
Simple Economy, Central Problems of Economy, Organisation of Economic activity, Positive and Normative economies, Microeconomics, Macroeconomics

2 Theory Of Consumer Behaviour:
Utility, Consumer Budget, Demand, Market Demand, Elasticity of Demand

3 Production and Costs:
Production Function, Short Run and Long Run, Total Product, Average Product and Marginal Product, Law of Diminishing Marginal Product, Costs

4 The Theory of the Firm under Perfect Competition:
Perfect Competition, Revenue, Profit Maximisation, Supply Curve of a Firm, Market Supply Curve, Price Elasticity of Supply

5 Market Equilibrium:
Equilibrium, Excess Demand, Excess Supply, Price Ceiling, Price Floor

6 Non Competitive Markets:
Monopoly in commodity Market, Average and Marginal Revenues, Short Run Equilibrium, Non Perfect Competitive Market, Oligopoly

ABOUT INSTRUCTOR
She is Associate Professor in Department of Education in Social Sciences (DESS), NCERT.
ABOUT THE COURSE

Who can imagine life without Food! Food is basic to our existence. Food is a key player in socialisation and social cohesion. There have been several reports of malnutrition or deaths due to poor nutrition, which have stirred the conscience of many. If you are one among those, we have this course for you. These days, nearly everyone is conscious about health and fitness. They want to know what to eat, how much to eat, how to prepare and how frequently to eat to remain active, healthy and fit. If you are one among those, this course is certainly for you. The course has 20 interesting modules which will answer most of your questions and concerns. If any remain, here we are, I and my team who will be there to interact with you and satisfy your quest for knowing what you are looking for. The 20 modules of the course deal with all aspects of Food, Nutrition, Health, Fitness and Hygiene and their interrelationships. Some of the titles include General knowledge about food selection for health and fitness; assessment of nutritional status, malnutrition; meal planning and minimising food wastage; healthy lifestyle - eating behaviour, physical activity, sleep and stress management; food labelling; food safety; nutraceuticals and functional foods etc.

Some of the things the course takers will be able to do after doing this course are
1. Assess nutritional status.
2. Preventive measures for better health.
3. Identify what lifestyle changes are required for health and wellness.
4. Interpret the food labels and make appropriate selection of foods and beverages.
5. Identify the medicinal properties of foods and food ingredients.

This a 5 months duration course. One module shall be delivered per week. Each module of the course will have four quadrants, text, Video along with transcription; web links (to know more about the concept from other resources over the web), self assessment questions (MCQs, true/false, one word answers etc.) and learner will be motivated to have more interaction in discussion forums.

COURSE SCHEDULE

FNHL_10101 Food, Nutrition, Health and Hygiene – Interrelationships
FNHL_10102 Assessment of Nutritional Status
FNHL_10103, FNHL_10104 Common Health Problems
FNHL_10105, FNHL_10106 Nutrients in Food
FNHL_10107 Balanced Diet
FNHL_10108 Conserving and Enhancing nutritive value of Food
FNHL_10109, FNHL_101010 Food Selection for Health and Fitness
FNHL_101011, FNHL_101012 Meal Planning and minimizing food wastage
FNHL_101013, FNHL_101014 Life style for Health and Wellness
FNHL_101015 Food labels: Understanding and Interpreting
FNHL_101016 Malnutrition
FNHL_101017 Personal Hygiene
FNHL_101018 Food safety
FNHL_101019 Medicinal properties of Food ingredients
FNHL_101020 Nutraceuticals/ Functional Food

ABOUT THE COURSE

FIRST CYCLE : 01/06/2018 to 30/11/2018
https://swayam.gov.in/courses/5066-food-nutrition-for-healthy-living

1. Professor Poonam Agrawal , a scholar in Food and Nutrition possess Master’s degree in Foods & Nutrition, Doctorate in Biochemistry and Post Doctorate in Biotechnology from reputed national and international academic institutions including G.B. Pant University of Agriculture and Technology, Pantnagar; IARI, New Delhi; Institute of Wool Research, Aachen and Institute for Microbiology, University of Dusseldorf, W. Germany.

ProfessorSunitiSanwalis workingin the DEE, NCERT. She also served as Professor and Head in Department of Humanities, Science, Education and Research at PSSCIEVE, Bhopal.

Dr. Yash Paul Sharma: Dr. Yash Paul Sharma has worked as Assistant Professor in the Central Institute of Educational Technology, NCERT, New Delhi. With Ph.D. degree in Zoology and one-year PostDoc from CSIR, Dr. Sharma has interests in Taxonomy, evolutionary Biology and integrating ICT to teach biological concepts. Dr. Sharma has discovered several new species of ants with co-workers with publications in many international journals of repute.
National Institute of Open Schooling

Out of School Educational Courses

MHRD
# Out of School Educational Courses

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## Non-Technology Post Graduate Courses

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Hindi

Dr. Bal Krishnan Rai is Assistant Director (Academics) at NIOS Headquarter since 28th October 2016. He attained M.A. in Mass Communication and Hindi. He also attained M. Phil Topic - Gantantra Divas ki Shobha Yatra [Ravindernath Tyagi]: Samvedana or Shilp and Ph.D (University of Delhi, Certificate Course in Translation). The topic of Ph.D is 'Hindi ke Lalit Nibandhon mein Manav Mulya'. He also done P.G. Diploma in Journalism & Mass Communication. Previously, he served as Academic Officer (Hindi) since July 2009 at NIOS, MHRD, Government of India, NOIDA; Hindi Officer since November 1999 at the NIOS, MHRD, Government of India, NOIDA and Hindi Translator at Mahanagar Telephone Nigam Ltd. since September 1996. His areas of interest are Open and Distance Learning & Adhunik Hindi Sahitya (Prose and Poetry).

OBJECTIVE OF COURSE

हिन्दी भाषी सामान्य व्यक्ति नई सूचना-क्रांति के परिणामस्वरूप आए अनेक शाखाओं का प्रयोग अपने दैनिक जीवन में कर रहा है। इसके कारण साहित्य-लेखन में भी रचनाकारों की विचार-प्रक्रिया परिवर्तित हुई है। हिन्दी भाषा भारत के जनतंत्र की आकांक्षाओं की पूर्ति करती है। इसी भाषा से देश के लोगों के बीच संपर्क स्थापित होता है। हिन्दी भाषा का माध्यमिक स्तर का यह पाठ्यक्रम इन सभी बातों को ध्यान में रखते हुए तैयार किया गया है। यह जीवन और जगत की विभिन्न आवश्यकताओं में उपयोगी है। यह जीवन और समाज के बीच संपर्क बनाने के लिये तैयार किया गया है। हम जीवन में मोक्षक भाषा का सबक्ष्य प्रचार करते हैं, अतः इस पाठ्यक्रम में सूचना और साहित्य की आवश्यकताओं को समाधान करने के लिये प्रयास किया गया है।

LEARNING OUTCOME

- Hindi Language and Literature Learning
- Proficiency in Hindi
- Development of expression in Hindi

COURSE PLAN

| Week 01 | Chapter-1 बहादुर |
| Week 02 | Chapter-2 दोहे |
| Week 03 | Chapter-3 गिल्लू |
| Week 04 | Chapter-4 आहवान |
| Week 05 | Chapter-5 राज्वर्ति निश्चिन्ह हो गम मे |
| Week 06 | Chapter-6 भारत की ये बहादुर बेटियाँ |
| Week 07 | Chapter-7 आजादी |
| Week 08 | Chapter-8 बन्द्रागाहन से लोट्टी बेर |
| Week 09 | Chapter-9 अखबार की दुनिया |
| Week 10 | Chapter-10 पढ़े कहे |
| Week 11 | Chapter-11 सार कैसे लिखें |
| Week 12 | Chapter-12 इसे जागा औ |
| Week 13 | Chapter-13 सुखी राजकुमार |
| Week 14 | Chapter-14 बुद्धी पुष्टि का दुख |
| Week 15 | Chapter-15 अंत गर्व |
| Week 16 | Chapter-16 अपना पराया |
| Week 17 | Chapter-17 बौद्धी भिक्षादी जागरी |
| Week 18 | Chapter-18 नाबुत्त कथा बुद्धि है |
| Week 19 | Chapter-19 शाश्वत खिलाडी |
| Week 20 | Chapter-20 उपन्यास प्राणम |
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| Week 23 | Revision |
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| Week 25 | Revision |
| Week 26 | Revision |
In a pluralistic and multilingual society like ours, the place of English as a link language cannot be denied. This position assumes even more importance in today’s world where barriers in communication have broken down and information technologies have modified our lifestyles: we are fast moving towards a global village.

In today’s time, a learner needs to be equipped with working English Language abilities so that he or she interacts meaningfully with the wide world ahead of him/her. Also, to ensure that a learner is not disadvantaged in terms of access to other courses of study and avenues of knowledge and information, knowledge of English is required.

**OBJECTIVE OF COURSE**

In a pluralistic and multilingual society like ours, the place of English as a link language cannot be denied. This position assumes even more importance in today’s world where barriers in communication have broken down and information technologies have modified our lifestyles: we are fast moving towards a global village.

In today’s time, a learner needs to be equipped with working English Language abilities so that he or she interacts meaningfully with the wide world ahead of him/her. Also, to ensure that a learner is not disadvantaged in terms of access to other courses of study and avenues of knowledge and information, knowledge of English is required.

**LEARNING OUTCOME**

- Learners should be able to listen to and understand short texts prescribed in the course book and react to the theme, structure and content.
- Learners should be able to repeat after a model and use English in familiar life situations.
- Learners should be able to read and understand a variety of texts critically and proficiently to demonstrate in writing or speech.
- Learners should be able to write all forms of writing and texts using the conventions of Standard English as stylistically appropriate.
- Learners should be able to use a Learner’s Dictionary to find the meaning, usage and spelling of words.

**COURSE PLAN**

- **Week 1.** Snake Bite
- **Week 2.** How the Squirrel Got His Stripes
- **Week 3.** Kondiba - A Hero
- **Week 4.** Tall Trees
- **Week 5.** A Tiger Comes to Town-I
- **Week 6.** A Tiger Comes to Town-II
- **Week 7.** The Shoeshine
- **Week 8.** A Birthday Letter
- **Week 9.** Nine Gold Medals
- **Week 10.** Noise: How It Affects Our Lives
- **Week 11.** My Elder Brother
- **Week 12.** Indian Weavers
- **Week 13.** The Last Stone Mason
- **Week 14.** Stealing and Atonement
- **Week 15.** My Vision for India
- **Week 16.** My Only Cry
- **Week 17.** Caring for Others
- **Week 18.** The Little Girl
- **Week 19.** A Prayer for Healing
- **Week 20.** New Good Things from Rubbish
- **Week 21.** The Village Pharmacy
- **Week 22.** The Truth
- **Week 23.** The Return of the Lion
- **Week 24.** Co-operate and Prosper
- **Week 25.** Once Upon a Time
- **Week 26.** Ustad Bismillah Khan, The Parrot Who Wouldn't Talk

**ABOUT INSTRUCTOR**

Saumya Rajan is a DPhil in English Literature from the University of Allahabad and trained and certified in Incorporating Gender Concerns in Public Policy from the Indian Institute of Public Administration, New Delhi. She is certified in Global Diplomacy- Diplomacy in the Modern World from the University of London & SOAS, University of London.
Dr. R.N. Meena completed his M.A., M.Phil., Ph.D. from JNU, New Delhi. He has expertise in Language Learning, Open and Distance Learning, Philosophy and Thoughts, Theater, Screenplay writing for short film and educational videos, Linguistics, Gender, Caste and Tribal Issues.
TYPE OF COURSE: Secondary
INTENDED AUDIENCE: School
PRE-REQUISITES: Self certificate and minimum age 14 years

OBJECTIVE OF COURSE
Mathematics is an indispensable subject area in the school education because of its wide application in our day-to-day activities as well as in different fields of education. Access to quality education in Mathematics is very important for each and every learner. Mathematics is an important discipline of learning at the Secondary stage.

The present course in Mathematics has been divided into 26 lessons/chapters from six modules namely Algebra, Commercial Mathematics, Geometry, Mensuration, Trigonometry and Statistics. Text Materials, Audio and Video programmes are provided for your better learning. The assessment has been provided you in each lesson for your self-assessment purposes.

LEARNING OUTCOME
The learner will be able to:
- describe basic concepts, facts, principles, terms, symbols and processes of Mathematics.
- convert the word problems into the mathematical forms and solve them.
- explain different ways of processing the given data and help them in arriving at conclusions.
- express the skills of quantification of experiences around them and make linkage with their life.
- solve wide variety of mathematical problems in daily life and reflect in different context of learning.
- relate mathematical knowledge and skills to solve variety problems and develop positive attitude towards Mathematics and its application.
- interpret tabular/graphical representation of the quantitative data.
- articulate logically and use the quantitative data to find many results.

COURSE PLAN

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ABOUT INSTRUCTOR
Dr. Rajendra Kumar Nayak is Academic Officer (Mathematics) at NIOS Headquarters for 6 years. He attained M.Sc (Mathematics) from Ravenshaw University, Odisha and M.Ed from Regional Institute of Education (RIE, NCERT) - Bhubaneswar. He also attained his Ph.D in Mathematics Education from Utkal University, PGDDE (IGNOU). Previously, he worked as Lecturer in Education at Ravenshaw University, Cuttack from 2nd May, 2011 to 10th July, 2012; he worked as Assistant Professor in Mathematics Education at Regional Institute of Education (NCERT), Bhubaneswar from 6th July, 2010 to 30th April, 2011; he worked as Lecturer in Education at Army Institute of Education, Delhi Cantt, New Delhi from 1st October, 2009 to 31st May, 2010 and worked as Research fellow in Education Department, Regional Institute of Education (NCERT), Bhubaneswar from 1st July, 2008 to 30th September, 2009. His areas of interest are Mathematics Education, Educational Statistics, Measurement and Evaluation, Teacher Education and Distance Education.
SCIENCE AND TECHNOLOGY

DR. SANGHMITRA SURYAPANI
Academic Officer (Biology), NIOS

TYPE OF COURSE : Secondary
INTENDED AUDIENCE : School

COURSE DURATION : 26 weeks (1st Aug, 2018 to 31st Jan, 2019)
EXAM DATE : NA
NO OF CREDITS : NA

PRE-REQUISITES : Self certificate and minimum age 14 years

OBJECTIVE OF COURSE
There are Thirty Two lessons in this course and you are expected to study them. The Course has seven modules. Each module would take you through various topics like Measurement in Science, Matter in our Surroundings, Moving Things and Energy. After studying these modules you would begin to understand the scientific principles behind many of the day to day events. Also, there are modules dedicated to the Living World, Natural Resources as well as Humans and Environment.

LEARNING OUTCOME
The learner will be able to:
• explain the science behind natural phenomena.
• enumerate the various facets of science and the role it plays in human welfare.
• develop scientific attitude so that reasoning wins over blind faith and opinions.
• formulate simple hypothesis, verify them and apply in their daily life activities.
• cultivate an interest in science and technology and be encouraged to pursue it as a career.

