



Office of the Registrar
VIDYASAGAR UNIVERSITY

Midnapore - 721 102.

Dated : 16.05.2024

NOTIFICATION

It is hereby notified for general information that the Biometric Attendance System which was implemented by the University for the employees of the University earlier, and suspended by the University due to the pandemic and outbreak situation of COVID-19, has been reinstated/regularised.

All employees of the University including the Centre for Distance Education (CDOE) who have been provided the Smart Identity Cards, are requested to put their attendance both for arrival and departure, through biometric system (electronic mode) installed/established in different places of the University with immediate effect.

This notification is issued with the approval of the competent authority.

Sd/-
(Dr. J. K. Nandi)
Registrar

Memo No. : VU/R/Noti./C0185/2024 dated 16.05.2024.

Copy forwarded for information and necessary action to :

01. *the Deans of the faculty concerned.*
02. *All Head of the academic and administrative departments with a request to circulate the same among all members of his/her department.*
03. *the Senior Information Scientist - for display on the University website.*
04. *the Office of the Supdt., Registrar's Office.*
05. *the Secretary to the Vice-Chancellor for kind information of the Hon'ble Vice-Chancellor.*
06. *the Establishment Section.*
07. *Guard file.*



16/05/24
Registrar.
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VIDYASAGAR UNIVERSITY
Midnapore-721102, W.B.