



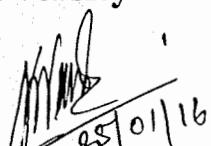
Ref. No. - VU/R/0094/2016

Dated- 25.01.2016

**Notice**

Those contractual employees who have opted for the Welfare Fund with UCO Bank will be entitled to an annual loan (Maximum Rs. 10,000/- or less) to be recoverable from salary in 6, 8 or 10 installments.

Application Format is available on Website of the University.

  
25/01/16  
**Registrar**

**Registrar**  
Vidyasagar University  
Midnapore-721102





# VIDYASAGAR UNIVERSITY

Midnapore – 721 102  
West Bengal

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## Form of option

To  
The Finance Officer  
Vidyasagar University  
Midnapore  
Paschim Medinipore-721102

Dear Sir,

I, Shri/ Shrimati ..... , Employee Code....., posted in ..... department of the University do hereby declare that I wish to get the annual loan Rs..... as per office order no. VU/FO/ /2016, Dated- 25.01.2016.

Further, I authorize the University to deduct the total loan amount from my salary in 6 / 8 / 10 installments with effect from .....

In this connection, the photocopy of the Welfare Fund Account with UCO Bank is enclosed herewith for ready reference.

Yours faithfully,

.....  
(Signature)

.....  
(Designation)

**Countersigned**

**Head of the Department**

**Option accepted**

**Finance Officer**