COURSE PLAN
Week 01 : Lesson 1 Measurement in Science & Technology
Week 02 : Lesson 2 Matter in our surroundings
Week 03 : Lesson 3 Atoms and Molecules
Week 04 : Lesson 4 Chemical Reaction & Equations
Week 05 : Lesson 5 Atomic Structure
Week 06 : Lesson 6 Periodic Classification of Elements
Week 07 : Lesson 7 Chemical Bonding
Week 08 : Lesson 8 Acid, Bases and Salts
Week 09 : Lesson 9 Motion and its Description
Week 10 : Lesson 10 Force and Motion
Week 11 : Lesson 11 Gravitation
Week 12 : Lesson 12 Sources of Energy
Week 13 : Lesson 13 Work and Energy and Lesson 14 Thermal Energy
Week 14 : Lesson 15 Light Energy and Lesson 16 Electrical Energy
Week 15 : Lesson 17 Magnetic Effects of Electric Current and Lesson 18 Sound and Communication
Week 16 : Lesson 19 Classification of Living Organisms and Lesson 20 History of Life on Earth
Week 17 : Lesson 21 Building Blocks of Life - Cells & Tissues and Lesson 22 Life Processes I - Nutrition, Transportation, Respiration and Excretion
Week 18 : Lesson 23 Life Processes II - Control and Coordination and Lesson 24 Life Processes III - Reproduction
Week 19 : Lesson 25 Heredity
Week 20 : Lesson 26 Air and Water
Week 21 : Lesson 27 Metal and Non-metals
Week 22 : Lesson 28 Carbon and its Compounds
Week 23 : Lesson 29 Natural Environment
Week 24 : Lesson 30 Human Impact on Environment
Week 25 : Lesson 31 Food Production and Animal Husbandry
Week 26 : Lesson 32 Health and Hygiene

ABOUT INSTRUCTOR
Dr. Sanghmitra Suryapani is Academic Officer (Biology) at NIOS Headquarters for six years. She attained her B.Sc (Environmental Science) from Maitreyi College, Delhi University and M.Sc (Environmental Botany) from Jamia Hamdard University, New Delhi. She also done her Ph.D in Botany from Jamia Hamdard University, New Delhi. She also done Post Graduate Diploma in Environmental Law and Management from Indian Law Institute, New Delhi, India; Comprehensive Disaster Risk Management Framework from National Institute of Disaster Management-GFDRR (Online Course) and pursuing M.A (Distance Education) from IGNOU. Previously, she has two years experience of Guest Faculty for “Environmental Studies” undergraduate classes (BCA & B. Pharm.) at Jamia Hamdard, New Delhi; one year experience as a Senior Technical Assistant under the plan of “Bringing Green Revolution in Eastern India” and “National Food Security Mission”, Krishi Bhawan, Ministry of Agriculture, New Delhi and also delivered Science Talk Shows and Discussions regarding Environmental Issues, broadcasted from Yuvvani, Vividh Bharti Division and Indraprastha Channel since 2001. Her areas of interest are Plant Ecology, Plant Physiology, Plant Biotechnology, Environmental Biology & Open and Distance Learning.
SOCIAL SCIENCE

SMT. TARUN
Assistant Director, NIOS

TYPE OF COURSE : Secondary
INTENDED AUDIENCE : School
PRE-REQUISITES : Self certificate and minimum age 14 years

COURSE DURATION : 26 weeks (1st Aug, 2018 to 31st Jan, 2019)
EXAM DATE : NA
NO OF CREDITS : NA

OBJECTIVE OF COURSE
Social Science involves the study of human society which makes us familiar with the evolution of human society and covers the major civilisations of the world. You will learn about India and the world during the Ancient, Mediaeval and Modern period. Further, you will understand interrelationships between nature, environment, resources and development. You would also learn about the importance of being a good citizen who fulfils his/her duties before enjoying his/her rights. The course highlights the mutually reinforcing relationship between the State and the citizen, leading to an insight into the functions of different levels of governments- rural and urban. You would be able to appreciate the political, social and economic challenges faced by India from within and outside the country and able to identify, understand and fulfil your own role for making a positive contribution towards nation building.

LEARNING OUTCOME
• recall struggles and experiences of our previous generations;
• explain the need to judiciously use the country's resources and conserve them;
• establish that India as a functioning democracy is inspired by the values enshrined in our constitution; and
• interpret various socio-political problems in contemporary India.

COURSE PLAN
Week 01 : INTRODUCTION TO SOCIAL SCIENCE
Week 02 : MEDIEVAL WORLD
Week 03 : MODERN WORLD-1
Week 04 : MODERN WORLD-11
Week 05 : IMPACT OF BRITISH RULE ON INDIA: ECONOMIC, SOCIAL AND CULTURAL
Week 06 : RELIGIOUS AND SOCIAL AWKENING IN COLONIAL INDIA
Week 07 : POPULAR RESISTANCE TO THE BRITISH RULE
Week 08 : INDIAN NATIONAL MOVEMENT
Week 09 : PHYSIOGRAPHY OF INDIA
Week 10 : CLIMATE
Week 11 : BIO-DIVERSITY
Week 12 : AGRICULTURE IN INDIA
Week 13 : TRANSPORT AND COMMUNICATION
Week 14 : POPULATION COMPOSITION

Week 15 : CONSTITUTIONAL VALUES AND POLITICAL SYSTEM IN INDIA
Week 16 : FUNDAMENTAL RIGHTS AND FUNDAMENTAL DUTIES
Week 17 : INDIA – A WELFARE STATE
Week 18 : LOCAL GOVERNMENTS AND FIELD ADMINISTRATION
Week 19 : GOVERNANCE AT THE STATE LEVEL
Week 20 : GOVERNANCE AT THE UNION LEVEL
Week 21 : POLITICAL PARTIES AND PRESSURE GROUPS
Week 22 : PEOPLE’S PARTICIPATION IN THE DEMOCRATIC PROCESS
Week 23 : CHALLENGES TO INDIAN DEMOCRACY
Week 24 : NATIONAL INTEGRATION AND SECULARISM
Week 25 : SOCIO-ECONOMIC DEVELOPMENT AND EMPOWERMENT OF DISADVANTAGED GROUPS
Week 26 : ENVIRONMENTAL DEGRADATION AND DISASTER MANAGEMENT

ABOUT INSTRUCTOR
Smt. Tarun Assistant Director in National Institute of Open Schooling (NIOS) Regional centre Chandigarh, Ministry of HRD, Govt. of India, Academic Consultant (Full Time, against the post of Assistant Regional Director) in IGNOU, Regional Center, Karnal, Haryana, India from 10 May to 29 Dec 2010. Lecturer (on Temporary basis) of Geography in KVA DAV College for Women, Karnal, Haryana, India from 21 July 2009 to 20 March 2010. Lecturer (as a guest faculty) of Disaster Management in Govt. College for Women, Karnal, Haryana, India from Nov 2008 to 31 March 2009

Areas of Interest/Specialization
• Open and Distance Learning
• Urbanization and Land Use Patterns

Experience
• Academic Officer (Geography) in National Institute of Open Schooling (NIOS), Ministry of HRD, Govt. of India, Noida-201309 (U.P.), India from 31 Dec 2010 to till now.
• Academic Consultant (Full Time, against the post of Assistant Regional Director) in IGNOU, Regional Center, Karnal, Haryana, India from 10 May to 29 Dec 2010.
• Lecturer (on Temporary basis) of Geography in KVA DAV College for Women, Karnal, Haryana, India from 21 July 2009 to 20 March 2010.
• Lecturer (as a guest faculty) of Disaster Management in Govt. College for Women, Karnal, Haryana, India from Nov 2008 to 31 March 2009
ECONOMICS

SMT. SIBA SARASWATHY
Senior Executive Officer in Accountancy, NIOS

TYPE OF COURSE : Secondary
INTENDED AUDIENCE : School

COURSE DURATION : 26 weeks (1st Aug, 2018 to 31st Jan, 2019)
EXAM DATE : NA
NO OF CREDITS : NA

PRE-REQUISITES : Self certificate and minimum age 14 years

OBJECTIVE OF COURSE
This course will enable learner to understand economy and different types of it. During the course, learners will get a clear view of central problems of an economy and basic economic activities. Learners are introduced with some basic concepts related to consumption, production and market mechanism.

LEARNING OUTCOME
The learner will be able to:
• explain how societies, businesses, governments, households and individuals can allocate their scarce resources.
• explain production and distribution of goods and services.
• explain the meaning and functions of money, banks and insurance.
• discuss the challenges and sectoral aspects of Indian economy.
• describe in detail India’s position in the world and with its neighbours.
• list various consumer rights and responsibilities.

COURSE PLAN

Week 01 : Chapter-1 What is Economics
Week 02 : Chapter-2 Human Wants
Week 03 : Chapter-3 Goods and Services
Week 04 : Chapter-4 Economy – Its Meaning and Types
Week 05 : Chapter-5 Central Problems of an Economy
Week 06 : Chapter-6 Basic Economic Activities
Week 07 : Chapter-7 Production
Week 08 : Chapter-8 Cost and Revenue
Week 09 : Chapter-9 Demand
Week 10 : Chapter-10 Supply
Week 11 : Chapter-11 Determination of Price and Quantity
Week 12 : Chapter-12 Market
Week 13 : Chapter-13 Role of Govt. in Determination of Price & Quantity System

Week 14 : Chapter-14 Money and its Role
Week 15 : Chapter-15 Banking and Credit
Week 16 : Chapter-16 Savings and Insurance
Week 17 : Chapter-17 Collection and Presentation of Data
Week 18 : Chapter-18 Analysis of Data
Week 19 : Chapter-19 An Overview of Indian Economy
Week 20 : Chapter-20 Sectoral Aspects of Indian Economy
Week 21 : Chapter-21 Challenges of Indian Economy
Week 22 : Chapter-22 Indian Economy in Global Context
Week 23 : Chapter-23 Environment and Sustainable Development
Week 24 : Chapter-24 Consumer Awareness
Week 25 : Revision
Week 26 : Revision

ABOUT INSTRUCTOR
Smt. Siba Saraswathy obtained her Master of Commerce (1992), Master of Philosophy (1994) and Bachelor of Education degree (1996) from University of Kerala. She worked as teacher in various schools and Colleges in Kerala State from 1997 to 2009. At present she is working with National Institute of Open Schooling, Sector -62, NOIDA, U.P. as Senior Executive Officer in Accountancy. Her current area of interest lies in Commerce and Management.
### TYPE OF COURSE
- Secondary

### INTENDED AUDIENCE
- School

### COURSE DURATION
- 26 weeks (1st Aug, 2018 to 31st Jan, 2019)

### EXAM DATE
- NA

### NO OF CREDITS
- NA

### PRE-REQUISITES
- Self certificate and minimum age 14 years

### OBJECTIVE OF COURSE
This course will give the learner an awareness of the world of business. This will help the learner to get an idea of different forms of business organisations available in our country. The course also explains various service sectors. The learner will be able to understand buying, selling and distribution techniques in business.

### LEARNING OUTCOME
The learner will be able to:
- understand the nature and scope of business activities and social responsibilities of business.
- classify the business activities into industry and commerce and decide the form of business organization for the same.
- list the need and importance of various aids to trade like warehousing, transport, communication, postal, banking, insurance etc.
- describe the new developments in the business world like e-banking, B.P.O., K.P.O. services etc.
- explain the channels of distribution and various types of retail trade.
- discuss the need and importance of advertising, sales promotion and personal selling.
- recall the need and importance of consumer protection and redressal of consumer grievances.
- discuss the importance of self employment and competencies required to pursue a career.
- develop the skill of doing the project work using the case study approach.

### COURSE PLAN

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<thead>
<tr>
<th>Week</th>
<th>Chapter</th>
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<tbody>
<tr>
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<td>Chapter-1 Nature Scope of Business</td>
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<tr>
<td>02</td>
<td>Chapter-2 Industry &amp; Commerce</td>
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<td>03</td>
<td>Chapter-3 Sole Proprietorship, Partnership &amp; Hindu Undivided Family</td>
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<td>04</td>
<td>Chapter-4 Cooperative Societies and Joint Stock Companies</td>
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<td>Chapter-11 Outsourcing</td>
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<td>Chapter-12 Purchase and Sale</td>
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<td>13</td>
<td>Chapter-13 Channels of Distribution</td>
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<td>Chapter-14 Retail Trade</td>
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<td>Chapter-15 Advertising</td>
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<td>16</td>
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<td>17</td>
<td>Chapter-17 Consumer – Rights and Responsibilities</td>
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<td>18</td>
<td>Chapter-18 Consumer Protection</td>
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<td>Chapter-19 Choosing a Career</td>
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<td>Chapter-20 Entrepreneurship</td>
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<td>21</td>
<td>Chapter-21 Project work</td>
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<td>22</td>
<td>Revision</td>
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<td>Revision</td>
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<td>Revision</td>
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### ABOUT INSTRUCTOR
Smt. Siba Saraswathy obtained her Master of Commerce (1992), Master of Philosophy (1994) and Bachelor of Education degree (1996) from University of Kerala. She worked as teacher in various schools and Colleges in Kerala State from 1997 to 2009. At present she is working with National Institute of Open Schooling, Sector -62, NOIDA, U.P. as Senior Executive Officer in Accountancy. Her current area of interest lies in Commerce and Management.
Type of Course: Secondary  
Intended Audience: School  
Pre-Requisites: Self certificate and minimum age 14 years  
Course Duration: 26 weeks (1st Aug, 2018 to 31st Jan, 2019)  
Exam Date: NA  
No of Credits: NA  

Objective of Course:
- Home science subject consists of five specializations, (1) Food and nutrition (2) Human Development (3) Family Resource Management (4) Textile and Apparel Science (5) extension and Communication.
- Five specializations integrates the life skills which equip the learner to face the challenges of life in changing scenario of eating habits, health, fashion, child care, family dynamics, market, media, mobile apps, entrepreneurship, laws and regulations etc. The learner finds his or her path to walk upon in future.
- Sky is limit for Home Science learners. The learner gains the knowledge, skills and abilities in each field of specializations. The learner with creative bend of mind may find career in planning and cooking healthy meals, fabric weaving and printing, work for play school, making utility articles. The learners are made sensitive towards their food habits, cooking practices and health of the all family members, care and selection of clothes, environment, safety, cleanliness, hygiene and sanitation in houses, role of ethics, values and positive attitude in people as well as consumer rights and responsibilities in the market.
- Learners develop managerial skills through time, energy, and money and resource management. Home Science equips the learner in all aspects of life.

Learning Outcome:
- Recognize their own strengths and weaknesses and work on them to achieve their maximum potential;
- Put into practice decision making and problem solving skills to make informed choices;
- Learn the milestones of growth and development and develop sensitivity for each member of the family in different life stages;
- Develop lifelong ability to absorb knowledge and apply it effectively to meet the challenges to ever changing life while focusing on adolescent issues;
- Become aware of the national issues and challenges and identify one’s own role in overcoming them.

Course Plan:

Week 01: Lesson 01 What is Home Science  
Week 02: Lesson 02 Food and Nutrients, function of food, Nutrients and deficiency diseases  
Week 03: Lesson 03 Food groups  
Week 04: Lesson 04 Methods of cooking food  
Week 05: Lesson 05 Food Preservation, Food Spoilage  
Week 06: Lesson 06 Environment, Air Pollution, Water Pollution  
Week 07: Lesson 07 Health, Factors Affecting Health  
Week 08: Lesson 08 Communicable and Life Style diseases, Life Style Disease  
Week 09: Lesson 09 Care and Maintenance of Fabric  
Week 10: Lesson 10 Fibre to Fabric  
Week 11: Lesson 11 Fabric Finishes, type of finishes  
Week 12: Lesson 12 Housing  
Week 13: Lesson 13 Safety at home  
Week 14: Lesson 14 Introduction to Resources  
Week 15: Lesson 15 Time & Energy Management  
Week 16: Lesson 16 Managing Family Income  
Week 17: Lesson 17 Life Begins  
Week 18: Lesson 18 Concept of development  
Week 19: Lesson 19 Family and I  
Week 20: Lesson 20 Adolescence Charms and Challenges  
Week 21: Lesson 21 Ethics in Daily Life  
Week 22: Lesson 22 Consumer Education, Consumer Rights  
Week 23: Lesson-01, 02 Assignments  
Week 24: Lesson-03, 04 Assignments  
Week 25: Lesson-05, 06 Assignments  
Week 26: Lesson-07, 08 Assignments

About Instructor:
Dr. Anjana Agarwal is employed at National Institute of Open Schooling (NIOS) as Senior Executive officer (SEO) in Academic department, Noida. She looks after academic activities including radio talks and video making for Home Science subject at secondary and senior secondary levels. She is well versed in Home Science and specialized in Food and Nutrition. She writes scientific articles and papers in national and international journals for long and the first author of "Text Book of Human Nutrition", 2014. She owns a website- www.nutroma.in and provides dietary and nutritional counselling for health and disease. She had been academically involved for Food Science and Nutrition in various capacities in Dehradun and Mumbai for more than 16 years. She has also delivered presentations on nutrition and aromatherapy in public and corporate forums. She has achieved her higher education in Pantnagar and University of Delhi, New Delhi with fellowships.
The study of psychology deals with important aspects of human behaviour and mental processes. The study of psychology is significant to one’s personal growth and development and facilitates the process of social development. The way we think, feel and behave with the people and world around us influence our adjustment. The psychology course enables learners to understand the complex mental processes that govern human behaviour.

The course offers an opportunity for learners to analyse the nature of psychology and the range of behaviours and mental processes. The course highlights on basic psychological processes, human development and social psychological process. You will also be able to learn about health and well being, work life and environmental concerns as well as the significance of psychology to understand the world of work.

The course also introduces the learners to the concept of Yoga and its significance in day to day life.

In all its essence the course collectively enables you to understand yourself and others around you to have a healthy life.

OBJECTIVE OF COURSE

- explain the basic concepts of psychology and their application;
- relate oneself positively to family, neighbourhood and society;
- behave responsibly and in a value based manner;
- learn to live a purposeful life of health and happiness.

LEARNING OUTCOME

- explain the basic concepts of psychology and their application;
- relate oneself positively to family, neighbourhood and society;
- behave responsibly and in a value based manner;
- learn to live a purposeful life of health and happiness.

