



# VIDYASAGAR UNIVERSITY

P.O. : Vidyasagar University, Midnapore - 721 102, Dist.: Paschim Medinipur,  
West Bengal, INDIA.

Memo No. VU/R/Noti./920/2022

Date: 17.06.2022

## NOTIFICATION

This is to notify for general information of all stakeholders of the University that as resolved by the Policy, Planning and Development Board (PPDB), Vidyasagar University held on 04.04.2022, the travel grant has been introduced for the employees of Vidyasagar University to attend the Conference / Seminar / Workshop within the country as well as outside the country in the following manner:

- a) With in the country but outside West Bengal: Rs. 10000/-,
- b) Outside the country, but in the zones near to the country within Asia: Rs. 20000/-,
- c) Outside the country, but in the zones far off the country within Asia: 25000/-,
- d) Outside the country, but in Europe: Rs. 30000
- e) Outside the country, but in countries like USA, Australia, Newzeland, etc.: Rs. 35000

This is also to notify that the grant be sanctioned once in two years if any Conference / Seminar / Workshop is attended with in the country, and once in three years if any Conference / Seminar / Workshop is attended outside the country. Payment be made only after production of original bills by the applicant for the grant.

All concerned are being informed accordingly.

This is issued with the approval of the competent authority.

Sd/-  
Registrar

Memo No. VU/R/Noti./920/2022 Dated: 17.06.2022

Copy forwarded for information and necessary action to:

1. The Dean(Actg.), Faculty of Arts and Commerce,
2. The Dean(Actg.), Faculty of Science,
3. All HOD's / TICs of all Academic and Administrative departments/sections to circulate among all employees, students and scholars of his/her department/ section,
4. The Director, CDOE with a request to circulate among all employees of DDE,
5. The Inspector of Colleges with a request to circulate the notification among all affiliated colleges,
6. The Senior Information Scientist for wide circulation on the University website,
7. The Secretary to the Vice-Chancellor for kind information to the Hon'ble Vice-Chancellor,
8. The Office Supdt., Registrar's Office,
9. The Establishment Section,
10. Guard File



  
17/06/22  
Registrar

Registrar  
Vidyasagar University  
Midnapore - 721102  
West Bengal, India