



Office of the Registrar  
**VIDYASAGAR UNIVERSITY**

Midnapore - 721 102.

Dated : 19.07.2018

**NOTIFICATION**

It has been directed to notify for general information that as decided in an urgent meeting of a Committee constituted for digitization of Ph.D. thesis of Vidyasagar University in its meeting held on 13.07.2018, the Ph.D. theses of all Ph.D. degree awardees of this University will be uploaded on the University website/INFLIBNET Centre/UGC in digitized format since its inception. Before uploading the said Ph.D. thesis consent/undertaking from the concerned Ph.D. holders are required. As decided also in the aforesaid meeting, soft copy of the thesis as per the format prescribed by the University authority from all Ph.D. holders are also required.

A copy of the consent/undertaking format and also copies of the format for sending the soft copy of the Ph.D. thesis are being enclosed herewith for information of the concerned Ph.D. holders of this University.

All Ph.D. awardees including the candidate concerned who have already been submitted their thesis for Ph.D. Degree of this University are being informed accordingly and requested to send their consent/undertaking as per the format enclosed herewith. They are also requested to send the soft copy of their Ph.D. thesis as per the prescribed format to the University immediately for the purpose as stated herein above.

Sd/-

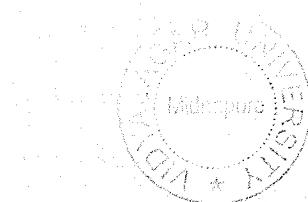
Registrar

*Memo No. : VU/R/Noti./C0357/2018 dated 19.07.2018.*

*Copy forwarded for information and necessary action to :*

- (1) All Ph.D. Awardees of Vidyasagar University.
- (2) the Deans of the faculty concerned.
- (3) the Head of all academic departments.
- (4) the Special Officer.
- (5) the Information Scientist for uploading on the University website.
- (6) the Office of the Senior Supdt., Registrar's Office.
- (7) the Ph.D. Cell
- (8) the Secretary to the Vice-Chancellor for kind information to the Hon'ble Vice-Chancellor.
- (9) guard file.

*19/07/18*  
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Midnapore



*Annexure-I*

Vidyasagar University

Thesis/Dissertation Authentication Certificate

Name of the Author (Research Scholar)	
Registration Number	
E-mail ID & Contact No.	
Degree	
Department/Centre	
Guide/Supervisor	
Thesis/Dissertation Title	
Date of Submission	

1. I hereby certify that the Ph.D thesis/dissertation contained in this CD/DVD is in accordance with the guidelines issued by Vidyasagar University for this purpose and complete in all respect. It is also certified that the contents of the electronic version of the thesis/dissertation submitted herewith are the same as that submitted as the final hardcopy of the thesis.
2. I hereby certify that my thesis is my original work and its copyright vests on me, it does not infringe or violate the rights of anyone else.

**Signature of the Scholar**

Place :

Date :

*Annexure-II*

**Vidyasagar University**  
Thesis/Dissertation Metadata Form

1.	Title	
2.	Alternative Title, if any	
3.	Name of Research Scholar	
4.	Registration Number	
5.	Name of Guide/Supervisor(s)	1. 2. 3.
6.	Degree	
7.	Department/Centre	
8.	School	
9.	Date of Submission	
10.	Subject Keywords	1. 2. 3. 4. 5.
11.	Coverage (for time periods or spatial regions only)	
12.	Language of the thesis	
13.	File Format of thesis and accompanying material, if any (PDF, MPEG, etc.)	

*Annexure-III*  
**Vidyasagar University**  
**Consent Form for Digital Archiving'**

Name of the Author (Research Scholar)	
Registration Number	
Degree	
Department/Centre	
Guide/Supervisor(s)	
Thesis/Dissertation Title	
Date of Submission	

1. I hereby give my consent to the Central Library of Vidyasagar University, Midnapore to archive and to make available my thesis / dissertation in whole or in part in the University's Electronic Thesis and Dissertations (ETD) Archive and to make it accessible worldwide under the conditions specified below in all forms of media, now or here after known.
2. I retain all other ownership rights to the copyright of the thesis/dissertation. I also retain the right to use in future works (such as articles or books) all or part of this thesis or dissertation.

**Conditions:**

[The University consider that there may be patentable intellectual property requiring restrictions on public access. Requests for restriction for a period of up to maximum 3 years must be specified by the scholar explicitly. However, the digital contents (restricted access) on Institutional Repository will be available immediately after the award of Degree]

1. Release the entire work for worldwide access immediately	
2. Release the entire work for worldwide access after – (In case of patentable intellectual property)	1 Year
	2 Years
	3 Years

**Signature of the Scholar**

Place :

Date :

**Signature & Seal of the Guide**



### Declaration

( For those Research Scholars whose are writing thesis in other than English Language)

Title of the thesis :

Submitted by :

Supervisor(s) :

Registration No. :

With reference to the thesis mentioned above I/we, hereby jointly certify that I/we have thoroughly cross checked the dissertation. I/We, hereby confirm that plagiarism material in the dissertation is restricted up to 25% of the entire manuscript or less. I/We shall be responsible for any discrepancy or complications which may arise in future regarding the said thesis.

(Signature of the candidate)

Name :

Present correspondence address:

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Cell No. :

e-mail address :

Countersigned by Supervisor(s) :

Name :

Present correspondence address:

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Cell No. :

# FORMATION OF SOFT COPY

## Annex -1

Sample naming conventions used for a thesis submitted by the researcher "Seshan, K S is given" in Table no -1

01_title.pdf	Title Page
02_certificate.pdf	Certificate
03_abstract.pdf	Abstract
04_declaration.pdf	Declaration
05_acknowledgement.pdf	Acknowledgement
06_contents.pdf	Content/Index page
07_list_of_tables.pdf	List of Tables
08.list_of_figures.pdf	List of Figures
09_abbreviations.pdf	Abbreviations
10_chapter1.pdf	First Chapter
11_chapter2.pdf	Second Chapter
12_chapter.....	Chapter.....
13_conclusion	Conclusion
14_summary	Summary
15_bibliography	Bibliography

Table 1: Naming Convention used for each PDF File