COURSE PLAN

Week 01: Introduction to Psychology, Methods of Psychology
Week 02: INDIVIDUAL DIFFERENCES
Week 03: SENSORY PROCESSES
Week 04: Memory
Week 05: Thinking and Problem Solving
Week 06: Motivation and emotion
Week 07: NATURE AND DETERMINANTS
Week 08: Childhood
Week 09: Adolescence and its challenges
Week 10: Adulthood and Aging
Week 11: Group and leadership
Week 12: Communication
Week 13: Attitude
Week 14: Social and Educational Problem
Week 15: Happiness and well being
Week 16: Mental Disorders and Their Treatment
Week 17: Mental Health and Hygiene
Week 18: Aptitude, Interest and Job Requirements
Week 19: Preparation for the Vocational Role
Week 20: The World of Organisations
Week 21: Environmental Stress
Week 22: Healthy Mind in Healthy Body
Week 23: Self development and Yoga
Week 24: Nurturing the whole being _ An Indian Perceptive Part
Week 25: CONTROLLING AND DISCIPLINING THE MIND
Week 26: Quiz

ABOUT INSTRUCTOR

Name: Dr Shweta Verma
Designation: Executive Officer (Academic)
Department: NIOS, Academic Department PhD in Psychology from H.P.U. Shimla University, Worked with various government organizations as psychologist and counsellor and having a university teaching experience of more than 2 years. Presently working with NIOS in the academic department.
India is one of the ancient civilizations of the world which has stood the test of time. In fact what makes Indian culture unique among other ancient civilizations is its ability to accommodate and assimilate external influences and weave them into its own cultural fabric. This composite influence has not only enriched the cultural milieu of India, it has also made it stronger. Indian art, architecture, music, language, philosophy and religion reflect this diversity of influence that has occurred through centuries. This is the beauty of Indian Culture and Heritage. As Indian citizens not only do we need to be proud of this pluralistic and rich cultural heritage but also to study it objectively and assess it critically.

OBJECTIVE OF COURSE

- To familiarize learners with various aspects of the culture and heritage of India.
- To acquaint learners with the contributions of our ancestors in the areas of religion, philosophy, science, arts, education, languages and literature.
- To enable learners to appreciate the underlying unity amidst diversity in all aspects of India’s culture.
- To acquaint learners with the impact of Indian culture in different countries of the world.
- To enable learners to appreciate the composite nature of Indian culture.

LEARNING OUTCOME

- To familiarize learners with various aspects of the culture and heritage of India.
- To acquaint learners with the contributions of our ancestors in the areas of religion, philosophy, science, arts, education, languages and literature.
- To enable learners to appreciate the underlying unity amidst diversity in all aspects of India’s culture.
- To acquaint learners with the impact of Indian culture in different countries of the world.
- To enable learners to appreciate the composite nature of Indian culture.

COURSE PLAN

**Week 1:** Lesson 1: Culture: An Introduction

**Week 2:** Indian Culture

**Week 3:** Ancient India

**Week 4:** Medieval India

**Week 5:** Modern India

**Week 6:** Indian Languages and Literature-I

**Week 7:** Indian Languages and Literature-II

**Week 8:** Religion and Philosophy in ancient India

**Week 9:** Religion and Philosophy in Medieval India

**Week 10:** Religious Reform Movements in Modern India

**Week 11:** Indian Painting

**Week 12:** Performing Arts: Music, Dance and Drama

**Week 13:** Indian Architecture

**Week 14:** Science and Technology in India

**Week 15:** Scientists of Ancient India

**Week 16:** Science and Scientists of Medieval India

**Week 17:** Scientists of Modern India

**Week 18:** Education in India

**Week 19:** Indian Social Structure

**Week 20:** Socio-Cultural Issues in Contemporary India

**Week 21:** Spread of Indian Culture Abroad

**Week 22:** Revision

**Week 23:** Revision

**Week 24:** Revision

**Week 25:** Revision

**Week 26:** Revision

ABOUT INSTRUCTOR

Name: Dr. Azmat Noori
Designation: Academic Officer (History)
Qualification: Ph.D (History), 2010, Aligarh Muslim University, Aligarh
M.A (History), 2005, Aligarh Muslim University, Aligarh
B.A (Hons), History, 2003, Aligarh Muslim University, Aligarh
P.G Diploma in Women Studies, 2008, Aligarh Muslim University, Aligarh
ACCOUNTANCY

SMT. SIBA SARASWATHY
Senior Executive Officer in Accountancy, NIOS

TYPE OF COURSE : Secondary
INTENDED AUDIENCE : School
COURSE DURATION : 26 weeks (1st Aug, 2018 to 31st Jan, 2019)
EXAM DATE : NA
NO OF CREDITS : NA

PRE-REQUISITES : Self certificate and minimum age 14 years

OBJECTIVE OF COURSE
This course will help the learners to understand the basic concepts in accounting. The course enables the learner to understand the rules of debit and credit. After studying this course, the learners will develop the skill to prepare journal, other subsidiary books, trial balance and financial statements. During the course, learners will also get an idea of computers in accounting.

LEARNING OUTCOME
The learner will be able to:
• understand the meaning, objectives, advantages, basic concepts and conventions of Accountancy.
• develop the skill of preparing the accounting equation.
• classify the accounts into different categories, understand the rules of debit and credit and develop the skill of preparing accounting vouchers.
• prepare the various books of accounts like journal, cash book, other subsidiary books and ledger.
• develop bank reconciliation statement.
• post the transactions from journal and other subsidiary books to ledger and prepare the trial balance.
• identify the accounting errors and to learn their rectification.

COURSE PLAN

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<tr>
<th>Week</th>
<th>Chapter</th>
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<tbody>
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<td>01</td>
<td>1 Introduction of Accounting</td>
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<td>02</td>
<td>2 Accounting Concepts and Conventions</td>
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<td>6 Journal</td>
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<td>14 Financial Statements (without adjustments)</td>
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<td>15</td>
<td>15 Financial Statements (with adjustments)</td>
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<td>17 Introduction to Tally</td>
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ABOUT INSTRUCTOR
Smt. Siba Saraswathy obtained her Master of Commerce (1992), Master of Philosophy (1994) and Bachelor of Education degree (1996) from University of Kerala. She worked as teacher in various schools and Colleges in Kerala State from 1997 to 2009. At present she is working with National Institute of Open Schooling, Sector -62, NOIDA, U.P. as Senior Executive Officer in Accountancy. Her current area of interest lies in Commerce and Management.
Painting is nothing but skills to express oneself through colour and proportion and it also helps cultivate aesthetic sense. It further aims to develop the visual sense of the learner and to help him/her appreciate expressive value of line, texture, space, rhythm etc.

**OBJECTIVE OF COURSE**

Painting is nothing but skills to express oneself through colour and proportion and it also helps cultivate aesthetic sense. It further aims to develop the visual sense of the learner and to help him/her appreciate expressive value of line, texture, space, rhythm etc.

**LEARNING OUTCOME**

- Learner will be to appreciate the History and Evaluation of Indian Art
- Explain the medium, techniques and styles of Indian Folk Art
- Create different shapes effectively in producing a composition
- Draw human figure with proportion

**COURSE PLAN**

**PRACTICAL**

Week 1. TOOLS AND MATERIALS
Week 2. OBJECT STUDY
Week 3. NATURE STUDY
Week 4. HUMAN FIGURE
Week 5. STUDY OF ANIMALS AND BIRDS
Week 6. COMPOSITION

**THEORY**

Week 7. History and Appreciation of Art (From 3000 BC to 600 AD) 01
Week 8. History and Appreciation of Art 05(From 7th Century AD to 12th Century AD)
Week 9. History and Appreciation of Art (from13th Century AD to 18th Century AD.)
Week 10. Folk Art of India 13
Week 11. Renaissance 17
Week 12. Impressionism 21

Week 13. Cubism, Surrealism and Abstract Art 24
Week 14. Pioneers of Contemporary Indian Art 27
Week 15. Contemporary Indian Art 30
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Week 17. Revision
Week 18. Revision
Week 19. Revision
Week 20. Revision
Week 21. Revision
Week 22. Revision
Week 23. Revision
Week 24. Revision
Week 25. Revision
Week 26. Revision

**ABOUT INSTRUCTOR**

Presently working as a Senior Executive Officer (Performing Arts Education) in National Institute of Open Schooling from July 2001. She hold master degree M. A. in Drawing and Painting from Maharaja Tomar University, Madhya Pradesh. She has been engaged in the conducting Meeting, Development of Curriculum, Learning Objectives, Study Materials, Audio and Video Material, Marking Schema, Tutor Mark Assignment, Question Item for On Demand Examination and organizing workshops in different parts of the Country in the field of Art and Culture.
DATA ENTRY OPERATION

RADIKA B
Academic Officer (ICT), NIOS

TYPE OF COURSE : Secondary
INTENDED AUDIENCE : School

COURSE DURATION : 26 weeks (1st Aug, 2018 to 31st Jan, 2019)
EXAM DATE : NA
NO OF CREDITS : NA

PRE-REQUISITES : Self certificate and minimum age 14 years

OBJECTIVE OF COURSE
Data Entry Operations is an introductory course provides students with the opportunity to practice using computer, operating systems, documents, spreadsheets and presentation. In this subject student will learn about word processing which helps them to format their document and merge their document with data. Also student will learn about spreadsheet which helps them to analyse their data and presentation software helps them to present their views or ideas to audience.

LEARNING OUTCOME
• define basic components of computer system;
• explain the features of Operating System;
• develop the skills of creating, printing and formatting the documents;
• handle different features of Spreadsheet;
• format spreadsheet and insert charts;
• create PowerPoint presentations.

COURSE PLAN
Week 01 : Basics of Computer
Week 02 : Video for L-01
Week 03 : Operating System
Week 04 : Video for L-02
Week 05 : Basics of Word Processing
Week 06 : Video for L-03
Week 07 : Formatting Documents
Week 08 : Video for L-04
Week 09 : Mail Merge
Week 10 : Video for L-05
Week 11 : Basics of Spreadsheet
Week 12 : Video for L-06
Week 13 : Formatting Worksheet
Week 14 : Video for L-07
Week 15 : Formulas, Functions and Charts
Week 16 : Video for L-08
Week 17 : Creating Presentation
Week 18 : Video for L-09
Week 19 : L-01 Quiz
Week 20 : L-02 Quiz
Week 21 : L-03 Quiz
Week 22 : L-04 Quiz
Week 23 : L-05 Quiz
Week 24 : L-06 Quiz
Week 25 : L-07 Quiz
Week 26 : L-08 Quiz

ABOUT INSTRUCTOR
Name : Radhika B
Designation: Academic Officer (ICT), NIOS.
Having post graduation in Master of Computer Applications. Around 7+ years of intensive work experience in various projects and also gained experience and knowledge of the software development processes in the relevant technologies. Last six years associated in the content development of ICT courses in Academic and vocational courses of NIOS.
OBJECTIVE OF COURSE
Learner will be able to understand the concept of “learning by doing” which in turn helps in developing scientific temper.

LEARNING OUTCOME
The course content begins from Biodiversity classification; Structure and function of the living; their reproduction and development and also Genetics, Molecular Biology, Biotechnology and Immunology which are the modern fields of Biology. An exhaustive treatment of the environment in all its aspects is also contained in the curriculum and so are topics like some common human diseases and health and nutrition which are closely related to human welfare. Module-I Diversity and Evolution of Life, Module-II Forms and Functions of Plants and Animals Module-III Reproduction and Heredity Module-IV Environment and Health and Module-V Emerging Areas in Biology.

COURSE PLAN

Week : 1 Origin and Evolution of Life and Introduction to Classification
Week : 2 The Kingdom Monera, Protocista and Fungi
Week : 3 Kingdom Plantae and Animalia
Week : 4 Cell Structure and Function
Week : 5 Tissues and other Level of Organization
Week : 6 Kingdom Plantae and Animalia
Week : 7 Root system
Week : 8 Shoot system
Week : 9 Absorption, Transport and Water Loss in Plants
Week : 10 Nutrition in plants - Mineral Nutrition
Week : 11 Nitrogen Metabolism
Week : 12 Photosynthesis
Week : 13 Respiration in Plants
Week : 14 Nutrition and Digestion
Week : 15 Respiration and Elimination of Nitrogenous Wastes
Week : 16 Circulation of Body Fluids
Week : 17 Locomotion and Movement
Week : 18 Coordination and Control - The Nervous and Endocrine Systems
Week : 19 Homeostasis: The Steady State
Week : 20 Reproduction in Plants
Week : 21 Growth and Development in Plants
Week : 22 Reproduction and Population Control
Week : 23 Principles of Genetics
Week : 24 Molecular Inheritance and Gene Expression
Week : 25 Genetics and Society
Week : 26 Principles of Ecology
Week : 27 Conservation and Use of Natural Resources
Week : 28 Pollution
Week : 29 Nutrition and Health
Week : 30 Some Common Human Diseases
Week : 31 Biotechnology
Week : 32 Immunobiology: An Introduction

ABOUT INSTRUCTOR
Dr. Sanghmitra Suryapani is working as an Academic Officer (Biology) at National Institute of Open Schooling (NIOS), NOIDA Uttar Pradesh. Dr. Suryapani has her Ph.D in Botany from Jamia Hamdard, University New Delhi. She has also done diploma in Environmental law and management from Indian Law Institute, New Delhi. She is a Subject Matter Specialist (SME) for Science and Technology at the Massive Open Online Courses (MOOC) platform for Swayam. She is also a State Coordinator; Mizoram for Diploma in Elementary Education (D. El. Ed) programme for in-service untrained teachers launched by NIOS an initiative of Ministry of Human Resource Development. She has developed self learning material of biology at Senior Secondary level. In addition to that she prepared learners guide for secondary, Science and Technology and developed various audio programmes through Muktavidyavani and video programs for MOOCs at NIOS. She has represented at various national, international and corporate platforms for writing and presenting talks.
According to present scheme of school education at Senior Secondary stage, chemistry emerges out as a separate discipline. The present chemistry course has been developed basically around the themes: Why do chemical reactions occur? What is the quantitative relationship among reacting constituents in a chemical reaction? How far and how fast will a chemical reaction proceed under a given set of conditions? Can we predict whether a chemical reaction will occur or not? What is the relation between the structure of a chemical substance and its functions/properties? In what way is a chemical reaction relevant for getting new types of substances and materials for daily life and chemical industries?

Some interdisciplinary aspects have also been provided to make the course more meaningful and functional. This Chemistry Course has three parts, I and II consist of theory portion and part III is a practical manual. Part-I consists of five modules namely as: Some basic concepts of chemistry, Atomic Structure and Chemical Bonding, States of matter, Chemical Energetics, and Chemical Dynamics. Part-II consists of three modules namely: Chemistry of Elements, Chemistry of Organic Compounds, and Chemistry in Everyday Life. Each module is further divided into different lessons.

**OBJECTIVE OF COURSE**

After completing this course, the learner will be able to:

- explain the principles, theories and laws of chemistry responsible for various chemical processes/ reactions
- realise the role of chemistry in production of many elements (metals/non-metals) and compounds useful in industries and daily life
- identify the chemical nature of inorganic and organic substances around him/her
- choose various vocational, professional and applied courses of choice based on knowledge of chemistry gained
- perform chemical calculations to know about the chemical reactions and chemical compounds
- explain chemical reactions, concepts and phenomenon
- develop awareness about uses and abuses of chemical substances
- develop skills of arranging/setting apparatus, handling apparatus and chemicals properly ; and analyse and synthesise simple compounds.

