



VIDYASAGAR UNIVERSITY

DATA Capturing Format for UG Registration

2016-2017

Sl. No	Coloumn Name	Data Type	Remarks
1.	Student Id	String	Unique ID in the college e.g. 1234567 or ABC4562
2.	Name	String	In Block letter e.g. RAM DAS
3.	DOB	String	Strictly in DD/MM/YYYY format e.g. 24/04/1999
4.	Whether PWD?	String	Person with Disability e.g. Yes / No
5.	% of Disability	Numeric	e.g. 50 or 80 etc
6.	Gender	String	Values between one of the following Male / Female / Others
7.	Caste / Category	String	Values between one of the following General / SC / ST / OBC-A / OBC-B
8.	Nationality	String	Indian / Other
9.	Date of Admission	String	Strictly in DD/MM/YYYY format e.g. 20/06/2016
10.	Father's / Guardian's Name	String	In Block letter e.g. RAM DAS
11.	Mother's Name	String	In Block letter e.g. ROMA DAS
12.	Address 1	String	Mandatory Field.In Block letter, must not exceed 250 characters
13.	Address 2	String	Optional Field, must not exceed 250
14.	Address 3	String	Optional Field, must not exceed 250
15.	Mob. No	Numeric	Strictly 10 Digit
16.	Email ID	String	Optional Field
17.	Board Name in 10+2	String	Board names as prescribed by the University
18.	Reg. No/Unique ID in 10+2	String	324345545 or RE54412S42
19.	Reg. Year in 10+2	String	2011 or 2011-2012
20.	Pass Year in 10+2	String	2016
21.	Is previously registered	String	Yes / No
22.	If registered then specify Reg. No	String	e.g. 252845 or K2346D142342
23.	If registered then specify Reg. Year	String	2006 or 2006-2007
24.	Stream	String	Arts/Science/Commerce
25.	Course Type	String	Honours/General
26.	Honours/General Subject	String	Subject name as prescribed by the University
27.	Pass Alternative -1 / Sub 1	String	Subject name as prescribed by the University
28.	Pass Alternative -2 / Sub 2	String	Subject name as prescribed by the University
29.	Pass Alternative -3 / Sub 3	String	Subject name as prescribed by the University
30.	Modern Indian Language	String	Subject name as prescribed by the University

Instruction Sheet

- DOB field (SI No - 3) must be in **DD/MM/YYYY** format. Any other format will not be acceptable by the portal.
- The value of Whether PWD (SI No - 4) field must be in between **Yes** or **No**
- The value of % of Disability(SI No - 5) field must be in numeric format.
- The value of Gender (SI No - 6) field must be in between **Male** or **Female** or **Other**
- The value of Caste (SI No - 7) field must be in between **General, SC , ST, OBC-A, OBC-B**
- The value of Nationality (SI No - 8) field must be in between **Indian** or **Other**
- Date of Admission field (SI No - 9) must be in **DD/MM/YYYY** format. Any other format will not be acceptable by the portal.
- Mobile No (SI No - 15) must be formatted in 10 Digit.
- Board Name in 10+2 (SI No - 17) must be within the List of Board Names as prescribed by the University.
- Is previously registered (SI No - 21) must be within **Yes** or **No**
- The value of field Stream (SI No -24) must be within **Arts, Science or Commerce**
- The value of field Course Type (SI No -25) must be within **Honours** or **General**
- The value of field Honours/General Subject (SI No -26) must be
for Honours : specify the Honours subject as prescribed by the University.
for General : write **General** in this field
- In case of Honours subject the value for Pass Alternative -3 / Sub 3 (SI No -29) will be blank.

In case of any problem in Data Capturing, please contact

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