



*Office of the Registrar*  
**VIDYASAGAR UNIVERSITY**

Midnapore - 721 102.

Dated : 06.05.2024

**NOTIFICATION**

In partial modification of the Notification bearing Memo No. VU/R/Noti./1959/2019 dated 24.12.2019 issued by this office earlier regarding the leave, it is hereby notified for general information that in view of the Memorandum bearing No. 524-Edn(U)/1U-16/95 dated 23.06.2000 issued by the Higher Education Department, Government of West Bengal, University Branch regarding introduction of uniform leave rules for the whole-time employees (in the categories of Officers and Non-teaching employees) of the State-aided Universities, Casual Leave cannot be combined with any other kind of leave or puja holidays but can be prefixed and/or suffixed to Saturdays, Sundays and holidays, provided such leave shall not exceed seven days at a time including Saturdays, Sundays and/or holidays. Other matters of the notification dated 24.12.2019 will remain unchanged.

This notification is issued with the approval of the competent authority.

*Sd/-*  
( Dr. J. K. Nandi )  
*Registrar.*

Memo No. : VU/R/Noti./C0152/2024 dated 06.05.2024 .

*Copy forwarded for information and necessary action to :*

- (1) *the Deans of the faculty concerned ;*
- (2) *the Heads of all academic and administrative Departments/Centres - with a request to circulate the same among the concerned staff of his/her department/centre ;*
- ✓(3) *the Senior Information Scientist for wide circulation on the University website ;*
- (4) *the Office of the Senior Superintendent, Registrar's office ;*
- (5) *the Secretary to the Vice-Chancellor for kind information to the Hon'ble Vice-Chancellor Sir ;*
- (6) *the Establishment Section ;*



*[Signature]*  
06/05/24  
*Registrar.*

*Registrar*  
Vidyasagar University  
Midnapore-721102