**COURSE PLAN**

| Week 1: | Atoms, Molecules and Chemical Arithmetic |
| Week 2: | Atomic Structure & Periodic Table and Periodicity in Properties |
| Week 3: | Chemical Bonding |
| Week 4: | The Gaseous State and Liquid State & The Solid State |
| Week 5: | Solutions & Colloids |
| Week 6: | Chemical Thermodynamics & Spontaneity of Chemical Reactions |
| Week 7: | Chemical Equilibrium & Ionic Equilibrium |
| Week 8: | Electrochemistry |
| Week 9: | Chemical Kinetics & Adsorption and Catalysis |
| Week 10: | Occurrence and Extraction of Metals & Hydrogen and s-Block Elements |
| Week 11: | General Characteristics of the p-block Elements |
| Week 12: | p-block Elements and their Compounds –I |
| Week 13: | p-block Elements and their Compounds –II |
| Week 14: | d-Block and f-Block Elements & Coordination Compounds |
| Week 15: | Nomenclature and General Principles |
| Week 16: | Hydrocarbons |
| Week 17: | Compounds of Carbon Containing Halogens (Haloalkanes and Haloarenes) |
| Week 18: | Alcohols, Phenols and Ethers |
| Week 19: | Alcohols, Phenols and Ethers |
| Week 20: | Aldehydes, Ketones and Carboxylic Acids |
| Week 21: | Aldehydes, Ketones and Carboxylic Acids |
| Week 22: | Compounds of Carbon Containing Nitrogen |
| Week 23: | Biomolecules |
| Week 24: | Drugs and Medicines |
| Week 25: | Soaps, Detergents and Polymers |
| Week 26: | Environmental Chemistry |

**ABOUT INSTRUCTOR**

I Dr.Rajeev Prasad, Assistant Director(Academic), NIOS welcomes you all in this course. I have been working with NIOS from last eight years. I worked as Academic Officer(Chemistry), NIOS from 2011 to 2016 and developed and revised Senior Secondary Chemistry (313) of NIOS. My Specialisation is in Organic Chemistry. I have 11 years of teaching experience at Senior Secondary Chemistry in reputed academic Institutions as Lecturer/PGT.
TYPE OF COURSE: Sr.Secondary
INTENDED AUDIENCE: School
COURSE DURATION: 6 Months (01/08/2018 to 31/01/2019)
EXAM DATE: NA
NO OF CREDITS: NA

PRE-REQUISITES: 10th Passing Certificate and min. age 15 yr

OBJECTIVE OF COURSE
After completing this course, the learner will be able to:
- develop listening skills;
- develop speaking skills;
- develop reading skills;
- develop writing skills.
This course will also focus on elements of language – grammar and vocabulary. Special efforts will be made to enrich the vocabulary of students.

LEARNING OUTCOME
- Listening Skills
- Speaking Skills
- Reading Skills
- Writing Skills
- Study Skills
- Literary Skills

COURSE PLAN
Week 1 My First Steps
Week 2 Leisure
Week 3 Reading With Understanding
Week 4 Father Dear Father
Week 5 Fuel of the Future
Week 6 My Grandmothers House
Week 7 Reading With Understanding
Week 8 A Case of Suspicion
Week 9 My Son will not a Beggar be
Week 10 Where the Mind is Without Fear
Week 11 Reading With Understanding
Week 12 If I Were You
Week 13 The Tiger in the Tunnel
Week 14 The Road not Taken
Week 15 Reading With Understanding
Week 16 I Must Know the Truth
Week 17 India-Her Past and Future
Week 17 Night of the Scorpion
Week 18 Reading With Understanding
Week 19 Reading With Understanding
Week 20 Reading With Understanding
Week 21 Bholi
Week 22 The Reception Desk and You
Week 23 Face to face Communication in Business
Week 23 Managing The Telephone
Week 23 Writing Memos and Letters
Week 24 Analysing Turns in Telephoning
Week 24 Writing e-mails
Week 25 Controlling Strategies and Out-Going Calls
Week 25 Writing Reports
Week 26 Aids for a Receptionist
Week 26 Writing Job Applications & Appearing for an Interview

ABOUT INSTRUCTOR
Saumya Rajan is a DPhil in English Literature from the University of Allahabad and trained and certified in Incorporating Gender Concerns in Public Policy from the Indian Institute of Public Administration, New Delhi. She is certified in Global Diplomacy- Diplomacy in the Modern World from the University of London &SOAS, University of London.
HINDI

DR. BAL KRISHNAN RAI
Assistant Director (Academics), NIOS

TYPE OF COURSE : Sr. Secondary
INTENDED AUDIENCE : School
PRE-REQUISITES : 10th Passing Certificate and min. age 15 yr
OBJECTIVE OF COURSE
हिंदी अपने साहित्यिक एवं बोलचाल के रूप के माध्यम से आरम्भ से ही जन आकर्षणों की अभी व्यक्ति करती है, हिंदी साहित्य के समुद्र का यह इतना बड़ा कारण है कि हिंदी के सारण होने के बावजूद अपने आप को परीक्षित एवं समृद्ध किया है, इतने के साथ से जन यात्रा का हिस्सा रहा है इसीलिए रिक्यूल के भी विस्तार हुआ है हिंदी भाषी समाज का व्यक्त्व नई सुनना-कहने के लिए परीक्षणस्वरूप आए अपने युवाओं का योग अपने दैनिक जीवन में कर रहा है। इसके कारण साहित्य-लेखन में भी रचनाकारों की भाषिक क्षमता एवं विवाह - प्रक्रिया परीक्षित हुई है। हिंदी भाषा भारत के जनतंत्र की आकर्षण की पूर्ति करती है।

LEARNING OUTCOME
भाषिक और साहित्यिक योगदान का विकास कर उनका प्रयोग कर सकेंगे; भाषाकीय-सामाजिक, सामाजिक व-श्रद्धालुति और व्यवहारिक अभिव्यक्ति का विकास कर सकेंगे; हिंदी की साहित्यिक-सामाजिक संदर्भ के समुद्र विस्तार कर सकेंगे और उस परिपत्र से जोड़ कर प्रस्तुत कर सकेंगे; साहित्यिक, प्रयोजनपत्र और व्यवहारिक भाषा के विस्तार रूपों की तुलना कर सकेंगे।

COURSE PLAN
week 1 अाँख रख के पढ़ें
week 2 सदस्यता
week 3 शृंगार
week 4 जनसंदर्भ
week 5 तार के सिमेखें
week 6 विश्वसंगत
week 7 शृंगारिकारी सेंतर "निराला"
week 8 नाभिक जी संस्कृति
week 9 पीड़िता और निष्ठुरता
week 10 कुटुंब
week 11 जनसंदर्भ
week 12 गतिविधि
week 13 हिंदी लेखिका और विवाह
week 14 अंबाली चुड़ान
week 15 चुंबकीय विधियों
week 16 परिपत्र के सिमेखें
week 17, 18, 19 उपयोग

ABOUT INSTRUCTOR
Qualification:
• M.A. (Mass Communication and Hindi),
• M.Phil. Topic - Gantantra Divas ki Shobha Yatra (Ravindernath Tyagi) : Samvedana or Ship
• Ph.D., (University of Delhi, Certificate Course in Translation) Topic: Hindi ke Lalit Nabhanjod mein Manav Mulya
• P.G. Diploma in Journalism & Mass Communication
Areas of Interest/Specialization
• Open and Distance Learning
• Adhunik Hindi Sahitya (Prose and Poetry)
Specialization:
• Translation, Editing and Mass Communication
Experience:
• Assistant Director since 28 October 2016 at the National Institute of Open Schooling, MHRD, Government of India, NOIDA.
• Academic Officer (Hindi) since July 2009, at the National Institute of Open Schooling, MHRD, Government of India, NOIDA.
• Hindi Officer since November 1999 at the National Institute of Open Schooling, MHRD, Government of India, NOIDA.
• Hindi Translator at Mahanagar Telephone Nigam Ltd. Since September 1996
There are basically four parts of Mathematics course under Swayam platform. These are 1.Text part 2. Audio and Video tutorials 3. Self Assessment 4. Discussion forum. Under text part, all efforts have been made to give related illustrations and sufficient examples for your better understanding. You must go through all solved examples and try to solve all problems under check your progress and Terminal exercises. Along with text materials, lesson wise video tutorials are also provided for your clarification and better understanding. In some of the lessons concept wise certain audio clips are also provide you. Lesson wise Multiple Choice Questions (MCQs) are provided you after each lesson for the self progress purposes. A discussion forum is also provided to you in this platform, where you can able to share with me your doubts, difficulties and any suggestions. Remember in Swayam platform, one of the important aspects of learning Mathematics is you must have to carefully observe the Videos and practice the quiz items for your self assessment purposes.

OBJECTIVE OF COURSE

After completing this course, learner will be able to:
- describe basic concepts, facts, principles, terms, symbols and processes of Mathematics.
- convert the word problems in to the mathematical forms and solve them.
- explain different ways of processing the given data and help for arriving at conclusions.
- express the skills of quantification of experiences and make linkage with day-today life.
- solve wide variety of mathematical problems in daily life and reflect in different context of learning.
- relate mathematical knowledge and skills to solve variety of problems and develop positive attitude towards Mathematics and its application.

COURSE PLAN

Week 1: Sets
Week 2: Relations and Functions-I
Week 3: Trigonometric Functions-I & Trigonometric Functions-II
Week 4: Relation between Sides and Angles of a triangle
Week 5: Sequences and Series & Some special sequences
Week 6: Complex Numbers
Week 7: Quadratic Equations and Linear Inequalities & Principle of Mathematical Induction
Week 8: Permutations and Combinations & Binomial Theorem
Week 9: Cartesian system of rectangular co-ordinates & Straight Lines
Week 10: Circles & Conic Sections
Week 11: Measures of Dispersion & Random experiments and events.
Week 12: Probability
Week 13: Matrices

Week 14: Determinants & Inverse of a Matrix and its Applications
Week 15: Relation and Functions-II Inverse Trigonometric Functions
Week 16: Limits and Continuity
Week 17: Differentiation
Week 18: Differentiation of Trigonometric functions & Differentiation of exponential and Logarithmic functions
Week 19: Application of Derivatives
Week 20: Integration
Week 21: Definite Integrals
Week 22: Differential equations
Week 23: Introduction to 3-D
Week 24: Vectors & Plane
Week 25: Straight Line
Week 26: Linear Programming Mathematical Reasoning

ABOUT INSTRUCTOR

Dr. Rajendra Kumar Nayak, M.Sc (Mathematics), M.Ed, Ph.D (Utkal University) presently working as Academic Office (Mathematics) in the Academic Dept., NIOS from 13/07/2012. Before joining of NIOS Dr. Nayak worked as Assistant Professor of Mathematics Education at Regional Institute of Education (NCERT), Bhubaneswar, Army Institute of Education, New Delhi and Ravenshaw University, Cuttack, Odisha. The Interest area of teaching and learning - Mathematics, Mathematics Education, Educational Statistics, and Distance Education.

Dr. Nayak always believe on research based teaching and experience based learning. Based on this philosophy awarded Ph.D on the topic “Effectiveness of Constructivist Approach on Learning Process and Learning Achievement in Mathematics and Creativity of Primary School Children” from Utkal University, Odisha.
PAINTING

MS. SANCHITA BHATTACHARJEE
SEO (Painting)

TYPE OF COURSE : Sr. Secondary
INTENDED AUDIENCE : School
PRE-REQUISITES : 10th Passing Certificate and age 15 yr

OBJECTIVE OF COURSE
This course is provided with necessary inputs of practical work and skill to the learner’s familiarity of the theory of art through the ages. This will further help in aesthetic development, ability to appreciate and discover the beauty of life and integrate it into one’s own personality. Thus, art will make more sense to the Cultural Heritage, environment and develop a creative attitude in day-to-day activities. When you will go through this book you will know about the brief introduction and appreciation of Indian Art. In theory part there is detailed and systematic description of indian art history (early to Modern period) such as Art of indus valley Civilization, Art of Mauryan to Gupta period, Ajanta Caves, Mural Painting, Temple Art and Sculpture, Architecture of Indo-Islamic period,Miniature painting of Mugals School, Rajasthan School, Pahari School, Company School, Bengal School and Folk Painting In practical part we have fundamental of painting, how to draw an object from nature, how to compose Sketching from life and memory and how to do traditional folk painting. In practical paper it is also mention that you need to submit Portfolio with 12 original paintings and one sketch book. This course will offer good opportunity to you in your creative and self expressional development.

LEARNING OUTCOME
• develop knowledge and understanding of visual art;
• develop skill, ability and aesthetic attitude
• acquaint about the development of art and various styles of art expression and their salient features;
• learn the visual aspects of composition, division of space, rhythm, texture, tonal gradation and expressive value of line;
• work with harmony and contrast of colour, having various drawing and painting materials such as pencils, pastels, water and oil colour, ink etc

COURSE PLAN
Week 1L-1 Art of Indus Valley Civilization
Week 2L-2 Art From Maurya To Gupta Period
Week 3L-3 Ajanta Caves
Week 4L-4 Temple Art And Sculpture
Week 5L-5 Indian Bronzes
Week 6L-6 Indo- Islamic Architecture
Week 7L-7 Mughal School
Week 8L-8 Rajasthani School Of Painting
Week 9L-9 Pahari School Of Miniature Painting
Week 10L-10 Deccan School Of Painting
Week 11L-11 Company School
Week 12L-12 Pioneers Of Contemporary Art Movements In India
Week 13L-13 Contemporary Art Of India
Week 14L-14 Folk Painting
Painting (Practical Guidelines)
List of Practical
Week 21
1. Study And Draw Basic Shapes And Volume Of Objects In Individual And Group
2. Differentiate between the man made and natural objects.
Week 22
3. Use of light and Shade to achieve volume and depth in terms of perspective
Week 23
5. Application of primary, secondary and complementary cool and warm colours according to the need of the composition.
6. Arrangement of forms in pictorial space after assimilation of elements studied.
Week 24
7. Create composition to express feelings and emotions.
8. Documentaiion of visual experience, capture the movement, mood and the characteristics with instant perception
Week 25
9. Manifest forms from stored perception of studies of visual experience in the memory.
10. Study the traditional folk motifs. Week 26

ABOUT INSTRUCTOR
Presently working as a Senior Executive Officer (Performing Arts Education) in National Institute of Open Schooling from July 2001. She hold master degree M. A. in Drawing and Painting from Maharaja Tomar University, Madhya Pradesh. She has been engaged in the conducting Meeting, Development of Curriculum, Learning Objectives, Study Materials, Audio and Video Material, Marking Schema, Tutor Mark Assignment, Question Item for On Demand Examination and organizing workshops in different parts of the Country in the field of Art and Culture.
PHYSICS

BIJAYALAXMI PRADHAN
senior executive officer(Physics), NIOS

TYPE OF COURSE : Sr. Secondary
INTENDED AUDIENCE : School
COURSE DURATION : 26 Weeks (1st Aug, 2018 to 31st Jan, 2019)

PRE-REQUISITES : 10th Passing Certificate and age 15 yr
NO OF CREDITS : NA

OBJECTIVE OF COURSE

Physics is a fundamental science because it deals with the basic features of the world such as time, space, motion, charge, matter and radiation. Study of physics is a means of rationally understanding nature. Physics lies behind all technological advancements, such as computer, internet, launching of rockets and satellites, lasers, etc. It also finds applications in such simple activities of men as lifting a heavy weight or making a long jump. Physics is, thus, an all pervading science and its study helps us in finding answers to why and how of our day to day happenings.

Physics course has been so designed that it not only focuses on the basic concepts of Physics but relates them to the daily life activities. The basic themes of Physics which would be of interest to all, particularly to those who are interested in pursuing Physics as a career in life have been selected to form core content of the course. Besides, this course also includes such emerging areas as electronics, communication, nuclear physics which find immense applications in our life.

LEARNING OUTCOME

After completing this course, the learner will be able to:

- develop understanding of concepts, fundamental laws, principles and processes in the area of physics
- establish relationship between causes and effects of physical phenomenon
- explain the contributions of physics towards improving quality of life
- create interest in physics and foster a spirit of enquiry
- develop experimental skills like taking observations, manipulation of equipment, and communicative skills such as reporting of observations and experimental results
- develop problem solving ability e.g. analyzing a situation or data, establishing relationship between cause and effect
- develop scientific temper of mind by making judgment on verified facts and not opinions, by showing willingness to accept new ideas and discoveries
- develop awareness of the dangers inherent in the possible misuse of scientific knowledge.

