



Ref. No. VU/ F / 61 / 2025

Date: 30.04.2025

NOTIFICATION

This is for information of all concerned that due to some unavoidable circumstances the University authority has decided to stop the car hired services from Mr. Rajib Seal, vendor. It has been further decided that External Members / Experts visiting this University for official purposes are being requested to kindly arrange hired / own vehicle for his / her journey for which the University will reimburse the expenses incurred subject to production of bill / declaration (in case of own car) @ Rs. 14/- per km availed plus toll tax (Vehicle no. to be mentioned by the claimant).

This is issued with the approval of the competent authority.

Sd/-

Finance Officer

Vidyasagar University

Copy forwarded for information and necessary action to:

- 1) The Dean (Actg), Faculty Council for Postgraduate Studies in Arts & Commerce.
- 2) The Dean (Actg), Faculty Council for Postgraduate Studies in Science.
- 3) All Academic & Administrative Heads with a request to circulate the notification in the department.
- 4) The Secretary to the Vice-Chancellor for kind information to the Hon'ble Vice-Chancellor.
- 5) The Senior Information Scientist to upload on the University website for wide circulation.
- 6) Guard file.


Finance Officer



Vidyasagar University

**Finance Officer
VIDYASAGAR UNIVERSITY
Midnapore**