COURSE PLAN

Week 1: Units, Dimensions and Vectors
Week 2: Motion in a Straight Line
Week 3: Laws of Motion
Week 4: Motion in a Plane & Gravitation
Week 5: Gravitation & Work, Energy and Power
Week 6: Work, Energy and Power & Motion of a Rigid Body
Week 7: Elastic Properties of Solids & Properties of Fluids
Week 8: Properties of Fluids
Week 9: Kinetic Theory of Gases
Week 10: Thermodynamics
Week 11: Heat Transfer and Solar Energy & Simple Harmonic Motion
Week 12: Wave Phenomena
Week 13: Electric Charge and Electric Field
Week 14: Electric Potential and Capacitors
Week 15: Electric Current
Week 16: Magnetism and Magnetic Effect of Electric Current
Week 17: Electromagnetic Induction and Alternating Current
Week 18: Reflection and Refraction of Light & Dispersion and Scattering of light
Week 19: Dispersion and Scattering of light & Wave Phenomena and Light
Week 20: Wave Phenomena and Light & Optical Instruments
Week 21: Structure of Atom & Dual Nature of Radiation and Matter
Week 22: Dual Nature of Radiation and Matter & Nuclei and Radioactivity
Week 23: Nuclear Fission and Fusion
Week 24: Semiconductors and Semiconducting Devices
Week 25: Applications of Semiconductor Devices
Week 26: Communication Systems

ABOUT INSTRUCTOR

Ms. Bijayalaxmi Pradhan is senior executive officer(Physics) in National Institute of Open Schooling(NIOS). Her qualification is M.Sc.(Physics), B.Ed., PGDDE. She has been involved in various academic activities of Physics subject at senior secondary level and Science and Technology at secondary level in NIOS such as development of question bank, TMA, Video programmes, live audio programmes for webradio etc. She has also experience of teaching of Physics at senior secondary level. She was also involved in research and academic activities in science education in institutions like NCERT and Vigyan Prasar.
TYPE OF COURSE: Sr. Secondary
INTENDED AUDIENCE: School

PRE-REQUISITES: 10th Passing Certificate and min. age 15 yr

OBJECTIVE OF COURSE
अन्रे संृतभाषायाः: शिखर्याय उद्देश्यानि संति-
मान्य-उद्देश्यानि
- संस्कृतभाषायाः: संस्कृतवाद्ययस्य व विषये रूपथर्दनम्;
- संस्कृतसाहित्यस्य विविधविवाहानि तत्तं;
- संस्कृतभाषाकौशलेशु दक्षताविवाहाः;
- राष्टियसर सामाजिक-संस्कृतक- वैज्ञानिकायामानिक-संबंधताविवाहाः;
- आयारुशीर्मायमेन छात्राः चार्टिकाविवाहाः।

विषेष: उद्देश्यानि

श्रवण भाषणाच
- छात्राः दैनिकदिने वहारे शिखर्याचार्याना संस्कृतस्य प्रयोगः कुरुः;
- सरलसंस्कृतस्य प्रयोगः प्रति समयः भवेयुः;
- सरलसंस्कृतभाषामानोत्तरस्य मौखिकस्यैषयः उगतारे समयः भवेयुः;
- वर्णाचारः शुद्धाः उच्चारणः कुरुः समयः भवेयुः;

LEARNING OUTCOME
- संस्कृतभाषायाः: सामाजिकविवाहानि भविष्यति।
- संस्कृतसाहित्यस्य प्रति ज्ञानः अभिलभोः वावन्यः।
- संस्कृतसाहित्यस्य प्रमुखविवाहानि प्रतित्तितिविवाहानि सामाजिकविवाहाः।
- छात्राः राष्टियसंस्कृतकालीनसामाजिकायांसामाजिकविवाहाः।
- सामाजिक-मूलतामानि विवाहाः।
- विज्ञानोत्तरस्य मौखिकस्य भारतीयमानि उद्गमानि प्रतियाचारः।

COURSE PLAN

Week 1 - thou-lans’k%
Week 2 - ’fjtn tkuf fr”m° on
Week 3 - vjkxsX; a ijea lq[ke~
Week 4 - okpka e.Muari;e°
Week 5 - vfryksHk’u dUkZO;%
Week 6 - jktrs [kyq du; kdeqkfh
Week 7 - ’m”’ mikL;e~
Week 8 - ijkFlsZvkrkReksRkZ%
Week 9 - dksy Cyfr IkSHkkX;e~
Week 10 - irfrUr ijhMdk%
Week 11 - vuqPNkmyk[ue~
Week 12 - laoknys[kue~
Week 13 - o”kZrqZo.kZue~

Week 14-‘ve’rt; jUFkk%
Week 15 - fgek’yks uke uxfk/kjkt%
Week 16 - ekuks fg egrka /kue~
Week 17 - dYikdhrZ% fot;rs , i;kZoj.kL; laj[k.k.
Week 18 - Øks/kks-uFkDdkjYd%, vuUr%kulkxj%
Week 19 - ’kY; fpfdRltud% lq[qr%, d”Va U;kL; j[k.k.
Week 20 - ån; ifjorZue; i=a fy[kke%
Week 21 - ifj;ksutk&fuekZ.k,
Week 22 - lelke; da laL[Nrkfgr;e, laL[Nr; iz; kstuewydrk
Week 23 - Hkkjrh; KkuoKkuijEijk, tul(pkjek/e%
Week 24 - laL[Nr~e’ U; k% Hkkjrj; k% Hkk”kk% k p , laL[ri=dkfjr
Week 25 - Hkkjrh; laL[Nrk5 laDdkj.k~’ if=dkizk:ie~
Week 26 - eqnz.k=qfV’kks/kue~

ABOUT INSTRUCTOR
Dr. R.N. Meena Completed his M.A., M.Phil., Ph.D. from JNU, New Delhi. He has expertise in Language Learning, Open and Distance Learning, Philosophy and Thoughts, Theater, Screenplay writing for short film and educational videos, Linguistics, Gender, Caste and Tribal Issues.
This course has been divided into 10 modules and 32 lessons. First Module is The study of Geography in India. It talks about the development of Geography as a discipline, the origin and evolution of the earth. It talks about different theories related to the dynamic surface of the earth i.e. isostasy and continental drift. The Module 2 is on Changing Face of the Earth. The earth we can see and know is the result of evolution taken place in a very long time. This module helps students to understand the approaches of learning geography and its branches.

Module 3 is The Domain of the Earth. This module also covers the transport and communication system in India. This module will help to understand the resources available in India and their wise use and distribution.

Module 4 The Domain of Air on the Earth covers the atmospheric structure and composition, insolation, winds, precipitation and other elements of weather and climate. It explains the complex relationship that exists between physical and human environment.

Module 5 talks about The Domain of Life on Earth. It explains the biosphere and life in different biomes. It also let you think about the global climatic changes and its impact on human society. So that we can take a step to achieve sustainable development.

The next module is The Physical Setting of India. This module has covers the physiography, drainage system and climate of India. It also help you to analyse the natural disaster prone areas in India and efforts to be made to cope up with it.

Module 7 talks about Natural Resources and their Development in India. This module will help to understand the resources available in India and their wise use and distribution.

Module 9 covers the Human Resource Development in India. This module discusses about available resources, their distribution and related economic activities. The module also covers the transport and communication system in India.

Module 10 covers the Human Resource Development in India. This will help you to analyse the demographic of India along with human development index and settlement patterns in India.

Module 10 is Optional Module. You have to select any one module either Local Area Planning or Geography of Tourism in India.

The very next Module is Economic Activities and Infrastructural Development. It discusses about available resources, their distribution and related economic activities. The module also covers the transport and communication system in India.

Module 12: Climate of India, Natural Disasters

Module 13: Our Resources, Land, Soil and Vegetation Resources In India

Module 14: Our Water Resources, Land Use and Agriculture

Module 15: Development of Mineral and Energy Resources, Industrial Development

Module 16: Transport, Communication and Trade in India

Module 17: Population Density, Distribution and Growth in India

Module 18: Population Composition in India

Module 19: Human Development

Module 20: Human Settlement

Module 21: Optional Module 10 A Lesson 30/ 10 B Lesson 30

Module 22: Optional Module 10 A Lesson 31/ 10 B Lesson 31

Module 23: Optional Module 10 A Lesson 32/ 10 B Lesson 32

Module 24: Practical Lesson 1 and 2

Module 25: Practical Lesson 3 and 4

Module 26: Practical Lesson 5

ABOUT INSTRUCTOR

Name: Mr. Vivek Singh
Designation: Sr. Executive Officer (Academic)
Department: Academic Department

MA (Geography) from A.P.S. University, Rewa and MBA (HRM) from Institute of Management Technology-CDL. More than 10 years of experience in Open and Distance Learning. His interest area is Geography, Open and Distance Learning and Basic Education.
Psychology is a discipline which is relevant to all walks of life. Its applications to the various areas of personal, organizational and social functioning are well recognized. All demonstrate the knowledge and understanding of theory in the areas of learning, memory and problem solving.

Educational psychologists: Educational psychologists help children or young people who are experiencing problems that hinder their successful learning and appreciate the importance of planning for career development.

Counsellor: As a counselling psychologist one uses psychological theory and research in therapeutic work to help clients with a variety of problems such as difficult life issues and mental health conditions.

Educational psychologists: Educational psychologists help children or young people who are experiencing problems that hinder their successful learning and participation in school and other activities. These problems can include a range of emotional and social problems or learning difficulties.

Occupational psychologists: Occupational psychologists apply expert knowledge to all levels of working and may work on organisational issues, such as culture and change, as well as issues at an individual or team level.

Primary care graduate mental health workers: Primary care graduate mental health workers provide a range of treatments, support and advice to people suffering from common mental health issues, such as anxiety and panic attacks.

There are other varied options like to work as a rehabilitation counsellor/psychologist, health psychologist, sports psychologist etc.

LEARNING OUTCOME

- develop an understanding about the basics in psychology for understanding mind and behaviour.
- demonstrate the knowledge and understanding of theory in the areas of learning, memory and problem solving.
- develop an overview of the nature of human development.
- understand self and others for personal growth and development
- adapt effectively in the environment around
- appreciate the importance of planning for career development
- become responsible citizens and serve towards the refinement of society

COURSE PLAN

Week 01: Psychology: Understanding Self and Others
Week 02: How Psychologists Study?
Week 03: Biological and Cultural Shaping Of Mind and Behaviour
Week 04: Becoming Aware of the World around Us
Week 05: Attention and Perception
Week 06: Learning Process and Acquiring Skills
Week 07: Remembering and Forgetting
Week 08: Going Beyond the Reality: Thinking and Reasoning
Week 09: Motivation
Week 10: Emotions
Week 11: Development: It’s Nature
Week 12: Domains of Development
Week 13: Adolescence
Week 14: Adulthood and Aging

Week 15: Understanding Individual Differences: The Case Of Intelligence
Week 16: What Is Self?
Week 17: Self and Psychological Processes
Week 18: Personality Theories, Personality Assessment
Week 19: Psychological Disorders, Group Processes, Person Perception and Interpersonal Attraction
Week 20: Man-Environment Interaction
Week 21: Psychotherapy, Health Psychology
Week 22: Education and Work, Career Development, Vocational Choice And Vocational Adjustment
Week 23: Stress and Your Health, Stress Management and Well-Being
Week 24: Developmental Patterns in Early Childhood
Week 25: Play Centre: Objectives, Play Centre: Structural Details
Week 26: Planning And Conducting Programmes, Involvement of Parents and Community in a Play Centre

ABOUT INSTRUCTOR

A Doctorate of philosophy in Psychology from Himachal Pradesh University. Availed University scholarship during MA in Psychology. I have served various government and non government (NGO) institutions in Himachal Pradesh as Psychologist/Counselor. During my stay with Red Cross Dharamshala(NGO) as a Psychologist I was given an additional responsibility of creating awareness among the Health Workers of Kangra Distt. about the various mental health issues. Besides this I have served as a faculty with Shiva Institute of Engineering and Technology Bilaspur, H.P and the job role included training and mentoring students for soft skills. Apart from this I have worked with the Lovely Professional University, Jalandhar, Punjab as an Assistant professor in Psychology for quite a long time. I am currently working with NIOS for the past two years where the job role requires to work on the academic activities like standardization of marking scheme in psychology ,developing Tutor Marked Assignments for learners in Psychology etc. Besides this the job role also requires to deliver Personal Contact programme through Mukta Vidya Vani every month and through Swayam Prabha and Swayam Porta also. My passion is to teach and train the learners through various modes of teaching and I believe in learning while teaching. I hope we will have fun learning on this platform.I wish you all a happy learning.
TYPE OF COURSE : Sr. Secondary
INTENDED AUDIENCE : School
PRE-REQUISITES : 10th passing certificate and minimum age 15 years

OBJECTIVE OF COURSE
- The syllabus of Computer Science for Senior Secondary course developed by NIOS to provide knowledge and understanding of basic components of computer and their working, uses of Internet, C++ programming and problem solving skills.
- This course has two modules. The first module explains about Computer Fundamentals. The second module explains about C++ programming.

LEARNING OUTCOME
- identify the basic components of computer and their working; use of operating system
- list the types of computer network
- Use of various services provided by internet
- practice basics of Java programming language
- Use of C++ programming
- State basic concepts of OOP
- Use of control statements in C++ programming
- define library and user defined functions in C++ programming;
- Use of one dimensional and two dimensional arrays
- select members of the class
- explain the concept of inheritance; use pointers in arrays
- Use of files in C++ programming.

COURSE PLAN

**Week 1**  - L-1: Anatomy of a Digital Computer
**Week 2**  - L-2: Data Processing Concept
**Week 3**  - L-3: Computer Software
**Week 4**  - L-4: Operating Systems
**Week 5**  - L-5: Data Communication and Networking
**Week 6**  - L-6: Fundamentals of Internet and Java Programming
**Week 7**  - L-7: Introduction to C++
**Week 8**  - L-8: General Concept of OOP
**Week 9**  - L-9: Control Statements
**Week 10**  - L-10: Functions
**Week 11**  - L-11: Array
**Week 12**  - L-12: Structure, Typedef & Enumerated Data Type
**Week 13**  - L-13: Classes & Objects with Constructors/Destructors

**Week 14**  - L-14: Inheritance Extending Classes
**Week 15**  - L-15: Pointer
**Week 16**  - L-16: Files
**Week 17**  - L-1 Quiz
**Week 18**  - L-2 Quiz
**Week 19**  - L-3 Quiz
**Week 20**  - L-4, 5 Quiz
**Week 21**  - L-6, 7 Quiz
**Week 22**  - L-8, 9 Quiz
**Week 23**  - L-10, 11 Quiz
**Week 24**  - L-12, 13 Quiz
**Week 25**  - L-14, 15 Quiz
**Week 26**  - L-16 Quiz

ABOUT INSTRUCTOR

Name: Radhika B
Designation: Academic Officer (ICT), NIOS.
Having post graduation in Master of Computer Applications. Around 7+ years of intensive work experience in various projects and also gained experience and knowledge of the software development processes in the relevant technologies. Last six years associated in the content development of ICT courses in Academic and vocational courses of NIOS
HOME SCIENCE

DR. SANDHYA KUMAR
Deputy Director (Academic), NIOS

TYPE OF COURSE : Sr. Secondary
INTENDED AUDIENCE : School

COURSE DURATION : 26 weeks (1st Aug, 2018 to 31st Jan, 2019)
EXAM DATE : NA
NO OF CREDITS : NA

PRE-REQUISITES : 10th passing certificate and minimum age 15 years

OBJECTIVE OF COURSE
Home Science trains the learners in life skills and equips both men and women in following aspects through 5 modules and 2 optional modules.
2: Food and Nutrition details about Food, Nutrition, cooking and Health via six lessons.
4: Human Development includes different aspects of growth and development in different stages of life.
5: Textiles and Clothing talks about fibre, yarn, fabric, textile finishes and also the selection and care of fabric.
Two optional modules are meant for choice. One is Housekeeping and second is Creative hand embroidery.

LEARNING OUTCOME
• develop skills that help in bringing a positive change in daily life style and solving problems; develop creative thinking and a rational approach towards everyday life
• develop scientific temper and a spirit of inquiry
• Sensitivity to values of ethical living.

COURSE PLAN
Week 01 : L-1 Home, family and Home science
Week 02 : L-2 Ethics in daily life, Family and L-3 health and Security
Week 03 : L-4 Food, nutrition and health and L-5 Meal planning
Week 04 : L-6 Nutritional status
Week 05 : L-7 Purchase and storage of food
Week 06 : L-8 Preparation of food and L-9 Food preservation
Week 07 : L-10 Family resource management
Week 08 : L-11 Time and energy management book
Week 09 : L-12 Space management
Week 10 : L-13 Income management
Week 11 : L-14 Energy conservation and L-15 Environment management
Week 12 : L-16 Household equipment
Week 13 : L-17 Consumer education
Week 14 : L-18 Growth and development (0-5 year)

Week 15 : L-19 Growth and development (6-12 year)
Week 16 : L-20 Adolescence
Week 17 : L-21 Concerns and issues in human development
Week 18 : L-22 Introduction to fabric science and L-23 Yarn and its construction
Week 19 : L-24 Fabric construction
Week 20 : L-25 Textile finishes
Week 21 : L-26 Selection of textiles and clothing
Week 22 : L-27 Care and maintenance
Week 23 : Module A, L-28 Introduction to housekeeping and Module A, L-29 Cleaning and cleaning materials
Week 24 : Module A, L-30 Maintenance of premises and Module A, L-31 Aesthetics at home
Week 25 : Module B, L-28 Creative hand embroidery and Module B, L-29 The design
Week 26 : Module B, L-30 Colour, Module B, L-31 Embroidery stitches

ABOUT INSTRUCTOR
Dr. Sandhya Kumar (Designation: Deputy Director (Academic))
• Ph D (Education), MEd, MSc (Home Science)
• Serving NIOS for more than two decades (15 years as Academic Officer, 5 years as Assistant Director at Regional Center Dehradun,
• Current status as Deputy Director at Head Quarter of NIOS
• intensively involved in organising variety of workshops and conferences etc
• Developed self Learning material ( SLM ) for Home Science, vocational subjects , Quality Assurance Policy of NIOS in collaboration with COL
• Institution of “Reading Hour” in the Library, SOP etc.
• Initiated many projects in the Academic Department
SOCIOLOGY

DR. SUKANT KUMAR MAHAPATRA
Academic Officer, NIOS, NOIDA

TYPE OF COURSE : Sr. Secondary
INTENDED AUDIENCE : School
PRE-REQUISITES : 10th passing certificate and minimum age 15 years

OBJECTIVE OF COURSE

The world we live in today, is simultaneously shrinking and expanding, growing and under constant pressure for change. The large-scale changes in use of technology, the great increase in the traffic in culture and political and economic changes are the cause of the changes around the world. Understanding these socio-cultural changes requires studying the social world scientifically and developing some understanding of the character of society. Sociology is the scientific study of society & its institutions, social interactions, organizations and groups. It investigates the practices and processes operating in the society. By observing the broad range of activities in society and getting a space for exploring topics such as family, caste, class, gender, religion, socialization & population dynamics, Sociologists provide a base for in-depth understanding & perspectives on our social order and processes of social change. Sociology provides an important platform which is useful both to personal wellbeing and social development as well. Sociology is among the broadest of the social sciences and thus provides the opportunity for the learners to understand the broad range of the social issues operating in the space between individual, community and society.

LEARNING OUTCOME

After completing this course, the learner will be able to:
• define basic concepts in Sociology;
• draw generalizations about various social institutions and social divisions in society;
• explain the process of change and development in society in general and with reference to Indian society in particular;
• extrapolate the different dimensions of Indian society; evaluate social realities objectively; and
• develop the ability to perceive social realities scientifically

COURSE PLAN

WEEK 01 - L1: AN INTRODUCTION TO SOCIOLOGY
WEEK 02 - L2: EMERGENCE AND DEVELOPMENT OF SOCIOLOGY
WEEK 03 - L3 : SOCIOLOGY ITS RELATIONSHIP WITH OTHER SOCIAL SCIENCES
WEEK 04 - L4: METHODS AND TECHNIQUES IN RESEARCH OF SOCIOLOGY
WEEK 05 - L5 : SOCIETY COMMUNITY ASSOCIATION AND INSTITUTION
WEEK 06 - L6 : SOCIAL GROUP , L7 : SOCIAL STRUCTURE AND SOCIAL SYSTEM
WEEK 07 - L8 : NORMS AND VALUES, L9 : STATUS AND ROLE
WEEK 08 - L10 : CO-OPERATION COMPETITION AND CONFLICT
WEEK 09 - L11 : ACCULTURATION ASSIMILATION AND INTEGRATION
WEEK 10 - L12 : MARRIAGE, L13 : FAMILY
WEEK 11 - L14 : KINSHIP, L15 : ECONOMY POLITY AND RELIGION
WEEK 12 - L16 : SOCIAL STRATIFICATION
WEEK 13 - L17 : FACTORS OF SOCIAL CHANGE
WEEK 14 - L18 : PROCESSES OF SOCIAL CHANGE, L19 : SOCIALIZATION AS A PROCESS OF LEARNING
WEEK 15 - L20 : SOCIAL CONTROL, L21 : SOCIAL DEVIANCE

WEEK 16 - L22 : SOCIETY AND ENVIRONMENT
WEEK 17 - L23 : INDIAN SOCIAL THINKERS, L24 : UNITY AND DIVERSITY
WEEK 18 – L25 : NATIONAL INTEGRATION : CONCEPT AND CHALLENGE, L26 : INDIAN SOCIETY : TRIBAL RURAL AND URBAN
WEEK 19 – L27 : CASTE SYSTEM IN INDIA, L28 : MAJOR RELIGIOUS COMMUNITIES IN INDIA
WEEK 20 – L29 : MAJOR SOCIAL PROBLEMS OF INDIA
WEEK 21 - L30 : PROBLEMS OF SCHEDULED CASTES AND SCHEDULED TRIBES
WEEK 22 - L31 : PROBLEMS OF OTHER DEPRIVED SECTIONS
WEEK 23 - L32A : STATUS OF WOMEN IN INDIAN SOCIETY : A SOCIO-HISTORICAL PERSPECTIVE OR L32B : CULTURAL MULTICULTURALISM
WEEK 24 - L33A : GENDER DISCRIMINATION AND GENDER EQUALITY OR L33B : INDIAN CULTURAL HERITAGE
WEEK 25 - L34A : PROBLEMS OF WOMEN OR L34B : CULTURAL PLURALISM
WEEK 26 - L35A : WOMEN’S EMPOWERMENT AND EMANCIPATION OR L35B : IMPACT OF MEDIA ON CULTURE

ABOUT INSTRUCTOR

Dr. Sukanta Kumar Mahapatra is working as an Academic Officer (Sociology) in National Institute of Open Schooling under Ministry of HRD, Government of India. He has teaching experience of more than seven years. He has done his Doctorate from School of Social Sciences, Tata Institute of Social Sciences Mumbai Campus. Dr. Sukanta does the research in Sociology of Education, Pedagogic Theory, Educational Policy and Social Stratification, Open Schooling and E-Learning.
TYPE OF COURSE : Sr. Secondary
INTENDED AUDIENCE : School
PRE-REQUISITES : 10th passing certificate and minimum age 15 years
COURSE DURATION : 26 weeks (1st Aug, 2018 to 31st Jan, 2019)
EXAM DATE : NA
NO OF CREDITS : NA

OBJECTIVE OF COURSE
This course will not only help you use a Library in a more efficient way for your day to day studies, but this will also help you by introducing another option for your further studies, and hence taking up library and information science as a profession. This material is designed in such a way that it can help anybody in using library resources in a better manner for their personal growth or research. The course structure is developed keeping in view needs of the society and learners.

This course is developed in Modular form which includes- four Core Modules and two optional Modules. The four core modules aim to impart comprehensive knowledge on different areas of Library and Information Science. It is compulsory for learners to study all the four Core Modules, you will have the choice to select one out of the two optional modules. Further, the course also includes practical. We would like you to use the modules in the same sequence as the modules are arranged because there are references and cross references in each subsequent lesson.

LEARNING OUTCOME
After completing this course, the learner will be able to
- explain information storage, searching and retrieval system
- develop library and information related skills
- inculcate interest in the library and information science to opt this subject as a career; explain various information sources and their use
- organize different sources of information
- develop necessary skills for utilizing the library
- use of ethical information

COURSE PLAN
WEEK 01 - L1 : LIBRARY AND INFORMATION CENTRES : CONCEPT AND ROLE IN SOCIETY
WEEK 02 - L2 : TYPES OF LIBRARIES AND INFORMATION CENTRES
WEEK 03 - L3 : MODERN LIBRARY: AUTOMATED, DIGITAL & VIRTUAL
WEEK 04 - L4 : FIVE LAWS OF LIBRARY SCIENCE SOURCES
WEEK 05 - L5 : OVERVIEW OF INFORMATION SOURCES
WEEK 06 - L6 : TYPES OF INFORMATION SOURCES
WEEK 07 - L7 : REFERENCE SOURCES
WEEK 08 - L8 : ELECTRONIC RESOURCES
WEEK 09 - L9 : ORGANIZATION OF LIBRARY MATERIAL: CONCEPT, NEED AND PURPOSE
WEEK 10 - L10 : PROCESSING OF LIBRARY MATERIAL: CLASSIFICATION AND CATALOGUING
WEEK 11 - L11 : ARRANGEMENT & MAINTENANCE OF LIBRARY MATERIAL
WEEK 12 - L12 : LIBRARY AND INFORMATION SERVICES FOR THE USERS
WEEK 13 - L13 : TRADITIONAL LIBRARY SERVICES: RESPONSIVE AND ANTICIPATORY
WEEK 14 - L14 : MODERN LIBRARY SERVICES
WEEK 15 - L15 : LIBRARY SYSTEM AND MANAGEMENT
WEEK 16 - L16 : INFORMATION RETRIEVAL SYSTEM: CONCEPT
WEEK 17 - L17 : LIBRARY STAFF
WEEK 18 – L18 : INFORMATION RETRIEVAL TOOLS: CATALOGUES, INDEXES, SUBJECT HEADING LISTS
WEEK 19 – L19 : LIBRARY USERS
WEEK 20 – L20: SEARCH TECHNIQUES: BASIC AND ADVANCED
WEEK 21 – L21 : LIBRARIANSHIP AS A CAREER
WEEK 22 – L22 : SEARCH TECHNIQUES: WEB BASED SEARCH
WEEK 23 – L23 : PRACTICALS (P1, P2, P3 & P4)
WEEK 24 – L24 : PRACTICALS (P5, P6, P7 & P8)
WEEK 25 – L25 : PRACTICALS (P9, P10, P11 & P12)
WEEK 26 – L26 : PRACTICALS (P13, P14 & P15)

ABOUT INSTRUCTOR
Manju Chrungu is B.Sc & M.Lib.Sc Qualified. She is having work experience of more than 25 years. Her subject interest is Science and Library Science. Library Science helps you to go through oceans of material. Which helps you to gain knowledge and apply same in different fields.
ECONOMICS

DR. MANISH CHUGH
Academic Officer (Economics) NIOS, NOIDA

TYPE OF COURSE : Sr. Secondary
INTENDED AUDIENCE : School
PRE-REQUISITES : 10th passing certificate and minimum age 15 years

COURSE DURATION : 26 weeks (1st Aug, 2018 to 31st Jan, 2019)
EXAM DATE : NA
NO OF CREDITS : NA

OBJECTIVE OF COURSE
Economics has become a very sought-after subject in the field of Social Science. The knowledge of Economics is very important in pursuing various activities in everyday life such as production, consumption and investment. In Consumption, every individual wants to utilize the income in the best possible manner so as to get maximum satisfaction from the goods and services purchased. Similarly, as producer, the individual/firm/industry uses the resources to minimize cost and get maximum output/profit. At the economy level, everybody wants that there should be economic growth and development through higher income and employment. Study of economics is very useful to achieve these goals.

At NIOS, students are introduced to the subject of Economics at Secondary stage. The level at this stage is elementary in nature. However, at the Senior Secondary level, students will be exposed to more areas of economics. They are also expected to know the use of tables and graphs/statistical tools to understand and explain various concepts and theories of economics.

LEARNING OUTCOME
After completing this course, the learner will be able to:
Ÿ explain how societies, businesses, governments, households and individuals can allocate their scarce resources;
Ÿ explain production and distribution of goods and services;
Ÿ explain the meaning and functions of money, banks and insurance;
Ÿ discuss the challenges and sectoral aspects of Indian economy;

COURSE PLAN
WEEK 01 - L1 : OVERVIEW OF INDIAN ECONOMY
WEEK 02 - L2 : ECONOMIC PLANNING IN INDIA
WEEK 03 - L3 : ECONOMIC GROWTH & ECONOMIC DEVELOPMENT
WEEK 04 - L4 : THE PROBLEMS OF UNEMPLOYMENT, POVERTY & INEQUALITY
WEEK 05 - L5 : MEANING, SCOPE AND ITS NEED IN ECONOMICS
WEEK 06 - L6 : COLLECTION AND CLASSIFICATION OF DATA
WEEK 07 - L7 : PRESENTATION OF DATA
WEEK 08 - L8 : MEASURES OF CENTRAL TENDENCY
WEEK 09 - L9 : MEASURES OF DISPERSION
WEEK 10 - L10 : CORRELATION ANALYSIS
WEEK 11-L11 : INDEX NUMBERS
WEEK 12-L12 : INTRODUCTION TO THE STUDY OF ECONOMICS
WEEK 13-L13 : CENTRAL PROBLEMS OF AN ECONOMY
WEEK 14-L14 : CONSUMER’S EQUILIBRIUM
WEEK 15 - L15 : DEMAND, L16 : INFORMATION RETRIEVAL SYSTEM: CONCEPT
WEEK 16 - L17 : PRODUCTION FUNCTION
WEEK 17 – L18 : COST OF PRODUCTION
WEEK 18 – L19 : SUPPLY, L20 : PRICE ELASTICITY OF SUPPLY
WEEK 19 - L21 : FORMS OF MARKET
WEEK 20 - L22 : PRICE DETERMINATION UNDER PERFECT COMPETITION
WEEK 21 – L23 : REVENUE AND PROFIT MAXIMISATION OF A COMPETITIVE FIRM
WEEK 22 - L24 : NATIONAL INCOME AND RELATED AGGREGATES
WEEK 23 - L25 : NATIONAL INCOME AND ITS MEASUREMENT
WEEK 24 - L26 : CONSUMPTION, SAVING AND INVESTMENT
WEEK 25 - L27 : THEORY OF INCOME DETERMINATION
WEEK 26 - L28 : MONEY AND BANKING, L29 : MONEY AND BANKING

ABOUT INSTRUCTOR
Dr. Manish Chugh is working as Assistant Director (Acad. Economics) with NIOS. Earlier He has worked with many management colleges & schools. He has been teaching & doing research and consultancy in the area of strategy and economics for the last 12 years. He has been associated with NIOS for last 08 years. Besides MA & PhD in Economics, He is MIB -Gold Medallist. He had the opportunity to act as Programme co-ordinator of PGDBM programme of AIMST Udaipur.
Environmental Science is an interdisciplinary academic field that integrates physical, biological and information sciences including but not limited to Ecology, Biology, Physics, Chemistry, Zoology, Mineralogy, Oceanology, Limnology, Soil Science, Geology, Atmospheric Sciences, Geography etc. to the study of the environment and solution of environmental problems. Environmental Sciences emerged from the field of natural history and medicine during the enlightenment. Environmental Science assesses the impact of human activity on the global environment and develop scientific, risk based solutions to help secure and sustainable global environment. It encompasses both the biological and the earth sciences.

The course covers all the major components of the environment including origin and evolution of earth and life, natural resources, ecological principles and population dynamics, pollution, wildlife conservation and impact of individualization. In addition it also addresses related some economic, cultural and ethical aspects which are important to ensure a sustainable future for humans. This course also provides information related to Environmental issues related to sustainable livelihood and human welfare.

Some important topics includes in Environmental Science Senior Secondary course as follows:
1. Origin, Evolution and its uses by humans
2. Principles of Ecology
3. Human settlement and their impact on environment
4. (a) Environmental Pollution and Natural Disasters
   (b) National and Global Environmental Issues
5. Conservation of biodiversity and other natural resources
6. Sustainable development with regards to agriculture and cleaner technology
7. Environmental Management (ethics, legislation and organization related to environment)
8A. Water Resource Management
8B. Energy and Environment

OBJECTIVE OF COURSE
After completing this course, the learner will be able to:
• explain how societies, businesses, governments, households and individuals can allocate their scarce resources;
• explain production and distribution of goods and services;
• explain the meaning and functions of money, banks and insurance;
• discuss the challenges and sectoral aspects of Indian economy;

LEARNING OUTCOME

COURSE PLAN
WEEK 01 - L1 : ORIGIN OF EARTH AND EVOLUTION OF THE ENVIRONMENT
WEEK 02 - L2 : ENVIRONMENT AND HUMAN SOCIETY
   L3 : DEGRADATION OF NATURAL ENVIRONMENT
WEEK 03 - L3 : PRINCIPLES OF ECOLOGY
WEEK 04 - L4 : ECOSYSTEM
WEEK 05 - L5 : NATURAL ECOSYSTEM
WEEK 06 - L6 : HUMAN MODIFIED ECOSYSTEMS, L8 : HUMAN SOCIETIES
WEEK 07 - L9 : DEFORESTATION
WEEK 08 - L10 : ENVIRONMENTAL POLLUTION
WEEK 09 - L11 : ENVIRONMENT AND HEALTH
WEEK 10 - L12 : DISASTERS AND THEIR MANAGEMENT
WEEK 11 - L13 : NATIONAL ENVIRONMENTAL ISSUES
WEEK 12 - L14 : GLOBAL ENVIRONMENTAL ISSUES
WEEK 13 - L15 : BIODIVERSITY CONSERVATION, L16 : CONSERVATION OF OTHER NATURAL RESOURCES
WEEK 14 - L17 : CONSERVATION OF SOIL AND LAND
WEEK 15 - L18 : WATER AND ENERGY CONSERVATION
WEEK 16 - L19 : CONCEPT OF SUSTAINABLE DEVELOPMENT
WEEK 17 – L20 : MODERN AGRICULTURE
WEEK 18 – L21 : CONCEPT OF SUSTAINABLE AGRICULTURE
WEEK 19 – L22 : CLEANER TECHNOLOGIES
WEEK 20 – L23 : ENVIRONMENTAL LEGISLATION
WEEK 21 – L24 : ENVIRONMENTAL IMPACT ASSESSMENT
WEEK 22 – L25 : ENVIRONMENT RELATED INSTITUTIONS AND ORGANISATIONS
WEEK 23 – L26 : ENVIRONMENTAL ETHICS AND GHANDHIAN APPROACH
WEEK 24 – L27A : GLOBAL CIRCULATION OF WATER OR L27B : IMPORTANCE OF ENERGY IN SOCIETY
   L28A : GROUND WATER RESOURCES OR L28B : NON-RENEWABLE SOURCES OF ENERGY
WEEK 25 – L29A : FRESH WATER RESOURCES OR L29B : RENEWABLE SOURCES OF ENERGY-I
   L30A : METHODS OF WATER HARVESTING OR L30B : RENEWABLE SOURCES OF ENERGY-II
WEEK 26 – L31A : WATER CONSERVATION AT DIFFERENT LEVELS OR L31B : ENERGY CONSERVATION

ABOUT INSTRUCTOR
Neelam Gupta is M.Sc. (Botany), M.Phil. (Botany), B.Ed. from Agra University, Agra and Certificate course in Russian language from University of Delhi. More than 23 years experience in the field of Open and Distance Education. Area of interest is course development; evaluation strategies; e-content development; training, and Open Basic Education.
YOGA TEACHER TRAINING PROGRAMME

DR. P. K. CHAUHAN
Senior Executive Officer (Y & N), NIOS

TYPE OF COURSE : Vocational
INTENDED AUDIENCE : Skill Enhancement
PRE-REQUISITES : Minimum age 14 years and 12th Pass

COURSE DURATION : 26 weeks (1st Aug, 2018 to 31st Jan, 2019)
EXAM DATE : NA
NO OF CREDITS : NA

OBJECTIVE OF COURSE
ोग शिक्षक प्रशिक्षण कार्यक्रम योग विज्ञान के क्षेत्र में एक महत्वपूर्ण पाठ्यक्रम है। जो लोग योग के क्षेत्र में रुचि रखते हैं या कार्य कर रहे हैं और योग शिक्षक बनने के इच्छुक हैं, उन सभी लोगों को विज्ञान में रखने हेतु इस पाठ्यक्रम को विकसित किया गया है। यह पाठ्यक्रम योगिक अभ्यास और योग शिक्षक का गहन ज्ञान प्रदान करता है। भारतीय नागरिकों के साथ-साथ विदेशी नागरिक भी इस पाठ्यक्रम में प्रवेश ले सकते हैं।

वाणी ज्ञान परम्परा में योग का बहुत महत्व है। प्राचीनकाल से ही योग हमारी जीवन जैतून में समाहित रहा है। योग संघ की जीने की कला है जो मन एवं शरीर के बीच सामाजिक स्थापित करता है। योग अनुशासन का भी विज्ञान है जो शरीर, मन तथा आत्मविश्वास का संयोग विकास करता है। आज क्षेत्र एवं वस्तु-दुसरा रहने की दृष्टि से योग, सभी की अपनी और आकृतित कर रहा है अतः समाज में योग शिक्षा की विशेषता से मंगा है।

LEARNING OUTCOME
- योग सिद्धांतों तथा योग क्रिया विद्यार्थी को समझ सकेंगे
- मानव स्वास्थ्य नियोजन और स्वास्थ्य क्रिया विद्यार्थी को मूलभूत ज्ञानकारी रखने और स्वास्थ्य, स्वच्छता, आहार एवं योगिक संस्कृति के अवधारणाओं पर प्रकाश छाए सकेंगे
- योग के एकीकृत दृष्टिकोण के अनुभवों को लागू करने, योग कार्यों संचालित करने में और शिक्षार्थियों को योग शिक्षा में सक्षम हो सकेंगे

COURSE PLAN

Week 01 : Chapter-1
Week 02 : Chapter-1 Contd.
Week 03 : Chapter-2
Week 04 : Chapter-2 Contd.
Week 05 : Chapter-3
Week 06 : Chapter-3 Contd.
Week 07 : Chapter-4
Week 08 : Chapter-4 Contd.
Week 09 : Chapter-5
Week 10 : Chapter-5 Contd.
Week 11 : Chapter-6
Week 12 : Chapter-6 Contd.
Week 13 : Chapter-7
Week 14 : Chapter-7 Contd.
Week 15 : Chapter-8
Week 16 : Chapter-8 Contd.
Week 17 : Chapter-9
Week 18 : Chapter-9 Contd.
Week 19 : Chapter-10
Week 20 : Chapter-10 Contd.
Week 21 : Revision
Week 22 : Revision
Week 23 : Revision
Week 24 : Revision
Week 25 : Revision
Week 26 : Revision

ABOUT INSTRUCTOR

Dr. P.K. Chauhan is Senior Executive Officer (Y & N) in Vocational Education Department at NIOS. He attained his M.Sc.(Zoology), B.Ed and NDDY(Diploma in Naturopathy & Yoga). He is currently pursuing Masters in Yoga.
TYPE OF COURSE: Vocational
INTENDED AUDIENCE: Skill Enhancement
PRE-REQUISITES: Minimum age 14 years and 10th Pass

OBJECTIVE OF COURSE

The course aims to:
- Enhance skills and knowledge in the field of Panchkarma.
- Prepare students to perform Panchkarma treatments effectively.
- Provide theoretical understanding of various procedures involved in Panchkarma.
- Equip students with the necessary skills to assist in the administration of Panchkarma therapies.
- Enable students to provide care to patients undergoing Panchkarma therapies.
- Prepare students to deal with related paramedical issues.
- Foster a holistic approach to healthcare.

LEARNING OUTCOME

Students will be able to:
- Assist in the preparation of Panchkarma procedures and support patients during these procedures.
- Provide care to patients undergoing Panchkarma therapies.
- Understand and address related paramedical issues.
- Foster a holistic approach to healthcare.

COURSE PLAN

Week 01: Chapter-1 Panchkarma's Significance
Week 02: Chapter-1 Panchkarma's Significance Contd.
Week 03: Chapter-2 Evening and Morning Procedures
Week 04: Chapter-2 Evening and Morning Procedures Contd.
Week 05: Chapter-3 Morning and Virechana Procedures
Week 06: Chapter-3 Morning and Virechana Procedures Contd.
Week 07: Chapter-4 Bhastrika Procedures
Week 08: Chapter-4 Bhastrika Procedures Contd.
Week 09: Chapter-5 Nasya Procedures and Rakta Moksha
Week 10: Chapter-5 Nasya Procedures and Rakta Moksha Contd.
Week 11: Chapter-6 Dhara (Parshinghchil)
Week 12: Chapter-6 Dhara (Parshinghchil) Contd.
Week 13: Chapter-7 Baha Basti (Shiro/jana/kart Basti Aady)
Week 14: Chapter-7 Baha Basti (Shiro/jana/kart Basti Aady) Contd.

ABOUT INSTRUCTOR

Name: Ms. Kirti Ailani
Designation: Senior Executive Officer (Health & Paramedical)
Experience: 4.5 yrs as Project Manager cum R&D (Biotechnology)
BEE KEEPING

DR. NEELIMA PANT
Academic officer (Agriculture), NIOS

TYPE OF COURSE : Vocational
INTENDED AUDIENCE : Skill Enhancement

PRE-REQUISITES : Minimum age 14 years and literate

OBJECTIVE OF COURSE

- बेहतर परागण के लिए मधुमक्खियों, उनकी विभिन्न प्रजातियों, उनके जीवन चक्र और व्यवहारिक विज्ञान की जानकारी।
- मधुमक्खी पालन संबंधी विभिन्न उपकरणों की पहचान, दशन, रखरखाव और संचालन।
- मौनालय स्थल का चुनाव, मौनालय की थापना, बंधन और निरीण के लिए संस्करण कौशल।
- मौनमुख मधुमक्खी की नाशीजीव एवं रोग बंधन।
- मौनमुख उत्पादों का उत्पादन, प्रसंस्करण एवं विपणन विभिन्न ज्ञान एवं कौशल।

COURSE PLAN

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<tr>
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<td>Week 26</td>
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ABOUT INSTRUCTOR

D.Neelima Pant is Academic Officer (Agriculture) at NIOS Headquarters for six years. She done her Ph.D. (Vegetable Science) with ‘Major in Vegetable Science & Minor in Genetics & Plant Breeding’ from G.B. Pant University of Agriculture & Technology, Pantnagar, distt. Udham Singh Nagar (Uttarakhand). Previously, she worked as Post Doctoral Fellow (Horticulture) at Krishi Vigyan Kendra, Ranichauri, Tehri Garhwal from 9th August, 2010 to 8th February, 2012 and she worked as Senior Research Fellow in the project entitled “Production of Quality Seeds and Planting materials of Vegetables and Spices” from 27th November, 2006 to 31st October, 2007. Her areas of interest are Agriculture and Animal Husbandry, Horticulture and Vegetable Science.
TYPE OF COURSE : Vocational
INTENDED AUDIENCE : Skill Enhancement
PRE-REQUISITES : Minimum age 14 years and literate

OBJECTIVE OF COURSE
आज कल के आधुनिक समाज में हम सभी अपने सीवाण्दक को लेकर अधिक जागरूक हो गये है। ब्यूटी पार्लर्स, सेलोन, स्पा इत्यादि जाने वाले स्थानों में लगातार बढ़ती है, जिससे सीवाण्दक के क्षेत्र में रोजगार के अवसर भी बढ़ रहे है। एनएसडीए की एक रिपोर्ट के अनुसार इस क्षेत्र में २०% की दर से सालाना बढ़ती है।

इस पाठ्यक्रम को कर आप ब्यूटी पार्लर में असिस्टेंट ब्यूटी पार्लर के तौर पर कार्य कर सकते हैं। यदि आपका रुख्सार्थ जितनी भी क्षेत्र में ज्यादा है तो आप उसी क्षेत्र में अपना करियर बना सकते हैं। जैसे आप नेलआट के लिए अलग से सेलोन तथ्यापित कर सकते हैं, जेवर स्टाइलिस्ट या मेकअप आटर बन सकते हैं।

LEARNING OUTCOME
• You will learn about services like basic skin treatments, removal of superfluous hair, manicure and pedicure, skin and hair service and the art of makeup.
• You will also learn about proper maintenance of work area, care of beauty salon and the art of creating a positive impression at work.
• A basic knowledge of these areas will help you in assisting the beautician in her work in the salon.

COURSE PLAN

**Week 01** : Chapter-1
**Week 02** : Chapter-1 Contd.
**Week 03** : Chapter-1 Contd
**Week 04** : Chapter-2
**Week 05** : Chapter-2 Contd.
**Week 06** : Chapter-2 Contd.
**Week 07** : Chapter-3
**Week 08** : Chapter-3 Contd.
**Week 09** : Chapter-3 Contd.
**Week 10** : Chapter-4
**Week 11** : Chapter-4 Contd.
**Week 12** : Chapter-4 Contd.
**Week 13** : Chapter-5
**Week 14** : Chapter-5 Contd.
**Week 15** : Chapter-5 Contd.
**Week 16** : Chapter-6
**Week 17** : Chapter-6 Contd.
**Week 18** : Chapter-6 Contd.
**Week 19** : Chapter-7
**Week 20** : Chapter-7 Contd.
**Week 21** : Chapter-7 Contd.
**Week 22** : Chapter-8
**Week 23** : Chapter-8 Contd.
**Week 24** : Chapter-8 Contd.
**Week 25** : Revision
**Week 26** : Revision

ABOUT INSTRUCTOR
Name: Dr. Praveen Chauhan
Designation: Academic Officer (Home Science)
Qualification: Ph.D (Clothing and Textiles)
COURSE 501: ELEMENTARY EDUCATION IN INDIA: A SOCIO-CULTURAL PERSPECTIVE

DR. MADHUR BHATIA
Academic officer in Teacher Education, NIOS

TYPE OF COURSE : D.EI.Ed
INTENDED AUDIENCE : Diploma
PRE-REQUISITES : Untrained Inservice Teacher with Sr.Secondary having minimum 50% Aggregate

COURSE DURATION : 14 weeks (1st Feb, 2018 to 31st May, 2019)
EXAM DATE : NA
NO OF CREDITS : NA

OBJECTIVE OF COURSE
This course presents an overview of the elementary education at the national and global levels. It is aimed at describing the historical progression of elementary education to help the teachers understand the nature and development of elementary education in a holistic way. This course has been designed based on the needs of the society and varied life experiences to facilitate fair understanding of elementary education in the contemporary Indian society.

Working on the suggested readings and activities given at the end of each unit will provide profound understanding of elementary education.

LEARNING OUTCOME
- To develop an understanding of the trends, issues and challenges being faced by elementary education.
- To develop an overview of the universalization of education at the national and international levels.
- To appreciate the role of various initiatives such as, DPEP, SSA, RTE, etc., for universalization of elementary education
- To develop an understanding on the status of elementary education in pre-independence and post-independence periods.

COURSE PLAN

Week 01 : Block 1 UNIT 1 INDIAN EDUCATION SYSTEM - I
Week 02 : Block 1 UNIT 1 INDIAN EDUCATION SYSTEM - I Contd.
Week 03 : Block 1 UNIT 2 INDIAN EDUCATION SYSTEM – II
Week 04 : Block 1 UNIT 2 INDIAN EDUCATION SYSTEM – II Contd.
Week 05 : Block 1 UNIT 3 EDUCATION AS A FUNDAMENTAL RIGHT
Week 06 : Block 1 UNIT 3 EDUCATION AS A FUNDAMENTAL RIGHT Contd.
Week 07 : Block 1 UNIT 4 ORGANIZATION STRUCTURE FOR UEE
Week 08 : Block 1 UNIT 4 ORGANIZATION STRUCTURE FOR UEE Contd.
Week 09 : Block 2 UNIT 5 STRATEGIES FOR UEE-I
Week 10 : Block 2 UNIT 5 STRATEGIES FOR UEE-I Contd.
Week 11 : Block 2 UNIT 6 STRATEGIES FOR UEE-II
Week 12 : Block 2 UNIT 7 PLANNING AND MANAGEMENT OF UEE
Week 13 : Block 3 UNIT 8 PREPARING TEACHERS FOR ELEMENTARY EDUCATION
Week 14 : Block 3 UNIT 8 PREPARING TEACHERS FOR ELEMENTARY EDUCATION Contd.
Week 15 : Block 3 UNIT 9 EDUCATION OF DISADVANTAGED STUDENTS
Week 16 : Block 3 UNIT 9 EDUCATION OF DISADVANTAGED STUDENTS Contd.
Week 17 : Block 3 UNIT 10 INTERNATIONAL SCENARIOS IN ELEMENTARY EDUCATION

ABOUT INSTRUCTOR
Dr. Madhur Bhatia is Academic Officer in Teacher Education at NIOS Headquarter for five years. She attained her M.Sc in Botany. She also attained her Ph.D. in Education from Jamia Millia Islamia University, New Delhi. She also done Advanced Diploma in Computer Applications and System Management (DCA). Previously, she worked as TGT (Biology) in C.B Ganj Inter College, Bareilly, and Govt. of U.P. from December, 2005- January, 2011; Visiting Faculty (Education) for B.A. (Prog.) in School of Open Learning (SOL), University of Delhi for session 2011-12 and Assistant Professor, Department of Education, Shyama Prasad Mukherji College for Women, University of Delhi from March, 2011-May, 2012. Her areas of interest are Teacher Education, Educational Technology, Early Childhood Care and Education, Emotional Intelligence, Curriculum Development and Gender issues.
COURSE 502: PEDAGOGIC PROCESSES IN ELEMENTARY SCHOOLS

DR. MANOJ KUMAR THAKUR
Research and Evaluation Officer, NIOS

TYPE OF COURSE : D.EI.Ed
INTENDED AUDIENCE : Diploma
PRE-REQUISITES : Untrained Inservice Teacher with Sr.Secondary having minimum 50% Aggregate

COURSE DURATION : 14 weeks (1st Feb, 2018 to 31st May, 2019)
EXAM DATE : NA
NO OF CREDITS : NA

OBJECTIVE OF COURSE

Teacher Education is one of the important components to determine the quality of a teacher. Untrained teachers remain deprived of becoming aware realizing many good qualities of a teacher. Teaching is a profession which requires development of typical the feelings and skills of harnessing the good qualities in a learner.

The crux of all pedagogic efforts is to enhance the quality and extent of learning experience of children within the confines of schooling conditions. With this pedagogic perspective teacher and teaching are considered facilitators and facilitating process of learning.

This course will focus on equipping the prospective teachers with conceptual clarity of pedagogic processes so that they can select and use most appropriate methods and strategies for effective teaching in different contexts. They will assess the children’s progress in diverse situations basing on which they shall undertake appropriate modifications in the teaching learning process. Pedagogic study will enable teachers to understand school subjects with specific context of children and process of learning.

LEARNING OUTCOME

• To help the teachers in understanding the nature of children and the ways the children learn in the school/classroom situations.
• To develop capacities of teachers to reflect, reason and make conceptual understanding of pedagogic practices and learning process.
• To empower teachers to select, integrate and use most appropriate methods and strategies for effective facilitation of learning of children.
• To expose the teachers to different modes of assessment of learning and enable them to use those effectively to promote classroom learning.
• To acquaint the teachers with the different tools and techniques of ICT available for enriching the learning processes in and out of classroom.

COURSE PLAN

Week 01 : Block 1 UNIT 1 LEARNING AND TEACHING DURING EARLY SCHOOLING
Week 02 : Block 1 UNIT 2 APPROACHES TO LEARNING AND TEACHING
Week 03 : Block 1 UNIT 3 METHODS OF LEARNING AND TEACHING
Week 04 : Block 1 UNIT 4 LEARNER AND LEARNING- CENTRED APPROACHES
Week 05 : Block 2 UNIT 5 MANAGEMENT OF CLASSROOM PROCESSES
Week 06 : Block 2 UNIT 6 TEACHING AND LEARNING MATERIALS
Week 07 : Block 2 UNIT 7 MANAGEMENT OF MULTI-GRADE AND MULTI-LEVEL SITUATIONS
Week 08 : Block 3 UNIT 8 PLANNING LEARNING ACTIVITIES

Week 09 : Block 3 UNIT 9 INTEGRATED LEARNING AND TEACHING PROCESSES
Week 10 : Block 3 UNIT 10 CONTEXTUALIZING LEARNING PROCESSES & MATERIALS
Week 11 : Block 3 UNIT 11 ICT IN LEARNING
Week 12 : Block 3 UNIT 12 COMPUTER ASSISTED LEARNING
Week 13 : Block 4 UNIT 13 BASICS OF ASSESSMENT AND EVALUATION
Week 14 : Block 4 UNIT 14 LEARNING AND ASSESSMENT
Week 15 : Block 4 UNIT 15 TOOLS AND STRATEGIES OF ASSESSMENT
Week 16 : Block 4 UNIT 16 USING THE RESULTS OF ASSESSMENT FOR IMPROVING LEARNING

ABOUT INSTRUCTOR

Dr. Manoj Kumar Thakur is Research and Evaluation Officer at NIOS Headquarter. He attained B.A., M.Sc., M.A., B.Ed., and M.Ed. He also attained his Ph.D. in Education. He has eight years of teaching experience B.Ed. (Four years integrated course) at college and university level and BA. His areas of interest are Research in Open Schooling and Distance Education, Curriculum Development, Guidance and Career Counseling, Educational Technology & Measurement and Evaluation.
OBJECTIVE OF COURSE

- To enable teachers to grasp general principles in language learning and teaching.
- To develop classroom management skills, procedures and techniques for teaching language.
- To examine issues in language assessment and their impact on classroom teaching.
- To develop competence in teaching languages at the elementary level.
- To develop understanding about language – concept, nature, structure, functions, importance.
- To develop insight into the process of language learning and acquisition.
- To develop acquaintance with various approaches, methods and techniques of language teaching.
- To sharpen the skills needed to become an effective language teacher.

LEARNING OUTCOME

- To enable teachers to grasp general principles in language learning and teaching.
- To develop classroom management skills, procedures and techniques for teaching language.
- To examine issues in language assessment and their impact on classroom teaching.
- To develop competence in teaching languages at the elementary level.
- To develop understanding about language – concept, nature, structure, functions, importance.
- To develop insight into the process of language learning and acquisition.
- To develop acquaintance with various approaches, methods and techniques of language teaching.
- To sharpen the skills needed to become an effective language teacher.

COURSE PLAN

**Week 01**: Block 1 UNIT 1 WHAT IS LANGUAGE?
**Week 02**: Block 1 UNIT 1 WHAT IS LANGUAGE? Contd.
**Week 03**: Block 1 UNIT 2 INDIAN LANGUAGES
**Week 04**: Block 1 UNIT 2 INDIAN LANGUAGES Contd.
**Week 05**: Block 1 UNIT 3 LANGUAGE LEARNING AND TEACHING
**Week 06**: Block 1 UNIT 3 LANGUAGE LEARNING AND TEACHING Contd.
**Week 07**: Block 2 UNIT 4 LISTENING AND SPEAKING
**Week 08**: Block 2 UNIT 4 LISTENING AND SPEAKING Contd.
**Week 09**: Block 2 UNIT 5 READING
**Week 10**: Block 2 UNIT 5 READING Contd.
**Week 11**: Block 2 UNIT 6 WRITING
**Week 12**: Block 2 UNIT 6 WRITING Contd.
**Week 13**: Block 3 UNIT 7 LITERATURE AND LANGUAGE
**Week 14**: Block 3 UNIT 8 LANGUAGE TEACHING METHODS IN CLASSROOM SETTINGS
**Week 15**: Block 3 UNIT 9: EDUCATIONAL MATERIALS: SOME NEW DIMENSIONS
**Week 16**: Block 3 UNIT 10: ASSESSMENT

ABOUT INSTRUCTOR

- Name: Mr. Chanchal Kumar Singh
- Designation: Training Officer (Languages/Linguistics/Literature)
- Qualification: M.A., B.Ed., Diploma of Hindi Translator
COURSE 504: LEARNING MATHEMATICS AT ELEMENTARY LEVEL

DR. RAM SINGH
Training Officer (Languages/Linguistics/Literature), NIOS

TYPE OF COURSE : D.E.I.Ed
INTENDED AUDIENCE : Diploma
PRE-REQUISITES : Untrained Inservice Teacher with Sr.Secondary having minimum 50% Aggregate

OBJECTIVE OF COURSE
The revised syllabus of mathematics formulated on the basis of NCF 2005 for the elementary stage of education reflects the recent developments and trends in mathematics education. It emphasizes conceptual understanding, skill proficiencies and thinking skills in the teaching and learning of mathematics. These competencies are integral to the development of mathematical problem solving ability. Emphasis is also need to be given to reasoning, applications, and use of technology. Advances in technology have changed the way we teach and learn mathematics technology.

Students need to have opportunities to discover reason and communicate mathematics. They are required engage in stimulating discussions and activities where they can explore possibilities and make connections. These qualitative changes require a change in the teaching and learning approaches, incorporating activity-based and learner–centered methodologies.

LEARNING OUTCOME
This course will enable the prospective teacher to:
- reflect on the status and issues related to Elementary Mathematics Education.
- attain mastery over the basics of elementary mathematics.
- acquire pedagogical skills of teaching mathematics at elementary stage.
- make effective use of a variety of mathematical tools including technology tools in learning and teaching of mathematics.
- acquire skills of assessing young children’s learning and performance in Mathematical concepts and in using those in enhancing their understanding and performance in Mathematics.

COURSE PLAN

Week 01 :
Week 02 : Block 1 UNIT 1 HOW CHILDREN LEARN MATHEMATICS
Week 03 : Block 1 UNIT 1 HOW CHILDREN LEARN MATHEMATICS Contd.
Week 04 : Block 1 UNIT 2 MATHEMATICS AND MATHEMATICS EDUCATION
Week 05 : Block 1 UNIT 2 MATHEMATICS AND MATHEMATICS EDUCATION Contd.
Week 06 : Block 1 UNIT 3 GOALS AND VISION OF MATHEMATICS EDUCATION Block 1
Week 07 : Block 1 UNIT 3 GOALS AND VISION OF MATHEMATICS EDUCATION Contd.
Week 08 : Block 1 UNIT 4 LEARNER AND LEARNING CENTRED METHODOLOGIES AT ELEMENTARY LEVEL

Week 09 : Block 1 UNIT 4 LEARNER AND LEARNING CENTRED METHODOLOGIES AT ELEMENTARY LEVEL Contd.
Week 10 : Block 2 UNIT 5 NUMBERS AND THE OPERATION ON NUMBERS Block 2
Week 11 : Block 2 UNIT 5 NUMBERS AND THE OPERATION ON NUMBERS Contd.
Week 12 : Block 2 UNIT 6 SHAPES AND SPATIAL UNDERSTANDING
Week 13 : Block 2 UNIT 6 SHAPES AND SPATIAL UNDERSTANDING Contd.
Week 14 : Block 2 UNIT 7 MEASURES AND MEASUREMENTS

Week 15 : Block 2 UNIT 8 DATA HANDLING
Week 16 : Block 2 UNIT 8 DATA HANDLING Contd.
Week 17 : Block 2 UNIT 9 ALGEBRA AS GENERALIZED ARITHMETIC
Week 18 : UNIT 9 ALGEBRA AS GENERALIZED ARITHMETIC Contd.
Week 19 : UNIT 9 ALGEBRA AS GENERALIZED ARITHMETIC Contd.
Week 20 : Block 3 UNIT 10 APPROACHES TO ASSESSMENT OF LEARNING MATHEMATICS
Week 21 : Block 3 UNIT 10 APPROACHES TO ASSESSMENT OF LEARNING MATHEMATICS Contd.
Week 22 : Block 3 UNIT 11 TOOLS AND TECHNIQUES OF ASSESSMENT
Week 23 : Block 3 UNIT 11 TOOLS AND TECHNIQUES OF ASSESSMENT Contd.
Week 24 : Block 3 UNIT 12 FOLLOW UP OF ASSESSMENT OF LEARNING MATHEMATICS

ABOUT INSTRUCTOR
Name: Dr.Ram Singh
- Member of Quality development of Higher Education, Govt. of Jharkhand.
- Ambassador, Mission knowledge- UNESCO
- Member APEX Body of Academic Committee – NIOS
- Awarded National CBSE Teachers Award- 2015 President, Ranchi Sahodaya School Complex
- Eminent Educationist Award by Hindustan (a leading Media group) in 2012.
- Awarded the prestigious prize for innovations & excellence in school education from ASSCHOM.
- Best Principal Award by Hindustan Media.
- Best Principal Award by Science Olympiad Foundation.
- PRATIBHA SAMAAAN 2015 by Prabhat Khabar given by The Honourable Governor of Jharkhand.
- International School Award (ISA) from the British Council 2015-18.
- Avantika Priyadarshani award 2015.
COURSE 503: LEARNING ENVIRONMENTAL STUDIES AT PRIMARY LEVEL

DR. BABLI CHOUDHURY
Assistant Professor (M.Ed Classes), Gauhati University, Guwahati

TYPE OF COURSE : D.E.I.Ed
INTENDED AUDIENCE : Diploma
PRE-REQUISITES : Untrained Inservice Teacher with Sr.Secondary having minimum 50% Aggregate

OBJECTIVE OF COURSE
The present EVS syllabus for primary classes is designed to forge an integrated perspective for the primary stage of schooling that draws upon insights from Science, Social Science and Environmental Education. Environmental education is about helping learners become global citizens with critical thinking skills; sensitivities and respect for the natural environment; and pragmatism towards the socio-economic environment. This Course will help you strengthen your understanding of environment and environmental education. It will also help you to develop a holistic perspective of environment and the significance of environmental studies at the primary stage of education.

Within the formal education system, the curriculum and textbooks provide the vital link between policy and practice; however no learning process can be successful if left only to the curriculum and textbooks. The key to the formal education system is the teacher. Teacher’s active participation and innovativeness is crucial for effective teaching and learning to take place. In addition to the subject of ‘environment’, the Course also deal with a variety of teaching-learning techniques which will help you create a learning environment in your classrooms which is congenial for child-centred and child-driven learning. The Course module has been designed in a way so that it will empower you with new ideas for effective transaction of environmental studies at the primary stage of education. We hope that you will find this Course useful in accomplishing the mission of environmental studies in formal education.

LEARNING OUTCOME
The Course will enable the Teachers:
To understand the importance and concept of ‘Environment’.
To develop a holistic perspective of Environment.
To realize the importance of learning about ‘Environment’ at the primary level.
To identify local learning resources and expertise related to teaching-learning of EVS.
To design appropriate teaching-learning activities for primary children with focus on interactive and experiential learning.
To assess learning levels of each child, identify learning difficulties and design appropriate strategies for future enrichment.

COURSE PLAN
Week 01: No material
Week 02: Block 1 UNIT 1 IMPORTANCE OF ENVIRONMENT AT THE EARLY STAGE OF LEARNING
Week 03: Block 1 UNIT 1 IMPORTANCE OF ENVIRONMENT AT THE EARLY STAGE OF LEARNING Contd.
Week 04: Block 1 UNIT 1 IMPORTANCE OF ENVIRONMENT AT THE EARLY STAGE OF LEARNING Contd.
Week 05: Block 1 UNIT 2 OBJECTIVES & SCOPE OF TEACHING-LEARNING EVS AT THE PRIMARY STAGE Contd.
Week 06: Block 1 UNIT 2 OBJECTIVES & SCOPE OF TEACHING-LEARNING EVS AT THE PRIMARY STAGE Contd.
Week 07: Block 1 UNIT 3 PEDAGOGICAL CONSIDERATIONS OF TEACHING-LEARNING EVS
Week 08: Block 1 UNIT 3 PEDAGOGICAL CONSIDERATIONS OF TEACHING-LEARNING EVS Contd.
Week 09: Block 1 UNIT 3 PEDAGOGICAL CONSIDERATIONS OF TEACHING-LEARNING EVS Contd.
Week 10: Block 1 UNIT 3 PEDAGOGICAL CONSIDERATIONS OF TEACHING-LEARNING EVS Contd.
Week 11: Block 1 UNIT 4 CURRICULAR PROVISIONS OF EVS AT THE PRIMARY STAGE
Week 12: Block 1 UNIT 4 CURRICULAR PROVISIONS OF EVS AT THE PRIMARY STAGE Contd.
Week 13: Block 2 UNIT 5 APPROACHES FOR TEACHING - LEARNING EVS
Week 14: Block 2 UNIT 6 METHODS OF TEACHING - LEARNING EVS
Week 15: Block 2 UNIT 6 METHODS OF TEACHING - LEARNING EVS Contd.
Week 16: Block 2 UNIT 6 METHODS OF TEACHING - LEARNING EVS Contd.
Week 17: Block 2 UNIT 6 METHODS OF TEACHING - LEARNING EVS Contd.
Week 18: Block 2 UNIT 7 PLANNING TEACHING AND LEARNING OF EVS
Week 19: Block 2 UNIT 7 PLANNING TEACHING AND LEARNING OF EVS Contd.
Week 20: Block 2 UNIT 7 PLANNING TEACHING AND LEARNING OF EVS Contd.
Week 21: Block 2 UNIT 8 RESOURCES AND MATERIALS FOR TEACHING-LEARNING OF EVS
Week 22: Block 2 UNIT 8 RESOURCES AND MATERIALS FOR TEACHING-LEARNING OF EVS Contd.
Week 23: Block 2 UNIT 8 RESOURCES AND MATERIALS FOR TEACHING-LEARNING OF EVS Contd.
Week 24: Block 2 UNIT 8 RESOURCES AND MATERIALS FOR TEACHING-LEARNING OF EVS Contd.
Week 25: Block 3 UNIT 9 ASSESSING LEARNING IN EVS
Week 26: Block 3 UNIT 9 ASSESSING LEARNING IN EVS Contd.
Week 27: Block 3 UNIT 10 TOOLS AND TECHNIQUES FOR ASSESSING LEARNING IN EVS
Week 28: Block 3 UNIT 10 TOOLS AND TECHNIQUES FOR ASSESSING LEARNING IN EVS Contd.
Week 29: Block 3 UNIT 10 TOOLS AND TECHNIQUES FOR ASSESSING LEARNING IN EVS Contd.
Week 30: Block 3 UNIT 11 USING ASSESSMENT RESULTS FOR ENHANCEMENT OF STUDENTS’ UNDERSTANDING
Week 31: Block 3 UNIT 11 USING ASSESSMENT RESULTS FOR ENHANCEMENT OF STUDENTS’ UNDERSTANDING Contd.

ABOUT INSTRUCTOR
Name: Dr.Babli Choudhury
Designation: Assistant Professor (M.Ed Classes), Gauhati University, Guwahati
Qualification: M.A. in Education,Sociology and Social Work / B.Ed
Teaching Experience: 15 Years
Paper Published: 30 in National Journals / 20 in International Journals.
Associated with CCRT, NCTE, SCERT Guwahati